

File No. 250181

Committee Item No. 4

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date April 21, 2025

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

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| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 700                                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | Information/Vacancies (Boards/Commissions)   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

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Completed by: Victor Young Date April 17, 2025

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Annual Surveillance Report Regarding Surveillance Technology]

2  
3 **Resolution accepting Annual Surveillance Reports under Administrative Code, Section**  
4 **19B.6, for the following departments: Airport, Arts Commission, Asian Art Museum,**  
5 **Child Support Services, City Administrator's Office, Department of Elections,**  
6 **Department of Emergency Management, Department of Homelessness and Supportive**  
7 **Housing, Department of Human Resources, Department of Public Health, Department**  
8 **of Public Works, Department of Technology, Fire Department, Human Services Agency,**  
9 **Juvenile Probation Department, Municipal Transportation Agency, Police Department,**  
10 **Port of San Francisco, Public Library, Public Utilities Commission, Recreation and Park**  
11 **Department, Rent Stabilization and Arbitration Board, and War Memorial Department.**

12  
13 WHEREAS, Administrative Code, Section 19B.6 requires each City department that  
14 obtains approval for the acquisition of Surveillance Technology to submit to the Board of  
15 Supervisors and the Committee on Information Technology (COIT) an Annual Surveillance  
16 Report for each Surveillance Technology used by the department; and

17 WHEREAS, Departments must submit those reports within 12 months of Board  
18 approval of the applicable Surveillance Technology Policy, and every two years thereafter on  
19 or before November 1; and

20 WHEREAS, Each department that has obtained approval for the acquisition of  
21 Surveillance Technology under Section 19B.2 must submit to the Board an Annual  
22 Surveillance Report; and

23 WHEREAS, COIT has received and compiled Annual Surveillance Reports from the  
24 following City departments, and each of those reports is available for review in Board File No.  
25 250181: Airport, Arts Commission, Asian Art Museum, Child Support Services, City

1 Administrator's Office, Department of Elections, Department of Emergency Management,  
2 Department of Homelessness and Supportive Housing, Department of Human Resources,  
3 Department of Public Health, Department of Public Works, Department of Technology, Fire  
4 Department, Human Services Agency, Juvenile Probation Department, Municipal  
5 Transportation Agency, Police Department, Port of San Francisco, Public Library, Public  
6 Utilities Commission, Recreation and Park Department, Rent Stabilization and Arbitration  
7 Board, and War Memorial Department; and

8 WHEREAS, Section 19B.6 requires departments to submit a Resolution to the Board to  
9 accept the Annual Surveillance Reports; now, therefore, be it

10 RESOLVED, That the Board of Supervisors of the City and County of San Francisco  
11 accepts the Annual Surveillance Reports described in this Resolution under Administrative  
12 Code, Section 19B.6.



**To:** Angela Calvillo, Clerk of the Board of Supervisors

**From:** Edward McCaffrey, Director, Committee on Information Technology

**Date:** February 14, 2025

**Subject:** 2024 Annual Surveillance Report Summary, Analysis and Resolution

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In compliance with Administrative Code Section 19B.6, the Committee on Information Technology (COIT) is pleased to submit to the Board of Supervisors (Board) the Annual Surveillance Reports (Report) submitted during the November 2, 2023 to November 1, 2024 reporting period. Included in this report is a list of the departments that submitted an Annual Surveillance Report to COIT, whether the departments requested a change to their Board-approved surveillance technology policy, and whether there were any violations of the policy or complaints from the public.

For each surveillance technology which receives Board-approval, City departments are required to complete a Report every year moving forward. This is the third year that departments have completed the Annual Surveillance Report process since the enactment of the 19B Ordinance (File # 190568). COIT has made available all Annual Surveillance Reports on our website ([www.sf.gov/coit](http://www.sf.gov/coit)) and directed departments to link to these reports on their own websites. Departments also emailed submissions to the Clerk of the Board of Supervisors throughout the calendar year.

If you have questions on the reporting process, please direct them to Edward McCaffrey ([coit.staff@sfgov.org](mailto:coit.staff@sfgov.org)), the Director of the Committee on Information Technology.

## **Reports With No Major Changes**

There were no proposed changes, reported complaints, or violations for the technologies associated with the following Annual Surveillance Reports during the reporting period.

<b>Technology</b>	<b>Department</b>
Audio Recorder	Police Department
Automated License Plate Reader (ALPR)	Airport
Automated License Plate Reader (ALPR)	Department of Public Works
Biometric Processing Software and/or System	Juvenile Probation Department
Camera, Non-Security	Fire Department
Drone	Department of Public Works
Drone	Department of Technology
Drone	Recreation and Park Department
Location Management System	Juvenile Probation Department
Security Camera	Child Support Services
Security Camera	Department of Elections
Security Camera	Department of Human Resources
Security Camera	Dept of Homelessness and Supportive Housing
Security Camera	Department of Public Health
Security Camera	Department of Technology
Security Camera	Fire Department
Security Camera	Human Services Agency
Security Camera	Municipal Transportation Agency (1)
Security Camera	Municipal Transportation Agency (2)
Security Camera	Rent Board
Security Camera	War Memorial
Social Media Monitoring Software	Department of Elections
Social Media Monitoring Software	Human Services Agency
Third-Party Camera	Airport
Third-Party Camera	Police Department
Third-Party Camera	War Memorial

## **Reports Indicating a Change to Policy**

There were notable changes to the authorized job titles or in the replacement, addition or cessation of technology provided in the Annual Surveillance Report for the following Departments and their associated technologies.

### **Automated License Plate Reader (ALPR)**

<b>Department</b>	<b>Notable Changes</b>
Municipal Transportation Agency	The department has 5500 series Project Managers working with ALPR. This job classification and title is not listed in their original policy.
Police Department	<p>The department states that it wants to add the following job titles so that sworn members and professional staff involved in operating the system or supporting its authorized uses can access data on a need-to-know basis:</p> <ul style="list-style-type: none"> <li>• 0400 Deputy Chief</li> <li>• 0488 Commander</li> <li>• Q80 Captain</li> <li>• Crime analysts in 1822-1825 classifications</li> <li>• Civilian directors and managers: <ul style="list-style-type: none"> <li>○ Dir. Crime Strategies</li> <li>○ Dir of Forensic Services</li> <li>○ Dir. of Technology</li> <li>○ Dir. of Strategic Communications</li> <li>○ Dir. of Constitutional Policing</li> </ul> </li> </ul>
Recreation and Park Department	Two positions were added by the department: 0922, Manager I; 0954 Deputy Director IV. They were added due to promotions and the provision of access to additional employee classifications.

### **Camera, Non-Security – Patron Counting System**

<b>Department</b>	<b>Notable Changes</b>
Public Library	<p>The department has added the following job titles to have access:</p> <ul style="list-style-type: none"> <li>• 0964 City Librarian (1)</li> <li>• 0953 Deputy Director (2)</li> <li>• 0952 Deputy Director (2)</li> <li>• 0932 Manager IV (2)</li> <li>• 0923 Manager II (1)</li> <li>• 1824 Principal Administrative Analyst (1)</li> <li>• 1823 Senior Data Analyst (2)</li> <li>• 1822 Senior Administrative Assistant (2)</li> <li>• 1840 Junior Management Assistant (1)</li> <li>• 3618 Library Technical Assistant (1)</li> <li>• 3634 Librarian III (5)</li> </ul>

	The department reports that list of "authorized job titles" in the BOS-approved policy needs to change due to the addition of Full-Time Employees (FTEs) in different classifications.
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## Cameras, Non-Security – Body-Worn Camera

Department	Notable Changes
Recreation and Park Department	The department added the following job title: 0922 Manager I. The job titles have changed to reflect promotions of staff whom the department would like to continue to authorize to use and access this surveillance technology.

## Computer Time and Print Management System

Department	Notable Changes
Public Library	The department added the following job titles: 0932 Chief Information Officer (1), 1094 IT Operations Support Admin IV (2), and 1092 IT Support Administrator II. The department added classifications 1094 and 1092 and updated the TX CIO classification from 0952 to 0932, to include the additional individuals covered by this policy.

## Drone

Department	Notable Changes
Fire Department	There was an issue with the current piece of technology where it was destroyed during an incident. As a result, the department ceased the use of one unit of the technology. The Department is in the process of replacing it.
Port of San Francisco	One additional drone has been purchased by the department.
Public Utilities Commission	<p>The department has added the following job titles:</p> <ul style="list-style-type: none"> <li>• SFPUC Photographers: <ul style="list-style-type: none"> <li>○ 1770 Photographer</li> <li>○ 1774 Head Photographer</li> </ul> </li> <li>• Water Supply and Treatment Division (Survey Staff): <ul style="list-style-type: none"> <li>○ 5312 Survey Assistant II</li> <li>○ 5314 Survey Associate</li> <li>○ 5216 Chief Surveyor</li> </ul> </li> <li>• Water Natural Resources: <ul style="list-style-type: none"> <li>○ 2483 Biologist</li> </ul> </li> <li>• Wastewater Engineering/Project Management: <ul style="list-style-type: none"> <li>○ 5211 Eng/Arch/Landscape Arch Sr</li> <li>○ 5212 Engineer/Architect Principal</li> <li>○ 5508 Project Manager 4</li> <li>○ 5201 Junior Engineer</li> <li>○ 5203 Assistant Engineer</li> <li>○ 5130 Sewage Treatment Plant Supt</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ 0943 Manager VIII</li> <li>○ 1824 Principal Administrative Analyst</li> <li>○ 7252 Chf Stationary Eng, Sew Plant</li> <li>○ 0942 Manager VII</li> <li>○ 5506 Project Manager 3</li> <li>○ 5241 Engineer</li> <li>○ 0933 Manager V</li> <li>○ 1844 Senior Management Assistant</li> <li>○ 6319 Senior Const Inspector</li> <li>○ 0955 Dep Dir V</li> <li>○ 0941 Manager VI</li> <li>○ 1844 Senior Management Assistant</li> <li>○ 0932 Manager IV</li> <li>○ 1446 Secretary 2</li> <li>○ 1774 (Head Photographer)</li> <li>○ 5203 (Assistant Engineer)</li> <li>○ 1770 (Photographer)</li> <li>○ Construction Contract Manager</li> <li>○ Director of Contract Administration Bureau</li> </ul> <p>The 1774 Head Photographer and 1770 Photographer use drones to create records of documentation for infrastructure capital projects. The Survey Staff in SFPUC's Water Supply and Treatment Division use drones to support various projects regarding land detection change and imagery capture throughout PUC properties. The Water Natural Resources Biologist oversees an annual census project to collect rare plant population data in an SFPUC watershed.</p> <p>The remaining job titles in Wastewater Engineering/Project Management had access to data collected by contractors working on project WW-647R "Southeast Water Pollution Control Plant Biosolids Digester Facilities" and WW-628 "Southeast Plant New Headworks Facility Project." Drone images and video help the Waste Water project teams track project progress.</p> <p>The department has also purchased six additional drone units since its policy was passed by the Board of Supervisors.</p>
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## Radio Frequency Identification (RFID)

Department	Notable Changes
Public Library	Two additional units of the technology have been purchased in order to provide library services in underserved communities. The units have been added to "Book Stop" (Self service kiosk for library materials), Lyngsoe, and Libcabinet.

## Security Camera

Department	Notable Changes
Airport	100 units have been replaced due to either malfunctioning equipment, damaged equipment, and equipment reaching end-of-life.
Arts Commission	Four cameras were added to provide coverage to spots not covered with the department's existing camera security system.
Asian Art Museum	Six cameras have been replaced to provide improved camera coverage for the department.
City Administrator's Office	Four cameras have been replaced because of equipment failure. One camera has been added to augment the existing facility coverage.
Department of Emergency Management	The department has added three job titles: 8238: - Public Safety Communications Dispatcher, 8239 - Public Safety Communications Supervisor, and 8240 - Public Safety Communications Coordinator. The department added the custodian of records office at the Department of Emergency Management. They have employees working in the office from all three of the above classifications and they handle all requests for copies of the video footage in response to an incident.
Port of San Francisco	Three cameras were added by the department.
Public Library	The department has added the following job titles: 8211 Ground and Patrol Supervisors (4), 8207 Buildings and Grounds Patrol Officers, SFPL (35), and 0953 Chief Operating Officer (1). The number of 8211 Buildings and Grounds Patrol Officer Supervisors and the number of 8207 Buildings and Grounds Patrol Officers at SFPL has increased. The position of 0953 Chief Operating Officer was created after this initial policy was written.
Public Utilities Commission	<p>The department has added the following job titles, which are responsible for the safety and security of department facilities:</p> <ul style="list-style-type: none"> <li>• SFPUC Emergency Planning &amp; Security Staff: <ul style="list-style-type: none"> <li>○ 0931 Director of Security</li> <li>○ 0932 Emergency Planning Director</li> <li>○ 1844 Senior Management Assistant</li> <li>○ 1824 Principal Administrative Analyst</li> <li>○ 1054 Principal IS Business Analyst</li> </ul> </li> <li>• SFPUC Headquarters: <ul style="list-style-type: none"> <li>○ 0922 Building Manager</li> <li>○ 8304 Deputy Sheriff</li> <li>○ 8300 Sheriff Cadet</li> </ul> </li> <li>• Southeast Community Facility: <ul style="list-style-type: none"> <li>○ A-1 Security Guards (contractor)</li> <li>○ 0923 Southeast Community Facility Manager</li> <li>○ 7334 Stationary Engineer</li> </ul> </li> <li>• Information Technology Services:</li> </ul>

	<ul style="list-style-type: none"> <li>○ 1044 IS Engineer Principal</li> <li>• Water Supply &amp; Treatment: <ul style="list-style-type: none"> <li>○ 5149 Superintendent of Water Treatment Facilities</li> <li>○ 1844 Senior Management Assistant</li> <li>○ 0933 Maintenance Manager</li> <li>○ 7343 Sr. Stationary Engineer</li> </ul> </li> <li>• City Distribution Division: <ul style="list-style-type: none"> <li>○ 7120 Buildings &amp; Grounds Superintendent</li> <li>○ 7334 Stationary Engineer</li> <li>○ 0933 Programs &amp; Maintenance Manager</li> <li>○ 7341 Stationary Engineer</li> </ul> </li> <li>• Hetch Hetchy: <ul style="list-style-type: none"> <li>○ 5601 Personnel &amp; Training Analyst, Contractors</li> <li>○ 5602 Personnel &amp; Training Manager</li> <li>○ 5602 Utility Specialist</li> </ul> </li> </ul>
Recreation and Park Department	<p>The department has added the following job titles:</p> <ul style="list-style-type: none"> <li>• 1704 Communications Dispatcher</li> <li>• 8208 Park Ranger</li> <li>• 8210 Head Park Ranger</li> <li>• 1820 Administrative Analyst series</li> <li>• 1050 IS Business Analyst series</li> <li>• 1090 IT Operations Support series</li> <li>• 0900 Manager series.</li> </ul>

## Social Media Monitoring Technology

Department	Notable Changes
Public Library	<p>The department added the following job title:</p> <ul style="list-style-type: none"> <li>• 1310-Public Relations Assistant (2)</li> </ul> <p>The job titles have changed because the department has a new employee.</p>

## **Reports indicating violations or complaints**

Chapter 19B requires that departments list “a summary of complaints or concerns from the public about the Surveillance Technology item.” The department below has reported two complaints and one concern from the public regarding one of its surveillance technologies.

