

File No. 100293

Committee Item No. 4
Board Item No. 24

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Committee: Rules

Date March 18, 2010

Board of Supervisors Meeting

Date 3/30/10

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Linda Wong

Date March 12, 2010

Completed by: L.W.

Date 3/25/10

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

11-28-83

11-28-83

1 [Appointments – Shelter Monitoring Committee]

2
3 **Motion appointing Mary Howe and Robert Weber, terms ending November 23, 2010, to**
4 **the Shelter Monitoring Committee, residency requirement waived.**

5
6 **MOVED**, That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated persons to serve as members of the Shelter
8 Monitoring Committee, pursuant to the provisions of Ordinance No. 283-04 and Article XII of
9 Article 20 of the San Francisco Administrative Code, for the terms specified:

10 **Mary Howe** (residency requirement waived), seat 3, succeeding Aubrey Moore,
11 resigned, must have experience providing direct services to the homeless through a
12 community setting, for the unexpired portion of a two-year term ending November 23, 2010.

13 **Robert Weber**, seat 6, succeeding Amanda Thompson, resigned, must be selected
14 from a list of candidates that are nominated by non-profit agencies that provide advocacy or
15 organizing services to homeless people, for the unexpired portion of a two-year term ending
16 November 23, 2010.

17 **FURTHER MOVED**, That the Board of Supervisors makes the following findings:

- 18 1. The membership of the Shelter Monitoring Committee has a goal to be
19 representative of the diversity of the City and County of San Francisco.
- 20 2. Applicant Mary Howe, appointee, who is not a resident of San Francisco, is a
21 person with experience that uniquely qualifies her to serve on the Shelter
22 Monitoring Committee.
- 23 3. The Shelter Monitoring Committee has attempted to fill the position, for which Mary
24 Howe was nominated, with an individual who is a City resident and who has the
25 specific experience, skills, and qualifications, but has been unable to do so at this

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time. The Rules Committee has certified that Mary Howe is qualified to serve on the Shelter Monitoring Committee.

4. After exercising due diligence, the Board of Supervisors concludes that there is no other possible representative, who is a resident of San Francisco and who has the specific experience, skills, or qualifications possessed by this applicant, and who is willing to serve on Shelter Monitoring Committee at this time; and, be it

FURTHER MOVED, That the Board of Supervisors waives the residency requirement for Mary Howe, as allowed in cases where no qualified City resident, willing to serve, can be found, pursuant to Section 4.101 of the City Charter that requires person(s) appointed to boards, commissions, and advisory bodies established by legislative act of the Board of Supervisors to be resident(s) of the City and County of San Francisco.



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714



Application for Boards, Commissions and Committees

Application for Appointment to: Shelter Monitoring Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Seat 3 or 6

Name: Mary Howe

Home Address: Howe Street Apt B Oakland CA Zip: 94611

Home Phone: 510- Occupation: Executive Director Homeless Youth Alliance

Work Phone: 415-565-1941 Employer: Tides Center/Homeless Youth Alliance

Business Address: PO Box 170427 San Francisco CA Zip: 94117

Check All That Apply:

A citizen of the United States. At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence): Alameda County

Please state your qualifications (attach supplemental sheet if necessary)

I have worked in social services in SF for 11 years.
Prior to my professional work I was homeless in San Francisco.

Education:

Business and/or professional experience:

I have worked with homeless individuals for the past 11 years here in San Francisco in several capacities; outreach worker, advocate, case manager and coordinator of a drop-in center. (see attached)

Civic Activities:

Ethnicity: (optional)

Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, become public record)

Date: 2-4-10 Applicant's Signature: (required)

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

10/20/09

MAR-11-2010 11:04AM FROM-

T-008 P 002/002 F-064



February 10, 2010

Clerk of the Board
1 Dr. Carlton Goodlett Place
San Francisco, CA 94102

Dear Friend,

This letter is in support of Mary Howe's application to the Shelter Monitoring Committee.

