



Human Services Commission

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President

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City and County
of San Francisco

REGULAR MEETING AGENDA

SAN FRANCISCO HUMAN SERVICES COMMISSION

Thursday, April 24, 2025 at 9:30am

Ronald H. Born Auditorium, First Floor
170 Otis Street, San Francisco, CA 94103

Commission Secretary Elizabeth LaBarre
Office: (415) 557-6540 Mobile: (415) 535-2386
Email: elizabeth.labarre@sfgov.org

PUBLIC COMMENT

Members of the public will have an opportunity to provide public comment on every item and shall be heard once for up to three minutes. Either the Human Services Commission President or Secretary will indicate when public comment is to occur for each item. Those wishing to speak are asked to submit a public comment card to the Human Services Commission Secretary. Public comment cards are located on the table by the auditorium entrance.

DISABILITY ACCESS

- The first floor of the Ronald H. Born Auditorium is wheelchair accessible.
- The commission meeting is accessible remotely as a disability accommodation. There are 2 remote options: (1) online using Webex (includes closed captions) and (2) via phone.

- To access the meeting virtually via **Webex**¹ click on this link:
<https://sfpublic.webex.com/sfpublic/j.php?MTID=m2961d02f4d59dcc42221f13087379f4e>

You may be directed to the meeting without needing a password. Sometimes, meeting attendees are asked to enter the webinar number, which for the April meeting is **2663 183 3575**, and the webinar password **2025HSC**.

- To attend the meeting using a telephone, **dial (415) 655-0001** then enter access code **2663 183 3575** when prompted.

If you experience access issues while trying to join the meeting remotely, the fastest way to get assistance is via **text (415) 535-2386**. The Human Services Commission Secretary will respond as soon as possible. You can also email the Commission Secretary for assistance (elizabeth.labarre@sfgov.org). However, a response may not be immediate once the meeting begins.

¹ Instructions on how to join Webex webinars: <https://help.webex.com/en-us/article/8l0y08/Join-a-webinar>

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- The closest accessible BART Station is at 16th and Mission Streets. Accessible MUNI Lines are the 14-Mission, 49-Mission/Van Ness, and 9-San Bruno. Accessible curb-side parking has been designated at points on the 100 block of Otis Street.
- To make a request to be given an accommodation due to a disability, including auxiliary aids or services, sign language interpreters, or to obtain meeting materials in alternative format, please contact the Human Services Commission Secretary at least two business days before the meeting to help ensure availability.
- To accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

POLICY ON AUDIO RECORDING OF COMMISSION MEETINGS

Under the San Francisco Sunshine Ordinance, all Human Services Commission meetings are audio recorded in digital form. Audio recordings of open sessions are available for public access no later than 10 days after the commission meeting by contacting the Human Services Commission Secretary.

TRANSLATION SERVICES

Interpreters for languages other than English are available with advance notice by contacting the Commission Secretary. Please allow two business days before a meeting when requesting translation services.

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

The San Francisco Human Services Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724; Fax (415) 554-7854; e-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance may be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sf.gov.

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, SF 94102; (415) 252-3100; FAX (415) 252-3112; and web site www.sfethics.org.

EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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Copies of explanatory documents are available through the Human Services Commission Secretary during normal business hours. They can be emailed, faxed or mailed to you upon request. They are also available on the Human Services Commission website:

<https://www.sfhsa.org/about/commissions-committees/human-services-commission>

IN COMPLIANCE WITH SENATE BILL 343'S AGENDA NOTICE REQUIREMENT

If any materials related to an item on this agenda have been distributed to the Human Services Commission after distribution of the agenda packet, those materials are available for public inspection at 170 Otis Street, 8th Floor.

Item #	Description	Presenter
I.	Call meeting to order	President Kahn
II.	Roll call	Commission Secretary
III.	Adoption of agenda	President Kahn
IV.	Adoption of the March 25, 2025 regular meeting minutes	President Kahn
V.	<div> <div>The Executive Director's report:</div> <div> A. State and City legislation and budget reports B. Family & Children's Services C. Economic Support and Self-Sufficiency Services D. Administration and other issues </div> </div>	Trent Rhorer
VI.	Presentation of the April 2025 Employee of the Month Award SHERRELL OLIVER, Clerk, E.R. Unit, Family & Children's Services (FCS)	President Kahn
VII.	Consent Calendar – Submitted for a single vote without discussion unless a Commissioner so requests in which event the matter to be discussed shall be removed from the consent calendar and considered as a separate item: A. Requesting ratification of actions taken by the Executive Director since the March 25, 2025 Regular Meeting in accordance with Commission authorization of April 24, 2025: 1. Submission of request to encumber funds in the total amount of \$496,494 for purchase of services or supplies and contingency amounts. 2. Submission of 3 temporary positions for possible use in order to fill positions on a temporary basis made during the period 3/20/25 to 4/17/25.	President Kahn