### **Security Camera**

Department	Details of Violations and/or Complaints
Recreation and Park Department	Two complaints were made regarding the placement of cameras at Alamo Square. One concern requested specific information as to locations, data capture and use, use of facial recognition technology, and inquiring about decision-making authority for camera deployment.

## **Appendix A. Description of the Ordinance Requirements**

Under San Francisco Administrative Code Section 19B.6, any “Department that obtains approval for the acquisition of Surveillance Technology under Section 19B.2 must submit to the Board of Supervisors and COIT, and make available on its website, an Annual Surveillance Report for each Surveillance Technology used by the City Department within twelve months of Board approval and annually thereafter on or before November 1.”

Each report created before January 19, 2025, should contain the following, per Admin Code Section 19.B.1:

1. Description of how the Surveillance Technology is used
2. Description of whether and how often data from the technology was shared with outside entities
3. Summary of complaints or concerns from the public about the technology
4. Results of any internal audits of the technology required by the policy
5. Information, including crime statistics, to help the Board of Supervisors assess whether the effectiveness of the technology at achieving its identified purposes
6. Information on any related Public Records Act requests
7. Annual costs attributed to the technology and the source of funding
8. Any requested modifications to the Surveillance Technology Policy and a detailed basis for the request
9. If the technology is hardware, a description of the physical objects the technology was installed upon, or in the case of software, a description of the data sources the technology was applied to
10. Description of products and services acquired or used in the preceding year that are not already included in the Surveillance Technology Policy
11. Summary of all requests for Board of Supervisors’ approval for a Surveillance Technology Policy ordinance

Section 19B.2.(e) also stipulates that Departments report any accidental receipt of data obtained from face recognition technology data. Departments are asked to note any receipt of face recognition as a part of their Annual Surveillance Report process.

As of January 19, 2025, the required reports will need to be created within twelve months of Board approval and on or before every two years after that. Each report created after January 19, 2025, should contain the following, per the amended Admin Code Section 19.B.1:

1. A general description of how the Surveillance Technology was used;
2. A summary of complaints or concerns from the public about the Surveillance Technology item, including complaints or concerns regarding the receipt of information from Face Recognition Technology;
3. A summary of any violations of the Surveillance Technology Policy. including a description of each violation, the location of each violation, and the date of each violation,
4. Information, including crime statistics, which help the Board of Supervisors assess whether the Surveillance Technology has been effective at achieving its identified purposes; and
5. Any requested modifications to the Surveillance Technology Policy and a detailed basis for the request.

In 2024, for two reports first reporting year, the reporting period is the twelve months between Board of Supervisor's approval of a Surveillance Technology Policy and the submission date of the report. For the rest of the reports which are submitting in subsequent reporting years, the reporting period is between November 2, 2023 and November 1, 2024.

## Appendix B. Board of Supervisors – Approved Surveillance Technology Policies

The Surveillance Technology Policies listed below were approved by the San Francisco Board of Supervisors prior to January 24, 2025. This list includes 92 technologies and 57 Surveillance Technology Policies.

Technology Category	Department Name	Technology Name	BOS Approval Date
ALPR	Municipal Transportation Agency	Transit-only lane enforcement (TOLE) cameras	10/25/2022
Audio Recorder	Airport	Airport Gunshot Detection - proof of concept	11/28/2023
Audio Recorder	Department of Emergency Management	Gunshot Detection Hardware and Services (ShotSpotter)	9/24/2024
Audio Recorder	Human Services Agency	Call Recording Software	6/4/2024
Audio Recorder	Police Department	ShotSpotter	7/27/2021
Automated License Plate Reader	Airport	License Plate Recognition System	7/27/2021
Automated License Plate Reader	Department of Public Works	Automatic License Plate Reader	7/27/2021
Automated License Plate Reader	Municipal Transportation Agency	Automated License Plate Reader	10/25/2022
Automated License Plate Reader	Police Department	Automated License Plate Reader (ALPR)	7/27/2021
Automated License Plate Reader	Recreation and Park Department	License Plate Readers	7/27/2021
Biometric Processing Software and/or System	Juvenile Probation Department	SCRAM CAM	10/25/2022
Camera	Asian Art Museum	Security Camera System	7/27/2021
Camera	City Administrator's Office – Real Estate Department	Security Camera Systems	7/27/2021
Camera	Airport	Pre-security Closed Circuit Television (CCTV) Cameras	7/27/2021
Camera	Airport	Third-Party Cameras	11/15/2022
Camera	Arts Commission	Surveillance Cameras	7/27/2021
Camera	Child Support Services	Sonitrol Security Cameras	7/27/2021

Camera	Department of Emergency Management	Closed Circuit Television Cameras	7/27/2021
Camera	Department of Human Resources	Security Cameras	7/27/2021
Camera	Department of Public Health	CCTV Security Cameras	7/27/2021
Camera	Department of Technology	Outdoor Facility Cameras	7/27/2021
Camera	Fine Arts Museum	Closed-circuit television cameras (CCTVs), connected to recording devices	12/12/2023
Camera	Fire Department	Body-Worn Cameras	10/25/2022
Camera	Fire Department	Surveillance Cameras	7/27/2021
Camera	Department of Homelessness and Supportive Housing	Security camera system	7/27/2021
Camera	Human Services Agency	Client Lobby Cameras	7/27/2021
Camera	Public Library	Security Cameras	7/27/2021
Camera	Public Library	Sensource People Counters	10/25/2022
Camera	Municipal Transportation Agency	Automated Speed Enforcement Cameras	6/11/2024
Camera	Municipal Transportation Agency	Security cameras inside SFMTA-regulated taxi cabs	10/25/2022
Camera	Municipal Transportation Agency	Genetec video management software	7/27/2021
Camera	Municipal Transportation Agency	Video Analytics for SFMTA passenger vehicles	5/14//2024
Camera	Municipal Transportation Agency	Video cameras	7/27/2021
Camera	Police Department	Non-City Entity/ Third-Party Surveillance Cameras without financial agreement	9/27/2022
Camera	Port	Closed Circuit Television Camera (CCTV)	7/27/2021
Camera	Port	Network Video Recorder	7/27/2021

Camera	Public Utilities Commission	Surveillance Cameras	7/27/2021
Camera	Recreation and Park Department	Body-Worn Cameras	11/15/2022
Camera	Recreation and Park Department	Security Cameras	7/27/2021
Camera	Department of Elections	Nest Cameras	11/15/2022
Camera	Rent Board	Security Cameras - Lobby	7/27/2021
Camera	War Memorial	Third-Party Cameras	10/25/2022
Camera	War Memorial	Veterans Building Surveillance Camera System	7/27/2021
Data Forensics Software	Juvenile Probation Department	Web Filtering Software	11/19/2024
Drone	Department of Public Works	Aerial Drone	7/27/2021
Drone	Department of Technology	Aerial Drone	7/27/2021
Drone	Fire Department	Drone	7/27/2021
Drone	Port	Unmanned Aerial Vehicle	7/27/2021
Drone	Public Utilities Commission	Unmanned Aerial Vehicles (aka UAVs, Drones)	7/27/2021
Drone	Recreation and Park Department	UAV Drones	7/27/2021
Local Area Network	Public Library	TBS - Today's Business Solutions (MyPC, Papercut, ePrintIt, Easy Booking, ScanEZ) - Computer Time and Print Management System	10/25/2022
Location Management System	Airport	Application Based Commercial Transport (ABCT)	11/28/2023
Location Management System	Juvenile Probation Department	Electronic Monitoring Ankle Bracelet (GPS)	10/25/2022
Network Server	Port	Network Server	7/27/2021
RFID/Toll Reader	Airport	Electronic Toll Readers	11/28/2023
RFID/Toll Reader	Public Library	RFID (Radio Frequency Identification) Tags	7/27/2021
Social Media Monitoring Software	Asian Art Museum	Mobile Fuse	12/12/2023

Social Media Monitoring Software	City Administrator's Office – 311	Buffer	12/12/2023
Social Media Monitoring Software	City Administrator's Office – Animal Care and Control	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	City Administrator's Office – Central Office	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	City Administrator's Office – Office of Civic Engagement and Immigrant Affairs	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	City Administrator's Office – Office of Transgender Initiatives	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Airport	Hootsuite	12/12/2023
Social Media Monitoring Software	Arts Commission	Hootsuite	12/12/2023
Social Media Monitoring Software	Arts Commission	Meltwater	12/12/2023
Social Media Monitoring Software	Office of Assessor-Recorder	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Controller's Office	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	City Planning	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Building Inspection	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Children, Youth, and Their Families	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Early Childhood	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Emergency Management	Hootsuite	12/12/2023
Social Media Monitoring Software	Department of Emergency Management	Tweetdeck (freeware)	12/12/2023

Social Media Monitoring Software	Department of Police Accountability	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Public Health	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Technology	Archive Social	12/12/2023
Social Media Monitoring Software	Department of the Environment	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Ethics Commission	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Fire Department	Critical Mention	9/21/2023
Social Media Monitoring Software	Department of Homelessness and Supportive Housing	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Human Rights Commission	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Human Service Agency	Sprout Social	7/25/2023
Social Media Monitoring Software	Human Services Agency	Meltwater	7/25/2023
Social Media Monitoring Software	Public Library	Hootsuite	10/25/2022
Social Media Monitoring Software	Public Library	Meltwater	10/25/2022
Social Media Monitoring Software	Municipal Transportation Agency	Social media monitoring software	12/12/2023
Social Media Monitoring Software	Mayor's Office	Social media monitoring technology	12/12/2023
Social Media Monitoring Software	Office of Economic and Workforce Development	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Port	Hootsuite Social Media Monitoring	12/12/2023
Social Media Monitoring Software	Public Utilities Commission	Hootsuite	12/12/2023
Social Media Monitoring Software	Recreation and Park Department	Social Media Monitoring Technology	12/12/2023

Social Media Monitoring Software	Department of Elections	Social Media Monitoring Technology	10/24/2023
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## **Audio Recorder: Police Department**

# POL Shotspotter Audio Recorder Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

**7.1** List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

SoundThinking, Inc. (formerly ShotSpotter)

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

As of October 2, 2024, there were 108 gun violence incidents in San Francisco, a 21% decrease from the same period in 2023. Gun violence and its impacts are a public health concern. Preventing gun violence is an essential component to building health communities. ShotSpotter alerts enable a fast, precise officer response to unreported gunfire to render aid to victims of a gunshot, secure critical evidence, and apprehend armed individuals. Between November 1, 2023 and October 16, 2024, ShotSpotter was activated 964 times, approximately 84 times per month. ShotSpotter notifications help make the department aware of gunfire events it would have otherwise not have known about.

## Data Sharing ▾



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

### 9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

### 9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

When cases are referred by the department for prosecution, the department shares ShotSpotter activation data with the District Attorney's Office in accordance with the CA Penal Code, CA Evidence Code, department retention guidelines and state and federal law. The data shared includes time and location, number of shots of shots detected, whether multiple shooters are believed to be involved, whether high-capacity or fully automatic weapons are believed to have been used, and a short audio snippet of the gunfire.

### 9.4 Was the data shared with entities outside of city and county government?

Yes

### 9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The department shares ShotSpotter data with Crime Gun Investigations Center partners on an as-needed basis only for official law enforcement purposes or as otherwise permitted by law. To ensure that entities receiving data collected by the surveillance technology comply with the Surveillance Technology Policy, the department directs requests to ShotSpotter which may offer redacted data that complies with the Right to Know Law Request and/or Open Public Records Act/Freedom of Information Act.

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

4

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

Requests included one request was for a list of installed locations for ShotSpotter system, one request for a copy of the department's ShotSpotter database containing every alert that has been generated by the department's ShotSpotter system from January 1, 2008, to December 31, 2023, one request for the most recent contract between the department and SoundThinking, Inc., formerly ShotSpotter, and on request for records for sensors nearest 1917 Oakdale Avenue from April 16, 2023 to October 16, 2023, including date, time, location and incident report numbers.

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

N/A. The ShotSpotter application is on every officer's smart phone. There are no specific FTEs assigned to managing the technology throughout the City. However, the specific job classifications and titles authorized to access or use the collected information are as follows: Police Cadet 8274; Police Service Aide 9209; Police Service Aide Supervisor 8217; Police Officer Q-2 through Q-4; Inspector 0380; 17 Sergeant Q-50 through Q-52; Lieutenant Q-60 through Q-62; Captain Q-80 through Q-82; Commander 0488, Deputy Chief 0400; Assistant Chief 0395; Chief of Police 0390; Crime Scene Investigator 8252; Forensic Latent Examiner 8253; Administrative Analyst 1822; Director of Crime Strategies 0933 .

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$536,738

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Automated License Plate Reader (ALPR): Airport**

# AIR Automated License Plate Reader (ALPR) Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

**7.1** List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

SFO Landside Operations; SFO GTU Ground Transportation Unit; Contractors - Arcadis.

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The ALPR – GTMS has been effective as a fail-safe should the Automated Vehicle Identification (AVI) readers malfunction and fail to read the transponder which the Airport affixes to certain types of permitted vehicles. The technology assists in dispute resolution in the event that the operator challenges the transponder data (i.e., number of trips the operator has made to the Airport) collected from the AVI.

The technology is also effective in tracking permitted operators that are not issued transponders, such as TNC vehicles and long-distance bus carriers; tracking unpermitted operators who solicit passengers for rides; and assisting public safety agencies in investigations. For FY 23-24, there were 33,895 Administrative Citations issued to TNC's and 1,663 for other Ground Transportation modes.

The technology enables the Airport to assess trip fees on permitted Commercial ground transportation operators. Specifically, as June 2024, the Airport collected a total of \$ 22,140,000 in trip fees from ground transportation operators.

## Data Sharing ▾



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

### 9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

### 9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The S.F. Police Department - Airport Bureau (SFPD-AB) and the San Mateo County Sherriff's Dept. receive surveillance technology data from the Airport. Specifically, the data includes: License Plate number, image of car, and list of time & location of when the vehicle was on Airport property. Vehicles that did not have a permit to operate at the Airport are cited as being in violation of the contractual requirements of the Airport.

### 9.4 Was the data shared with entities outside of city and county government?

Yes

### 9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The California Public Utilities Commission (CPUC) receives surveillance technology data from the Airport. Specifically, the data includes: License Plate number, image of car, and list of time & location of when the vehicle was on Airport property. Vehicles that did not have a permit to operate at the Airport are reported as being in violation of the contractual requirements of the Airport.

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

SFO: TechShop Existing (.10 of FTE)

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

Yes

**14.6 List total one-time Software costs for FY 2024-2025.**

\$188,100 = One-time Maintenance costs for Software & Hardware

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

See 14.6 Note Above.

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$21,000

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$340,000 = Total Annual Cost of Software & Hardware Support

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

See 14.19 Note Above.

