

File No. 230025 Committee Item No. 1  
Board Item No. 4

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Land Use and Transportation Committee Date February 6, 2023

Board of Supervisors Meeting Date February 14, 2023

#### Cmte Board

- |                                     |                                     |                                              |
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| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
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| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>PLN Response 010523</u>        |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Pres Action Memo 011223</u>    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Referral CEQA 011323</u>       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Referral FYI 011723</u>        |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Referral YC 012423</u>         |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Melgar Comm Rpt Req 020623</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>CEQA Determination 012623</u>  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <u>_____</u>                      |
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| <input type="checkbox"/>            | <input type="checkbox"/>            | <u>_____</u>                      |

Completed by: Erica Major Date February 2, 2023  
Completed by: Erica Major Date February 2, 2023

1 [Administrative Code - Shared Spaces Program]

2

3 **Ordinance amending the Administrative Code to extend the grace period for an**  
4 **additional 120 days for permit applicants to operate under pandemic shared spaces**  
5 **permits, including any Just-Add-Music approvals related to these spaces, and convert**  
6 **the shared space use into a post-pandemic permit; and affirming the Planning**  
7 **Department’s determination under the California Environmental Quality Act.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
10 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
11 **Board amendment additions** are in double-underlined Arial font.  
12 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. Environment Findings. The Planning Department has determined that the  
17 actions contemplated in this ordinance comply with the California Environmental Quality Act  
18 (California Public Resources Code Sections 21000 et seq.). Said determination is on file with  
19 the Clerk of the Board of Supervisors in File No. 230025 and is incorporated herein by  
20 reference. The Board affirms this determination.

21 Section 2. The Administrative Code is hereby amended by revising Sections 94A.4,  
22 and 94A.5, to read as follows:

23 **SEC. 94A.4. INTERAGENCY COORDINATION.**

24 In coordinating their activities under the Program, the Core City Agencies shall have  
25 the responsibilities set forth below.

1 (a) **Planning Department; General Coordination of Program Activities.** After a  
2 prospective Permittee submits an application for a Shared Space, Planning will ensure review  
3 and approval of the application. Specifically, Planning will:

4 (1) ~~Receive a People Place Proposal submitted by a prospective Steward pursuant to~~  
5 ~~Section 94A.5 and review the Proposal for completeness and compliance with Program requirements.~~

6 ~~—(2)—If the People Place Proposal is determined to be complete and in compliance with~~  
7 ~~Program requirements,~~

8 Ensure that the application is routed to all Core City Agencies with jurisdiction over  
9 the proposed Shared Space for review and provide wholistic coordination of the program,  
10 taking into account land use, transportation, public space, and urban design considerations.

11 \* \* \* \*

12 **SEC. 94A.5. SHARED SPACE PERMIT – APPLICATION, ISSUANCE,**  
13 **MODIFICATION, AND REVOCATION.**

14 (a) **General Application Requirements.** A prospective Permittee may submit an  
15 application for a Shared Spaces Permit consistent with the requirements of this Section  
16 94A.5. After Planning has reviewed the application for completeness and compliance with  
17 Program requirements, Planning will circulate the application to the Core City Agencies with  
18 jurisdiction over the proposed Shared Space. Each proposed Shared Space application must  
19 include the following components:

20 \* \* \* \*

21 ~~After a People Place Proposal has been reviewed and evaluated by Planning and the Core City~~  
22 ~~Agencies with jurisdiction over the People Place Category, determined suitable for further~~  
23 ~~development, and accepted into the Places for People Program pursuant to Section 94A.5(b), the~~  
24 ~~prospective Steward may submit an application for a People Place Permit. After Planning has reviewed~~  
25 ~~the application for completeness and compliance with Program requirements, Planning will direct the~~

1 ~~prospective Steward to submit the application to the Core City Agency with primary jurisdiction over~~  
2 ~~the People Place.~~

3 \* \* \* \*

4  
5 Section 3. The Administrative Code is hereby amended by revising Section 94A.12, to  
6 read as follows:

7 **SEC. 94A.12. TRANSITION OF EXISTING SHARED SPACES AND PARKLETS.**

8 (a) **Conversion of Permits Issued During the COVID-19 Pandemic.**

9 (1) **Extension of pandemic Shared Spaces Program and Permits.** Subject  
10 to the wind down provisions of the Mayor's February 25, 2020 Proclamation Declaring the  
11 Existence of a Local Emergency and the 18th, and 27th Supplement<sub>s</sub> to that Proclamation, the  
12 Core City Agencies shall operate the Shared Spaces program, and any temporary program  
13 allowing entertainment or the use of amplified music in outdoors (referred to as Just-Add-Music or  
14 JAM), authorized by the aforementioned Supplements to the Mayor's Proclamation until March 31,  
15 2023, unless the Shared Spaces program authorized by the Mayor's Proclamation terminates  
16 sooner. Any occupancy permitted as a Shared Space under that authority may continue  
17 pursuant to the terms of the applicable permit (each a "pandemic Shared Spaces Permit"),  
18 subject to the revocation provisions of this Chapter 94A.

