

City and County of San Francisco

Department of Public Health



Daniel L. Lurie
Mayor

Daniel Tsai
Director of Health

TO: **Angela Calvillo, Clerk of the Board of Supervisors**

FROM: **Daniel Tsai**
Director of Health

DATE: **5/14/2026**

SUBJECT: **Gift Accept and Expend**

GIFT TITLE: **Unrestricted Gift - \$37,500**

Attached please find the original and 1 copy of each of the following:

- ☒ Proposed Gift resolution, original signed by Department
- ☒ Gift information form, including disability checklist
- ☒ Budget and Budget Justification
- ☒ Agreement / Award Letter
- ☒ Other (Explain): Check, Behest Payment Exception Form, Gift Questionnaire, Gift Acknowledgement letter, Health Commission Resolution

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes ☐

No ☒

FILE NO.

RESOLUTION NO.

[Accept and Expend Gift - Retroactive - Epic Systems Corporation - 2025 Unrestricted Gift - \$37,500]

Resolution retroactively authorizing the Department of Public Health to accept and expend a monetary gift, entitled “2025 Unrestricted Gift ,” in the amount of \$37,500 from the Epic Systems Corporation to help low income and at-risk populations for the period of July 1, 2025, through June 30, 2026.

WHEREAS, The Epic Systems Corporation (ESC) has donated the “2025 Unrestricted Gift ” to the San Francisco Department of Public Health (DPH) in the amount of \$37,500; and

WHEREAS, The funds will be used to help fund DPH programs and services; and

WHEREAS, The ESC provides gifts to entities that help low income and at-risk populations; now, therefore, be it

RESOLVED, That the Board of Supervisors approves the gift and authorizes DPH to accept and expend a gift of cash in the value of \$37,500 donated by the ESC; and, be it

FURTHER RESOLVED, That the proceeds of the gift by the ESC will be accepted and expended consistent with the San Francisco Administrative Code Sections governing the acceptance of gifts to the City and County of San Francisco, including the San Francisco Administrative Code, Section 10.100-305; and, be it

FURTHER RESOLVED, That the Board of Supervisors extends its gratitude to the ESC for the generous gift to the City and County of San Francisco in support of DPH.

Recommended:

Signed by:
Jenny Louie for Daniel Tsai
40CFE25DD8B4404...

Daniel Tsai

Director of Health

Approved: _____

Mayor

DocuSigned by:
Jocelyn Quintos
500EC3870DF147A...

Approved:

Controller

File Number: _____
(Provided by Clerk of Board of Supervisors)

Gift Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend gift funds.

The following describes the gift referred to in the accompanying resolution:

1. Gift Title: **2025 Unrestricted Gift**

2. Department: **Department of Public Health**

3. Contact Person: **Natasha Lalani** Telephone: **628-206-1142**

4. Gift Approval Status (check one):

☒ Approved by funding agency

☐ Not yet approved

5. Amount of Gift Funding Approved or Applied for: **\$37,500**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N/A**

7a. Gift Source Agency: **Epic Systems Corporation**

b. Gift Pass-Through Agency (if applicable): **N/A**

8. Proposed Gift Project Summary: **Epic Systems provides gifts to entities that serve the underserved as we do in the Safety Net. We will be receiving the gift honoring our support, and our role as a safety net provider.**

9. Gift Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **07/01/2025**

End-Date: **06/30/2026**

10a. Amount budgeted for contractual services: **\$0**

b. Will contractual services be put out to bid? **N/A**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**

d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**

11a. Does the budget include indirect costs? ☐ Yes ☒ No

b1. If yes, how much? \$ **N/A**

b2. How was the amount calculated? **N/A**

c1. If no, why are indirect costs not included?

☐ Not allowed by Gifting agency

☒ To maximize use of gift funds on direct services

☐ Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs**

12. Any other significant gift requirements or comments:

The gift does not require an ASO amendment and does not create net new positions.

We respectfully request for approval to accept and expend these funds retroactive to July 1, 2025. The Department received the award on December 9, 2025.

