

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

## MEMORANDUM

TO: Chief William Scott, Police Department

FROM: Victor Young, Assistant Clerk

A handwritten signature in black ink that reads "Victor Young".

DATE: October 10, 2023

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation:

**File No. 231008**

**Ordinance amending the Administrative Code to require the Chief of Police to adopt a foot and bike patrol strategy for the Police Department, and to require the Police Commission to hold annual hearings regarding community policing and foot and bike patrols.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [victor.young@sfgov.org](mailto:victor.young@sfgov.org).

cc: Lisa Ortiz, Police Department  
Lili Gamero, Police Department  
Rima Malouf, Police Department  
Diana Oliva-Aroche, Police Department  
Sgt. Stacy Youngblood, Police  
Commission



# City and County of San Francisco

## Master Report

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 231008      **File Type:** Ordinance      **Status:** Pending Committee Action

**Enacted:** \_\_\_\_\_ **Effective:** \_\_\_\_\_

**Version:** 1      **In Control:** Rules Committee

**File Name:** Administrative Code - Community Policing and Foot and Bike Patrols      **Date Introduced:** 09/26/2023

**Requester:** \_\_\_\_\_ **Cost:** \_\_\_\_\_ **Final Action:** \_\_\_\_\_

**Comment:** \_\_\_\_\_ **Title:** Ordinance amending the Administrative Code to require the Chief of Police to adopt a foot and bike patrol strategy for the Police Department, and to require the Police Commission to hold annual hearings regarding community policing and foot and bike patrols.

**Sponsors:** Safai; Engardio,  
Peskin and  
Ronen

### History of Legislative File 231008

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	09/26/2023	ASSIGNED	Rules Committee		
<i>9/27/23 - President Peskin waived the 30-day rule pursuant to Board Rule No. 3.22.</i>						

1 [Administrative Code - Community Policing and Foot and Bike Patrols]

2  
3 **Ordinance amending the Administrative Code to require the Chief of Police to adopt a**  
4 **foot and bike patrol strategy for the Police Department, and to require the Police**  
5 **Commission to hold annual hearings regarding community policing and foot and bike**  
6 **patrols.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
9 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
10 **Board amendment additions** are in double-underlined Arial font.  
11 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
12 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. Chapter 96F of the Administrative Code is hereby amended by revising  
16 Section 96F.1, to read as follows:

17 **SEC. 96F.1. COMMUNITY POLICING PLANS; FOOT AND BIKE PATROLS.**

18 (a) ~~*Creation of District Station Community Policing Plans*~~ *Police Commission Hearings;*  
19 *Development of Community Policing Plans.*

20 *(1) At least once each calendar year beginning in 2024, the Police Commission shall*  
21 *hold a public hearing to consider policies or strategies for the Police Department (“SFPD”) regarding*  
22 *community policing and foot and bike patrols.*

23 *(2) The Police Department (“SFPD”) shall ~~continue to create~~ implement a*  
24 *Community Policing Plan (“CPP”) for each police district station. ~~The CPP that~~ shall be publicly*  
25 *available and posted on SFPD’s website and on each station’s website.*

1 (b) **Community Policing Plans.** ~~The Police Department~~ SFPD shall finalize the CPPs  
2 no later than January 1, 2023, and review and update them on an annual basis by January 1  
3 of each year. The purpose of CPPs are to foster collaboration and open communication  
4 between police officers and community members, including neighborhood associations and  
5 groups, small businesses, merchant groups, non-profits, school groups, and neighborhood  
6 leaders. The CPPs shall:

7 (1) Support a culture and practice of policing that reflects the values of  
8 protection and promotion of the dignity of all people, and, especially, the most vulnerable in  
9 the community.

10 (2) Foster an environment where requests for service and information from  
11 SFPD are handled in a timely and transparent manner.

12 (3) Support ~~the Police Department's~~ SFPD's ongoing reform efforts to increase  
13 community engagement, trust, positive interactions, and relations between the community and  
14 police officers.

