



City and County of San Francisco  
Daniel Lurie  
Mayor

## San Francisco Department of Public Health

Grant Colfax, MD  
Director of Health

### Memorandum

**To:** Honorable Members of the Board of Supervisors

**From:** San Francisco Department of Public Health

**Date:** Friday, January 10, 2025

**RE:** **Retroactivity re: File 241199:** Accept and Expend Grant - Retroactive - National Institutes of Health - University of Texas Southwestern Medical Center - NIDA Clinical Trials Network: Big South/West Node - \$104,508

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This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend a grant increase in the amount of \$13,431 from the National Institutes of Health (NIH) via the University of Texas Southwestern Medical Center.

This grant increase is retroactive because DPH received notice of the grant increase after the pre-determined project start date. The total period for this grant is April 1, 2022, through February 28, 2025. Upon receiving the notice of award, DPH put together the accept and expend packet and forwarded it to the Controller's Office for review on November 4, 2024. The Controller's Office approved the accept and expend packet and forwarded it to the Mayor's Office on December 4, 2024, for introduction on December 10, 2024. We respectfully request retroactive authorization for this item.

Please contact Christina Chiong, SFDPH Accept & Expend Unit Manager, at [christina.chiong@sfdph.org](mailto:christina.chiong@sfdph.org) for any questions about this request for retroactive authorization.