Fund ID:	14820
Dept ID:	162643
Authority ID:	10001
Project ID:	10042236
Project Description:	EPIC Unrestricted Gift
Activity ID:	0001

****Disability Access Checklist** (Department must forward a copy of all completed Gift Information Forms to the Mayor's Office of Disability)**

13. This Gift is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| ☒ Existing Site(s) | ☐ Existing Structure(s) | ☐ Existing Program(s) or Service(s) |
| ☐ Rehabilitated Site(s) | ☐ Rehabilitated Structure(s) | ☐ New Program(s) or Service(s) |
| ☐ New Site(s) | ☐ New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

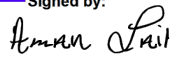
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 5/14/2026 | 2:22 PM PDT

Signed by:

9A066BBF6D5243C...
(Signature Required)

Aman Lail, CAO, Ambulatory Services Division for Toni Rucker, PhD

Department Head or Designee Approval of Gift Information Form:

Daniel Tsai
(Name)

Director of Health
(Title)

Date Reviewed: 5/27/2026 | 2:34 PM PDT

Signed by:

40CFE25DD8B4404...
(Signature Required)

Epic

Epic Systems Corporation
One-Year Budget
Project ID: 10042236
July 1, 2025 – June 30, 2026
Unrestricted Gift

DIRECT COSTS	Fiscal Year 26	Totals
Non-personnel services	\$37,500	\$37,500
TOTAL	\$37,500	\$37,5000

370041

Epic Epic Systems Corporation
1979 Milky Way
Verona, WI 53593

BMO HARRIS BANK N.A.
Chicago, IL
USA

2-28

710

November 17 2025

\$ 37,500.00***

PAY TO THE
ORDER OF

*** Thirty Seven Thousand Five Hundred and 00/100

US Dollars

VOID AFTER 180 DAYS

Office of the Director of Health San Francisco
Department of Public Health
101 Grove Street, Room 308
San Francisco, CA 94102
USA



[Signature]

⑈0370041⑈ ⑆071000288⑆ 00396⑈54087⑈

Check 370041

Vendor : V00104503, Office of the Director of Health San Francisco Department of Public Health

Invoice number	Description	Invoice date	Payment amount
10.27.25ODHSFD	Unrestricted	10/27/2025	37,500.00
Total			37,500.00

D.P.H.-P.H.P.

2025 DEC-9 PM 4:05

RECEIVED
CASHIER



October 27, 2025

Office of the Director of Health
San Francisco Department of Public Health
101 Grove Street, Room 308
San Francisco, CA 94102

To Whom It May Concern,

Thank you for your good work helping your patients get well and stay well. We appreciate the opportunity to support your important work by sending you a donation, allocated to the following:

\$37,500 - Unrestricted

Note, this is a straight donation, not a sponsorship, to benefit your programs/services. Please send a gift receipt for the full amount of the donation to AP@epic.com, or mail to the attention of Accounts Payable, at the address shown below.

Give me a call if you have any questions or need additional information.

Sincerely,

Tim Thompson

RECEIVED
CASHIER
2025 DEC -9 PM 4:05
D.P.H.-P.H.P.
4



San Francisco
Department of Public Health
City and County of San Francisco
Mayor Daniel L. Lurie

Sunday, January 4, 2026

Epic Systems Corporation
1979 Milky Way
Verona WI 53593

Dear Tim Thompson,

Thank you for your contribution of cash received on December 9, 2025. Please keep this written acknowledgement of your gift to the City for your tax records.

Description of Donated Property:

(It is the responsibility of the donor to estimate the fair market value of donated items)

Description of Donated property	Quantity	Cash Value	Financial Interest
Check	1	\$37,500	Contract with City

No goods or services were provided by the City in connection with the gift.

Thank you for your support!