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

Operating Expense

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Yes

**14.30 Why have the one-time costs changed?**

Maintenance and improvements (e.g., replacing &/or updating software & hardware)

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

# **Automated License Plate Reader (ALPR): Department of Public Works**

# DPW Automated License Plate Reader (ALPR) Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1 Has any technology listed in the policy been replaced?**

No



Addition of New Technology

**5.1 Has any technology been added which is not listed in the policy?**

No



Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No



Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

Public Works is proceeding with Flock Safety cameras.

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

No

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Public Works cannot make a determination regarding the success of this program or not, since we have been delayed in the implementation of cameras outlined in this policy, primarily driven by the permitting process and approval to use poles. The vendor was in San Francisco recently and we completed a site survey and finalized proposed locations. We have finalized an agreement to use poles and the first of the cameras were installed on October 29, 2024. The rest will be installed in the coming months.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

The number of FTE and classifications is consistent with the policy, including 1042 (IS Engineer-Journey), 1043 (IS Engineer-Senior), 1093 (IT Operations Support Administrator III), 1070 (IS Project Director), 0941 (Manager VI), 0942 (Manager VII), and 0954.(Deputy Director V).

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

Approximately \$100,000

**14.9 Are there one-time Professional Services costs?**

Yes

**14.10 List total one-time Professional Services costs for FY 2024-2025:**

Approximately \$50,000

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.19 List total annual Software costs for FY 2024-2025:**

0

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

Approximately \$100,000 in one time costs for FY24-25.

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Automated License Plate Reader (ALPR): Municipal Transportation Agency**

# MTA Automated License Plate Reader (ALPR) Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

Yes

**2.2 Please provide an updated list of authorized job titles.**

55xx Project Managers

**2.3 Why have the job titles changed?**

Job titles have changed with additional employees working with ALPR data.

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1 Has any technology listed in the policy been replaced?**

No



Addition of New Technology

**5.1 Has any technology been added which is not listed in the policy?**

No



Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

Two companies have changed their names since the policy was approved. Conduent has become Trellint and HTS has become Omni. No new companies or entities have been added.

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The technology has been effective in the following ways:

1. Helped Parking Control Officer (PCO) cover larger geographic areas and improved effectiveness and efficiency in performance of their duties.
2. Parking garage staff no longer required to work within confined areas in parking garages. Minimized repetitive motion injuries from physical chalking by automating the process for Parking Control Officer (PCOs) to mark vehicles.
3. Improved accuracy and simplified parking enforcement duties. Provided data required to calculate parking fees, especially when patrons lost their parking tickets within City-owned parking garages and lots. Provided data to inform potential new on-street parking and curb policies and regulations. For instance, eliminated physical permits on residential parking.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

No violations of data were found as a result of our department's internal audits.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

No violations of data were found as a result of our department's internal audits.

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

104x – IT Staff • 109x – Operations Support Admin • 182x – Administrative Analyst • 184x - Management Assistant • 917x - Managers • 5277 – Planner I • 5288 – 5290 Transportation Planners • 8214 – Parking Control Officer(s) • 55xx - Project Managers

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

Yes

**14.6 List total one-time Software costs for FY 2024-2025.**

estimate \$500,000

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

estimate \$2 million

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$80,000

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

\$1 million

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund + Grants

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Automated License Plate Reader (ALPR): Police Department**

# POL Automated License Plate Reader (ALPR) Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

Yes

**2.2 Please provide an updated list of authorized job titles.**

0390 Chief of Police; 0395 Assistant Chief; 0400 Deputy Chief; 0488 Commander; Q80 Captain; Q60 Lieutenant; Q50 Sergeant; 0380 Inspector; Q2 Police Officer; Crime analysts in 1822-1825 classifications; Civilian directors and managers: Dir. Crime Strategies; Dir of Forensic Services; Dir. of Technology; Dir. of Strategic Communications; Dir. of Constitutional Policing

**2.3 Why have the job titles changed?**

The department needs to add authorized job titles so that sworn members and professional staff involved in operating the system or supporting its authorized uses can access data on a need-to-know basis.

## Change in Number and/or Type of Technology ▾

### Replacement of Old Technology

#### 4.1 Has any technology listed in the policy been replaced?

Yes

#### 4.2 Why has the technology been replaced?

The department has expanded the use of ALPR cameras, including adding new vendors.

#### 4.3 Please list technology which was replaced (include manufacturer and model information).

Neology ALPR cameras

#### 4.4 Please list technology which replaced the original technology (include manufacturer and model information).

See Section 5 – Addition of New Technology below.

#### 4.5 Please list how many units have been replaced.

One

### Addition of New Technology

#### 5.1 Has any technology been added which is not listed in the policy?

Yes

#### 5.2 Why has the technology been added?

The department has expanded the use of ALPR cameras and added additional vendors.

#### 5.3 Please list technology which was added (include manufacturer and model information).

Flock ALPR, Motorola/Vigilant ALPR, ThomsonReuters Clear ALPR

#### 5.4 Please list how many units have been added.

The department currently has approximately 300 ALPR cameras not including mobile. Total deployment is expected to be 400.

### Ceased Operation of Technology

#### 6.1 Is any technology listed in the policy no longer in use?

No

### Services or Equipment Sources

#### 7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Flock ALPR, Motorola/Vigilant ALPR, ThomsonReuters Clear ALPR

## Surveillance Technology Goals

**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The department's ALRP cameras are already delivering significant results, leading to arrests for various crimes in San Francisco and also helping jurisdictions locate those who commit crimes in other cities. This includes arrests for crimes including organized retail theft, carjacking, robbery, and sexual assault. These arrests are helping San Francisco to sustain its reductions in crime. Year to date, property crime down 33.5% and violent crime down 14% compared to last year.

**Data Sharing** ▾

**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

The department shared digital images of vehicle license plates and their associated vehicles and the date and time the license plate passed a digital image site where an ALPR is located with the San Francisco District Attorney's Office for use as evidence to aid in prosecution under criminal discovery Penal Code Section 1054, as required by law, as well as in accordance with the CA Penal Code, department retention guidelines, and state and federal law.

**9.4 Was the data shared with entities outside of city and county government?**

Yes

**9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Consistent with the Surveillance Technology Policy, the department shared digital images of vehicle license plates and their associated vehicles and the date and time the license plate passed a digital image site where an ALPR is located with the following law enforcement agencies:

Alameda County CA SO  
Albany CA PD  
Alhambra CA PD  
Anaheim CA PD  
Anderson CA PD  
Arcadia CA PD  
Atwater CA PD  
Auburn CA PD  
Bakersfield CA PD  
Baldwin Park CA PD  
Beaumont CA PD  
Bell Gardens CA PD  
Benicia CA PD  
Beverly Hills CA PD  
Bishop CA PD  
Brawley CA PD  
Brisbane CA PD  
Buena Park CA PD  
Burbank CA PD  
Burlingame CA PD  
Butte County CA SO  
Cal Fire  
Cal State Fullerton (CA)  
California Department of Corrections  
California Highway Patrol  
California State Parks  
California State University Long Beach Campus PD  
Calistoga CA PD  
Campbell CA PD  
Capitola CA PD  
Carlsbad CA PD  
Carmel CA PD  
Cathedral City CA PD  
Central Marin CA PD  
Cerritos College CA PD  
Chino PD (CA)  
Chula Vista CA PD  
Citrus Heights CA PD  
City of Lemoore CA  
City of Riverside CA PD  
Cloverdale CA PD  
Colma CA PD  
Concord CA PD  
Contra Costa County CA SO

Corona CA PD  
Coronado CA PD  
Costa Mesa CA PD  
Culver City CA PD  
Daly City CA PD  
Danville CA PD  
Dixon CA PD  
Downey PD CA  
Dublin CA PD (ACSO)  
East Palo Alto CA PD  
El Cajon CA PD  
El Centro CA PD  
El Cerrito CA PD  
El Monte CA PD  
Emeryville CA PD  
Escalon CA PD  
Escondido CA PD  
Fairfield CA PD  
Folsom CA PD  
Fontana CA PD  
Foothill-DeAnza CA PD  
Foster City CA PD  
Fowler CA PD  
Fremont CA PD  
Galt CA PD  
Garden Grove CA PD  
Gilroy CA PD  
Glendora (CA) PD  
Grass Valley CA PD  
Greenfield PD CA  
Gustine PD CA  
Hanford CA PD  
Hayward CA PD  
Healdsburg CA PD  
Hercules CA PD  
Imperial City CA PD  
Imperial County CA SO  
Indio CA PD  
Irvine CA PD  
Irwindale CA PD  
Kern County CA SO  
Kings County CA DAs Office  
Kings County Sheriff's Office CA  
La Habra CA PD  
La Verne CA PD  
Lakeport CA PD  
Lathrop CA PD  
Lincoln CA PD  
Livermore CA PD  
Livingston CA PD

Lodi CA PD  
Lompoc CA PD  
Los Alamitos PD CA  
Los Altos CA PD  
Los Angeles CA PD  
Los Angeles County CA SD  
Los Angeles Port Police CA  
Los Gatos Monte Sereno PD - CA  
Madera County SO CA  
Manteca CA PD  
Marin County CA DA  
Marin County CA SO  
Marina CA PD  
Mendocino County SO-CA  
Mendota CA PD  
Menifee CA PD  
Merced County CA SO  
Modoc County CA SO  
Montclair CA PD  
Monterey County CA SO  
Morgan Hill CA PD  
Mountain View CA PD (Santa Clara County)  
Murrieta CA PD  
Napa CA PD  
Napa County CA SO  
National City CA PD  
NCRIC  
Nevada County CA SO  
Newark CA PD  
Newport Beach PD CA  
Novato CA PD  
Oakland CA PD  
Oakley CA PD  
OC Sheriff CA  
Ontario CA PD  
Orange CA PD  
Orange Cove CA PD  
Oroville CA PD  
Oxnard CA PD  
Palm Springs CA PD  
Palo Alto CA PD  
Pasadena CA PD  
Petaluma CA PD  
Placer County CA DA Office  
Pleasant Hill CA PD  
Pleasanton CA PD  
Pomona CA PD  
Port of Los Angeles CA PD  
Port of Stockton CA PD  
Porterville CA PD

RCATF CA PD  
Redondo Beach CA PD  
Redwood City CA PD  
Ridgecrest CA PD  
Rio Vista CA PD  
Riverside County CA District Attorney  
Rocklin CA PD  
Rohnert Park Department of Public Safety (CA)  
Sacramento CA DA  
Sacramento County CA SO  
San Bernardino CA PD  
San Bernardino County CA SO  
San Bruno CA PD  
San Diego CA PD  
San Fernando CA PD  
San Francisco District Attorney CA  
San Joaquin County CA SO  
San Joaquin Delta College PD  
San Jose CA PD  
San Leandro CA PD  
San Luis Obispo CA PD  
San Luis Obispo County (CA) Sheriff  
San Mateo CA PD  
San Mateo County CA SO  
San Pablo CA PD  
San Rafael CA PD  
Sand City CA PD  
Santa Barbara County CA SO  
Santa Clara CA PD  
Santa Clara County CA SO  
Santa Clara DA CA  
Santa Cruz CA PD  
Santa Monica CA PD  
Santa Rosa CA PD  
Sausalito CA PD  
Seal Beach CA PD  
Seaside CA PD  
Sequoias Community College District CA PD  
Shafter PD CA  
Soledad CA PD  
Sonoma County CA SO  
South Gate CA PD  
South Pasadena CA PD  
South San Francisco CA PD  
Stockton CA PD  
Suisun City CA PD  
Sunnyvale CA PD  
Sutter County CA SO  
Tehachapi CA PD  
Tracy CA PD

Tulare County CA SO  
Tustin CA PD  
Union City CA PD  
Upland CA PD  
Vacaville CA PD  
Vallejo CA PD  
Ventura CA PD  
Ventura County CA SO  
Ventura County District Attorney's Office CA  
Visalia CA PD  
West Covina CA PD  
West Sacramento CA PD  
Whittier CA PD  
Williams CA PD  
Woodlake CA PD  
Yreka CA PD  
Yuba City CA PD

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾

**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

Seven

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

Of the seven overall requests, five requested the proposed or finalized placement of fixed or semi-fixed ALPR cameras in San Francisco, one requested the contract for fixed location ALPR cameras, one requested all images captured by and stored by SFPD or its contractors for the ALPR camera at the intersection of Monterey Blvd. and Circular Ave., and one requested any test images captured by and stored by SFPD or its contractors for the ALPR camera at the intersection of Monterey Blvd. and Circular Ave. The department has asserted all privileges available by law to maintain confidentiality as to the compiled ALPR map depicting the location of all installed ALPR cameras. The map is a record of security and intelligence information that is protected under Cal. Govt. Code section 7923.600(a). The department has disclosed a presentation which addresses what ALPR cameras are, how cameras will be funded, how cameras will be utilized, data driven camera placement, coordination with other agencies that already have ALPR cameras and balancing public safety and privacy. The department also disclosed Department Notice 24-052: "Automated License Plate Reader (ALPR) Technology: Flock Safety Camera Rollout" which addresses the grant award, and ALPR Rollout and Training & Access. Finally, the department disclosed the SFPD ALPR Policy (BOS approved 12/12/2023 Signed by Mayor 12/19/2023). This document addresses the purpose and scope of the ALPR policy, a general policy statement, business justification, policy requirements, compliance, definitions, authorization and questions and concerns.

**Total Annual Costs for the Surveillance Technology** ▾

**14.1 List the number of FTE (new & existing).**

N/A. ALRP cameras are used during the normal course of business for Police Officers, Inspectors, Sergeants, Crime Analysts, Lieutenants of Special Investigations Division (or their designee), Deputy Chief of Investigations, Assistant Chiefs and Chief of Police .

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$350,000 one-time installation cost

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$1.2 million in annual recurring costs

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

Funded entirely through State of California retail theft grant.

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Automated License Plate Reader (ALPR): Recreation and Park Department**

# REC Automated License Plate Reader (ALPR) Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

Yes

**2.2 Please provide an updated list of authorized job titles.**

0922, Manager I; 0954 Deputy Director IV

**2.3 Why have the job titles changed?**

Promotions and the provision of access to additional employee classifications

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1 Has any technology listed in the policy been replaced?**

No



Addition of New Technology

**5.1 Has any technology been added which is not listed in the policy?**

No



Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

Microbiz, Exacqvision

## Surveillance Technology Goals



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Video identification provides a record of evidence that can be used to deter property crime, theft, and vandalism. In doing so they promote public safety and help the department fulfill its mission to maintain beautiful parks and facilities. In Fiscal Year 2024 there were 364 Police Department Incident Reports recorded at intersections adjacent to the Palace of Fine Arts, where this surveillance technology is currently deployed.

## Data Sharing



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

N/A

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

.1

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$5,512.50

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Yes

**14.30 Why have the one-time costs changed?**

We did not purchase new equipment

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Yes

**14.32 Why have the annual costs changed?**

Adjusted staff costs to reflect increase in salary and fringe rates

# **Biometric Processing Software and/or System: Juvenile Probation System**

# JUV Continuous Alcohol Monitoring Device Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

**7.1** List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

BI Incorporated (current lessor)

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The technology has served its intended purpose in an effective matter to fulfill the following court mandated requirements: Youth are only placed on continuous alcohol monitoring (CAM) in San Francisco with a court order. The Court may order a youth to be placed on CAM as a condition of probation, if the Court determines that is in the interest of public safety and the youth's well being. Continuous alcohol monitoring data is analyzed on a daily basis by deputy probation officers to ensure compliance with the Court's order.