15 (4) Promote collaboration with groups ~~as~~ described in this subsection (b),  
16 ~~above~~, to identify problems as well as solutions that will produce meaningful results for the  
17 community, and incorporate information learned from the Community Process in subsection  
18 ~~(d)~~.

19 (5) Subject to the budgetary and fiscal provisions of the Charter and staffing  
20 availability, deploy foot and bike patrol officers, ~~as specified in subsection (c)~~, at each district  
21 station.

22 (6) Include a succession plan for the transfer and continual implementation of  
23 CPPs when changes in district station captains occur.

24 (c) **Foot and Bike Patrol Strategy and Assignments.**

1                   (1) **Foot and Bike Patrol Strategy.** By no later than June 30, 2024, the Chief of  
2 Police shall (A) adopt a foot and bike patrol strategy that identifies the areas where foot and bike  
3 patrol officers are most needed to effectively reduce crime and strengthen SFPD’s partnership and  
4 trust with the community, (B) develop a map outlining the footprint of the foot and bike patrol beats  
5 within the boundaries of each of SFPD’s district stations to dictate the street locations foot and bike  
6 patrol officers may travel as described in subsection (c)(2), and (C) develop a formula for designating  
7 the foot and bike patrol streets and boundaries based on the reporting of crime, high volume foot  
8 traffic, maximizing crime prevention, and any other factors the Chief of Police deems appropriate to  
9 meet the needs of the community. The Chief of Police shall submit the foot and bike patrol strategy,  
10 map, and formula described in this subsection (c)(1) to the Police Commission so that the Commission  
11 may hold a hearing to review the strategy, map, and formula. Thereafter, the Chief of Police may  
12 modify the strategy, map, or formula from time to time in the Chief’s discretion.

13                   (2) **Foot and Bike Patrols Assignments.** The Chief of Police shall assign foot and  
14 bike patrol officers to each district station in the City, in the geographic locations identified as  
15 described in subsection (c)(1). Foot and bike patrol officers shall have the knowledge and skills  
16 required of a foot or bike patrol officer, as well as ties to the community the district station serves or  
17 the ability to readily develop such ties. To the extent permitted by law and labor agreements, the Chief  
18 of Police shall give due consideration to minimizing the reassignment of foot and bike patrol officers in  
19 order to promote continuity between the officers and community members with the goal of  
20 strengthening SFPD’s relationships with the community.

21                   (3) **Foot and Bike Patrols Budget.** Each fiscal year, the Chief of Police shall  
22 propose to the Police Commission a budget and level of staffing for foot and bike patrols as part of the  
23 proposed budget that the Chief of Police submits to the Police Commission for approval.

24                   (d~~e~~) **SFPD Community Policing Strategies.** ~~The Police Department~~ SFPD shall provide  
25 time and resources for departmental involvement in community events, relationship-building

1 exercises, and problem-solving activities. ~~The Police Department~~ SFPD shall serve the diverse  
2 populations represented in ~~the~~each district station using the principles of the CPPs.

3 SFPD shall create community policing strategies that address ~~deployment of foot and bike~~  
4 ~~patrols~~, quality of life issues, and community language access needs as follows:

5 ~~———— (1) Foot and Bike Patrols. Police Officers working outside the confines of a patrol car~~  
6 ~~may find it easier to interact with community members and to identify otherwise overlooked problems.~~  
7 ~~SFPD shall (A) adopt a foot and bike patrol strategy that will deploy foot and bike patrol officers at~~  
8 ~~every district station to effectively reduce crime and strengthen the SFPD’s partnership and trust with~~  
9 ~~the community, and (B) develop a formula for designating the foot and bike patrol streets and~~  
10 ~~boundaries based on the reporting of crime, high volume foot traffic, crime prevention, and community~~  
11 ~~input. The Police Department shall continue to evaluate the effectiveness of this deployment and~~  
12 ~~readjust the strategy by considering the numbers of calls for service, crime prevention initiatives, and~~  
13 ~~individual interactions with the community.~~

14 **(12) Quality of Life Issues.** SFPD shall develop a strategy for proactive  
15 problem solving on quality of life issues, nuisances, and crime prevention, and identify  
16 alternatives to criminal law enforcement for quality of life issues. In the face of these concerns,  
17 SFPD community policing strategies shall create a sense of community where members of  
18 the community feel safe and secure.

