

File No. 200210

Committee Item No. 4

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: March 19, 2020

Board of Supervisors Meeting:

Date: \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

- \_\_\_\_\_
- \_\_\_\_\_
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- \_\_\_\_\_
- \_\_\_\_\_

Prepared by: John Carroll

Date: March 13, 2020

Prepared by: John Carroll

Date: \_\_\_\_\_

1 [Settlement of Unlitigated Claim - Jennifer Roldan - \$47,574.99]

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3 **Resolution approving the settlement of the unlitigated claim filed by Jennifer Roldan**  
4 **against the City and County of San Francisco for \$47,574.99; the claim was filed on**  
5 **November 30, 2019; the claim involves alleged property damaged due to a water main**  
6 **rupture.**

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8 WHEREAS, Jennifer Roldan filed a claim on November 30, 2019, against the City and  
9 County of San Francisco; and

10 WHEREAS, The claim involves alleged property damage arising from a water main  
11 rupture; and

12 WHEREAS, The San Francisco Public Utilities Commission has recommended  
13 settlement of the claim by payment of \$47,574.99; now, therefore, be it

14 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
15 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
16 payment of \$47,574.99.

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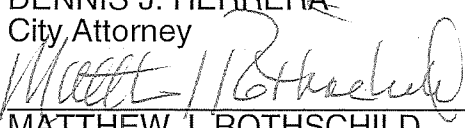
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APPROVED:

DENNIS J. HERRERA  
City Attorney

  
MATTHEW J. ROTHSCHILD  
Chief of Claims Division

FUNDS AVAILABLE:


  
BEN ROSENFELD  
Controller

RECOMMENDED:

SAN FRANCISCO PUBLIC UTILITIES  
COMMISSION

  
HARLAN L. KELLY, JR.  
General Manager

APPROVED:

  
DONNA HOOD  
Secretary, San Francisco Public Utilities  
Commission

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**LEGISLATION RECEIVED CHECKLIST**

Date 2/21/20

File Number (if applicable) \_\_\_\_\_

- Legislation for Introduction (NEW)                                   ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED)                   ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)                       ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2020 FEB 21 PM 1:51  
RM

**Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Jay Perez 554-3869  
Name and Telephone Number

City Attorney  
Department