## Data Sharing ▾



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

### 9.2 Was the data shared with city and county departments or other entities associated with city and county government?

No

### 9.4 Was the data shared with entities outside of city and county government?

Yes

### 9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

As noted in JUV's policy, data regarding individual youth may be shared with the Superior Court, Police Department, District Attorney, other Law Enforcement agencies, and/or Public Defender/Defense counsel, on a case-by-case basis, on a need-to-know basis; pursuant to an ongoing investigation and/or court proceeding/ court order. This could include law enforcement agencies from other jurisdictions outside of the City. Information shared includes monitoring outcomes (e.g., alcohol detected or none detected); young person's full name and PIN.

## Accidental Receipt of Face Recognition Data ▾



### 10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

JUV conducts regularly conducts inventory checks for the leased equipment, and holds periodic meetings with the lessor to ensure full compliance with the program. General information about audit findings include identifying lost/damaged equipment, meeting with lessor to replace it, and inquiring with client on reason for lost/damaged equipment.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

N/A

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

1

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

The request was for electronic copies of the current contract in place for electronic monitoring services (RF/ GPS/ Alcohol Monitoring) to include pricing information and all amendments/ extensions.

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

The following FTEs participate in the implementation of the alcohol monitoring program: - 24 Class 8444/8530 Deputy Probation Officers - 5 Class 8434 Supervising Probation Officers, - 1 Senior Supervising Probation Officer - 1 Director of Probation Services - 1 Chief Probation Officer - 1 Assistant Chief Probation Officer.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

Actual costs between October 2023 and September 2024 were \$123,335.53. This includes costs to lease equipment, replace lost units, and credits received for recovered lost units. Using the monthly average from this data, JUV estimates that its total costs for the entire FY24-25 (July 2024 to June 2025) would be about \$129,000.

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Funds

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Camera, Non-Security: Fire Department**

# FIR Body-Worn Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Department staff

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Partially

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

This technology has been effective in its current use. However, the Department is in need of an equipment upgrade, and is currently reviewing procurement and funding options to do so. But this footage has been used to provide additional on-scene information and background of an incident to command staff or as part of an internal after-action review of an incident. Recently, as we have run new members through PIO training, footage has been used for onboarding and training as per the standards outlined in the approved use case of the policy.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

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## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

0 FTE

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$5,000

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Camera, Non-Security: Public Library**

# LIB People Counting Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

**2.2** Please provide an updated list of authorized job titles.

0964 City Librarian (1), 0953 Deputy Director (2), 0952 Deputy Director (2), 0932 Manager IV (2), 923 Manager II (1), 1824 Principal Administrative Analyst (1), 1823 Senior Data Analyst (2), 1822 Senior Administrative Assistant (2), 1840 Junior Management Assistant (1), 3618 Library Technical Assistant (1), 3634 Librarian III (5),

**2.3** Why have the job titles changed?

The list of "authorized job titles" in the BOS-approved policy needs to change due to the addition of Full-Time Employees (FTEs) in different classifications.

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No

 Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \***

SenSource

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The Sensource Patron Counter System has been effective in tracking visitor flow and resource usage across the Library's 28 public facilities, helping optimize resource allocation for meeting rooms, elevators, and restrooms. However, its impact is limited to these authorized use cases and has not been employed for other functions. Importantly, the system's data collection and use comply with strict privacy protections, ensuring it is not misused for discriminatory purposes or unauthorized surveillance. Thus, while effective for its intended use, its application remains purposefully narrow.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1** Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

## Violations ▾



**12.1** Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

**12.4** Has your department conducted any internal audits of the technology?

No

## Statistics and Information about Public Records Act Requests ▾



**13.1** Has your department received any public records act requests for this surveillance technology?

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

20

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$5,614.71

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$20.790

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

LPF (Library Preservation Fund)

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Yes

**14.32 Why have the annual costs changed?**

Price Increase

## **Camera, Non-Security: Recreation and Park Department**

# REC Body-Worn Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

**2.2** Please provide an updated list of authorized job titles.

0922 Manager I

**2.3** Why have the job titles changed?

The job titles have changed to reflect promotions of staff whom the department would like to continue to authorize to use and access this surveillance technology.

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No

## Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \***

Axon, Evidence.com

## Surveillance Technology Goals



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Body worn cameras protect have been an effective public safety tool. They provide a record of incidents and activity that can be referenced later for evidentiary and training purposes. They help keep the department's staff and the public safe. In fiscal year 2024 there were 879 Police Department Incident Reports recorded which occurred within the department's park boundaries within the City of San Francisco.

## Data Sharing



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

San Francisco Police Department, San Francisco Sherriff's Office, San Francisco Public Defender, San Francisco City Attorney. The legal standards were subpoenas and active cases in progress. The justifications for disclosure are active cases in progress, court cases as evidence, and legal claims.

**9.4 Was the data shared with entities outside of city and county government?**

Yes

**9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Data was disclosed to non-city entities who were persons who filed public records requests for footage. Video was shared. The legal standard under which the data was shared was the State of California's Brown Act and the City of San Francisco's Sunshine Ordinance. The justification for disclosure was that it was required under the Brown Act and the Sunshine Ordinance.

## Accidental Receipt of Face Recognition Data



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

3

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number of requests for each general type of information.**

The department received three public records requests for video captured by body worn cameras. The department responded by disclosing the requested video.

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

.1

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$305.33

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$3,307.50

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$12,000.00

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Yes

**14.30 Why have the one-time costs changed?**

We did not make any new purchases of hardware

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Yes

**14.32 Why have the annual costs changed?**

Salary and fringe rates increased

# **Computer Time and Print Management System: Public Library**

# LIB Computer Time and Management System Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

Yes

**2.2 Please provide an updated list of authorized job titles.**

0932 Chief Information Officer (1), 1094 IT Operations Support Admin IV (2), 1092 IT Support Administrator II

**2.3 Why have the job titles changed?**

I have added classifications 1094 and 1092, and updated the TX CIO classification from 0952 to 0932, to include the additional individuals covered by this policy.

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1 Has any technology listed in the policy been replaced?**

No



Addition of New Technology

**5.1 Has any technology been added which is not listed in the policy?**

No



Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

Today's Business Solutions (TBS) Computer Time and Print Management

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

This technology has been highly effective in supporting a wide range of Library Services that benefit residents. It provides free internet access, enabling patrons to access vital resources for education, health, employment, housing, and interactions with the criminal justice system. Additionally, it offers low-cost services like printing, copying, faxing, and scanning, further supporting these needs. For staff, the technology enhances their ability to serve the public by equipping them with better tools, improving efficiency, and enabling the library to deliver more meaningful services and manage resources effectively.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

**Violations** ▾

**12.1** Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

**12.4** Has your department conducted any internal audits of the technology?

No

**Statistics and Information about Public Records Act Requests** ▾

**13.1** Has your department received any public records act requests for this surveillance technology?

No

**Total Annual Costs for the Surveillance Technology** ▾

**14.1 List the number of FTE (new & existing).**

13

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$103406

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$27798

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$525293

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

\$3696

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

LPF (library preservation fund)

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Drone: Department of Public Works**

## DPW Drone Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

### Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

### Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

### Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

**7.1** List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

n/a

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

We currently have drones, but drones have not been used during this reporting period.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

n/a

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

Capital Project Funding; Please refer to DPW Drone Surveillance Technology Ordinance Impact Report; Annual Estimated Training cost is \$5,000.00

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Drone: Department of Technology**

# DT Drone Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

N/A

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Partially

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The DT drone was used for filming productions for SFGovTV, so not used for surveillance or deterring crime. SFGovTV has used drones for promotional videos for the City and for "B-roll" footage, or background video for a variety of programming.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

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## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

0.1

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$13,000

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Drone: Fire Department**

# FIR Drone Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

Yes

6.2 Why is the technology no longer used?

There was an issue with the current piece of technology where it was destroyed at an incident. The Department is in the process of replacing it.

6.3 Please list how many units have ceased operation.

One

## Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

The Fire Department has used an outside vendor for drone training in the past, but not during the time period that this report covers. The Department is exploring contract options with vendors for data storage, but does not have any agreements in place.

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Partially

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

This is still a program in its infancy. Progress was delayed due to equipment issues, and getting a number of members trained. We are working on our internal deployment policies and procedures pertaining to users, but the need to replace equipment has delayed the overall project. We have established an SFFD drone committee, but have not been funded for any personnel resources to support it, so we are working on how to correctly implement it into our operational practices. But we have used staff and drones for training along the lines of the approved use case in the policy.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology



**14.1 List the number of FTE (new & existing).**

0 FTE

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$15,000

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General fund but potentially grant funding

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**


No

## **Drone: Port of San Francisco**

# PRT Unmanned Aerial Vehicle-Drone Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.


## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No


## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)


No

## Change in Number and/or Type of Technology ▾

 Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No

 Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

Yes

**5.2** Why has the technology been added?

Added capability

**5.3** Please list technology which was added (include manufacturer and model information.

New drone was just purchased, but has not been put into operation yet

**5.4** Please list how many units have been added.

1 drone

 Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \***

N/A

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

No

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The Ports new drone has not been put into service or operation yet as we work through policy, training and a document for the standard operating procedures for its use.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

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## Statistics and Information about Public Records Act Requests



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

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## Total Annual Costs for the Surveillance Technology



**14.1 List the number of FTE (new & existing).**

0

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$2,500

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

Port operating funds

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Drone: Public Utilities Commission**

# PUC Unmanned Aerial Vehicle-Drone Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

Yes

**2.2 Please provide an updated list of authorized job titles.**

SFPUC Photographers: 1770 Photographer, 1774 Head Photographer; Water Supply and Treatment Division: 5312 Survey Assistant II, 5314 Survey Associate, and 5216 Chief Surveyor; Water Natural Resources: 2483 Biologist; Wastewater Engineering/Project Management: 5211 Eng/Arch/Landscape Arch Sr, 5212 Engineer/Architect Principal, 5508 Project Manager 4, 5201 Junior Engineer, 5203 Assistant Engineer, 5130 Sewage Treatment Plant Supt, 0943 Manager VIII, 1824 Pr Administrative Analyst, 7252 Chf Stationary Eng, Sew Plant, 0942 Manager VII, 5506 Project Manager 3, 5241 Engineer, 0933 Manager V, 1844 Senior Management Assistant, 6319 Senior Const Inspector, 0955 Dep Dir V, 0941 Manager VI, 1844 Senior Management Assistant, 0932 Manager IV, 1446 Secretary 2. 1774 (Head Photographer), 5203 (Assistant Engineer), 1770 (Photographer), Construction Contract Manager, Director of Contract Administration Bureau

**2.3 Why have the job titles changed?**

The 1774 Head Photographer and 1770 Photographer use drones to create records of documentation for infrastructure capital projects. The Survey Staff in SFPUC's Water Supply and Treatment Division use drones to support various projects regarding land detection change and imagery capture throughout PUC properties. The Water Natural Resources Biologist oversees an annual census project to collect rare plant population data in an SFPUC watershed. The remaining job titles in Wastewater Engineering/Project Management had access to data collected by contractors working on project WW-647R "Southeast Water Pollution Control Plant Biosolids Digester Facilities" and WW-628 "Southeast Plant New Headworks Facility Project ". Drone images and video help the WasteWater project teams track project progress.

## Change in Number and/or Type of Technology ▾

### Replacement of Old Technology

#### 4.1 Has any technology listed in the policy been replaced?

No

### Addition of New Technology

#### 5.1 Has any technology been added which is not listed in the policy?

Yes

#### 5.2 Why has the technology been added?

Additional drone units in the procured since the Policy was reviewed by the Board of Supervisors in 2021.

#### 5.3 Please list technology which was added (include manufacturer and model information.

The SFPUC currently owns seven drones - two drones in SFPUC Infrastructure flown by SFPUC Photographers: DJI Phantom 4 Pro and a DJI Mavic 3 Pro. Five drones are owned by the SFPUC Water Supply and Treatment Survey Section: Two DJI Mavic 2 Pros, One DJI Mavic 3 Thermal, One DJI M300, One DJI M350

#### 5.4 Please list how many units have been added.

Six units were added since the Policy was reviewed by the Board of Supervisors in 2021.

### Ceased Operation of Technology

#### 6.1 Is any technology listed in the policy no longer in use?

No

### Services or Equipment Sources

#### 7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \*

The following SFPUC contractors have operated non-SFPUC owned drones for various SFPUC projects: Minilab Factory USA/SF Drone School; Multivista, Chris Constantine, Obed Alfonso Diaz

## Surveillance Technology Goals



#### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

#### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Drones continue to be a valuable tool for construction management, inspections, environmental monitoring, and marketing and public education. They continue to allow for financial savings, time savings, staff safety, and data quality. Drone imagery continues to promote SFPUC projects and education the public on our mission and operations. Additionally, drones continue to allow for efficient and safe inspection of critical infrastructure.

## Data Sharing

**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

The following SFPUC contractors working on SFPUC projects operated drones to help them fulfill their deliverables:

1. AECOM supported the SFPUC with the annual Fountain Thistle Census around the Crystal Springs Reservoir. This annual census effort includes a UAV image capture effort for one of the mitigation sites.
2. Sundt, contractor for WW-628 Southeast Plant New Headworks Facility Project, as well as Minilab Factory USA/ SF Drone School operated drones to collect images and video to show site progress at Southeast Plant
3. Contractor/subcontractors/Project Design Team for WW-647R Biosolids Digester Facilities Project operated drones and viewed drone footage. These include: MWH Constructors/Webcor Builders, Monterey Mechanical, Multivista, Chris Constantine, Obed Alfonso Diaz, Jacobs, Brown and Caldwell, ENGEO, Structus, Black and Veatch, HCLA, SRT Consultants, CM Consultants (Arcadis, ECS, Thier Group, Parsons, RDH Building Science, DCMS), HDR, Subcontractors (DN Tanks, Sachs Electric, VMA Communications, Malcolm Drilling, Smartvid, Monterey Mechanical, F3 & Associates, ClearStory), Russell Clough, Jim Foley, Bill Nugteren

**9.4 Was the data shared with entities outside of city and county government?**

Yes

**9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

As noted above, SFPUC contractors working on SFPUC projects operated drones to fulfill project deliverables

**Accidental Receipt of Face Recognition Data** ▾**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

**Complaints** ▾**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

**Violations** ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

SFPUC requires SFPUC personnel to document planned drone flights from both contractors and SFPUC employees using a Flight Summary form that is routed to SFPUC Emergency Planning & Security (EPS). EPS ensures that the planned flight is in compliance with the SFPUC Drone Policy and then uploads the flight information into the COIT SharePoint Portal. Since EPS reviews flight information for Policy compliance before a flight occurs, there are no policy violations.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

n/a

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

It takes the 0932 Emergency Planning Director and 1824 EPS Pr. Admin Analyst about 2 hours a week collectively to review flights and upload into the COIT Portal. The SFPUC Photographers and WST Surveyors operate drones on an as-needed throughout the year.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

The Water Supply & Treatment Division is working to procure a compatible desktop computer to replace one of the workstations in Burlingame to be able to use the drone processing software. The new desktop workstation is being submitted for purchasing, and the cost of it is about \$10,700.

