

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program**

2. Department: **Department of Public Health
Behavioral Health Services**

3. Contact Person: **Harmony Bulloch** Telephone:

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$1,600,000**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N/A**

7a. Grant Source Agency: **Department of Justice (DOJ)**

b. Grant Pass-Through Agency (if applicable): **N/A**

8. Proposed Grant Project Summary:

The San Francisco Department of Public Health (SFDPH) - through its Office of Overdose Prevention - will implement the program entitled Data-driven Health Systems Change for Prevention (DHSCP). The purpose of this program is to develop a comprehensive, collaborative, and innovative Overdose Fatality Review (OFR), incorporating key partners from across San Francisco. Expected outcomes include establishing a comprehensive and collaborative OFR; timely, actionable, community-responsive, and locally-specific overdose fatality data; enhanced collaboration across healthcare, public safety, justice-involved, and community partners; enhanced understanding of service gaps and identification of potential touchpoints for overdose interventions; and the identification of local, context-specific solutions to prevent overdose. SFDPH will partner with the Center for Substance Use and Health (CSUH) and the University of California, San Francisco (UCSF), to implement this project."

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **10/1/2024** End-Date: **9/30/2027**

10a. Amount budgeted for contractual services: **\$1,472,048**

b. Will contractual services be put out to bid? **No**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time.**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? **\$16,178**

b2. How was the amount calculated? **10% of Personnel costs, \$25,000 of each contract for the first year and Travel costs.**

c1. If no, why are indirect costs not included? **N/A**

Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N/A**

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to October 1, 2024. The Department received the award on November 15, 2024.

The grant does not require an ASO amendment, does not create net new positions, and partially reimburses the department for the existing position:

No.	Class	Job Title	FTE	Start Date	End Date
1	2232	Senior Physician Specialist	0.10	10/01/2024	09/30/2027

Proposal ID: CTR00004644

Fund: 11580

Version ID: V101

Dept ID: 210822

Project Description: Comprehensive Opioid, Stimulant, and Substance Use Site-

Project ID: 10042108

Activity ID: 0001

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 12/5/2024 | 9:39 AM PST

DocuSigned by:
Toni Rucker
A64292F7331E44D...
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 12/5/2024 | 11:53 AM PST

DocuSigned by:
Jenny Louie for Dr. Colfax
40CFE25DD8B4404...
(Signature Required)
Jenny Louie, COO for