19 (2) At any time prior to the expiration of the pandemic Shared Spaces Permit,  
20 the Shared Spaces permittee may apply to convert their pandemic Shared Spaces Permit into  
21 a new Shared Spaces Permit as provided herein. Conversion of a pandemic Shared Spaces  
22 Permit shall follow the process set forth in this Section 94A.12, and any pandemic Shared  
23 Spaces Permit that is converted to a new Shared Spaces Permit under this Chapter 94A must  
24 comply with all of the terms of this Chapter 94A, including any approvals for the closure of the  
25 curbside or roadway. The pandemic Shared Spaces permit shall be converted upon the

1 issuance of a new Shared Spaces Permit consistent with the requirements of Chapter 94A. In  
2 the event of a conflict between this Chapter 94A and the terms of a pandemic Shared Spaces  
3 Permit, the terms of this Chapter 94A shall prevail.

4 (3) Upon the expiration of any pandemic Shared Spaces Permit, the permittee  
5 shall remove all structures and restore the public right-of-way to the Public Works Director's  
6 satisfaction. In the event the Mayor's authorization of the Shared Spaces program expires  
7 before the Shared Spaces permittee has converted the pandemic Shared Spaces Permit into  
8 a new Shared Spaces Permit authorized by the terms of this Chapter 94A, if the proposed  
9 Permittee has submitted a complete application for a new Shared Spaces Permit prior to the  
10 earlier of 60 days after the expiration of the Mayor's emergency authorization of the Shared  
11 Spaces program or ~~July 1, 2022~~ March 31, 2023, the Permittee shall be permitted to continue  
12 occupying the potential Shared Space for up to 180 days after expiration of the Mayor's  
13 Proclamation, including any Supplements thereto, pending a final determination by the Core City  
14 Agencies on the proposed conversion of the pandemic Shared Spaces Permit into a new  
15 Shared Spaces Permit authorized by the terms of this Chapter 94A, provided that the  
16 Permittee diligently pursues such determination. If the Shared Spaces permit is not so  
17 converted, then the permittee shall remove all structures and restore the public right-of-way to  
18 the Public Works Director's satisfaction.

19 \* \* \* \*

20  
21 Section 4. Effective Date. This ordinance shall become effective 30 days after  
22 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
23 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
24 of Supervisors overrides the Mayor's veto of the ordinance.



**LEGISLATIVE DIGEST**

[Administrative Code - Shared Spaces Program]

**Ordinance amending the Administrative Code to extend the grace period for an additional 120 days for permit applicants to operate under pandemic shared spaces permits, including any Just-Add-Music approvals related to these spaces, and convert the shared space use into a post-pandemic permit; and affirming the Planning Department’s determination under the California Environmental Quality Act.**

Existing Law

The “Shared Spaces” program, initially implemented in 2020 as part of the City’s emergency response to the COVID-19 pandemic, was a temporary program authorizing the use of the right of way for retail, dining, and other purposes. In 2021, The Board of Supervisors codified the program in Administrative Code Chapter 94A. Under Chapter 94A, permittees under the temporary program must apply to the permanent program no later than 60 days after the emergency proclamation expires or March 31, 2023, whichever is sooner.

Amendments to Current Law

This ordinance would amend the Administrative Code to extend the grace period for current permittees to operate under the pandemic shared spaces program, including approvals for Just-Add-Music or JAM, for an additional 120 days. The grace period also would allow more time for the shared space permittees to obtain a post-pandemic shared spaces permit. The new grace period would be for a total of up to 180 days from the end date the Mayor’s Local Emergency Proclamation related to the COVID pandemic.

This legislation also would make several clerical amendments.