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

Yes

**14.14 List total one-time "Other" costs for FY 2024-2025:**

SFPUC plans to have 2 employees become additional drone pilots for the SFPUC. The FAA pilot exam is \$175 per pilot.

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

SFPUC estimates that it cost about \$35,300 annually to operate drones. As mentioned above, it takes the 0932 Emergency Planning Director and 1824 EPS Pr. Admin Analyst about 2 hours a week collectively to review flights for compliance with the Policy. Annual labor cost for flight review and approval is estimated at \$9,300. SFPUC personnel fly drones on an as-needed basis. SFPUC pilots are of various job classes including 5312 Survey Assistant II, 5314 Survey Associate, 1770 Photographer, 1774 Head Photographer. Based on average salaries, number of flights, and duration of flights, we estimate that it costs about \$26K in annual salary costs to pay SFPUC employees as they operate drones as part of their job duties.

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

Adobe Creative Cloud, Agisoft Metashape, Pix4D, B4Ufly, Aloft, and ESRI GIS products are all software/apps currently in use in our drone operations. Annual software subscription costs are estimated to be about \$15K.

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

\$7,873.44 for one-year of flights to document construction progress at SFPUC Southeast Treatment Plant (750 Phelps St) by vendor Minilab Factory LLC/SF Drone School. This expense may occur annually until completion of capital projects at location

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

SFPUC Operating budget

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Yes

**14.30 Why have the one-time costs changed?**

The Impact Report had no one-time "other" costs. As noted above, SFPUC has one-time costs in FY24-25 to procure FAA licenses and a desktop workstation.

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Yes

**14.32 Why have the annual costs changed?**

The Impact Report had no annual "software" costs. As noted above, SFPUC has an annual cost to renew subscriptions for drone processing software.

## **Drone: Recreation and Park Department**

# REC Drone Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

**7.1** List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

N/A

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Drones have been an effective tool in support of environmental monitoring and documentation, surveying and mapping, and project inspection and documentation. The department remains prepared deploy them if necessary during a disaster response. Drones enable the department to review large amounts of geographic and spatial data in a short amount of time using minimal person-hours, saving time and money.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

1

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

The department received one invalid public records request for "drone photography regulations for areas that aren't parks".

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

.1

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$5,512.50

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Yes

**14.32 Why have the annual costs changed?**

increases to salary and fringe rates

# **Location Management System: Juvenile Probation Department**

## JUV Electronic Monitoring Ankle Bracelet (with GPS) Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

### Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

### Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

### Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

**7.1** List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

BI Incorporated, which leases the equipment to JUV.

### Surveillance Technology Goals ▾

**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Electronic Monitoring (EM) is an alternative to detention, so that young people can continue to reside in the community while being connected to appropriate services and programs. EM helps to deter crime as it is a tool used to monitor their whereabouts. It provides continuous supervision, reducing opportunities for young people to engage in criminal activities. It also encourages accountability, as they know that their movements are being tracked, increasing adherence to probation conditions. As of 10/30/24, there were approximately 20 young persons enrolled in the EM program.

Youth are only placed on electronic monitoring in San Francisco with a court order. The Court may order a youth to be placed on electronic monitoring as an alternative to detention:

- Court ordered curfews
- Inclusion zones: addresses/areas where the minor has approval to be present, for example their home, school, work.
- Exclusion zones: addresses/areas where the minor should not be present, including Stay Away orders
- Schedules: To monitor school attendance, program participation, work.

**Data Sharing** ▾**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

As noted in JUV's policy, data regarding individual youth may be shared with the Superior Court, Police Department, District Attorney, other Law Enforcement agencies, and/or Public Defender/Defense counsel, on a case-by-case basis, on a need-to-know basis; pursuant to an ongoing investigation and/or court proceeding/ court order. This could include law enforcement agencies from other jurisdictions outside of the City.

Information shared includes GPS locations (including monitoring violations and outcomes), young person's full name, and PIN.

**9.4 Was the data shared with entities outside of city and county government?**

Yes

**9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

As noted in our policy, data regarding individual youth may be shared with the Superior Court, Police Department, District Attorney, other Law Enforcement agencies, and/or Public Defender/Defense counsel, on a case-by-case basis, on a need-to-know basis; pursuant to an ongoing investigation and/or court proceeding/ court order. This could include law enforcement agencies from other jurisdictions outside of the City.

**Accidental Receipt of Face Recognition Data** ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

JUV regularly conducts inventory checks for the leased equipment, and holds periodic meetings with the lessor, and internally among authorized staff, to ensure full compliance with the program and policies. General information about the audits: the department documents all EM devices, verifying item's location, condition, and assignment status. Any lost/damaged equipment is flagged internally and immediately replaced.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

N/A

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

1

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number of requests for each general type of information.**

The request was for electronic copies of the current contract in place for electronic monitoring services (RF/ GPS/ Alcohol Monitoring) to include pricing information and all amendments/ extensions.

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

The following FTEs participate in the implementation of the electronic monitoring program: - 24 Class 8444/8530 Deputy Probation Officers - 5 Class 8434 Supervising Probation Officers, - 1 Senior Supervising Probation Officer - 1 Director of Probation Services - 1 Chief Probation Officer - 1 Assistant Chief Probation Officer.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

Actual costs between October 2023 and September 2024 were \$123,335.53. This includes costs to lease equipment, replace lost units, and credits received for recovered lost units. Using the monthly average from this data, JUV estimates that its total costs for the entire FY24-25 (July 2024 to June 2025) would be about \$129,000.

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Funds

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Radio Frequency Identification (RFID): Public Library**

# LIB RFID Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

Yes

**5.2** Why has the technology been added?

Addition of library services in underserved communities.

**5.3** Please list technology which was added (include manufacturer and model information.

"Book Stop" (Self service kiosk for library materials). Lyngsoe, Libcabinet

**5.4** Please list how many units have been added.

2

 Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \***

Bibliotheca, Lyngsoe

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The Surveillance Technology Policy, specifically relating to the Bibliotheca RFID circulation and security gate system, has supported the San Francisco Public Library's mission of providing free and equal access to information for its diverse community. The system helps streamline circulation, improve security, and manage library resources effectively, which in turn benefits underserved communities by ensuring efficient access to materials. By automating and securing library processes, this technology can make library services more accessible, thereby supporting the library's dedication to equal access for all members of the community, including underserved populations.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

550 estimated

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

Yes

**14.4 List total one-time Salary and Fringe costs for FY 2024-2025.**

\$20,000

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

No

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$20,000

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$55000

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

LPF (library preservation fund)

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Airport**

AIR Pre-Security Closed Circuit Television (CCTV) Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

Change In Authorized Use Cases ▾




2.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?  
No

Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)  
No

Change in Number and/or Type of Technology ▾

 Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?  
Yes

4.2 Why has the technology been replaced?  
Malfunctioning, Damaged or Older Technology/End-of-Life.

4.3 Please list technology which was replaced (include manufacturer and model information).  
PELCO & Ikegami - Older Tech

4.4 Please list technology which replaced the original technology (include manufacturer and model information).  
PELCO - 8MP FISHEYE ENVIRONMENTAL BUILT IN IR ILLUMINATION S (IMF82-1ERS); Pelco (S6230-EGL1) 2MP Outdoor PTZ Dome IP Security Camera with 30x Optical Zoom - Pendant, Clear; Ikegami (ISD-A15S-TDN) 1.23MP Cube Camera (No Lens).


4.5 Please list how many units have been replaced.  
100

 Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?  
No

 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?  
No




Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Intelligence; Airport Tech Shop & ITT Teams.

Surveillance Technology Goals ▾



8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes


8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Within the public areas of the Airport, the pre-security CCTV camera monitoring has been very effective in providing vital/critical information regarding Safety and Security at the Airport (e.g., passenger accidents, customer service and law enforcement incidents), including supporting Situational Awareness for first responders.

After researching, the Airport Safety & Security Section does not track separate crime statistics for the Pre-Security vs. Post-Security Cameras.

For FY 23-24, the SFPD-AB had approximately 500 incidents recorded that referenced video footage.

Data Sharing ▾



9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Other City Departments who received surveillance technology date from the Airport are the Police (SFPD - Airport Bureau) and the City Attorney (assigned to SFO). Data provided was recorded video footage of the incidents that occurred. The data was disclosed to address Safety, Security and Legal matters.

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Non-city entities who received surveillance technology date from the Airport are: Outside law enforcement agencies for incidents where a law was broken and/or the SFPD-AB was involved, and the Public (when the data is subject to disclosure pursuant to a Public Records Act request for the data.)

Accidental Receipt of Face Recognition Data ▾



10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

**Complaints** ▾

**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

**Violations** ▾

**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

The audits are operationally focused on the cameras themselves not the ST Policy, itself. For example, audits confirm Camera type & location(s); whether they are fully operational (?) and maintenance info. - warranty and last serviced, etc.)

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

As noted in 12.1, there were no violations of the ST Policy or SIR reported.

**Statistics and Information about Public Records Act Requests** ▾

**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

From 07/01/2023 to 06/30/2024 = 305

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

Video footage of various incidents from Safety to Customer Service. Requests are not tracked by type of request.

**Total Annual Costs for the Surveillance Technology** ▾

**14.1 List the number of FTE (new & existing).**

Equivalent to the 2.95 Existing FTEs.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$643,765 based upon July 2024 salary expense.

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

Maintenance & Support (annual Software Cost) - \$ 355,000

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

These are included in the Maintenance listed in 14.19 above.

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

Professional Services = \$400,000

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

Operational Expense (OpEx).

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Yes

**14.32 Why have the annual costs changed?**

Increase in Compensation (Salary & Fringe) Costs.

## **Security Camera: Arts Commission**

# ART Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

Yes

5.2 Why has the technology been added?

Cultural Centers added cameras to provide coverage to spots not covered with the existing camera security system

5.3 Please list technology which was added (include manufacturer and model information.

Ring Camera system (1) and Doorbird buzzer units (3)

5.4 Please list how many units have been added.

4

## Ceased Operation of Technology

### 6.1 Is any technology listed in the policy no longer in use?

No

## Services or Equipment Sources

### 7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \*

Department of Technology (DT) - SFAC and Microbiz Security Company, Tekleap and Doorbird - Cultural Centers (Tenant funded - not funded with City dollars)

## Surveillance Technology Goals



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The SF Arts Commission gallery cameras have been effective at monitoring almost 6,000 visitors to our Art Exhibitions at War Memorial over the last year. The nearest neighborhoods of Hayes Valley and the Tenderloin had 13,128 police incident reports since January 1, 2024 according to Data SF.

For Cultural Centers, SOMArts reported that the technology was effective. They shared footage with a rental client regarding an incident that occurred during their event, but they were not given a copy. According to Data SF, there were 7,780 police incident reports in the SOMA neighborhood since January 1, 2024.

## Data Sharing



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

### 9.4 Was the data shared with entities outside of city and county government?

Yes

### 9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The responses below related to Cultural Centers only.

Mission Cultural Center installed the Ring Camera system to provide coverage to spots not covered with the existing camera security system. The system is managed by their technical support specialist - Tekleap.

SOMArts reported installing 3 Doorbird buzzer units with live surveillance as part of their driveway access project. Units were installed by the SFPW Lock Shop, and all ongoing service issues are addressed by Doorbird directly. All Doorbird footage is for live-view only and is not stored.

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

0

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$15,000-20,000

**14.9 Are there one-time Professional Services costs?**

Yes

**14.10 List total one-time Professional Services costs for FY 2024-2025:**

\$3,000-6,000 (part of total listed in 14.8)

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Asian Art Museum**

# AAM Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Yes

4.2 Why has the technology been replaced?

Improved coverage from new cameras

4.3 Please list technology which was replaced (include manufacturer and model information).

HikVision IPC3740 cameras

4.4 Please list technology which replaced the original technology (include manufacturer and model information).

Axis M4328-P cameras

4.5 Please list how many units have been replaced.

Six (6)



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

 Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Pacific Technology CCTV

Surveillance Technology Goals ▾



8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The technology has allowed the department to improve safety for visitors, staff, the City owned art collection and the building. The department has been able to observe risks to art work based on visitor interaction prompting staff response to protect the artwork. The video system has also allowed the department to find and reunite missing visitors with their group.

Partnering with external departments such as SFPD and SFSD has provided assistance in investigations of criminal acts. In the past 12 months there have been over 400 SFPD incident reports around the museum. These have ranged from thefts, drug crimes, vehicle accidents, and assaults. The museum has been able to assist with immediate requests for information during active investigations minutes after incidents as well as requests that have come from investigative units within SFPD.

Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

SFPD, Public Defenders Officer, Sheriffs Office, District Attorney. The data that was shared or disclosed was related to criminal acts or vehicle accidents on the surrounding (exterior) perimeter of the museum. The justification for disclosure was requests for video footage related to investigations of criminal acts and vehicle accidents.

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

**Total Annual Costs for the Surveillance Technology** ▾

**14.1 List the number of FTE (new & existing).**

The cameras are monitored by staff who also perform other functions and duties. Of these approximately 8.2 FTE are monitoring cameras along with other duties. There has not been a change to the staffing allocation.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

Approximately 125,000.00 total for project

**14.9 Are there one-time Professional Services costs?**

Yes

**14.10 List total one-time Professional Services costs for FY 2024-2025:**

Of the \$125,000.00, approximately \$10,000 to \$15,000 will be professional services (installation, etc)

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

Approximately \$2,000 for software support agreements.

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

Yes

**14.27 List total annual "Other" costs for FY 2024-2025:**

Approximately \$15,000 per year.

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

The surveillance technology will be funded by a mix of public and private funding. Approximately \$125,000 (one time) will be capital funding from general support. Staffing costs are through city funding, and the annual costs (approximately \$15,000) will be through a mix of public and private funding.

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Child Support Services**

# CSS Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Sonitrol Security Services and Good Guard Security

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

No operational errors were identified associated to security cameras or 24/7 monitoring in fiscal year 2024. The technology is tested on a daily basis by onsite security guards who monitor the security cameras to ensure they are working properly and continuously. The Sonitrol service desk, monitors entry points 24/7, and successfully reported all perceived intrusions immediately to CSS security managers. The technology provides 24/7 surveillance of public areas of the department to ensure the security of confidential information and the safety of employees. The presence of onsite security guards during business hours, 24/7 monitoring of entry points ensures a constant security presence and is more cost effective than paying for onsite 24/7 security guards.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

CSS reviews its security protocols on an annual basis . No revisions were required. Surveillance cameras are checked for proper operation by onsite security guards on a daily basis. The Sonitrol security desk monitors all entry points 24/7 and reports any potential security breaches to CSS security managers for immediate action. No potential breaches were identified in fiscal year 2024.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

No violations were reported.

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

60

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

32,000

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

7,000

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

State and Federal grants.

