

**Appendix B-1
Calculation of Charges**

**SAN FRANCISCO-MARIN FOOD BANK
COVID-19 Food Assistance Program
Effective 3/16/2021 – 12/31/2021**

- I.** Grantee shall submit invoices on a monthly basis. Invoices shall document the number of meals provided as outlined in Appendix A-1, and any additional work performed under the scope of this contract.

- II.** Invoice Payments: Compensation shall be based on invoice payment amounts of \$13.90 per meal for up to 485,610 grocery bags.

	Total # of Meals	Bag Rate	Total	Contingency	Not to Exceed
3/16/2021-06/30/2021	251,798	\$13.90	\$3,500,000	\$350,000	\$3,850,000
7/1/2021 – 12/31/21	233,812	\$13.90	\$3,250,000	\$325,000	\$3,575,000
Totals	485,610		\$6,750,000	\$675,000	\$7,425,000

- III.** The total contract amount is \$6,750,000 plus a contingent amount of \$675,000 for a total not to exceed amount of \$7,425,000 for the term 3/16/2021-12/31/2021.

- IV.** Invoices submitted for payment will include status reports detailing the executed work, location, and number of meals provided. Program Manager verification and approval of the work detailed in the status reports and the invoices is required for payment.

- V.** A final closing invoice, clearly marked “FINAL,” shall be submitted no later than thirty (30) calendar days following the closing date of the Agreement, and shall include only those Services rendered during the referenced period of performance. City’s final reimbursement to the Contractor at the close of the Agreement period shall not exceed the total amount authorized and certified for this Agreement.