



San Francisco Department of Public Health

Daniel Tsai
Director of Health

City and County of San Francisco
Daniel Lurie
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Thursday, July 2, 2026

RE: **Retroactivity re: File 260736**

This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend an in-kind gift in the amount of \$87,000 from Biobot Analytics.

This gift accept and expend is retroactive because DPH received notice of the award less than one month prior to the pre-determined project start date. DPH received notice of the gift on June 9, 2026 for a project start date of July 1, 2026. The project start date was predetermined by Biobot Analytics. Upon receiving the notice of gift, DPH brought the item to the Controller's Office for review on June 15, 2026. The Controller's Office reviewed and forwarded the packet to the Mayor's Office on June 17, 2026 for introduction on June 23, 2026.

We respectfully request retroactive authorization for these items. Please contact Greg Wong, Administrative Analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.