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BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

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## MEMORANDUM

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Date: January 5, 2023  
To: Planning Department / Commission  
From: Erica Major, Clerk of the Land Use and Transportation Committee  
Subject: Board of Supervisors Legislation Referral - File No. 230025  
Administrative Code - Shared Spaces Program

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- California Environmental Quality Act (CEQA) Determination  
(*California Public Resources Code, Sections 21000 et seq.*)
  - Ordinance / Resolution
  - Ballot Measure
  
- Amendment to the Planning Code, including the following Findings:  
(*Planning Code, Section 302(b): 90 days for Planning Commission review*)
  - General Plan     Planning Code, Section 101.1     Planning Code, Section 302
  
- Amendment to the Administrative Code, involving Land Use/Planning  
(*Board Rule 3.23: 30 days for possible Planning Department review*)
  
- General Plan Referral for Non-Planning Code Amendments  
(*Charter, Section 4.105, and Administrative Code, Section 2A.53*)  
(Required for legislation concerning the acquisition, vacation, sale, or change in use of City property; subdivision of land; construction, improvement, extension, widening, narrowing, removal, or relocation of public ways, transportation routes, ground, open space, buildings, or structures; plans for public housing and publicly-assisted private housing; redevelopment plans; development agreements; the annual capital expenditure plan and six-year capital improvement program; and any capital improvement project or long-term financing proposal such as general obligation or revenue bonds.)
  
- Historic Preservation Commission
  - Landmark (*Planning Code, Section 1004.3*)
  - Cultural Districts (*Charter, Section 4.135 & Board Rule 3.23*)
  - Mills Act Contract (*Government Code, Section 50280*)
  - Designation for Significant/Contributory Buildings (*Planning Code, Article 11*)

Please send the Planning Department/Commission recommendation/determination to Erica Major at [Erica.Major@sfgov.org](mailto:Erica.Major@sfgov.org).

CEQA clearance under Addendum #2 to San Francisco Better Streets Plan Project Mitigated Negative Declaration, April 18, 2021 Planning Department Case No. 2021-003010ENV (addendum to Case No. 2007.1238E)

1/26/2023

A handwritten signature in black ink, appearing to read "Erica Major".





City and County  
of San Francisco

File No. 230025  
Updated 2/7/23

# Shared Spaces

共用空間    Espacios compartidos

FILE NO. 230025

Land Use & Transportation Committee | Monday February 06, 2023



# TOPICS

主題 TEMAS

1. Current Program Statistics
2. Goals & Outcomes of Proposed Ordinance
3. Education & Outreach Update
4. Resources & Grants

# Where are Shared Spaces?

共用空間在哪裡？

¿Dónde están los Shared Spaces?

ROADWAY  
'SHARED STREETS'  
道路「共用街道」  
HOJA DE RUTA 'CALLES COMPARTIDAS'

CURBSIDE LANE  
'PARKLETS'  
路邊巷道「路邊微公園」  
CARRIL DE ESTACIONAMIENTO  
'PARKLETS'

SIDEWALK  
人行道  
ACERA

ON-PARCEL  
'OPEN LOTS'  
地塊上「開放場地」  
EN PARCELA  
'LOTES ABIERTOS'

# Who sponsors Shared Spaces?

共用空間在哪裡，如何使用？

¿Dónde están los Shared Spaces y cómo se pueden utilizar?

## NON-COMMERCIAL SHARED SPACES

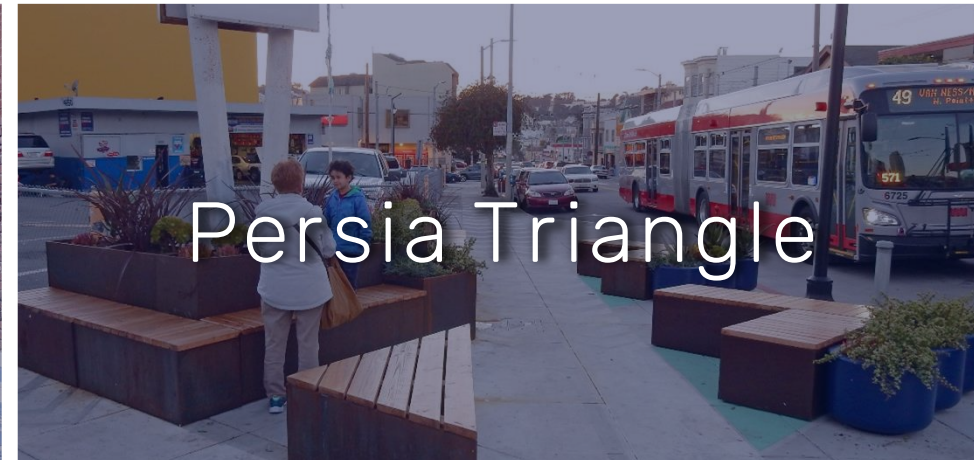
非商業共用空間 Espacios compartidos no comerciales

