

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Mary Ellen Carroll, Executive Director, Department of  
Emergency Management

**DATE:** March 12, 2025

**SUBJECT:** Accept and Expend Resolution for Subject Grant

**GRANT TITLE:** FY 2024 Regional Catastrophic Preparedness Grant  
Program (RCPGP)

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Attached please find the original\* and 1 copy of each of the following:

**X** Proposed grant resolution; original\* signed by Department, Mayor, Controller

**X** Grant information form, including disability checklist

**X** Grant budget

**X** Grant application

**X** Grant award letter from funding agency

\_\_\_ Ethics Form 126 (if applicable)

\_\_\_ Contracts, Leases/Agreements (if applicable)

\_\_\_ Other (Explain):

**Special Timeline Requirements:**

As soon as possible – the grant award occurred in September 2024 and the performance period began October 2024. The Bay Area UASI will not incur expenses for this grant until the Accept & Expend Resolution is approved.

**Departmental representative to receive a copy of the adopted resolution:**

Name: Adrienne Bechelli

Phone: 415-353-5221

Interoffice Mail Address: 1663 Mission Street, Suite 320, SF CA 94103

Certified copy required Yes ☐

No ☒

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).