19 **(23) Language Access Needs.** SFPD shall incorporate a strategy tailored to  
20 address the distinct language access needs of communities served by each district station.

21 **(e4) Community Process.** SFPD shall create a public process for eliciting  
22 community input for the CPPs from community members, including neighborhood  
23 associations and groups, small businesses, merchant groups, non-profits, school groups, and  
24 neighborhood leaders that provide direct services to San Francisco residents in areas served by  
25 their respective district stations before adoption of the CPPs. SFPD shall consider and



## **LEGISLATIVE DIGEST**

[Administrative Code - Community Policing and Foot and Bike Patrols]

**Ordinance amending the Administrative Code to require the Chief of Police to adopt a foot and bike patrol strategy for the Police Department, and to require the Police Commission to hold annual hearings regarding community policing and foot and bike patrols.**

### Existing Law

Existing law requires the Police Department (SFPD) to create a community policing plan for each district station. The district plan must incorporate foot and bike patrol deployment, among other strategies. SFPD must publicly post community policing plans and update them annually.

For foot and bike patrols specifically, SFPD must adopt a foot and bike patrol strategy to deploy foot and bike patrol officers at every district station, and SFPD must develop a formula for designating the foot and bike patrol streets and boundaries.

### Amendments to Current Law

The proposed ordinance would require the Police Commission to hold a hearing at least once a year to consider policies or strategies for SFPD regarding community policing and foot and bike patrols.

In addition to adopting a foot and bike patrol strategy and developing a formula for designating the foot and bike patrol streets and boundaries, SFPD would also be required to develop a map outlining the footprint of the foot and bike patrol beats within the boundaries of each district station. The ordinance would require the Chief of Police to submit the foot and bike patrol strategy, map, and formula to the Police Commission. And the ordinance would authorize the Chief of Police to modify the strategy, map, and formula in the future.

Foot and bike patrol officers would need to have the knowledge and skills required of a foot or bike patrol officer, as well as ties to the community the district station serves or the ability to readily develop such ties.

The ordinance would also require the Chief of Police to propose a budget and level of staffing for foot and bike patrols as part of SFPD's proposed budget each year.

# Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Safaí; Engardio, Peskin, Ronen.

Subject:

Administrative Code - Community Policing and Foot and Bike Patrols

The text is listed:

Ordinance amending the Administrative Code to require the Chief of Police to adopt a foot and bike patrol strategy for the Police Department, and to require the Police Commission to hold annual hearings regarding community policing and foot and bike patrols.

Signature of Sponsoring Supervisor: Safaí

For Clerk's Use Only

**From:** [Carrillo, Lila \(BOS\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Cc:** [Safai, Ahsha \(BOS\)](#); [Lerma, Santiago \(BOS\)](#); [Prager, Jackie \(BOS\)](#); [Angulo, Sunny \(BOS\)](#); [Bell, Tita \(BOS\)](#)  
**Subject:** FOR INTRODUCTION: Safai - Ordinance - Administrative Code - Community Policing and Foot and Bike Patrols  
**Date:** Tuesday, September 26, 2023 3:37:09 PM  
**Attachments:** [Foot Patrol Ordinance.DOCX](#)  
[Foot Patrol Legislative Digest.DOCX](#)  
[Safai - Intro Form - Ordinance - Administrative Code - Community Policing and Foot and Bike Patrols.pdf](#)

---

Dear Clerk Staff,

Attached please find **Safai - Ordinance - Administrative Code - Community Policing and Foot and Bike Patrols** introduced at today's meeting. We respectfully request the 30-day hold be waived for this legislation.

I am including staff from President Peskin, Supervisor Ronen, and Supervisor Engardio to confirm co-sponsorships.