Ms. Howe is the Director of the Haight Youth Alliance, and in that capacity, I have known and worked with Ms. Howe for the past four years.

Ms. Howe is extremely knowledgeable and articulate regarding the needs of homeless youth, as well as adults. She connects well with the population and has a special way of developing trust and open communications. Given the responsibilities of the SMC in terms of making recommendations and monitoring shelter conditions, both her deep knowledge and her ties to the homeless community would be an excellent match.

I believe that with these combination of skills, Ms. Howe would make an excellent addition to the Shelter Monitoring Committee.

Sincerely,

Jennifer Friedenbach
Executive Director

468 Turk St.
San Francisco, CA 94102
415.346.3740 TEL
415.773.5639 FAX
www.cohsf.org



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions and Committees

Application for Appointment to Shelter Monitoring Committee

Name of Board, Commission, Committee, or Task Force

Seat # or Category (if applicable):

District:

Name: Robert Werner Weber Robert Werner Weber

Home Address: Eills Street #507

Zip: 94109

Home Phone: 415

Occupation: Community Activist/Advisor

Work Phone: 415 348 3740

Employer: Volunteer Coalition on Homelessness

Business Address: 468 Turk Street

Zip: 94102

Business E-Mail:

Home E-Mail: @hotmail.com

Check All That Apply:

A citizen of the United States. At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

Community organizing Coarse graduate, Observation firsthand and familiarity with shelters, Business owner with management experience

Education:

Laguna Beach High School 1979, 1 year City College San Francisco, San Francisco School of Hard Knocks

Business and/or professional experience:

Bob's Mobile Screen Service owner/operator 12 years, Customer Service Crocker National Bank, Owned and managed properties.

Civic Activities:

St. Francis Lutheran Church member 10 Years, Volunteer Guide, Tenant Council member (current, Senator Residence), I attend many community meetings and speak for various causes at city hall

Ethnicity: (optional) Caucasian

Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.

(Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once Completed, this form, including all attachments, become public record)

Date: 2/11/2010 Applicant's Signature: (required)

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat # _____ Term Expires: _____ Date Seat was Vacated: _____

FROM :

FAX NO. :

Feb. 11 2010 11:47AM P2


**COMMUNITY
HOUSING
PARTNERSHIP**
SOLUTIONS TO HOMELESSNESS

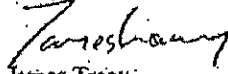
Shelter Monitoring Committee
1380 Howard Street, 1st Floor
San Francisco, CA 94103

Dear Mr. Henry Belton:

Please accept my recommendations for Mr. Robert Weber's application to sit of the Shelter Monitoring Committee. As a resident of Community Housing Partnership Senator Hotel, Mr. Weber has been a strong voice for homeless and formerly homeless people. He has completed a 10-week course on the basics of Community Organizing, and has demonstrated an ability to work hard for his community.

Please feel free to call me if you have any further questions (415) 749-2790x356.

Best,


James Tracy
Community Housing Partnership



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 (415) 554-5184 FAX (415) 554-7714

Print Application

Application for Boards, Commissions and Committees

Application for Appointment to:

Shelter monitoring committee
 Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): *(3) and any that apply*

Name: *CHARLES PITTS*

Home Address: *PO BOX*

Home Phone: *1-415*

Occupation: *unemployed*

Work Phone:

Business Address:

Check All That Apply:

- A citizen of the United States.
- At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction
- A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

read many of documents regarding this issue

Education: *GED*

Business and/or professional experience:

volunteer work with Post Magazine and Soup Kitchen

Civic Activities: *worked with SF Hot team to provide info*

Ethnicity: (optional)

Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, becomes public record)

Date: *2/22/10* Applicant's Signature: *[Signature]*
 Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2010 FEB 22 PM 3:45
 BY *SLC*

San Francisco
BOARD OF SUPERVISORS

Date Printed: March 10, 2010

Date Established: November 23, 2004

Active

SHELTER MONITORING COMMITTEE

Contact and Address:

Bernice Casey
1380 Howard Street, 1st Floor
San Francisco, CA 94103

Phone: (415) 255-3653

Fax: (415) 252-3036

Email: bernice.casey@dph/sfgov

Authority:

Ord. No. 283-04; Article XII of Article 20 of the SF Administrative Code; Ord. No. 150-07.

