

BUDGET NARRATIVE

A. PERSONNEL

TechSF Applied Learning Accelerator Program Officer (Full-Time) – This position will support the Project Manager with overall management and day-to-day coordination of the project and partners; ensure training programs progress toward performance outcomes; and facilitate communication among partners. The position will be responsible for coordinating the development and implementation of pre-apprenticeship, classroom, online, and employer-based training activities; project monitoring; implementing program design and operating procedures; providing technical assistance, information and advice to contracted partners.

Calculation: 1.0 FTE x \$80,870 annual salary in Year 1; \$83,296 in Year 2; \$85,795 in Year 3; \$88,369 in Year 4; \$91,020 in Year 5 = \$429,350 total.

B. FRINGE BENEFITS

Fringe Benefits are calculated at 38% of Salary and include the following costs:

- Health Services – 9% of Total Fringe
- Dependent Coverage, Retirement and Miscellaneous – 21% of Total Fringe
- Dental Coverage – 4% of Total Fringe
- Unemployment Insurance – 27% of Total Fringe
- Long-term Disability Insurance – 39% of Total Fringe

Calculation: 38.0% x Subtotal Personnel = \$30,731 in Year 1, \$31,653 in Year 2, \$32,602 in Year 3, \$33,580 in Year 4, \$34,588 in Year 5. Total = \$163,153.

C. TRAVEL

None

D. EQUIPMENT

None

E. SUPPLIES

None

F. CONTRACTUAL

1. **Council for Adult Experiential Learning (CAEL)** – CAEL will guide the development of prior learning assessments; work with employers to design OJL learning experiences; assist in connecting apprenticeships to postsecondary credentials; and disseminate the ALA model throughout its national network.

Calculation: \$75,000 in Year 1, \$50,000 in Year 2, \$25,000 in Year 3. Total = \$150,000.

2. **City College of San Francisco (CCSF)** – CCSF will provide numerous accelerated classroom education options through its Computer Science and Computer Networking and Information Technology departments; assist in connecting apprenticeships to postsecondary credentials; contribute to training curriculum development; and market ALA to its diverse student body.

Calculation: Faculty participation in professional development on Prior Learning Assessment and. Four faculty at 100 hours each @ \$50/hour = \$20,000 in Year 1; \$20,000 in Year 2. 50 hours in Year 3 = \$10,000. Total = \$50,000

3. **San Francisco State University (SFSU)** – SFSU will provide a variety of accelerated classroom education options; assist in connecting apprenticeships to postsecondary credentials; contribute to training curriculum development; and market ALA to its students.

Calculation: Faculty participation in professional development on Prior Learning Assessment. Four faculty at 100 hours each @ \$50/hour = \$20,000 in Year 1; \$20,000 in Year 2. 50 hours in Year 3 = \$10,000. Total = \$50,000

4. **Program Coordinator/Training Provider** – OEWD will contract with a Program Coordinator, to be determined through either an active or new procurement process, to provide ALA participant services to 300 apprentices and 150 participants in pre-apprenticeships.

Calculation: \$75,000 in Year 1 and 2, \$125,000 per year in Years 3-4; \$100,000 in Year 5. \$500,000 Total

5. **Academy X** – Academy X will deliver a range of coursework for participants in pre-apprenticeship and/or apprenticeship training programs.

Calculation: \$20,000 in Year 1, \$30,000 in year 2, \$40,000 per year in Years 3-4. Total = \$130,000

6. **MotherCoders** – MotherCoders will offer its unique combination of training programs and support services, such as childcare, to participants in pre-apprenticeship and/or apprenticeship programs.

Calculation: \$20,000 in Year 2 and Year 3. \$10,000 in Year 4. Total = \$50,000

7. **General Assembly** – General Assembly will deliver a range of coursework for participants in pre-apprenticeship and/or apprenticeship training programs.

Calculation: \$25,000 per year in Years 1-2. \$50,000 per year in Years 3-4. Total = \$150,000

8. **Employer Training costs.** Reimbursement to employers for training, mentoring, and related on-the-job learning expenses for ALA participants who complete their learning plan and receive wage increases and/or promotions.

Calculation: \$4,000 average cost per on-the-job learning contract for 240 participants total. \$80,000 in Year 1 for 20 participants; \$176,000 in Year 2 for 44 participants; \$256,000 in Year 3 for 64 participants; \$288,000 in Year 4 for 72 participants; \$160,000 in Year 5 for 40 participants. \$960,000 Total.

G. CONSTRUCTION

None

H. OTHER

None

I. TOTAL DIRECT CHARGES = \$2,632,503.

\$426,601 in Year 1, \$530,949 in Year 2, \$654,397 in Year 3, \$634,949 in Year 4, and 385,607 in Year 5.

J. INDIRECT CHARGES

OEWD's approved indirect cost rate is 13.96%

Calculation: \$59,553 Year 1, \$74,120 in Year 2, \$91,354 in Year 3; \$88,639 in Year 4; \$53,829 in Year 5. Total = \$367,496.

Total Amount Requested:

- \$486,154 in Year 1
- \$605,069 in Year 2
- \$745,751 in Year 3
- \$723,588 in Year 4
- \$439,437 in Year 5

GRAND TOTAL: \$2,999,999

LEVERAGED FUNDS

OEWD will leverage program oversight, program management, program administration, program coordination and training costs directly related to the project including the following:

SALARIES (Total Years 1-5)

Director of Programs: John Halpin (0.10 FTE) \$69,085

Mr. Halpin will provide leadership and direction related to the project. He will also provide program operations oversight to the project and project providers, develop partnerships with employers, leverage and liaison to the regional Workforce Investment Boards for apprenticeship support, and supervise the Program Manager and the MIS Administrator.

Program Manager: Patrick Mitchell (0.30 FTE) \$193,093

Mr. Mitchell will serve as the Project Manager, overseeing the TechSF-ALA work plan and leading the project management team to implement programmatic functions of the grant. He will also supervise the full-time Program Officer responsible for day-to-day operations of the ALA training programs.

MIS Administrator: Alfredo Fajardo (0.10FTE) \$61,876

Mr. Fajardo will oversee programmatic MIS systems, including participant data management and program reporting, and also lead program monitoring and compliance for the project subcontracts

TOTAL SALARIES

\$324,054

FRINGE BENEFITS: 38% of salaries

Calculation: \$123,140

TOTAL SALARY & FRINGE BENEFITS

\$447,194

CONTRACTUAL

Program Coordination: \$250,000

\$50,000 per year in Years 1-5. Tech SF Program Operations, Sector Training Coordination, Employer Engagement, Occupational Training and Job Placement.

Other TechSF Training: \$500,000

\$100,000 per year in Years 1-5. Tech SF Occupational Skills Training

Indirect: 13.96% of direct costs

Calculation: \$212,366

Total Leveraged

- \$266,930 in Year 1
- \$269,809 in Year 2
- \$272,775 in Year 3
- \$275,831 in Year 4
- \$278,977 in Year 5.

GRAND TOTAL: \$1,733,614

ADDITIONAL LEVERAGE

In addition to the leverage noted above, employers and other partners will leverage administrative, IT, fiscal, and MIS staff, training expenses, facilities, and supplies in support of this project. However, we have not asked for exact calculations of each contribution in this regard.