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: City Administrator's Office**

# ADM Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Yes

4.2 Why has the technology been replaced?

Equipment failure

4.3 Please list technology which was replaced (include manufacturer and model information).

Pelco Spectra 3 and Pelco Spectra 4

4.4 Please list technology which replaced the original technology (include manufacturer and model information).

Avigilon H4A

4.5 Please list how many units have been replaced.

4

 Addition of New Technology**5.1 Has any technology been added which is not listed in the policy?**

Yes

**5.2 Why has the technology been added?**

Additional cameras to augment existing facility coverage

**5.3 Please list technology which was added (include manufacturer and model information.**

Avigilon H4A Fisheye

**5.4 Please list how many units have been added.**

1

 Ceased Operation of Technology**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \***

There are only two divisions within our department with surveillance cameras, including Treasure Island Development Authority(TIDA) and Real Estate Division (RED). For TIDA, the Department of Technology(DT) helps maintain their cameras and servers. For RED, Paganini Corp. replaces old coax cable pulls new camera cables, also Microbiz Corp replaces old coax cable, pulls new replacement cameras, mounts replacement cameras.

**Surveillance Technology Goals** 



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Technology has been effective for both RED and TIDA to assist staff to efficiently view and assess remote locations. For RED, the technology has helped security response to incidents, and has aided law enforcement in the prevention and prosecution of criminal acts against City facilities, City personnel, City residents and visitors. Please see below for more on-site details:

SF City Hall : Protection against, and documentation of, incidents of vandalism against the facility. Safety and protection of staff and public around, and in, the facility. Assist law enforcement investigate criminal incidents, captured by perimeter cameras, around the facility and in Civic Center plaza. After legal counsel review of request for footage, footage has been provided to Real Estate Division, SFSD, SFPD, SFMTA, SFFD, Public Defender, City Attorney, District Attorney and building tenant departments where security or operational related incidents, requiring investigation, have occurred.

1 South Van Ness Ave. : Protection against, and documentation of, incidents of vandalism against the facility. Safety and protection of staff and public around, and in, the facility. Assist law enforcement investigate criminal incidents, captured by perimeter cameras, around the facility. After legal counsel review of request for footage, footage has been provided to Real Estate Division, SFPD, SFMTA, Public Defender, and building tenant departments where security related incidents, requiring investigation, have occurred.

49 South Van Ness Ave. : Safety and protection of staff and public around, and in, the facility. Assist law enforcement investigate criminal incidents, captured by perimeter cameras, around the facility. After legal counsel review of request for footage, footage has been provided to Real Estate Division, SFPD, City Attorney, Public Defender, and building tenant departments where security related incidents, requiring investigation, have occurred.

25 Van Ness Ave . : Protection against, and documentation of, incidents of vandalism against the facility. Safety and protection of staff and public around, and in, the facility. Assist law enforcement investigate criminal incidents, captured by perimeter cameras, around the facility. After legal counsel review of request for footage, footage has been provided to Real Estate Division, SFPD, SFMTA, Public Defender, and building tenant departments where security related incidents, requiring investigation, have occurred.

1650 Mission St: Safety and protection of staff and public around, and in, the facility. Assist law enforcement investigate criminal incidents, captured by perimeter cameras, around the facility. After legal counsel review of request for footage, footage has been provided to Real Estate Division, SFPD, and building tenant departments where security related incidents, requiring investigation, have occurred.

450 Toland St. / 555 Selby St. (Central Shops): Protection against, and documentation of, incidents of Vandalism against the facility. Safety and protection of staff and public around, and in, the facility. After legal counsel review of request for footage, footage has been provided to Real Estate Division and building tenant when security related incidents, requiring investigation, have occurred.

1419 Bryant St. (Animal Care and Control): Protection against, and documentation of, incidents of Vandalism against the facility. Safety and protection of staff and public around, and in, the facility. After legal counsel review of request for footage, footage has been provided to Real Estate Division, SFPD, and building tenant when security related incidents, requiring investigation, have occurred.

1 Newhall St. (Office of the Medical Examiner) : Protection against, and documentation of, incidents of vandalism against the facility. Safety and protection of staff and public around, and in, the facility. Assist law enforcement investigate criminal incidents, captured by perimeter cameras, around the facility. After legal counsel review of request

for footage, footage has been provided to Real Estate Division, SFPD, and building tenant when security related incidents, requiring investigation, have occurred.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

TIDA did not share their surveillance technology data with other departments

The following departments received surveillance technology data from RED:

San Francisco Police Department (SFPD ) received video footage from surveillance cameras to support ongoing criminal investigations .

San Francisco Sheriff's Department (SFSD ) received video footage from surveillance cameras to support ongoing criminal investigations and exigent operational circumstances.

Units within Real Estate Division received video footage from surveillance cameras to review incident and assess property damage.

Animal Care and Control (ACC) received video footage from surveillance cameras to assess property damage.

San Francisco Office of the City Attorney received video footage from surveillance cameras to assist with ongoing litigation.

California Highway Patrol (CHP) received video footage from surveillance cameras to assist with ongoing criminal investigations.

San Francisco Municipal Transportation Agency (SFMTA ) received video footage from surveillance cameras to review incident and assess property damage.

San Francisco Fire Department received video footage from surveillance cameras video footage to assess property damage.

Office of the Chief Medical Examiner received video footage from surveillance cameras to review incident.

San Francisco Public Defender's Office received video footage from surveillance cameras to assist with ongoing criminal investigations.

Department of Human Resources (DHR) received video footage from surveillance cameras to review incident.

**9.4 Was the data shared with entities outside of city and county government?**

Yes

**9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

TIDA did not share their surveillance technology data with non-city entities.

The non-city entities received surveillance technology data from RED:

California Highway Patrol, (CHP) received video footage from surveillance cameras to assist with ongoing criminal investigations such as traffic incident and assault that occurred adjacent to City Facility, that CHP responded to.

Law enforcement investigation with assigned case number received video footage from surveillance cameras to assist with ongoing criminal investigations .

Legal counsel in criminal cases received video footage from surveillance cameras to assist with their litigation cases.



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

1

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

TIDA did not receive public records request regarding their surveillance technology. RED received one public record request for video footage from the interior and exterior cameras at a City facility documenting interactions with City employees.

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

RED: 1) 0922 Media Security Systems and Facilities Manager (1) 1781 Media Security Systems Manager (4) 1777 Media Security Systems Specialist. \* NOTE: all FTE but have multiple daily responsibilities not related to security systems. \*\* NOTE: (2 additional) 1777 as needed positions with multiple daily responsibilities not related to security systems/security tasks. TIDA: Two Principal Administrative Analysts (1824), also with multiple daily responsibilities not related to security systems/security tasks

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

No

**14.9 Are there one-time Professional Services costs?**

Yes

**14.10 List total one-time Professional Services costs for FY 2024-2025:**

\$80,000

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$361,464 (RED: \$112,968 + TIDA: \$22,559, calculated by estimating the % of work time each FTE dedicated to surveillance camera related work)

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

RED: Individual camera software license costs \$(23,000) for 2-4 year term. Video management software Support Agreement (2 year term) \$24,000 for 2 year term.

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

RED: \$15,000

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

RED: \$80,000. TIDA: \$4,200 for DT services

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

TIDA and RED budgets

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Yes

**14.32 Why have the annual costs changed?**

TIDA partnership with DT for ongoing system maintenance

## **Security Camera: Department of Elections**

# REG Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

N/A

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The Department has successfully provided the Department and public with beneficial opportunities to view streams of election-related processes. For instance, the cameras provide live monitoring of the City Hall Voting Center allowing the Department to quickly respond to increases in the number of voters visiting the Center, live monitoring of Department staff during elections operations. The cameras also provide the public with live streaming of the Department's ballot processing activities to increase election transparency. Additionally, the cameras allow the Department to live stream specific activities such as the random selection of ballots for manual tallying prior to certifying the election and posting a recording of the selection process.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1** Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

**12.4** Has your department conducted any internal audits of the technology?

No

## Statistics and Information about Public Records Act Requests ▾



**13.1** Has your department received any public records act requests for this surveillance technology?

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

1

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

Yes

**14.4 List total one-time Salary and Fringe costs for FY 2024-2025.**

Based on the time to connect the cameras for live streaming during an election cycle, the Department's costs are minimal, and likely under \$10,000

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

No

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

N/A

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Department of Emergency Management**

# DEM Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

**2.2** Please provide an updated list of authorized job titles.

Adding 3 classifications. 1. 8238: Public Safety Communications Dispatcher 2. 8239: Public Safety Communications Supervisor 3. 8240: Public Safety Communications Coordinator

**2.3** Why have the job titles changed?

We are adding the custodian of records office at the Department of Emergency Management. They have employees working in the office from all three of the above classifications and they handle all requests for copies of the video footage in response to an incident.

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No

 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

 Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

San Francisco Department of Technology

Surveillance Technology Goals ▾



8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The surveillance technology continues to allow deputies on-site to remotely screen and see all visitors before they access the building. The cameras also allow the deputies to monitor the immediate surrounding area around the building to provide safe passage for employees as well as protecting their vehicles. Between July 1, 2023, through June 30, 2024, there have been approximately 35 reported police incidents on Turk between Gough and Laguna. The incident types included vehicle break-ins, burglary, assault, suspicious persons, as well as others.

Data Sharing ▾

**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

The data is shared with both the San Francisco Sherriff's department and the San Francisco Police Department. The San Francisco Sherriff's department and the San Francisco Police Department are both law enforcement agencies governed under the California Penal Code which provides them legal authority to investigate incidents in their jurisdiction. The Sherriff's department provides security for the building, so they have access to live video for security purposes and access control as well as stored video for any investigations. Video has also been shared with the San Francisco Police Department in the past for any investigations that occurred outside of the building but under the San Francisco Police Department jurisdiction. Justification for sharing the video with the San Francisco Police Department can be found in the Department of Emergency Management Surveillance Technology Policy in the following sections:

1. Under the Policy Statement section, Authorized Use #4 allows "Providing video footage/images to law enforcement or other authorized persons following an incident."
2. Under the Business Justification section, it is stated that in order to help with Criminal Justice, video evidence can be provided to law enforcement upon request by formal process, order, or subpoena.

**9.4 Was the data shared with entities outside of city and county government?**

No

**Accidental Receipt of Face Recognition Data** ▾**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

**Complaints** ▾**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

**Violations** ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

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## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

Running and operating the surveillance technology takes approximate 2% of a full-time employee's job.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

The servers need to be replaced and the replacement cost is approximately \$20,000.00.

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$4,000

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

We have as needed costs for maintenance through the Department of Technology. We have budgeted \$10,000-15,000 for the year for these costs.

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

San Francisco Department of Emergency Management General Funds.

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Department of Human Resources**

# DHR Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

N/A

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The absence of incidents suggests the surveillance is serving its purpose by deterring potential security incidents.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

less than a quarter of FTE

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

14- General Funding

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Department of Homelessness and Supportive Housing**

# HOM Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Microbiz Security Company

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Our security camera system has been effective in ensuring the safety of our shelter clients. Serving as an extension to our security staff, it has also allowed us to maintain a strong security presence while keeping costs manageable. According to San Francisco Police Department Crime Data, the Tenderloin District where our headquarter is located, had 1,328 property crimes (burglary, motor vehicle theft, arson and larceny theft) reported since January 1, 2024. One of our largest shelters in the city is MSC South (525 5th Street) and it falls into the SFPD Southern District which had 2,789 property crimes reported since January 1, 2024. Bayview Navigation Center is one of our largest navigation centers in the city. According to SFPD Crime Data, Bayview District had 2,131 property crimes reported since January 1, 2024. The use of our camera system has helped us mitigate some of these risks and improve the safety of our environment.

## Data Sharing ▾



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

### 9.2 Was the data shared with city and county departments or other entities associated with city and county government?

No

### 9.4 Was the data shared with entities outside of city and county government?

Yes

### 9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Outside law enforcement agencies pursuant to an ongoing investigation and/or court proceeding or court order as well as any investigations stemming from a complaint made to the City's Shelter Monitoring Committee.

## Accidental Receipt of Face Recognition Data ▾



### 10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

HSH Facilities team visually inspects equipment, cameras, recorder for malfunctions or tampering and we have found no violation of the surveillance equipment there.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

Our audit reveals no violation across the board.

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

4 existing employees Total expected staff hours (all): 15 hrs/mo

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

For the salary and cost it's \$59.15 hourly x 15 hours = \$894.15 monthly or \$10,729.80 annually.

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

5000

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

Security camera and DVR rarely break down. When they do, HSH uses general fund to address small break-fix.

Alternatively, if the camera and DVR were procured as part of the provider contract, then break fix cost will be part of said contract.

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Department of Public Health**

# DPH Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Comtel and JCI.

Surveillance Technology Goals ▾



8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

1. During FY 23-24, the strategic placement of surveillance technology to monitor all entrances, exits, security sensitive areas, couple with the integrating the technology with alarm points and access control, has been effective in the investigation of 10-San Francisco General Hospital (SFGH) facility thefts and burglaries.

2. Comparing FY 22-23 to FY 23-24, there was a 76% increase in SFGH crimes against persons (Assaults, Battery, Sex Offense), in which the aide of surveillance technology contributed to 57-Sheriff’s Office actions that included, 32-arrest, 11- citations, and Emergency Protection Orders issued.

SFGH Crimes Against Persons and Property	
Yearly Comparison 2022-2023 2023-2024	
SFSO - Facility Property Thefts Reports (>\$900)	1 4
SFSO - Burglary Reports	6 6
SFSO - Battery Reports	31 58
SFSO - Sexual Offense Reports	7 11
SFSO - Assault Reports	7 10
SFSO - Robbery Reports	1 2
SFSO - Homicide Reports	0 0
Total	53 91

3. DPH policy on surveillance record retention has been effective in responding to request from law enforcement and other City departments, including, San Francisco Police Department and Sheriff's Office, District Attorney’s Office, City Attorney’s Office, and Public Defenders. Any data that is disclosed or provided to law enforcement, internal stakeholders, and others, is released in association with the requestor obtaining evidence within the investigation of a crime against persons or property. The data is disclosed in accordance with DPH privacy policy, including redacting CC-TV video files prior to releasing them.

Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Any data that is disclosed or provided to external law enforcement is released in association with any criminal acts committed involving the sensitive DPH area or access points under surveillance that require criminal investigation and potential enforcement. The data disclosed is redacted CC-TV video files. Any illegal access resulting in theft, vandalism, or assault or any other unauthorized criminal activities resulting in theft of DPH equipment, vandalism, or bodily harm. File sharing includes The San Francisco Police Department and Sheriff's Department.

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

The annual Risk Assessment and Penetration Audits found no material or critical findings based on industry standard CVSS3 ratings.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

N/A

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

12.4

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

Yes

**14.4 List total one-time Salary and Fringe costs for FY 2024-2025.**

\$1,946,563

**14.5 Are there one-time Software costs?**

Yes

**14.6 List total one-time Software costs for FY 2024-2025.**

\$1,000,000

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$3,700,000

**14.9 Are there one-time Professional Services costs?**

No

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$1,946,563

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

350,000

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Department of Technology**

# DT Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

N/A

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The security cameras have allowed for the efficient monitoring of DT's facilities, primarily the radio sites for the City's public safety radio system. The security cameras are intended to discourage people from breaking into, sabotage vandalizing or otherwise damaging facilities.

DT has cameras at 9 facilities, 5 of these are elevated locations, e.g., rooftops of multi-story buildings or towers, 4 of these are at ground level. DT considered only the sites with cameras at ground level relevant for neighborhood crime statistics. These 4 sites are 1 Christmas Tree St., Bernal Heights, 200 Paul Avenue and 2205 Jennings St. There were a total of 65 reported incidents at these sites between 10/1/2023 and 9/30/2024. These included 2 assaults, 9 larceny thefts and 4 burglaries. The source of these statistics is DataSF.