Board Qualifications:

Administrative changes to seats 1 and 2 made for clarification to meet mandated positions in Ordinances 283-04 and 150-07.

The purpose of the Committee is to provide the Mayor, the Board of Supervisors, the Local Homeless Coordinating Board, the public, and any other appropriate agency with accurate, comprehensive information about the conditions in and operations of shelters, as well as City policies in place that affect operations of shelters or their impact on shelter clients. The Department of Public Health shall provide administrative support for the Committee.

The Committee shall consist of 13 members, one of whom shall be a homeless person (or homeless within the 3 years prior to appointment) with a disability and one of whom shall be a homeless person (or homeless within the 3 years prior to appointment) living with their homeless child who is under the age of 18.

The 13 members of the Committee shall be appointed as follows:

Three members shall be appointed by the Mayor, including one member from the Department of Human Services;

One member from the Department of Public Health; and

One member who is homeless or formerly homeless and who has experience providing direct services to the homeless through a community setting.

Six members shall be appointed by the Board of Supervisors including: two homeless or formerly homeless (within the 3 years prior to appointment) individuals, one with a disability and one living with their homeless child under age 18; one member who has experience providing direct services to the homeless through a community setting; one member selected

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless; and two members selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people, one of which is homeless or formerly homeless.

Four members shall be appointed by the Local Homeless Coordinating Board, including: one member selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people; two members who have experience providing direct services to the homeless through a community setting, one of which is formerly homeless; and one member shall be homeless or formerly homeless and selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to homeless individuals.

In making their appointments to the Committee, the appointing authorities are encouraged to select people who are bilingual.

The term of office of each Committee member shall be two years. In the event that a vacancy occurs during the term of office of any Committee member, a successor shall be appointed to complete the expired term of office. The interim appointment shall be made in the same or similar manner that governed the initial appointment of the departing member.

The Committee shall meet a minimum of once per quarter at such times and places as the Committee shall designate. The location of the meetings shall be accessible to the public and the meetings shall comply with applicable public meeting requirements under state and local law.

The Committee shall monitor the attendance of Committee members. In the event that any Committee member misses three regularly scheduled meetings in a six-month period without prior notice to the Committee, the Committee shall certify in writing that the member missed three meetings in a six-month period of time. On the date of such certification, the member shall be deemed to have resigned from the Committee. The Committee shall notify the appointing authority accordingly and request the appointment of a new member.

Sunset Date: None specified

Reports: The Committee shall prepare and submit quarterly reports that shall include but not be limited to information on the following: safety in the shelter, cleanliness in the shelter, disability access to and within the shelter, family life in the shelter, a review of policies and procedures in place at the shelter and any information received regarding the treatment and personal experiences of shelter residents. In order to enable the Committee to prepare reports required under this subsection, City departments that contract for services at a shelter that is under review must respond within 15 days to any reasonable request for information submitted by the Committee relative to the shelter or to City policies that affect operations of shelters or their

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

impact on shelter clients. The reports shall also include recommended action steps for the shelter and for the City department that contracts for services at the shelter. City departments and the reports referenced in this subsection shall not identify shelter residents or disclose any confidential information concerning shelter residents consistent with state and federal law. The Committee may issue emergency reports at any time it deems necessary. The reports shall be provided to: 1) the Mayor, 2) the Board of Supervisors, 3) the Local Homeless Coordinating Board, 4) the appropriate city department responsible to take action, 5) the city department that contracts for services at the shelter, 6) the shelter under review, and 7) the public. These reports shall be public documents. Any city department identified in the report as responsible to take action recommended in the report shall, within 30 days of issuance of the report, provide to the Board of Supervisors a departmental report setting forth how the department intends to respond to the Committee's recommendations.

"R Board Description" (Screen Print)