## COMMERCIAL SHARED SPACES

商業共用空間 Espacios compartidos comerciales

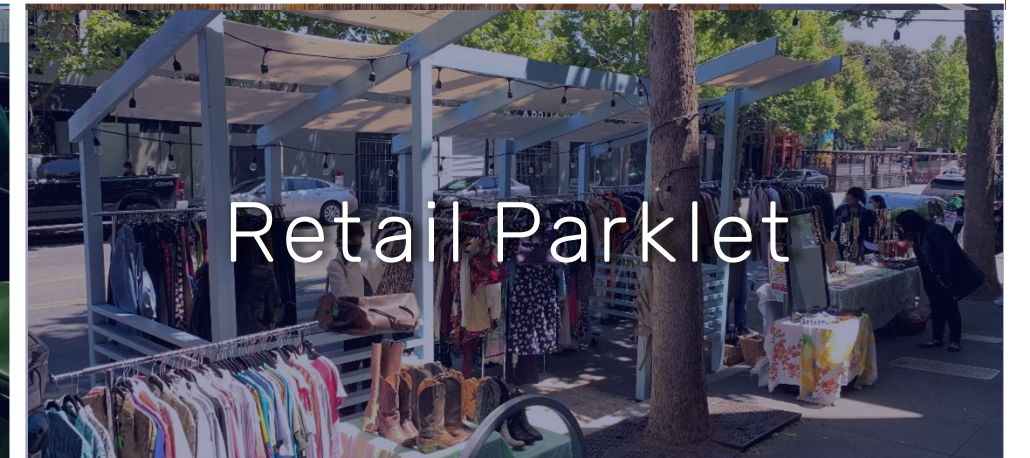
Sidewalk