Very truly yours,

Signed by:

40CFE25DD8B4464...
Daniel Tsai
Director of Health
Department of Public Health
San Francisco CA 94102



City and County of San Francisco
London N. Breed
Mayor

San Francisco Department of Public Health
Grant Colfax, MD
Director of Health

Behested Payment Solicitation Rules Exception Form & Certification

Directions: Please complete, sign, and return pages 1-2 of the form below, filling in all blanks with the requested information and selecting only one of the three check boxes.

Name of Grant/Gift (the Award): 2025 Unrestricted Charitable Donation

Amount: \$37,500

Date Received & Term of Grant/Gift: 11/10/25 for 2025

Name of Original Source of the Grant/Gift (the Donor): Epic Systems Corporation

Purpose of Form: Section 3.620 of the San Francisco Campaign and Governmental Conduct Code (the SF C&GCC) prohibits City and County of San Francisco (City) officers and employees from directly or indirectly soliciting a behested payment from an interested party. A **behested payment** is a payment made at the request of the City officer or employee for a legislative, governmental, or charitable purpose. **Interested parties** include, among other things, either a) a participant involved in an administrative enforcement or license, permit, or other entitlement proceeding before any officer or employee within DPH or b) a person or entity that contracts with or seeks to contract with the City, the San Francisco Unified School District, or the San Francisco Community College District where the total anticipated or actual value of such contracts within a fiscal year equals or exceeds \$100,000. **Interested parties** also include contract or expenditure lobbyists and permit consultants. Donors should refer to Section 3.620 of the SF C&GCC and related rules and regulations for more detailed information about behested payments.

This form is to be used by the San Francisco Department of Public Health (DPH) and the Donor listed above to certify that the listed Award is not a solicitation of a behested payment as determined by Regulation 3.620-8 of the San Francisco [Ethics Commission Regulations](#). Awards that meet the criteria listed in Regulation 3.620-8 for not being a solicited behested payment are exempt from the prohibition listed in Section 3.620 of the San Francisco Campaign and Governmental Conduct Code and can be accepted and expended by the City and/or DPH.

Certification: Donor may be an interested party as defined in Section 3.620 of the SF C&GCC and related [Ethics Commission Regulations](#). Because Donor is also the source of the Award listed above (*either as the original source or as an intermediary that is sub-awarding from a different source*), the City can only accept the funds if the Award qualifies for an exception to the restriction on soliciting a behested payment from an interested party under Section 3.620 of the SF C&GCC or [Ethics Commission Regulations](#).



City and County of San Francisco
London N. Breed
Mayor

San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

Behested Payment Solicitation Rules Exception Form & Certification

Please certify, by selecting which one of the following options is most applicable, that the listed information is accurate related to the Award listed above:

- ☐ **Competitive Award.** The Award is being made by Donor pursuant to a competitively awarded grant for which DPH or a DPH designee applied, as described in Ethics Commission Regulation 3.620-8(a) (*copy located on back page*). Donor certifies that the Award is competitively awarded under its own processes—the SF C&GCC and Ethics Commission Regulations do not define that concept. Note that the negotiation by DPH and the Donor and expansion of the terms of any such grant agreement does not make the Award a prohibited behested payment.
- ☐ **Award Initiated by Donor with a Grant Agreement.** The Award is being made by Donor pursuant to a grant agreement between Donor and the City/DPH, and the Award was initiated by Donor, as described in Ethics Commission Regulation 3.620-8(b) (*copy located on back page*). Donor certifies that the Award was not initiated by DPH or a DPH designee. Note that the negotiation by DPH and the Donor and expansion of the terms of any such grant agreement, after initiation by the Donor, does not make the Award a prohibited behested payment.
- ☒ **Award Initiated by Donor Without a Grant Agreement.** The Award is a gift or other payment from Donor to the City/DPH, and the Award was initiated by Donor, as described in Ethics Commission Regulation 3.620-8(c) (*copy located on back page*). Donor certifies that the Award was not initiated by DPH or a DPH designee. This gift or payment must not confer a personal benefit on any City official or employee. Gifts or payments that confer a personal benefit include, but are not limited to, food, drinks, holiday parties, and items intended for employee appreciation or recognition.

