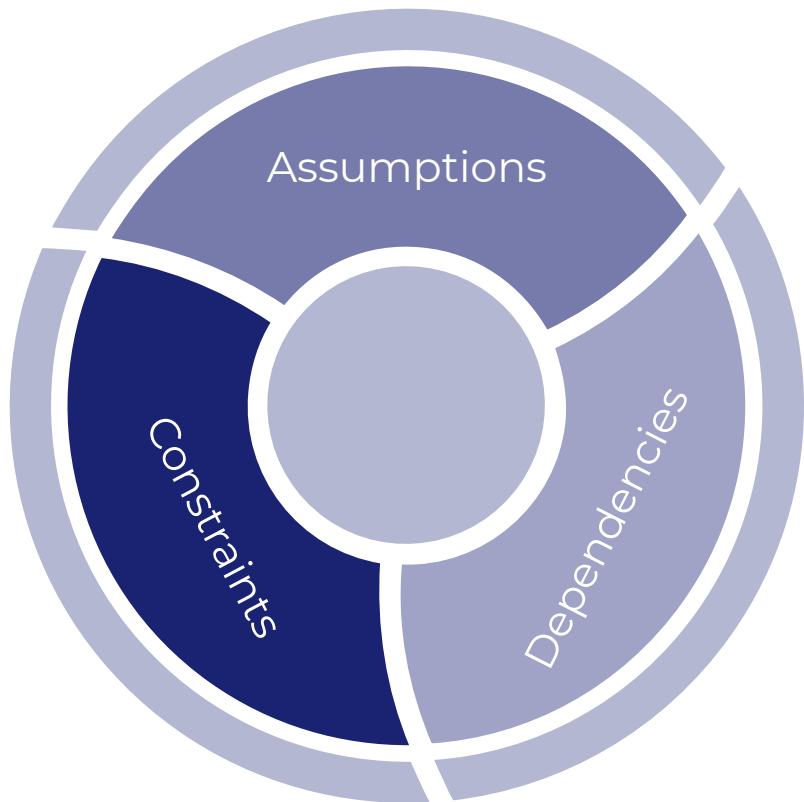




Return Safely Together: SFUSD's In-Person Learning Plan
December 11, 2020

12/9/20 - SFUSD Submits Letter of Interest to Reopen Schools

As part of its plans to begin offering in-person learning to students enrolled in certain grades and programs at a set of schools, the San Francisco Unified School District (SFUSD) has submitted a Letter of Interest (LOI) to the San Francisco Department of Public Health (SFDPH), marking the first step in the process to obtain City approval before reopening school buildings to in-person instruction. City approval is one of a number of indicators that SFUSD must meet before reopening school buildings.



Assumptions

Home school approach
 Consistency
 School day
 Days per week
 Use of space

Constraints

Cohort size
 Physical space
 Custodial staff
 Timing
 Resources

Dependencies

Students numbers
 Staff numbers
 Bargaining

Students

Space

Staff

Safety

Dates below are dependent on a number of factors, including meeting all In-Person Learning Readiness indicators as outlined on the dashboard, staffing resources, available space and number of students who choose to return.

Wave 1 (12) Begin no sooner than January 25	Wave 2 (26) Begin no sooner than February 8		Wave 3 (52) Begin no sooner than March 22		
<p>ES Sites [6] Alvarado Dr. William L. Cobb Glen Park Lawton John Muir Sunset</p> <p>EES Sites [5] Zaida T. Rodriguez EES San Miguel EES Commodore Stockton EES Leola M. Havard EES Noriega EES</p> <p>County Sites [1] Woodside</p>	<p>ES Sites [18] Alamo Bryant Chavez Charles Drew Grattan Bret Harte Dolores Huerta Francis Scott Key Starr King Lafayette McCoppin Moscone Ortega Sanchez Rosa Parks Sheridan Sunnyside Yick Wo</p>	<p>EES Sites [6] Argonne EES Jefferson EES John McLaren EES Junipero Serra EES Presidio EES Theresa Mahler EES</p> <p>County Sites [2] Civic Center County Satellite</p>	<p>ES Sites [48] Alice Fong Yu Argonne Bessie Carmichael BV Horace Mann G. W. Carver Chinese Immersion Lilienthal K-2 Clarendon Cleveland Commodore Sloat Webster Feinstein E. R. Taylor Newcomer El Dorado Garfield Gordon J. Lau Guadalupe Harvey Milk</p>	<p>Hillcrest Jean Parker Jefferson John Yehall Chin Junipero Serra Lakeshore Leonard Flynn Longfellow Malcolm X Marshall McKinley Miraloma Mission Ed. Ctr. Monroe New Traditions Paul Revere Peabody Redding Rooftop SF Community</p>	<p>SF Montessori Sherman Spring Valley Stevenson Sutro Tenderloin Ulloa Visitacion Valley West Portal</p> <p>EES Sites [1] Tule Elk EES</p> <p>County Sites [3] Hilltop McAuley County Satellite</p> <p>MS & HS sites for SpEd Mod. Severe</p>