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Curbside Lane

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Carril de estacionamiento



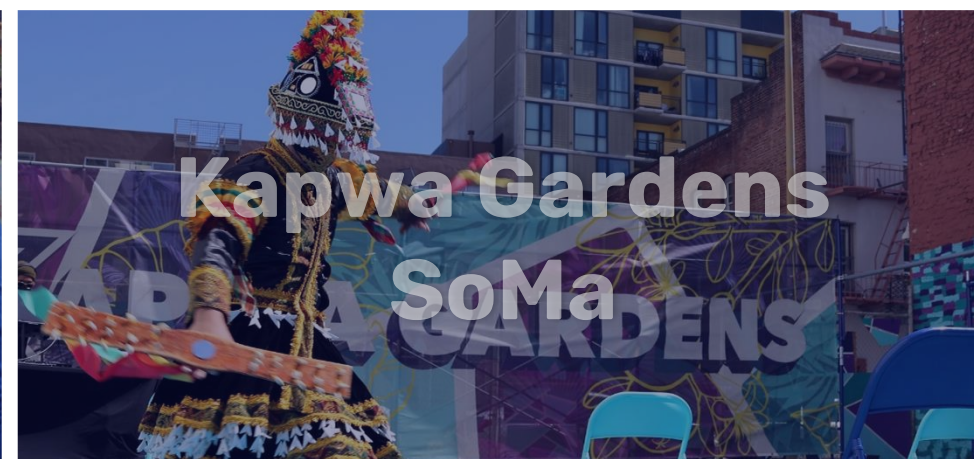
Roadway

道路  
Hoja de ruta



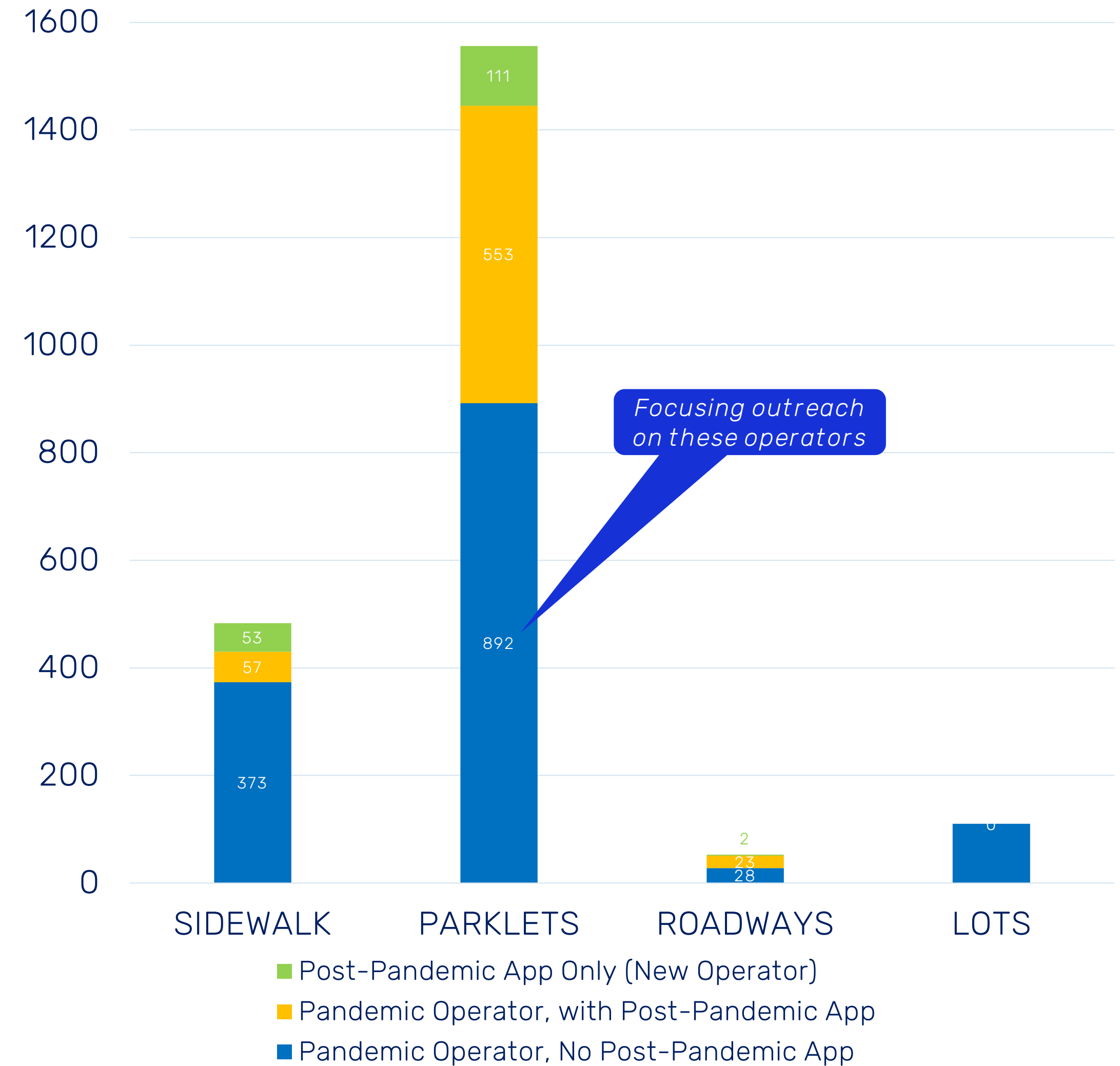
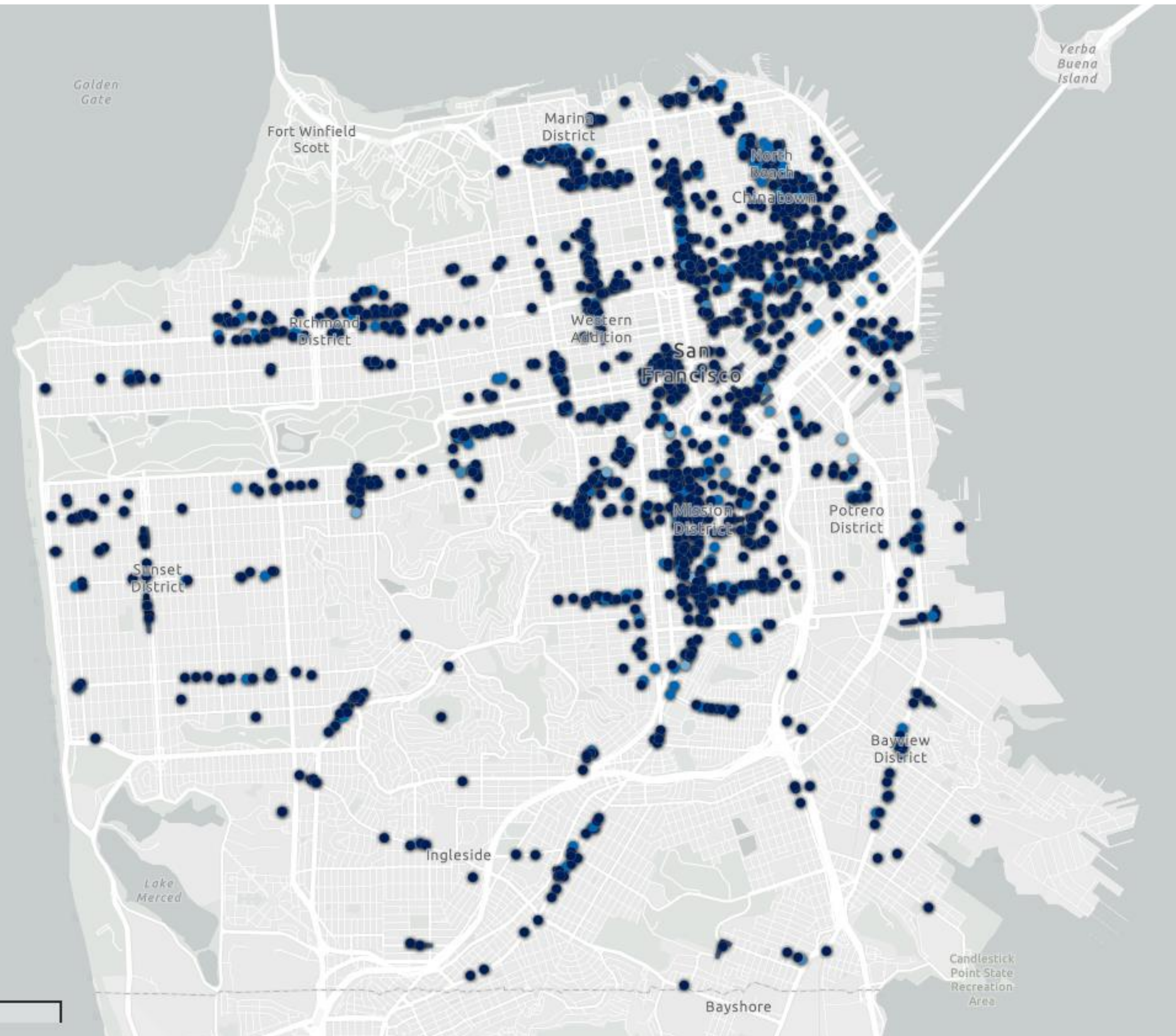
On Parcels

