



September 13, 2024

Chad Houston,
Director of Workforce Strategy,
SF Office of Economic and Workforce Development
1 South Van Ness, 5th Floor
San Francisco, CA. 94103

Dear Chad,

Congratulations! On behalf of the James Irvine Foundation's Better Careers initiative team, I am delighted to share that San Francisco Office of Economic and Workforce Development (SFOEWD) proposal to the Public Workforce Capacity Fund (PWCF) has been recommending for funding!

PWCF aims to provide California's local public workforce development boards with flexible funding to build their internal capacity to advance racial equity, serve customers more holistically, and promote access to quality jobs within the workforce development field and in the communities that boards serve.

PWCF intends to recommend two grants of \$248,342.00 each to Amalgamated Foundation to support each year of the work of SFOEWD. Amalgamated Foundation, Irvine's partner that independently oversees the Fund, will provide the first of two award letters, and share payment terms and conditions after final approval. The award letter will serve as the grant agreement.

We look forward to the opportunity to support SFOEWD as we make progress towards Irvine's North Star—a California where all low-income workers have the power to advance economically!

Please direct any questions to Kriztina at kpalone@irvine.org.

In Partnership,

Kriztina Palone
Sr. Program Officer
James Irvine Foundation



Grant Award Recommendation Notice: James Irvine Foundation Public Workforce Capacity Fund

From Kriztina Palone <kpalone@irvine.org>

Date Fri 9/13/2024 2:46 PM

To chad.houston@sfov.org <chad.houston@sfov.org>; Hand, Jennifer (ECN) <jennifer.hand@sfgov.org>

Cc Haden Springer <hspringer@irvine.org>

2 attachments (82 KB)

PWCF Grant Award Recommendation Letter_Pacific Gateway.docx; PWCF Grant Recommendation Review Form_FINAL.docx;

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Greetings Director Houston and Jennifer,

Congratulations! On behalf of the James Irvine Foundation's Better Careers initiative team, I am delighted to share that San Francisco Office of Economic and Workforce Development's (SFOEWD) proposal to the Public Workforce Capacity Fund (PWCF) has been recommending for funding! Please find a formal grant award recommendation letter attached.

Through PWCF, we aim to provide California's local public workforce development boards with flexible funding to build their internal capacity to advance racial equity, serve customers more holistically, and promote access to quality jobs within the workforce development field and in the communities that boards serve.

As indicated in the attached recommendation letter, a final grant award decision and payment will be made by [Amalgamated Charitable Foundation](#), which Irvine has engaged to oversee the Fund and associated grantmaking. Following an award, I and my Better Careers initiative colleague, Haden (cc'd), will provide your team with partnership and support throughout the grant period, to help ensure that SFOEWD is successful in its efforts. I will serve as your primary point of contact for the duration of the grant.

I would like to schedule a brief call as soon as possible to get acquainted, review information collection needs to facilitate a final grant award decision and payment by Amalgamated Charitable Foundation and answer any questions you may have at this stage. Please use this [scheduling link \(https://doodle.com/meeting/participate/id/en87IV7b\)](https://doodle.com/meeting/participate/id/en87IV7b) to select a date/time, and I will circulate a meeting invitation.

In advance of our call, please review the attached form, titled "PWCF Grant Recommendation Review Form." Feel free to begin populating the form with the information requested as this will help expedite the grantmaking process.

We look forward to this opportunity to partner more closely with SFOEWD and other workforce boards to build the capacity of California's local public workforce development system's to serve customers and communities in more holistic ways that advance racial equity and expand access to quality jobs!

A reply at your earliest convenience is greatly appreciated.

In Partnership,

Kriztina

Kriztina Palone

Senior Program Officer

www.irvine.org





RE: Grant Award Recommendation Notice: James Irvine Foundation Public Workforce Capacity Fund

From Kriztina Palone <kpalone@irvine.org>

Date Thu 10/10/2024 8:01 AM

To Hand, Jennifer (ECN) <jennifer.hand@sfgov.org>

Cc Houston Chad (ECN) chad.houston@sfgov.org Floyd Rodriguez Ren (ECN) ren.floyd-rodriguez@sfgov.org>; Paisley, Charles (ECN) <charles.paisley@sfgov.org>; Salerno, Jennifer (ECN) <jennifer.salerno@sfgov.org>

Good Morning Jennifer,

My utmost apologies for the delay in getting back to you [REDACTED]

Thank you so

much for your team's patience and understanding

Thank you for sending over your completed registration form Regarding to your question about the term of the grant, you can absolutely use November 1st, 2024, through November 1st, 2026, as the terms of the grant.

Just a couple of updates since we last spoke that I need to make you aware of:

- Since your department needs BOS approval to accept + receive the grant, the Amalgamated foundation informed us that the Irvine team is to process your recommendation form in their system once your elected body has approved receiving the grant
- If by chance, that process is completed before my return to work, pls let my colleague, Haden Springer know She will be your point of contact while I'm out Her email is hspringer@irvine.org
- I will be reaching out to all of my PWCF grantees upon my return, to get a status update on their elected approval process
- If your approval process is completed by or before 11/18, once you contact Haden that your grant has been approved, she will process your paperwork in the system to begin Amalgamated's process of allocating the grant to your department through their online portal.

Much thanks again for your continued patience and flexibility with us and our grantmaking process. I look forward to be in contact the week of Nov 18th, if not sooner

Best Regards,
Kriztina

From: Hand, Jennifer (ECN) <jennifer.hand@sfgov.org>

Sent: Friday, October 4, 2024 10:40 AM

To: Kriztina Palone <kpalone@irvine.org>

Cc: Houston, Chad (ECN) <chad.houston@sfgov.org>; Floyd-Rodriguez, Ren (ECN) <ren.floyd-rodriguez@sfgov.org>; Paisley, Charles (ECN) <charles.paisley@sfgov.org>; Salerno, Jennifer (ECN) <jennifer.salerno@sfgov.org>

Subject: Re: Grant Award Recommendation Notice: James Irvine Foundation Public Workforce Capacity Fund

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