I [Signatory Name] Sherry Bromfield, as an authorized representative of Donor, certify and affirm that the above information is true and accurate, and I acknowledge that providing false or inaccurate information may violate City rules. I am authorized to and accordingly confirm that Donor, upon request by City, DPH, and/or the San Francisco Ethics Commission, will provide any requested documentation that Donor is legally allowed to provide which demonstrates the accuracy of the statements above.

Sherry Bromfield
Signatory

1/8/26
Date

Charitable Contributions Committee
Signatory Title



City and County of San Francisco
London N. Breed
Mayor

San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

Behested Payment Solicitation Rules Exception Form & Certification

Copy of Relevant Ethics Commission Regulations for Reference (Aug. 2024)
(please go to [Ethics Commission Regulations](#) for the current, applicable regulations)

Regulation 3.620-8: Exceptions

The following actions are not solicitations of behested payments for the purposes of Section 3.620:

- (a) Applying for a competitively awarded grant with or directly from an interested party, if the City officer or designated employee is applying on behalf of their department. Negotiating the terms of, entering into, performing pursuant to, amending, and expanding such a grant agreement between the source of the grant, the interested party, and the City is also not soliciting a behested payment.
- (b) Negotiating the terms of, entering into, performing pursuant to, amending, or expanding a grant agreement between an interested party and the City, on behalf of the officer or designated employee's department, that was initiated by an interested party. Any City officer or designated employee using this exception bears the burden of proving that they did not initiate the grant offer or negotiations. This proof could be demonstrated, for example, through copies of emails or other written communications or other means.
- (c) Coordinating the acceptance of gifts or other payments to the City that have been initiated by an interested party. Any City officer or designated employee using this exception bears the burden of proving that they did not initiate the payment from the interested party. This proof could be demonstrated, for example, through copies of emails or other written communications or other means. Any gift or payment accepted using this exception cannot confer a personal benefit on any City officials. Gifts or payments that confer a personal benefit include, but are not limited to food, drinks, holiday parties, and items intended for employee appreciation or recognition. ...

Health Commission
City and County of San Francisco
Resolution No. 26-02

**RESOLUTION TO AUTHORIZE THE DEPARTMENT OF PUBLIC HEALTH TO ACCEPT AND EXPEND GIFTS OF
\$12,710.44, \$115,000, AND \$37,500 FROM THE EPIC SYSTEMS CORPORATION**

WHEREAS, The Epic Systems Corporation provides for the distribution of twelve thousand seven hundred ten dollars and forty-four cents (\$12,710.44), one hundred fifteen thousand dollars (\$115,000), and thirty-seven thousand five hundred dollars (\$37,500); and

WHEREAS, The Epic Safety Net Program comprises hospitals, clinics, emergency medical service treatment providers, and affiliate and contract treatment providers, all of which are under the Department of Public Health; and

WHEREAS, The Epic Systems Corporation has donated to the Department of Public Health in the amounts of \$12,710.44, \$115,000 and \$37,500 for the department's role as a Safety Net provider; and

WHEREAS, The Epic Systems Corporation provides gifts to entities that help low income and at-risk populations; therefore, be it

RESOLVED, That the Health Commission authorizes the Department of Public Health to accept and expend gifts of cash of twelve thousand seven hundred ten dollars and forty-four cents (\$12,710.44), one hundred fifteen thousand dollars (\$115,000) and thirty-seven thousand five hundred dollars (\$37,500) to support the goal of helping low income and at-risk populations; and be it

FURTHER RESOLVED, That the gift will be accepted and expended consistent with San Francisco Administrative Code Sections governing the acceptance of gifts to the City and County of San Francisco, including San Francisco Administrative Code Section 10.100-305.

I hereby certify that the San Francisco Health Commission at its meeting on February 2, 2026, adopted the foregoing resolution.



Mark Morewitz, MSW
Health Commission Executive Secretary