地塊上  
En parcelas

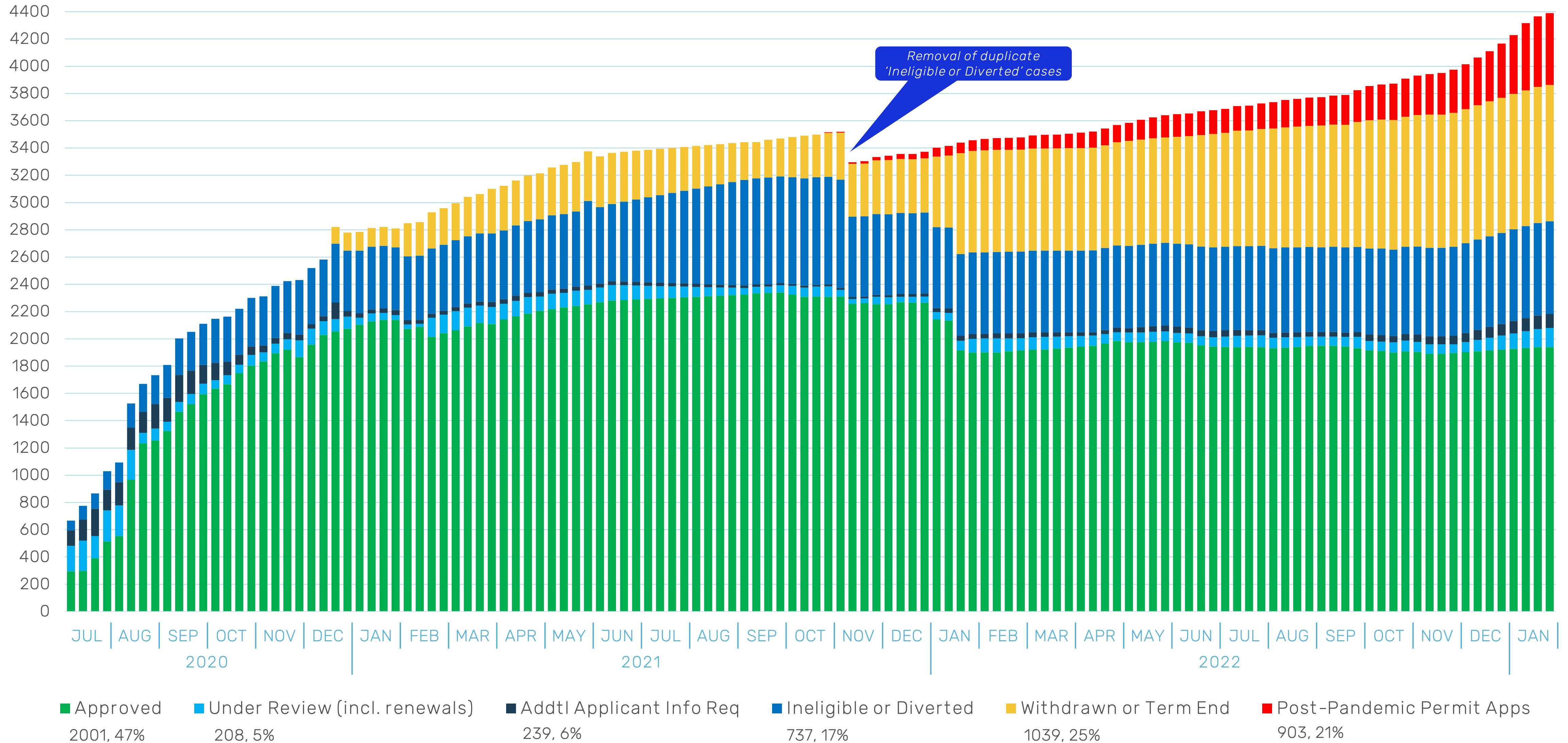


# Shared Spaces Applications Received Chart updated Feb 7, 2023

PROGRAM STATS

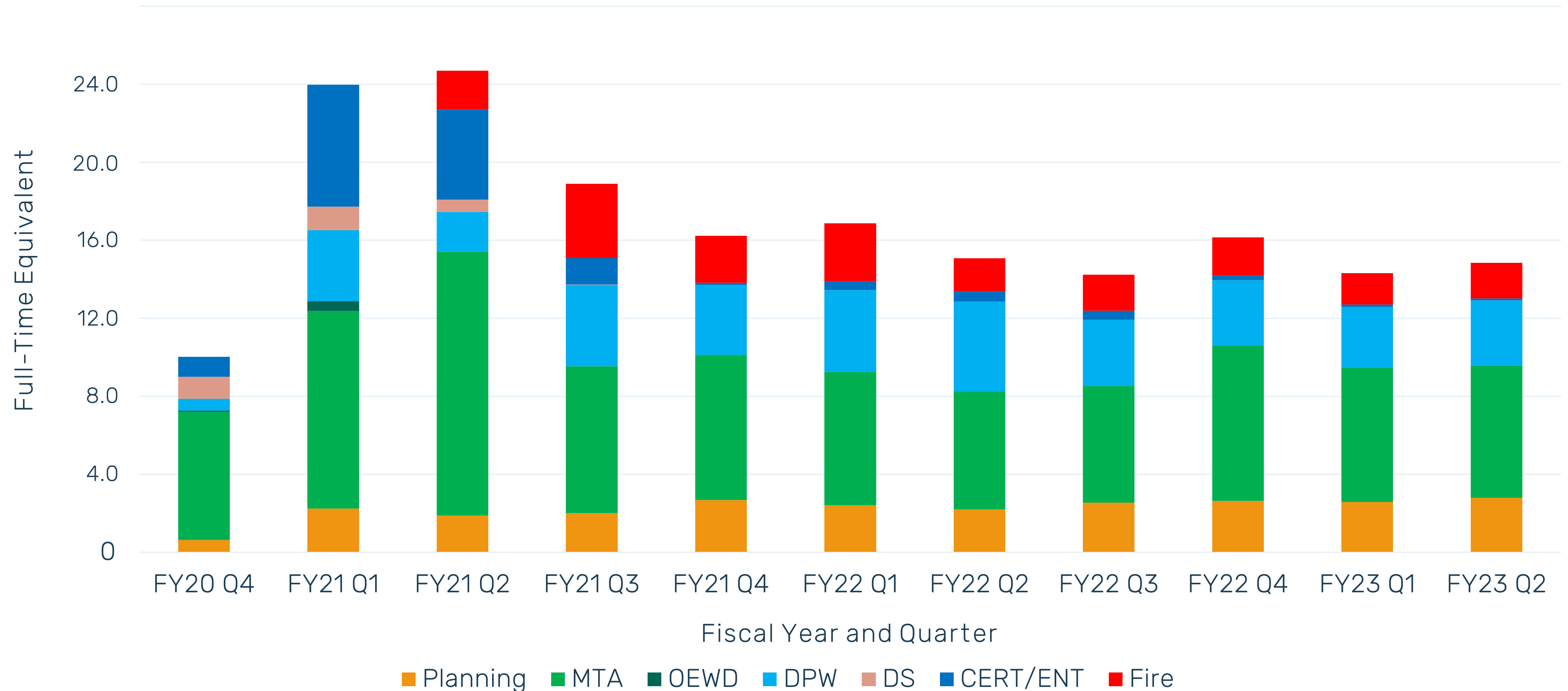