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Item #	Description	Presenter												
	3. Submission of 11 temporary appointments for possible use in order to fill positions on a temporary basis made during the period 3/20/25 to 4/17/25.													
VIII.	<p>COMMISSION BUSINESS – ACTION ITEMS</p> <p>A. Requesting authorization to approve the 59th COUNTY LETTER OF AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CDSS); in accordance with Government Code section 30029.8, the City and County of San Francisco is the designated county to establish a Contract Special Account within the Protective Services Subaccount of the County Local Revenue Fund 2011 for the purpose of reimbursing CDSS for services performed on behalf of the 58 counties; for the period of July 1, 2025 through June 30, 2026.</p> <p>B. Requesting adoption of resolution proclaiming MAY 2025 as CALFRESH AWARENESS & ACTION MONTH.</p> <p>C. Requesting adoption of resolution proclaiming MAY 2025 as FOSTER CARE MONTH.</p> <p>D. Requesting authorization to enter into a new contract agreement with the SENECA FAMILY OF AGENCIES for the provision of FCS Wraparound Services; for the period of July 1, 2025 through June 30, 2029; in the amount of \$14,522,400 plus a 10% contingency for a total contract amount not to exceed \$15,974,640.</p> <p>E. Requesting authorization to modify the existing grant agreements with MULTIPLE PROVIDERS (ASIANWEEK/ FLORENCE FANG COMMUNITY FARM and EARTH ISLAND INSTITUTE/ FRIENDS OF ALEMANY FARM) for the provision of Farming Toward Food Security; for the period of July 1, 2025 through June 30, 2026; in the additional amount of \$373,926 plus a 10% contingency for a revised total grant amount not to exceed \$1,694,712.</p>	<p>President Kahn Heather Davis</p> <p>Ana Marie Lara</p> <p>Larisa Rostran-Navarro</p> <p>Vanetta Dunlap</p> <p>Tommy McClain</p>												
<table><tr><th>Grantee</th><th>Current (5/01/23–6/30/25)</th><th>Modification (7/01/25 – 6/30/26)</th><th>Revised (5/01/23 – 6/30/26)</th><th>10% Contingency</th><th>Total Not to Exceed</th></tr><tr><td>ASIANWEEK/ FLORENCE FANG COMMUNITY FARM</td><td>\$593,313</td><td>\$186,963</td><td>\$780,276</td><td>\$78,028</td><td>\$858,304</td></tr></table>			Grantee	Current (5/01/23–6/30/25)	Modification (7/01/25 – 6/30/26)	Revised (5/01/23 – 6/30/26)	10% Contingency	Total Not to Exceed	ASIANWEEK/ FLORENCE FANG COMMUNITY FARM	\$593,313	\$186,963	\$780,276	\$78,028	\$858,304
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ASIANWEEK/ FLORENCE FANG COMMUNITY FARM	\$593,313	\$186,963	\$780,276	\$78,028	\$858,304									

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Item #	Description					Presenter
	EARTH ISLAND INSTITUTE/FRIENDS OF ALEMANY FARM	\$573,408	\$186,963	\$760,371	\$76,037	\$836,408
	TOTAL	\$1,166,721	\$373,926	\$1,540,647	\$154,065	\$1,694,712
	<p>F. Requesting authorization to modify the existing grant agreement with BAY AREA LEGAL AID for the administration of the Housing Disability and Advocacy Program (HDAP); for the period of July 1, 2025 through June 30, 2027; in the additional amount of \$4,023,382 plus a 10% contingency for a revised total grant amount not to exceed \$8,797,468.</p> <p>G. Requesting authorization to modify the existing grant agreement with FELTON INSTITUTE for the provision of Information, Referral, and Assistance Services for Economic Support and Self-Sufficiency (ESSS); for the period of July 1, 2025 through June 30, 2027; in the additional amount of \$991,810 plus a 10% contingency for a revised total grant amount not to exceed \$2,529,813.</p>					<p>Cindy Ward</p> <p>Binh Lam</p>
IX.	GENERAL PUBLIC COMMENT – On any matter within the subject matter jurisdiction of the Human Services Commission.					President Kahn
X.	ADJOURNMENT.					President Kahn

Posted: April 18, 2025