Timeline

November	Family Wellness Checks & High School Wellness Survey
November - December	Facilities Preparation & Site Teams Initiate In-Person Learning Planning Partnership Protocol
No sooner than January 25	Phase 2A: Wave 1 Schools Open - 12 Sites for PK and Moderate/Severe SDC
No sooner than February 8	Phase 2A: Wave 2 Schools Open - 28 Sites for PK and Moderate/Severe SDC <ul style="list-style-type: none"> • Add TK-2 to Wave 1 Schools
No sooner than March 22	Phase 2A: Wave 3 Schools Open - 52 Sites <ul style="list-style-type: none"> • Add TK-2 to Wave 2 Schools
	Begin opening sites for Phase 2B student groups <ul style="list-style-type: none"> • Homeless & Foster Youth • Students residing in public housing • Student demonstrating limited online engagement
	Begin to add grades 3-5 to Wave 1, 2 and 3 schools



Dates noted here are dependent on a number of factors, including meeting all In-Person Learning Readiness indicators as outlined on the dashboard, staffing resources, available space and number of students who choose to return.

Health & Safety Measures

- **Surveillance Testing:** Prior to returning, school staff will participate in surveillance testing and every 1-2 weeks thereafter.
- **A safe school day starts *before* you get to school.** Every day, students, families, and school staff should self monitor for symptoms, and stay home if you feel sick.
- **Establish a strong foundation of preventative daily habits.** Wash hands frequently, disinfect high-touch surfaces, wear a mask.
- **Practice social distancing.** Stay 6 feet apart from adults and children
- **Maintain stable cohorts.** A stable cohort refers to a limited number of individuals — adults, youth or a mix — who move through the day's activities together.
- **Manage site circulation.** Clearly marked circulation paths as well as multiple designated entry and exit points.
- **Plan for When a Staff Member or Student Becomes Sick.** SFUSD sites will have isolation rooms for students and employees who feel sick or exhibit symptoms during the day.

04. Quick Guide: COVID-19 Protocol for Symptoms, Testing Positive, or Close Contacts (12.06.20)

1

Scenario	Action	Communication
Student/Staff exhibits COVID-19 symptoms or answers yes to a symptom screening question.	<ul style="list-style-type: none"> Send home the person with symptoms (isolate until goes home) → home isolation. Close area(s) and clean/disinfect after 24 hours. RELOCATE cohort until area has been cleaned and disinfected. TRACK: if the person reports testing positive, refer to #2 below for next steps 	<p>To: Student/Staff → Symptomatic or Test Positive Memo for Staff or Student</p> <p>No broad communication needed.</p> <p>Documentation</p> <ul style="list-style-type: none"> Confidential Illness Log

2

Scenario	Action	Communication
Student/Staff tests positive for COVID-19.	<ul style="list-style-type: none"> Complete the Information Gathering Tool with student/staff who is COVID+. Send home student/staff who is COVID+ (isolate until goes home) → home isolation. Send home all close contacts → home quarantine. All members of cohort are considered close contacts CLOSE affected areas and clean and disinfect after 24 hours. 	<p>To: Student/Staff → Symptomatic or Test Positive Memo for Staff or Student</p> <p>To: Staff/student who are identified as Close Contact → Close Contact Memo to Staff or Student</p> <p>To: Everyone else in the building who is not a close contact → General Notification Memo for Staff or Student.</p> <p>Documentation</p> <ul style="list-style-type: none"> Information Gathering Tool POSITIVE COVID-19 Report <small>(with S/N)</small> Confidential Illness Log

3

Scenario	Action	Communication
Student/Staff reports being a close contact of someone who has recently tested positive for COVID-19.	<ul style="list-style-type: none"> Send home student/staff who reported being a close contact → home quarantine. If the COVID 19+ person is in SFUSD, refer to #2 for steps Keep Cohort OPEN unless following guidance in #2 for the Cohort. 	<p>To: Staff/student who reported being a Close Contact → Close Contact Memo to Staff or Student</p> <p>No broad communication needed. If the person tests positive, refer to #2 for next steps.</p> <p>Documentation</p> <ul style="list-style-type: none"> Confidential Illness Log

Student or staff must check with their Principal or Supervisor before returning to school/work.
See reverse or the [03.SFUSD COVID-19 Protocol](#) for more details.



Routines

Training

Testing

Surveillance Testing

- SFUSD, DCYF and the Latino Task Force began their partnership to set up and proctor COVID-19 test sites for SFUSD employees this week.
- SFUSD's testing will be for staff only (students will not be required to participate in surveillance testing at this time)
- Working to ensure that every site with in-person learning will have on-site testing that is staffed externally, scheduled at a regular cadence (every 1-2 weeks pending staff capacity + bargaining)
- Contracted with Curative Labs for test kits, insurance billing, and data sharing
- No cost to staff - health insurance will be billed
- Staff who agree to return must agree to surveillance testing through SFUSD test sites





Planning

- Return to In-Person Learning Planning Protocol

Assessment

- Building Systems Assessment
- Ground Truthing Site Assessment

Preparation

- Circulation paths and signage
- Furniture and partitions
- Ventilation
- Plumbing
- Personal Protection Equipment (PPE)
- Food and nutrition
- Transportation

COVID-19

Safety Supplies

(Personal Protective
Equipment)

The following supplies will be provided to schools:

1. Surgical masks
2. Reusable masks (both adult and youth sizes)
3. Hand sanitizer in every classroom, office and public-interfaces
4. No-touch thermometers
5. Face shields (for adult employees)
6. Disinfecting wipes
7. Facial tissues

Additional supplies will be available for employees with specialized needs:

1. Surgical gowns (Nurses, custodial, food service)
2. Disposable gloves (Nurses, custodial, food service)
3. Clear face masks (SpED, SDC, EED)

Partitions
("Shields") will
be provided
for...

- All educator desks
- All customer service stations
- Large (3 or more) student desks
 - Due to social distancing requirements, 2 student desks will be used for one student

Instructional Plan

Anti-Racist Practices



Advocating against racist policies, practices, and beliefs in all aspects of how we teach, partner, manage, and lead. Implementing approaches that are humanizing and responsive.

Deeper Learning Toward the Graduate Profile



Cultivating agency, honoring identity and building proficiency toward rigorous outcomes to achieve the Graduate Profile

Wellness and Authentic Partnership



Approaching instruction, relationships with families, and school leadership through the lens of partnership.

Consistent Structures for Support



A concrete set of structures and routines aligned across SFUSD will build momentum towards our distance learning goals.

Instructional Plan



100% Distance Learning

100% Distance Learning - students who will maintain instruction in an exclusively virtual environment. This includes both synchronous and asynchronous components.



100% In-Person

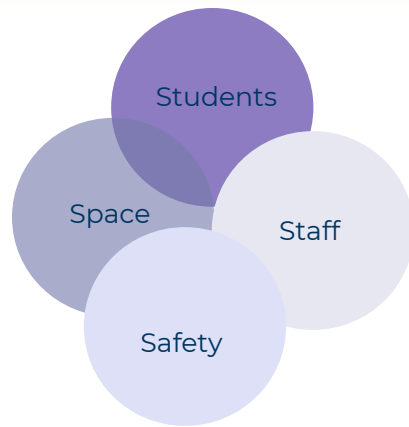
100% In Person - students in PK and in Moderate/Severe Special Day classes will return to school five days a week for an instructional model that is fully in person.



Hybrid






*Hybrid Learning - students will attend school in person for some portion of the week and maintain distance learning for the other portion of the week. TK-2nd**

Hybrid Instruction



- Offer in-person learning to every single family/student who chooses to return.
- Maximize in person instruction for the students.
- Be intentional about content for in-person vs. virtual
- Facilitate deeper learning, focus on literacy, mathematics and developing social emotional literacy and mathematics.
- Build capacity and incorporate the use of technology so that students can build skills to use while at home in distance context.
- Strive to be cost neutral & economize resources.
- Proactive planning should we need to return to full distance learning.
- Move with speed & economy of effort

- Stable Cohorts will follow DPH guidance, and not exceed the maximum number of students who can safely be in attendance at one time
- At least 2 days a week (in-person learning) / 3 days remote learning.
- Days in person are consecutive (i.e. Monday/Tuesday and Thursday/Friday)
- Students attend “full day” when they are in person
- 1 day a week remote learning for everyone

Monday	Tuesday	Wednesday	Thursday	Friday
				

Personnel & Labor

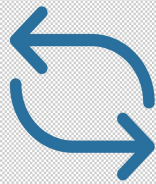


The District has been meeting with our labor partners continuously since the onset of the pandemic in an effort to reach agreement on the return to in-person learning.

To date, we have not completed bargaining with United Educators of San Francisco or United Administrators of San Francisco.

We need to complete bargaining by:

- December 18 to meet the Board's deadline of January 25 for Wave 1 Pre-K and students with moderate-severe disabilities
- Early January for the remainder of Phase 2A (including TK - Gr. 2)
- Mid- to late January for Phase 2B



RESPOND



INFORM



ENGAGE



PROMOTE

Guidelines

- Be responsive to the array of linguistic and cultural assets among our stakeholders.
- Protect the privacy of student, family and employee information.
- Be accessible to all stakeholders by language and ADA accessibility guidelines with translation priority given to essential information.
- Be coherent and consistent across multiple channels and messengers.
- Utilize multiple channels to share information.
- Support stakeholders to access resources, take action, and stay connected.

Prior to in-person learning: During the planning of in-person learning, we will inform our community about the following:

- How SFUSD is preparing to bring students and employees back to in-person learning, with progress updates
- The health and safety protocols that will be in place during in-person learning
- The instructional plan
- The process for families of focal student populations to sign up for in-person learning (or indicate their choice of continuing with remote learning)
- The process for families and staff to prepare for in-person learning

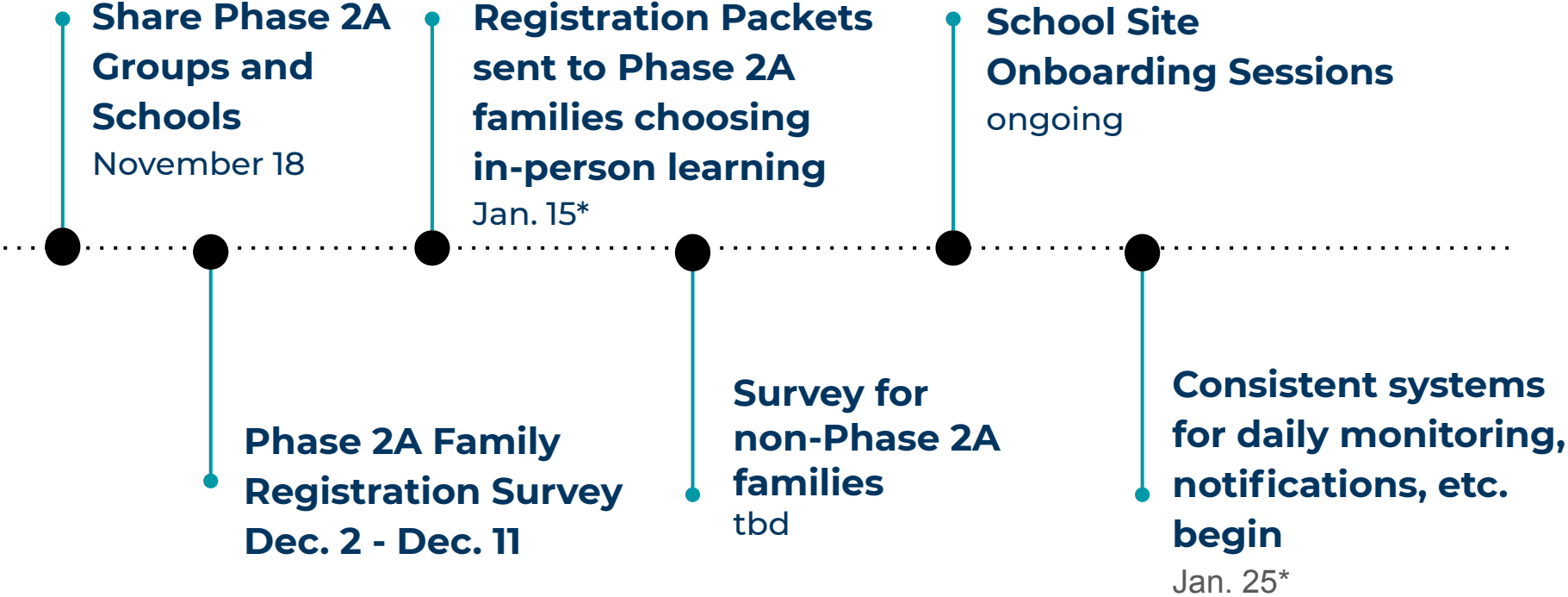
When in-person learning is offered, there will be communication systems for:

- Daily pre-screening
- School and district notifications for employees reporting symptoms, testing positive, or being a close contact with someone exposed to COVID-19
- Outbreak management protocols



Find [In-Person Health and Safety info. online](#)

Key Milestones for Phase 2A In-Person: Family Experience



* Subject to change based on criteria indicated in SFUSD in-person learning decision tree.

Fiscal Impact

In addition to Distance and In-Person related expenses to-date, reopening schools could cost between \$5.0-\$38.1 million.

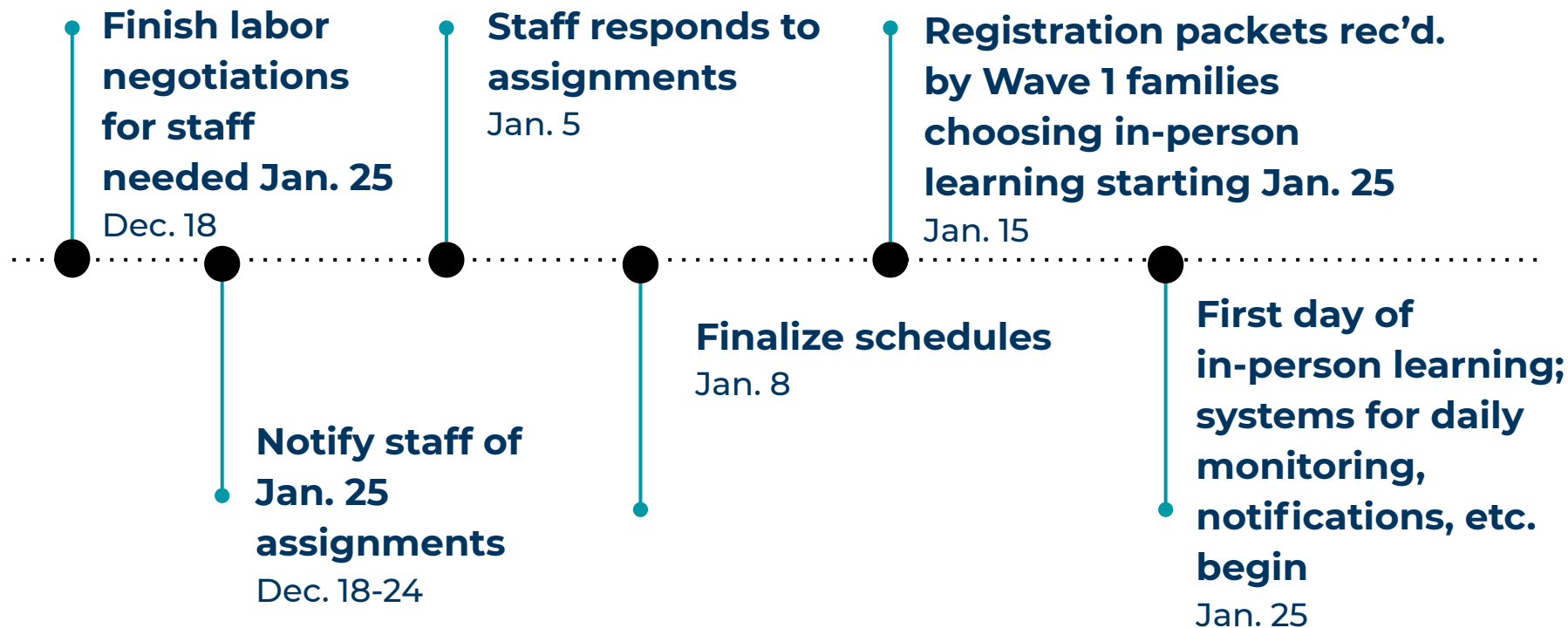
These costs could be covered by:

- The \$10.4 million COVID-19 Reserve
- Redirecting non-personnel expenditure savings
- In-kind City support

		Reopening Plan		
		1st Interim	Waves 1-3	With MS/HS
Distance/ In-Person Learning		\$6,712,058	\$11,712,058	\$44,812,058
	Instruction and Supplies	\$170,701	\$170,701	\$170,701
	Translation Services	\$225,685	\$225,685	\$225,685
	PPE & Cleaning Supplies	\$3,000,000	\$3,000,000	\$3,000,000
	Device Connectivity, \$400 Allowance	\$3,315,672	\$3,315,672	\$3,315,672
	Items Pending Reopening Plan	\$0	\$5,000,000	\$38,100,000
	<i>Custodians*</i>	\$0	\$0	\$20,000,000
	<i>Class-size Reduction Teachers*</i>	\$0	\$0	\$13,100,000
	<i>Health Screenings</i>	\$0	\$2,200,000	\$2,200,000
	<i>Individual Student Reading Materials</i>	\$0	\$1,000,000	\$1,000,000
	<i>Leveled Readers and Book Sets</i>	\$0	\$800,000	\$800,000
	<i>Outdoor Classroom Materials</i>	\$0	\$500,000	\$500,000
	<i>Other Social Distancing</i>	\$0	\$500,000	\$500,000

*Significantly depends on scale and timing of reopening campuses

Key Milestones for Phase 2A In-Person: Timeline*



* Beginning with Wave 1 Pre-K and students with moderate - severe disabilities; subject to change based on criteria indicated in SFUSD in-person learning decision tree and negotiated agreements with labor partners.

SFUSD submission of Letter of Intent for reopening

San Francisco COVID-19 Response
Dashboard updated on 12/10/2020
Updated daily by 9am

Reopening Status by School

View:

San Francisco Unified School District (SFUSD) submitted a letter of interest to begin to reopen certain schools for in-person instruction on Wednesday, December 9th. This dashboard only includes schools that have been listed as interested in reopening for in-person instruction. See the status of SFUSD school sites below. Filter for a school, or click on the map to see more details about the school's status in the table below.

Filter the Data:

School Name

Can't find your school in the list?
Check the map at the right, and if it isn't listed, your school has not yet submitted a letter of interest to reopen.

Letters of Interest Sent to SFDPH
72

Applications Completed
0

Site Assessments Requested
0

Site Assessments Completed
0

Approvals
0

Schools that have submitted letters of interest to re-open:

School Name	Grades	Application Submitted	Desktop Review Complete	Facilities Review Complete	Requested Site Assessment	Completed Site Assessment	Decision
Cesar Chavez ES	PK-5	No	No	No	No	No	
Chinese Immersion	K-5	No	No	No	No	No	
Claire Lilienthal K-2	K-5	No	No	No	No	No	
Clarendon	K-5	No	No	No	No	No	
Cleveland	K-5	No	No	No	No	No	
Commodore Sloat	K-5	No	No	No	No	No	
Daniel Webster	K-5	No	No	No	No	No	

COVID Command responded with application form

COVID Command creating dashboard on SFUSD school reopening similar to private/parochial schools



Support from COVID Command for SFUSD reopening plan

1. Streamline SFDPH school reopening application forms
2. Active Disaster Service Workers to conduct site visits
3. Provide subject matter experts on school-specific issues such as testing, ventilation, COVID-19 in children, etc
4. Maintain school-specific operations that include testing, contact tracing, and outbreak management
 - Work with schools to ensure they receive exposure notification, quarantine dates, and information on support services
 - Provide isolation and quarantine services if needed
5. Work with SFUSD, DCYF and Latino Task Force on a partnership to set up and proctor COVID -19 test sites for SFUSD employees



Stay Up-to-date on Our Return to In-Person Plans

sfusd.edu/returnsafely
#SFUSDReturnSafely

