



**OFFICE OF THE SHERIFF
CITY AND COUNTY OF SAN FRANCISCO**

1 DR. CARLTON B. GOODLETT PLACE
ROOM 456, CITY HALL
SAN FRANCISCO, CALIFORNIA 94102



**VICKI L. HENNESSY
SHERIFF**

July 1, 2019
Reference: CFO 2019-014

Angela Calvillo, Clerk of the Board
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Re: Third Amendment to extend the term of the Keefe Commissary Network LLC ("Keefe") contract by six months

Dear Ms: Caivilio,

Attached please find a proposed resolution for review and approval by the Board of Supervisors.

The resolution authorizes the Sheriff's Department to enter into a Third Amendment to the existing contract between the City and County of San Francisco and Keefe Commissary Network LLC (Keefe) to extend the term by six months to expire on February 28, 2020.

The extension will ensure uninterrupted jail commissary service during the jail commissary service competitive solicitation process, subsequent contract negotiations, and transition, if any, to a new jail commissary provider.

The following is a list of accompanying documents:

- Proposed Resolution
- Third Amendment
- Second Amendment

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- First Amendment
 - Original Agreement
 - RFP SHF2019-10 Jail Commissary and ITFAMS

Please contact Henry Gong at (415) 554-7241 if you require more information.

Sincerely,



Crispin Hollings
Chief Financial Officer