## Data Sharing ▾



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

### 9.4 Was the data shared with entities outside of city and county government?

No

## Accidental Receipt of Face Recognition Data ▾



### 10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

## Complaints ▾



### 11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

---

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

0.5

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$122,000

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Fire Department**

# FIR Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Fire Department IT staff, other administrative staff

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

We have not had any issues in the most recent fiscal year, but in the past, this technology has been great at supporting security at Department locations. If there has been a security issue, or general issue to our facility, we can review the cameras to see what had occurred. These are not monitored in real time, but rather immediately after an incident if there is an occurrence or circumstances that need review. But they have been useful in such instances as reviewing an internal vehicle accident or potential security issue.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

---

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

0 FTE dedicated

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$2,979.00

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Human Services Agency**

# HSA Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Microbiz and Vivotek

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Investigations team is able to use video recordings to track incidents from its origin to its climax. They are able to view footage from several cameras that shows how a person involved in an incident was moving towards the place the incident occurred, the incident itself, and how they left. Camera footage has been used to gather evidence for security incidents and to provide information to prevent future incidents.

The incidents that were talked about here mostly took place inside our buildings, not on the streets. So crime statistics from the area are absolutely irrelevant. This technology helps us keep our clients and staff safer inside of our buildings. By reviewing the videos, we can see how incidents progressed inside the buildings and based on those observations we can make adjustments to business processes and/or adjust locations of the security guards in the buildings.

## Data Sharing ▾



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

### 9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

### 9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

City and County of San Francisco Police Department received surveillance footage from our department after a warrant was provided.

### 9.4 Was the data shared with entities outside of city and county government?

No

## Accidental Receipt of Face Recognition Data ▾



### 10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology



**14.1 List the number of FTE (new & existing).**

0

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

\$100,000

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Municipal Transportation Agency (1)**

# MTA Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

No new entities, companies or individuals have been added.

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The technology has made us more efficient through live monitoring and helped us get ahead of security issues on revenue vehicles and SFMTA vehicles. This helps to keep the Transit system safe. It has deterred crime on buses and assaults on employees and customers. Furthermore, the technology was utilized to respond to inquiries from the public through 311, sunshine requests, and related to Title Vi of the Civil Rights Act.

## Data Sharing ▾



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

### 9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

### 9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Security camera videos have been shared with SFPD, SF City Attorney, Public Defenders Office, and within our operating department. No legal standard applies; the data was not confidential. The data was requested to support criminal and other investigations.

### 9.4 Was the data shared with entities outside of city and county government?

No

## Accidental Receipt of Face Recognition Data ▾



### 10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department’s internal audits.**

The Department audited who had access. Audit ensured that only appropriate people had access.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

No violations were revealed.

Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

139

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

To date, we have received approximately 190 public records requests for video footage from coaches or platforms predominantly from Sunshine Ordinance requests.

Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

1 - 91777 Manager 3 : 10-7318 Electronic Maintenance Tech : 1 - 1044 IS Engineer-Principal : 3 - 14xx Surveillance Clerks

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$100,000

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

\$100,000

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

\$50,000 - \$100,000

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

Yes

**14.27 List total annual "Other" costs for FY 2024-2025:**

\$5,000

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

The Department funds the surveillance technology from the general fund and occasional grants.

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Municipal Transportation Agency (2)**

## MTA Security Camera inside SFMTA-regulated Taxi Cabs Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

### Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

### Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

No

### Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1 Has any technology listed in the policy been replaced?**

No



Addition of New Technology

**5.1 Has any technology been added which is not listed in the policy?**

No



Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No



Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

Data is provided by the individual cab companies, which own the technology. The current list of companies is ABC Taxicab, American Taxicab, Crown Cab, Eco-Taxi, Flywheel Taxi, Fog City Cab, Green Cab, National Cab, Regents Cab, San Francisco Super Cab, San Francisco Taxicab. USA Cab, Veterans Cab, and Yellow Cab of San Francisco.

### Surveillance Technology Goals ▾

**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The technology has been effective at allowing Department to respond to complaints, take permit actions, verify compliance and services, and review accidents. For example, if there is a complaint filed against a taxi driver, Department would use technology to substantiate the complaint and take permit actions such fines, suspension, or revocation.

**Data Sharing** ▾**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Department did not disclose data to any other departments.

**9.4 Was the data shared with entities outside of city and county government?**

No

**Accidental Receipt of Face Recognition Data** ▾**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

**Complaints** ▾**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

**Violations** ▾**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

**Statistics and Information about Public Records Act Requests** ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

### Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

0

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

n/a

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Port of San Francisco**

# PRT Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

Yes

5.2 Why has the technology been added?

Emergency surveillance camera added to Pier 68 by Bay alarm (reported last year) and scheduled to be replaced by San Francisco Department of Technology in 2025.

5.3 Please list technology which was added (include manufacturer and model information.

Bay alarm camera (3) with monitoring

5.4 Please list how many units have been added.

3 cameras

 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

 Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Bay Alarm

Surveillance Technology Goals ▾



8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Surveillance cameras and review of their recording post incident has allowed the Port to provide to the San Francisco Police Department valuable information including suspect descriptions, vehicle descriptions and criminal trends all with the goal to reduce crime on Port property.

Approximately 44 San Francisco Police Department and California Alcohol Beverage Control reports have been taken on Port property from January 1st until today for crimes such as burglary, vandalism, theft, stunt driving, and selling alcohol without a license. Several of these crimes were captured on surveillance cameras and that video evidence was turned over to the San Francisco District Attorneys Office to assist with prosecution at the police and District Attorneys request. The above numbers only account for reports taken by the San Francisco Police Officers assigned specifically to the Port.

Data Sharing ▾

**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

San Francisco Police Department received surveillance camera data related to criminal activity related to burglaries, vandalisms, assaults and arsons. This data was shared in cooperation with a Police investigation and at the San Francisco Police Departments request as well as by law regarding criminal cases.

San Francisco District Attorney received surveillance camera data related to criminal cases being adjudicated at San Francisco Superior Court. This data was shared in cooperation with the District Attorneys request as well as by law regarding criminal cases pending in court.

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data

**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints

**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations


**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No


Statistics and Information about Public Records Act Requests ▾



13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology ▾



14.1 List the number of FTE (new & existing).

0

14.2 Are there one-time costs for Fiscal Year 2024-2025?

No

14.15 Are there annual costs for Fiscal Year 2024-2025:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?

Port operating funds

14.29 Have there been any changes to the one-time costs from your department’s approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department’s approved Surveillance Impact Report?

No

## **Security Camera: Public Library**

# LIB Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

Yes

**2.2 Please provide an updated list of authorized job titles.**

8211 Ground and Patrol Supervisors (4), 8207 Buildings and Grounds Patrol Officers, SFPL (35), 0953 Chief Operating Officer (1)

**2.3 Why have the job titles changed?**

Yes, the list of "authorized job titles" in the BOS-approved policy needs to change due to the addition of Full-Time Employees (FTEs) in different classifications. The number of 8211 Buildings and Grounds Patrol Officer Supervisors and the number of 8207 Buildings and Grounds Patrol Officers at SFPL has increased. The position of 0953 Chief Operating Officer was created after this initial policy was written.

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1 Has any technology listed in the policy been replaced?**

No



Addition of New Technology

**5.1 Has any technology been added which is not listed in the policy?**

No

 Ceased Operation of Technology

**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

Johnson Controls (JCI)

**Surveillance Technology Goals** 



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The Johnson Controls P2000 Security Management System - Video System has been effective in enhancing the safety and security of the San Francisco Public Library. By allowing live monitoring and the recording of footage, it enables staff to protect both patrons and facilities, and to review incidents as needed. The system also provides a structured process for sharing footage with law enforcement when appropriate, while adhering to strict guidelines that prevent misuse, such as unlawful discrimination. This ensures that the technology supports the library's mission of safety without compromising ethical standards or privacy rights.

**Data Sharing** 

**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

In the event of an incident, the San Francisco Public Library may share surveillance data from the Johnson Controls P2000 Security Management System with the following departments:

Police - Disclosed video footage or images following an incident, based on legal requests for evidence in criminal investigations.

City Attorney - Provided footage for legal reviews or civil cases involving the library.

District Attorney/Public Defender - Shared data for prosecutorial purposes following criminal incidents.

Sheriff - Disclosed information for law enforcement operations or investigations.

The disclosure is justified under the legal standard of responding to incidents and fulfilling law enforcement or legal requests to ensure public safety and legal compliance.

Departments data was disclosed to this year

SFSO

SFPD

SF Public Defender

SF Department of Police Accountability

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾

**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾

**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

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## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

43

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$144,295.10

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$80,544.00

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

Yes

**14.25 List total annual Training costs for FY 2024-2025:**

\$1,500

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

LPF (Library Preservation Fund)

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Public Utilities Commission**

# PUC Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

Yes

**2.2 Please provide an updated list of authorized job titles.**

As stated in the 2023 report, the following is an updated list of authorized job titles: SFPUC Emergency Planning & Security Staff: 0931 Director of Security, 0932 Emergency Planning Director, 1844 Senior Management Assistant, 1824 Principal Administrative Analyst, 1054 Principal IS Business Analyst; SFPUC Headquarters: 0922 Building Manager, 8304 Deputy Sheriff. 8300 Sheriff Cadet; Southeast Community Facility: A-1 Security Guards (contractor); 0923 Southeast Community Facility Manager, 7334 Stationary Engineer; Information Technology Services: 1044 IS Engineer Principal; Water Supply & Treatment: 5149 Superintendent of Water Treatment Facilities, 1844 Senior Management Assistant, 0933 Maintenance Manager, 7343 Sr. Stationary Engineer; City Distribution Division: 7120 Buildings & Grounds Superintendent, 7334 Stationary Engineer, 0933 Programs & Maintenance Manager, 7341 Stationary Engineer; Hetch Hetchy: 5601 Personnel & Training Analyst, Contractors, 5602 Personnel & Training Manager, 5602 Utility Specialist; WasteWater:

**2.3 Why have the job titles changed?**

These personnel are responsible for the safety and security of SFPUC facilities

## Change in Number and/or Type of Technology ▾

 Replacement of Old Technology**4.1 Has any technology listed in the policy been replaced?**

Yes

**4.2 Why has the technology been replaced?**

Broken cameras have been replaced with new cameras as-needed

**4.3 Please list technology which was replaced (include manufacturer and model information).**

SFPUC uses Axis Communications cameras of various models such as P3375-V D/N fixed Dome Camera, Q6074-E Network Dome Camera, T91I61 Wall and Pole Mount Camera. We also have a few cameras made by Truelook.

**4.4 Please list technology which replaced the original technology (include manufacturer and model information).**

Cameras have been replaced in-kind

**4.5 Please list how many units have been replaced.**

Over the last year, from October 2023 to October 2024, about 50 broken cameras were replaced.

 Addition of New Technology**5.1 Has any technology been added which is not listed in the policy?**

No

 Ceased Operation of Technology**6.1 Is any technology listed in the policy no longer in use?**

No

 Services or Equipment Sources**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \***

SFPUC Contract PUC-0002, "Master As-Needed Security Camera & Integration Services" is awarded to 6 vendors: Johnson Controls, Inc., Netronix Integration, Convergent, RFI Enterprises, Siemens Industry, and Allied Universal Technology Services. The contract will expire in 2028. The firms perform security camera maintenance, integration and repair for the SFPUC. SFPUC uses Milestone XProtect software to view camera footage.

**Surveillance Technology Goals** 

**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Camera footage is critical to resolving incidents related to safety and security. SFPUC maintains an internal security incident log to capture incidents such as assault, theft, threats, vandalism, and trespassing. In 2023, there were 227 reported incidents. From January to October 2024, there were 216 reported incidents.

As mentioned in the 2023 report, footage from SFPUC Southeast Community Center (SECC) cameras was provided to law enforcement after an individual with a weapon made threats to the facility. This footage ultimately enabled the SFPUC to get a restraining order against the individual.

Likewise, in 2024, there is an ongoing investigation at the SFPUC Bruce Flynn Pump Station due to break-ins and thefts at this facility. SFPUC is providing law enforcement with camera footage to resolve this issue.

**Data Sharing** ▾**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Footage is only shared to law enforcement as requested in relation to an SFPUC safety incident/threat. This includes law enforcement in all counties where our SFPUC facilities are located - San Mateo, San Francisco, Alameda, San Joaquin, Stanislaus, Tuolumne, and Santa Clara.

The legal standard the information was disclosed was law enforcement investigation. All requests for video footage are done via official SFGOV email communications for the purpose of law enforcement investigation. The justification for the disclosure was to protect CCSF facilities and personnel as well as assist law enforcement in protecting the citizens of San Francisco.

**9.4 Was the data shared with entities outside of city and county government?**

No

**Accidental Receipt of Face Recognition Data** ▾**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

SFPUC is constantly performing audits to assess the functionality of our SFPUC security system to see if cameras need to be repaired or replaced

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

No violations were revealed from the audits

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

One

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

SFPUC has only received one request for any video footage taken between June 14th to June 17th, 2024 near 3rd St and Le Conte Avenue.

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

Two Emergency Planning & Security personnel are primarily responsible for the security camera system - the 0931 Director of Security and 1054 Principal IS Business Analyst. Both spend about 20 hours a week on the camera system.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

About \$200K

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

It costs about \$25K to annually renew the SFPUC's Milestone Software, which is used to view the camera footage.

**14.20 Are there annual Hardware/ Equipment costs?**

Yes

**14.21 List total annual Hardware/ Equipment costs for FY 2024-2025:**

SFPUC plans to spend about \$40K in FY 2024-2025 to purchase replacement cameras

**14.22 Are there annual Professional Services costs?**

Yes

**14.23 List total annual Professional Services costs for FY 2024-2025:**

SFPUC contracts with Milestone Value Added Resellers to install cameras and integrate them to the Milestone software that SFPUC uses to view footage. We expect to replace/install at least 50 cameras in FY24-25. It costs about \$700 to install and integrate a camera, so we expect to spend about \$35,000 on professional services in FY24-25

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

SFPUC operating budget

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Yes

**14.32 Why have the annual costs changed?**

Both labor and software costs have increased. The Director of Security and Principal IS Business Analyst both spend about 20 hours a week working on the camera security system, more than the hours previously listed on the Impact Report. Since the Impact Report was approved, SFPUC has added additional cameras to our system as new facilities were added to the SFPUC portfolio. The increased quantity of cameras in our security system has also led our software costs to increase.

## **Security Camera: Recreation and Park Department**

# REC Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?**

No

## Change in Authorized Job Titles ▾



**2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)**

Yes

**2.2 Please provide an updated list of authorized job titles.**

1704 Communications Dispatcher, 8208 Park Ranger, 8210 Head Park Ranger, 1820 Administrative Analyst series, 1050 IS Business Analyst series, 1090 IT Operations Support series, 0900 Manager series

**2.3 Why have the job titles changed?**

The department added the 1704 classification to allow dispatchers to support the department's use of this technology. The department added the 0900 series to allow individuals who were promoted from other, previously authorized classifications, to continue using the technology and accessing data.

