

File No. 100399

Committee Item No. 1

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Sub - Committee: Budget and Finance

Date: May 18, 2010

Board of Supervisors Meeting

Date: _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

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|-------------------------------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Form 12b</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Andrea S. Ausberry

Date Friday, May 14, 2010

Completed by: _____

Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

FILE NO. 100399

RESOLUTION NO. _____

[Contract Modification with Acumen Fiscal Agent, LLC for the Jobs Now Program - \$53,995,000]

1
2 **Resolution approving the emergency declaration to modify the contract between the**
3 **City and County of San Francisco and Acumen Fiscal Agent, LLC to provide private**
4 **employer based wage subsidy reimbursements under the City's Jobs Now Program for**
5 **qualified JOBS NOW participants during the period of March 25, 2010 to October 31,**
6 **2010, in the additional amount of \$44,000,000 for a total modified contract amount of**
7 **\$53,995,000.**

8
9 WHEREAS, The Board of Supervisors of the City and County of San Francisco passed
10 Ordinance 191-09 (file #090820) on July 22, 2009 authorizing the Human Services Agency to
11 accept and expend a grant in the amount of \$26,505,777 for the subsidized employment
12 program known as JOBS NOW for the California Work Opportunity and responsibility to Kids
13 (CalWORKS) program under the expanded Temporary Assistance to Needy Families (TANF)
14 expanded under the American Recovery and Reinvestment Act (ARRA) to include families
15 earning income of less than 200% of the Federal Poverty Level; and

16 WHEREAS, The City and County of San Francisco wishes to continue the subsidized
17 employment program known as JOBS NOW, providing employment for San Francisco
18 Families using ARRA funding; and

19 WHEREAS, A contract was awarded by the Human Services Agency to Acumen Fiscal
20 Agent LLC pursuant to RFQ #354 issued in June 2007 to provide wage subsidies to various
21 employers of JOBS NOW participants; and

22 WHEREAS, Expenditures under this contract have reached the limit of the authority of
23 the Human Services Agency pursuant to Section 9.118 of the Charter; and

24 Mayor Newsom
25 BOARD OF SUPERVISORS

WHEREAS, The JOBS NOW program has already doubled its original goal of helping 1,000 San Francisco families; and

1 WHEREAS, The City and County wishes to continue to provide support to San
2 Francisco families under the JOBS NCW program; and WHEREAS, The President of the
3 Human Services Commission has declared a fiscal emergency to allow for the continued
4 payment of JOBS NOW invoices pending the further necessary approval for these payments
5 from the Board of Supervisors; and

6 WHEREAS, The declaration of emergency adding \$10 million of spending authority to
7 the Acumen contract will only support projected wage subsidy payments through the month of
8 May; and

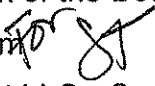
9 WHEREAS, Additional contract authority in the amount of \$6 million will be needed to
10 support wage subsidy payments through the month of June; and

11 WHEREAS, Additional contract authority in the amount of approximately \$28 million will
12 be needed to support wage subsidy payments during the months of July – September, 2010;
13 now, therefore, be it

14 RESOLVED, That the Board of Supervisors hereby approves the declaration of fiscal
15 emergency dated March 25, 2010 by the President of the Human Services Commission to
16 allow continued payment of invoices under the JOBS NOW program; and, be it

17 FURTHER RESOLVED, That the Board of Supervisors hereby approves a modification
18 of an additional \$44,000,000 to the contract with Acumen Fiscal Agent LLC to provide
19 subsidized wage subsidy payment to private employers under the JOBS NOW program for a
20 total amount not too exceed \$53,995,000 for the term of the contract through October 31,
21 2010.



TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Mayor Gavin Newsom 
RE: Acumen Fiscal Agent LLC - Contract Modification for the Jobs Now Program - \$19,995,000
DATE: March 30, 2010

Dear Madame Clerk:

Attached for introduction to the Board of Supervisors is a resolution approving the emergency declaration to modify the contract between the City and County of San Francisco and Acumen Fiscal Agent LLC to provide private employer based wage subsidy reimbursements under the City's Jobs Now program for qualified JOBS NOW participants during the period of March 25, 2010 to June 30, 2011, in the additional amount of \$10,000,000 for a total modified contract amount of \$19,995,000.

I request that this item be scheduled in Budget and Finance Committee.

Should you have any questions, please contact Starr Terrell (415) 554-5262.

**FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL**
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information (Please print clearly.)	
Name of City elective officer(s): SF Board of Supervisors	City elective office(s) held: SF Board of Supervisors

Contractor Information (Please print clearly.)	
Name of contractor: Acumen Fiscal Agent LLC	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
1) This company is an LLC and is managed by Laurel, Jensen and Von, LLC 2) CEO – Randy Auer, CFO – Kathleen Scharr, COO – Carvin Wilson 3) Laurel, Jensen and Von, LLC 4) N/A 5) N/A	
Contractor address: 1358 W Business Park Drive, Orem, UT 84059	
Date that contract was approved: January 1, 2009 through June 30, 2011	Amount of contract: 19,995,000
Describe the nature of the contract that was approved: Financial Management Services	
Comments:	

This contract was approved by (check applicable):

- the City elective officer(s) identified on this form (Mayor, Gavin Newsom)
- a board on which the City elective officer(s) serves San Francisco Board of Supervisors
Print Name of Board
- the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits
- _____
Print Name of Board

Filer Information (Please print clearly.)	
Name of filer:	Contact telephone number: 0
Address:	E-mail:

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed