

San Francisco HIV Community Planning Council
San Francisco Eligible Metropolitan Area
San Francisco, San Mateo, and Marin Counties

Zachary Davenport,
Community Co-Chair
Thomas Knoble,
Government Co-Chair
Irma Parada,
Community Co-Chair
Richard Sullivan,
Community Co-Chair

Chuck Adams
Robert Arnold
Erwin Barrios
Bill Blum
Anna Branzuela
Franco Chevalier
Ed Chitty
Elaine Flores
Elyse Griffin
Jesus Guillen
Reina Hernandez
Ronaldo Hernandez
R. Lee Jewell
Juba Kalamka
Nga Le
T.J. Lee-Miyaki
Helen Lin
Derrick Mapp
Marco Montenegro
Jon Oskarsson
Nikos Pecoraro
Charles Siron
Gwen Smith
John Paul Soto
Richard Sullivan
Laura Thomas
Manuel Vasquez

Mark Molnar
Program Director

Kira Perez Angeles
Program Manager

Kat Tajgeer
Program Coordinator

October 1, 2025

Chrissy Abrahms-Woodland, MBA
Director, Division of Metropolitan HIV/AIDS Programs
Health Resources and Services Administration
5600 Fishers Lane
Rockville, Maryland 20857

Dear Ms. Abrahms-Woodland:

As Co-Chairs of the San Francisco HIV Community Planning Council, and on behalf of the Planning Council as a whole, we are writing to provide assurance of the following procedural elements related to the FY 2026 Ryan White Part A Competing Continuation Application being submitted to HRSA by the San Francisco Department of Public Health:

a. Planning:

- The most recent comprehensive EMA-wide HIV needs assessment process for the San Francisco EMA was conducted in 2016, in conjunction with the development and production of our region's first Integrated HIV Prevention and Care Plan for the period 2017 - 2021. All members of the San Francisco HIV Community Planning Council participated in the process, and Council members are active on a wide range of additional local and regional planning bodies and groups. On an annual basis, the Planning Council commissions and conducts focused needs assessments related to specific subpopulations that are disproportionately impacted by the HIV epidemic in our region, such as homeless persons, transgender persons, persons age 50 and older living with HIV, transgender persons, and persons who use substances.
- Members of the San Francisco HIV Community Planning Council actively participate in all relevant region-wide planning processes, including development of the San Francisco EMA integrated HIV Prevention and Care Plan and the State of California Coordinated Statement of Need (SCSN).

San Francisco HIV Community Planning Council
San Francisco Eligible Metropolitan Area
San Francisco, San Mateo, and Marin Counties

b. Priority Setting and Resource Allocation:

- A wide range of data sources - including data on HIV epidemiology, service utilization, unmet service needs, and disparities related to affected subpopulations - were used in the FY 2026 priority setting and allocation process.
- Part A resources were allocated in accordance with the local demographic incidence of HIV infection, including appropriate allocations for women, infants, children, and youth.
- Persons with HIV are actively involved in the Part A planning and allocation process, and their priorities are considered as part of the annual prioritization and allocation process.
- Formula, supplemental, and MAI funds awarded to the San Francisco EMA for the FY 2024 period of performance were expended according to priorities established by the Planning Council.

c. Training:

- Ongoing and annual membership trainings continue to occur, including new member orientations conducted in January, April, and June 2025.

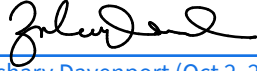
d. Assessment of the Efficiency of the Administrative Mechanism:

- A complete review and assessment of the efficiency and effectiveness of the administration mechanism overseen by the Ryan White Grantee, San Francisco HIV Health Services, was conducted in 2024, involving 12 local Ryan White service agencies, 4 Planning Council members, and 1 representative of the grantee agency. The results of the assessment were overwhelmingly positive, and are summarized briefly in the application narrative. Findings of the needs assessment were presented to the Planning Council at its meeting of May 20, 2024. The next assessment of the grantee will begin in early 2026.

Thank you for your continuing support of the San Francisco region and its merged HIV Community Planning Council. We look forward to continuing our partnership to provide effective, comprehensive, and high-quality services to low-income and severely impacted persons living with HIV in our region.

San Francisco HIV Community Planning Council
San Francisco Eligible Metropolitan Area
San Francisco, San Mateo, and Marin Counties

Sincerely,



[Zachary Davenport \(Oct 2, 2025 07:47:50 PDT\)](#)

Zachary Davenport
Community Co-Chair



[Irma Parada \(Oct 2, 2025 12:16:41 PDT\)](#)

Irma Parada
Community Co-Chair



[Thomas Knoble \(Oct 1, 2025 15:20:32 PDT\)](#)

Thomas Knoble
Government Co-Chair












FY 2026 Part A SF Planning Council Letter

Final Audit Report

2025-10-02

Created:	2025-10-01
By:	Mark Molnar (mmolnar@shanti.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAxfxiDR4IHFSbW50ZfPUG91ifbrqFUBtM

"FY 2026 Part A SF Planning Council Letter" History

-  Document created by Mark Molnar (mmolnar@shanti.org)
2025-10-01 - 10:07:50 PM GMT
-  Document emailed to Irma Parada (malena.parada@icloud.com) for signature
2025-10-01 - 10:07:55 PM GMT
-  Document emailed to zachary.davenport@sfdph.org for signature
2025-10-01 - 10:07:56 PM GMT
-  Document emailed to thomas.knoble@sfdph.org for signature
2025-10-01 - 10:07:56 PM GMT
-  Email viewed by thomas.knoble@sfdph.org
2025-10-01 - 10:08:34 PM GMT
-  Signer thomas.knoble@sfdph.org entered name at signing as Thomas Knoble
2025-10-01 - 10:20:30 PM GMT
-  Document e-signed by Thomas Knoble (thomas.knoble@sfdph.org)
Signature Date: 2025-10-01 - 10:20:32 PM GMT - Time Source: server
-  Email viewed by zachary.davenport@sfdph.org
2025-10-02 - 2:46:20 PM GMT
-  Signer zachary.davenport@sfdph.org entered name at signing as Zachary Davenport
2025-10-02 - 2:47:48 PM GMT
-  Document e-signed by Zachary Davenport (zachary.davenport@sfdph.org)
Signature Date: 2025-10-02 - 2:47:50 PM GMT - Time Source: server- Signature captured from device with phone number XXXXXXXX5440
-  Email viewed by Irma Parada (malena.parada@icloud.com)
2025-10-02 - 7:16:03 PM GMT

 Document e-signed by Irma Parada (malena.parada@icloud.com)

Signature Date: 2025-10-02 - 7:16:41 PM GMT - Time Source: server

 Agreement completed.

2025-10-02 - 7:16:41 PM GMT



Adobe Acrobat Sign