

File No. 200129

Committee Item No. \_\_\_\_\_

Board Item No. 23

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: \_\_\_\_\_  
Board of Supervisors Meeting

Date: \_\_\_\_\_  
Date: February 11, 2020

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

### OTHER

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Prepared by: Lisa Lew  
Prepared by: \_\_\_\_\_

Date: February 7, 2020  
Date: \_\_\_\_\_

1 [Board of Supervisors Budget Process - FYs 2020-2021 and 2021-2022]

2  
3 **Motion establishing goals for the Board of Supervisors' Budget and Appropriations**  
4 **Committee, and the process to guide the Board's deliberations on the City budget, for**  
5 **FYs 2020-2021 and 2021-2022.**

6  
7 WHEREAS, The Board of Supervisors each year strives to design a budget process  
8 with broad involvement from not only all members of the Board but also the Mayor's office,  
9 City agencies, and members of the public; and

10 WHEREAS, Each year, it is up to the Chair of the Budget and Appropriations  
11 Committee to design a budget process that accomplishes the above goals; and

12 WHEREAS, On December 10, 2019, the Board of Supervisors unanimously passed  
13 Motion M19-180, stating that, "By March 1 each year, the chair of the Budget and  
14 Appropriations Committee shall introduce a motion for consideration by the Board, delineating  
15 the budget process for the coming months, including but not limited to: the Committee's  
16 anticipated hearing topics from March through June, the process for the Board to identify and  
17 publicly communicate its policy priorities for the budget; whether the Board will schedule  
18 Committees of the Whole to hold hearings on the Mayor's budget instructions, the Mayor's  
19 budget priorities, the Mayor's proposed budget, the Board's proposed spending plan, or other  
20 topics; and the Committee's guidelines regarding public transparency and decision-making;"  
21 and

22 WHEREAS, On December 17, 2019, the Board of Supervisors also unanimously  
23 passed Ordinance No. 294-19, requiring City agencies to hold public hearings prior to  
24 submission of their proposed budgets, requiring the Mayor to hold a public meeting on her  
25 proposed budget and also to submit budget priorities to the Board, and requiring the

1 Controller to maintain a centralized website with City budget information accessible to the  
2 public; and

3 WHEREAS, This year many City agencies are actively engaging the public in budget  
4 meetings and committing not only to transparency but also to incorporating feedback into their  
5 budget development; and

6 WHEREAS, The City's budget for FY2019-2020 totaled over twelve billion dollars; and

7 WHEREAS, The City's budget is made up of property taxes, business taxes, other local  
8 taxes, fees, charges for services, as well as intergovernmental revenue from the state and  
9 federal governments and a variety of other sources; and

10 WHEREAS, It is primarily local taxpayers who contribute to the city's budget and so it is  
11 to this public that the Board of Supervisors and more broadly the City and County of San  
12 Francisco must hold itself accountable during the budget process; and

13 WHEREAS, The City budget is the most important policy document deliberated by the  
14 Board of Supervisors, and is reflective of the values of this body as well as the Mayor of San  
15 Francisco; now, therefore, be it

16 MOVED, That the following goals are established for the Budget and Appropriations  
17 Committee's budget process: 1) to develop an understanding of the landscape facing the city  
18 budget for FYs 2020-2021 and 2021-2022; 2) to engage in public discussion about policy  
19 priorities for the budget while the Mayor is determining her priorities; 3) to create space for  
20 public input on budget priorities; 4) to provide accountability for departmental spending and  
21 efficacy of services; 5) to begin to identify areas for cost savings or reallocation; and, be it

22 MOVED, That the Budget and Appropriations Committee shall hold a series of issue-  
23 based budget hearings in March of 2020 on key topics that bridge across city departments,  
24 reflecting policy areas prioritized by the Committee; and, be it

1           MOVED, That the Budget and Appropriations Committee shall hold hearings in April  
2 and May of 2020 focused on four proposed agency budgets, for which the Budget and  
3 Legislative Analyst will produce analysis for the Committee's consideration; and

4           MOVED, That the Board of Supervisors intends to hold a Committee of the Whole on  
5 the Mayor's budget priorities for FYs 2020-2021 and 2021-2022, which are to be submitted to  
6 the Board no later than April 30, 2020; and, be it

7           MOVED, That Budget and Appropriations Committee will hold hearings on May 1st,  
8 2020, for proposed agency budgets released by the Mayor, including the Municipal  
9 Transportation Agency, Airport, Port, Public Utilities Commission, Board of Appeals, Child  
10 Support Services, Building Inspection, Environment, Library, Law Library, Retirement, and  
11 Rent Board; and, be it

12           MOVED, That all other agency budgets will come before the Budget and  
13 Appropriations Committee in June; and, be it

14           MOVED, That in June, the Chair of the Budget and Appropriations Committee shall  
15 publish a list of all budget requests received and also publish a proposed spending plan, upon  
16 which the public can comment prior to final deliberations of the Committee; and, be it

17           MOVED, That the Budget and Appropriations Committee shall hear public comment at  
18 each and every meeting including during the June budget hearings, and shall hold at least  
19 one meeting in June dedicated to public comment and hearing from the public about spending  
20 priorities.

Print Form

# Introduction Form

By a Member of the Board of Supervisors or Mayor

board of supervisors  
Time stamp  
or meeting date  
2020 FEB -4 P 4:57  
received by [signature]

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor. [redacted] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [redacted] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [redacted]
- 9. Reactivate File No. [redacted]
- 10. Topic submitted for Mayoral Appearance before the BOS on [redacted]

ease check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Fewer, Walton, Ronen, Yee, Mandelman

Subject:

Board of Supervisors Budget Process for FY 2020-2021 and FY 2021-2022

The text is listed:

Motion establishing goals for the Board of Supervisors' Budget and Appropriations Committee, and the process to guide the Board's deliberations on the City budget, for Fiscal Years 2020-2021 and 2021-2022.

Signature of Sponsoring Supervisor:

[Handwritten signature]

For Clerk's Use Only