Kindly,  
Lila

Lila Carrillo, Legislative Aide  
Supervisor Ahsha Safai, District 11  
San Francisco Board of Supervisors  
Office: 415.554.6975

Working from unceded Ohlone Territory

**From:** [Givner, Jon \(CAT\)](#)  
**To:** [BOS Legislation, \(BOS\)](#); [Carrillo, Lila \(BOS\)](#); [BOS Legislation, \(BOS\)](#)  
**Cc:** [Safai, Ahsha \(BOS\)](#); [Lerma, Santiago \(BOS\)](#); [Prager, Jackie \(BOS\)](#); [Angulo, Sunny \(BOS\)](#); [Bell, Tita \(BOS\)](#)  
**Subject:** RE: FOR INTRODUCTION: Safai - Ordinance - Administrative Code - Community Policing and Foot and Bike Patrols  
**Date:** Tuesday, September 26, 2023 3:58:42 PM  
**Attachments:** [image004.png](#)

---

Yes, I approve as to form.

Jon

Jon Givner (he/him)  
Deputy City Attorney  
Office of City Attorney David Chiu  
1 Dr. Carlton B. Goodlett Place, Suite 234  
San Francisco, CA 94102  
phone: (415) 554-4694  
[www.sfcityattorney.org](http://www.sfcityattorney.org)

The information in this email is confidential and may be protected by the attorney/client privilege and/or the attorney work product doctrine. If you are not the intended recipient of this email or received this email inadvertently, please notify the sender and delete it.

---

**From:** BOS Legislation, (BOS) <bos.legislation@sfgov.org>  
**Sent:** Tuesday, September 26, 2023 3:42 PM  
**To:** Carrillo, Lila (BOS) <lila.carrillo@sfgov.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Givner, Jon (CAT) <Jon.Givner@sfcityatty.org>  
**Cc:** Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Lerma, Santiago (BOS) <santiago.lerma@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Angulo, Sunny (BOS) <sunny.angulo@sfgov.org>; Bell, Tita (BOS) <Tita.Bell@sfgov.org>  
**Subject:** RE: FOR INTRODUCTION: Safai - Ordinance - Administrative Code - Community Policing and Foot and Bike Patrols

Thank you for the legislation submission. We are seeking the approval of Deputy City Attorney Jon Givner for use of his electronic signature and approval as to form. Kindly confirm that the attached ordinance is approved as to form, and the /s/ next to his name in the signature line of the ordinance has the same effect as his signature, by reply of this email.

**Lisa Lew**  
San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
T 415-554-7718 | F 415-554-5163  
[lisa.lew@sfgov.org](mailto:lisa.lew@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

**(VIRTUAL APPOINTMENTS)** To schedule a “virtual” meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors' website or in other public documents that members of the public may inspect or copy.*

---

**From:** Carrillo, Lila (BOS) <[lila.carrillo@sfgov.org](mailto:lila.carrillo@sfgov.org)>

**Sent:** Tuesday, September 26, 2023 3:37 PM

**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>

**Cc:** Safai, Ahsha (BOS) <[ahsha.safai@sfgov.org](mailto:ahsha.safai@sfgov.org)>; Lerma, Santiago (BOS) <[santiago.lerma@sfgov.org](mailto:santiago.lerma@sfgov.org)>;

Prager, Jackie (BOS) <[jackie.prager@sfgov.org](mailto:jackie.prager@sfgov.org)>; Angulo, Sunny (BOS) <[sunny.angulo@sfgov.org](mailto:sunny.angulo@sfgov.org)>;

Bell, Tita (BOS) <[Tita.Bell@sfgov.org](mailto:Tita.Bell@sfgov.org)>

**Subject:** FOR INTRODUCTION: Safaí - Ordinance - Administrative Code - Community Policing and Foot and Bike Patrols

Dear Clerk Staff,

Attached please find **Safaí - Ordinance - Administrative Code - Community Policing and Foot and Bike Patrols** introduced at today's meeting. We respectfully request the 30-day hold be waived for this legislation.

I am including staff from President Peskin, Supervisor Ronen, and Supervisor Engardio to confirm co-sponsorships.

Kindly,  
Lila

Lila Carrillo, Legislative Aide  
Supervisor Ahsha Safai, District 11  
San Francisco Board of Supervisors  
Office: 415.554.6975

Working from unceded Ohlone Territory