

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Lorna Garrido, Grants and Contracts Manager
DATE: July 27, 2020
SUBJECT: Accept and Expend Resolution for In-kind Gift
GIFT TITLE: In-kind Support for Strategic Planning Sessions

Attached please find the original* and 1 copy of each of the following:

Proposed gift resolution; original* signed by Department, Mayor, Controller

Grant information form, including disability checklist

Grant budget – This in-kind gift does not have a budget portion

Grant application

Gift award letter from funding agency

Ethics Form 126 (if applicable)

Contracts, Leases/Agreements (if applicable)

Other (Explain):

Special Timeline Requirements:

Please schedule at the earliest available date.

Departmental representative to receive a copy of the adopted resolution:

Name: Lorna Garrido

Phone: (628) 652-4035

Interoffice Mail Address: DAT, 350 Rhode Island Street, North Building, Suite 400N

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).