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1 Has any technology listed in the policy been replaced?**

No



Addition of New Technology

**5.1 Has any technology been added which is not listed in the policy?**

No

## Ceased Operation of Technology

### 6.1 Is any technology listed in the policy no longer in use?

No

## Services or Equipment Sources

### 7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): \*

Microbiz, Exacqvision, Samsung, Hanwa, Arecont, Vivotek

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

This technology has been effective in helping the department maintain healthy, clean, and safe parks and facilities and in keeping the public and department staff safe. It does so by enabling staff to view multiple properties and multiple areas within a property simultaneously, with a relatively small number of staff. Cost savings result from staffing efficiencies and harm prevention. In fiscal year 2024 there were a total of 2042 Police Department Incident Reports recorded for intersections adjacent to the properties where the department deploys this technology. A by-location breakdown is provided in the following table:

#### Property Reported Incidents

Alice Chalmers 13

Betty Ann Ong 9

Boeddeker Park 767

Garfield Center and Pool 92

Geneva Powerhouse 64

GGP Alvord Lake 104

GGP Conservatory of Flowers 28

GGP Corporation Yard / Nursery 35

GGP Goldman Tennis Center 65

GGP Golf Clubhouse 31

Glen Park Recreation Center 16

Herz Park & Clubhouse 17

Margret Hayward Complex 155

Mission Dolores Park 304

Mission Recreation Center 72

Portsmouth Square 103

Rossi Pool 33

SF Marina Yacht Harbor 24

Victoria Manalo Draves Park 71

Willie Woo Woo Wong 39

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

The following departments received surveillance technology data from San Francisco Recreation and Parks: San Francisco Police Department, San Francisco Sherriff's Office, San Francisco Public Defender, and the San Francisco City Attorney's Office.

Each department received video data.

The legal standards under which the information was disclosed were subpoena, requests for active cases in progress, and Sunshine Requests.

The justifications are active cases in progress, evidence, and legal claims.

**9.4 Was the data shared with entities outside of city and county government?**

Yes

**9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Video data was disclosed to persons who requested data via public records requests. We disclosed the requested data in response to valid Sunshine Requests, pursuant to the California Brown Act and the San Francisco Sunshine Ordinance.

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

Yes

**11.2 How many complaints or concerns has your department received from community members about the surveillance technology?**

The department received 2 complaints and 1 concern.

**11.3 Please summarize the complaints or concerns which your department received about the surveillance technology.**

Two complaints regarded the placement of cameras at Alamo Square. One concern requested specific information as to locations, data capture and use, use of facial recognition technology, and inquiring about decision-making authority for camera deployment.

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

4

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.**

The department received four requests for security camera video.

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

6

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

No

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$679,670.00

**14.9 Are there one-time Professional Services costs?**

Yes

**14.10 List total one-time Professional Services costs for FY 2024-2025:**

\$77,000.00

**14.11 Are there one-time Training costs?**

Yes

**14.12 List total one-time Training costs for FY 2024-2025:**

\$2,000

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Yes

**14.30 Why have the one-time costs changed?**

One-time costs vary on a year-to-year basis based upon the number of installations and repairs.

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: Rent Board**

# RNT Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

**7.1** List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

N/A

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Use of the technology continues to protect the safety of staff , patrons and facilities while promoting and open and welcoming environment; and allows the department to review video footage after a security incident, provide video evidence to law enforcement or to the public upon request by formal process, order, or subpoena. According to internal department records, there have been no documented crime incidents at the department's office in the past year.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

0.2

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

N/A - maintained using existing equipment

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Security Camera: War Memorial**

# WAR Security Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

AVS, Xtech

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The Veterans Building Security Camera System has been effective in enhancing Security staff 's ability to monitor and respond to incidents in the Veterans Building.

Monitoring of live views increases situational awareness.

This allows Security Officers at the Security Camera Workstation or Supervisors to radio roving staff to investigate suspicious or problematic activities detected on the premises.

Access to recorded footage has been useful in the investigation of incidents by the Director of Security.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1** Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

**12.4** Has your department conducted any internal audits of the technology?

No

## Statistics and Information about Public Records Act Requests ▾



**13.1** Has your department received any public records act requests for this surveillance technology?

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

.025 of 1093 and .05 of 0922

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

Yes

**14.3 Are there one-time Salary and Fringe costs?**

No

**14.5 Are there one-time Software costs?**

Yes

**14.6 List total one-time Software costs for FY 2024-2025.**

\$1320.00

**14.7 Are there one-time Hardware/ Equipment costs?**

Yes

**14.8 List total one-time Hardware/ Equipment costs for FY 2024-2025.**

\$12198.00

**14.9 Are there one-time Professional Services costs?**

Yes

**14.10 List total one-time Professional Services costs for FY 2024-2025:**

\$11475.00

**14.11 Are there one-time Training costs?**

No

**14.13 Are there one-time "Other" costs?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

No

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

War Memorial Operating Budget

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Social Media Monitoring Software: Department of Elections**

# REG Social Media Monitoring Technology Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Sprout Social

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Sprout Social is used to plan and execute more effective and strategic campaigns across social media platforms and to create and monitor multiple streams of content across various platforms from a single dashboard. Further, the technology enables staff to schedule social media content and posts in advance. Rather than manually inputting social media content into individual posts on each platform – particularly on days/times that fall outside the standard 40-hour work week, Sprout Social enables Department staff to upload content to a single dashboard (Sprout), select which social media account the content shall be posted to, and schedule a specific date and time for the post to go live. With Sprout Social, Department has significantly reduced the number of staff hours – particularly overtime hours – that were previously necessary in order to manually post social media content on weekends and/or holidays.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

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## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

1

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

No

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$14,335

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Social Media Monitoring Software: Human Services Agency**

# HSA Social Media Monitoring Software Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

Communications Specialist (9252), Sprout Social

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## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

Using a social media management software, like Sprout Social, has allowed the SFHSA Communications Division to manage our Facebook, Instagram, LinkedIn, and X (formerly known as Twitter) social media channels within one platform, rather than multiple platforms. Importantly, it has also provided statistical data to analyze the performance of these channels, all of which helps in making sure we are effectively reaching San Franciscans who need our help the most.

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## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

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## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

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## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

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## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

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## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

1

**14.2 Are there one-time costs for Fiscal Year 2023-2024?**

No

**14.6 List total one-time Software costs for FY 2023-2024.**

none

**14.15 Are there annual costs for Fiscal Year 2023-2024:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2023-2024:**

The total salary and fringe for this individual is \$157,028. However, only approximately 20% of this individual's time is spent using this technology, which amounts to \$31,406.

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2023-2024:**

\$14,506.68

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?**

General Fund

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Social Media Monitoring Software: Public Library**

# LIB Social Media Monitoring Software Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



**1.1** In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



**2.1** Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

**2.2** Please provide an updated list of authorized job titles.

1310-Public Relations Assistant (2)

**2.3** Why have the job titles changed?

The job titles have changed because we have a new employee.

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

**4.1** Has any technology listed in the policy been replaced?

No



Addition of New Technology

**5.1** Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

**6.1** Is any technology listed in the policy no longer in use?

No

## Services or Equipment Sources

**7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \***

Hootsuite

## Surveillance Technology Goals



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The use of the Social Media Monitoring Platform, such as Hootsuite, has been effective in supporting the San Francisco Public Library’s mission by enabling better communication with the public about the library’s free programs and resources. By scheduling posts and maintaining an active social media presence, even during off-hours, the library ensures consistent messaging and greater outreach, especially to underserved communities. The platform allows the library to monitor engagement, analyze trends, and adjust strategies for more effective campaigns, thereby improving the library’s ability to inform and serve its diverse community. This technology has enhanced the library’s ability to promote its offerings and engage with the public more efficiently.

## Data Sharing



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

**Violations** ▾

**12.1** Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

**12.4** Has your department conducted any internal audits of the technology?

No

**Statistics and Information about Public Records Act Requests** ▾

**13.1** Has your department received any public records act requests for this surveillance technology?

No

**Total Annual Costs for the Surveillance Technology** ▾



**14.1 List the number of FTE (new & existing).**

6

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

Yes

**14.16 Are there annual Salary and Fringe costs?**

Yes

**14.17 List total annual Salary and Fringe costs for FY 2024-2025:**

\$150,000

**14.18 Are there annual Software costs?**

Yes

**14.19 List total annual Software costs for FY 2024-2025:**

\$10,527

**14.20 Are there annual Hardware/ Equipment costs?**

No

**14.22 Are there annual Professional Services costs?**

No

**14.24 Are there annual Training costs?**

No

**14.26 Are there annual "Other" costs?**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

LPF (library preservation fund)

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Third-Party Camera: Airport**

# AIR Third-Party Cameras Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

This is managed by each tenant.

## Surveillance Technology Goals ▾



### 8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

### 8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The Airport leases space to airlines, concessionaires, food, and beverage operators, rental car agencies, etc. ("Tenants"). Tenants provide a host of services at the Airport, all focused on the needs of the public that traverse the Airport campus.

Use of the technology provides the Tenants with the ability to maintain operations safely and securely in accordance with their lease provisions. The technology provides added visibility and support legal enforcement and regulatory compliance during an incident.

- Financial savings – The Airport is relieved of the responsibility to provide additional safety and security services for the tenants.
- Time savings – CCTV feeds assist with resolving incidents expeditiously.

The Airport does not track crime statistics for Tenant's Third-Party Cameras; as noted, the Tenants own and control the video footage acquired and stored by their cameras.

## Data Sharing ▾



### 9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

### 9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

### 9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Other City Departments who received surveillance technology data from the Airport are the S.F. Police Department - Airport Bureau (SFPD-AB) and the City Attorney's Office (assigned to SFO). Data provided was recorded video footage of the incidents that occurred in the process of a law enforcement investigation. The data was disclosed to address Safety, Security and Legal matters.

### 9.4 Was the data shared with entities outside of city and county government?

Yes

### 9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The Airport does not have access to the Tenants video footage to share it with non-city entities. This is the Tenant's and their authorized staff's responsibility, as they own and manage their cameras and the recorded video footage.

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

Yes

**12.5 Please provide general aggregate information about the result of your department's internal audits.**

Tenants use of technology is subject to Section 7.5. Video Monitoring and Recording Devices/Access to Airport Closed Circuit Television (CCTV) System of the Airport Rules and Regulations. The Airport conducts monthly and weekly audit of Tenant spaces to include inspection for camera use.

**12.6 If the audits revealed violations, please list any actions taken in response to the violations.**

No major violations noted. If there were any violations of Section 7.5 (referenced above), the First Offense: Citation and Fine of \$1,000; Second Offense: Citation and Fine of \$2,000 and Third Offense: Citation and Fine of \$3,000.

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

The Tenants manage their environments, including all expenses/costs and do not report this information to the Airport.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

The Tenants manage their environments, including all expenses/costs and do not report this information to the Airport.

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Third-Party Camera: Police Department**

POL Non-City Entity Camera (without financial agreement) Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

Change In Authorized Use Cases ▾

☐

1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?  
No

Change in Authorized Job Titles ▾

☐

2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)  
No

Change in Number and/or Type of Technology ▾

☐ Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?  
No

☐ Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?  
No

☐ Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?  
No

☐ Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*  
N/A since these are residential, small business and commercial security camera systems.

Surveillance Technology Goals ▾

**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The live monitoring access from non-city entities or individuals has helped lead to arrests for assault, theft/shoplifting, narcotics, warrants, and resisting, delaying, or obstructing peace officer duties. Live monitoring operations took place during officers' regular deployments. There were also no additional costs incurred by the SFPD for the use of non-city cameras.

Specifically, between Q4 of 2023 (beginning October 1, 2023) and Q2 2024 (ending June 30, 2024) live monitoring took place over the span of 389 hours 7 mins (though actual monitoring was not continuous) which aided the following arrests:

58 theft/shoplifting

54 narcotics

9 assaults

6 warrants

2 robberies

2 resisting, delaying or obstructing police officer duties

**Data Sharing** ▾**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

Yes

**9.2 Was the data shared with city and county departments or other entities associated with city and county government?**

Yes

**9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

The department shared video from the use of non-city entity cameras during live-monitoring operations with the San Francisco District Attorney's Office for use as evidence to aid in prosecution, in accordance with the CA Penal Code, CA Evidence Code, department retention guidelines, and state and federal law.

**9.4 Was the data shared with entities outside of city and county government?**

Yes

**9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

The department shared video from the use of non-city entity cameras during live-monitoring operations with law enforcement partners in other jurisdictions for use as evidence to aid in prosecution, in accordance with the CA Penal Code, CA Evidence Code, department retention guidelines, and state and federal law.

**Accidental Receipt of Face Recognition Data** ▾**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

**Complaints** ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

Yes

**13.2 How many public records requests have been made regarding this surveillance technology?**

The department has received approximately 4000 requests for surveillance footage. For example, requestors frequently refer to body worn cameras as surveillance footage or make generalized requests for surveillance footage. The department is unable to provide an accurate count of requests only for non-city entity cameras without searching every request for surveillance footage.

**13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number of requests for each general type of information.**

See 13.2. Requestors typically do not use terminology specific to non-city entity surveillance footage. Therefore, the department does not track by that particular type of request.

## Total Annual Costs for the Surveillance Technology ▾

**14.1 List the number of FTE (new & existing).**

N/A. These are cameras owned and operated by private entities or individuals, not SFPD or other city departments. The requests for historical footage or live monitoring are part of officer's daily job duties and not the responsibility of a specific number of officers. This is in alignment with the STP/SIR.

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

N/A

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No

## **Third-Party Camera: War Memorial**

# WAR Third-Party Camera Annual Surveillance Report 2024

Fields marked with an asterisk (\*) are required.

## Change In Authorized Use Cases ▾



1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

## Change in Authorized Job Titles ▾



2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

## Change in Number and/or Type of Technology ▾



Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No



Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No



Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No



Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): \*

n/a

## Surveillance Technology Goals ▾



**8.1 Has the surveillance technology been effective at achieving its identified purpose?**

Yes

**8.2 In 3-5 sentences, please explain how the technology has or has not been effective**

The Veterans Building Security Camera System has been effective in enhancing Security staff 's ability to monitor and respond to incidents in the Veterans Building. Monitoring of live views increases situational awareness. This allows Security Officers at the Security Camera Workstation or Supervisors to radio roving staff to investigate suspicious or problematic activities detected on the premises.

Access to recorded footage has been useful in the investigation of incidents by the Director of Security.

## Data Sharing ▾



**9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?**

No

**9.4 Was the data shared with entities outside of city and county government?**

No

## Accidental Receipt of Face Recognition Data ▾



**10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

No

## Complaints ▾



**11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?**

No

## Violations ▾



**12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

No

**12.4 Has your department conducted any internal audits of the technology?**

No

## Statistics and Information about Public Records Act Requests ▾



**13.1 Has your department received any public records act requests for this surveillance technology?**

No

## Total Annual Costs for the Surveillance Technology ▾



**14.1 List the number of FTE (new & existing).**

.025 1093 and .05 0922

**14.2 Are there one-time costs for Fiscal Year 2024-2025?**

No

**14.15 Are there annual costs for Fiscal Year 2024-2025:**

No

**14.28 What source of funding will fund the Surveillance Technology for FY 2024-2025?**

n/a

**14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

No

**14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

No