# Program Growth by Week

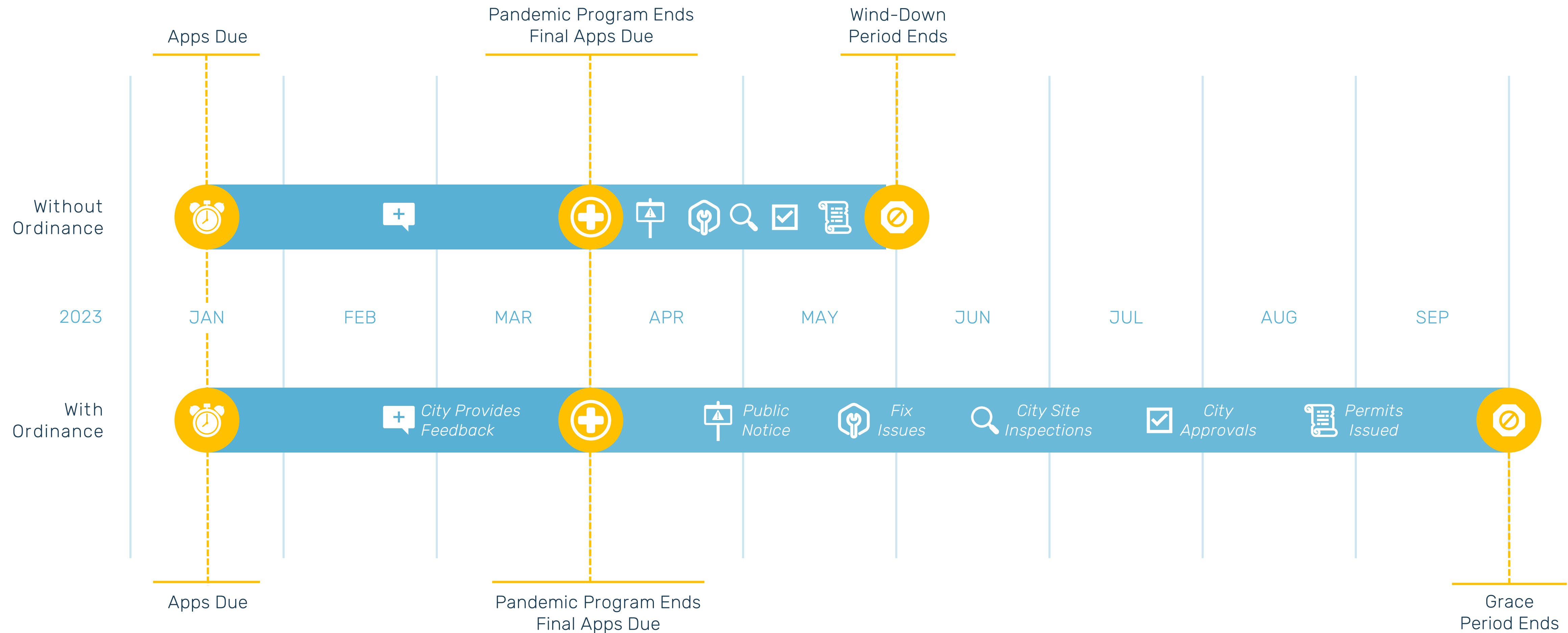


\* Note that some sites require multiple approvals from different departments. Each approval review is counted above.

# Interagency Staff Time

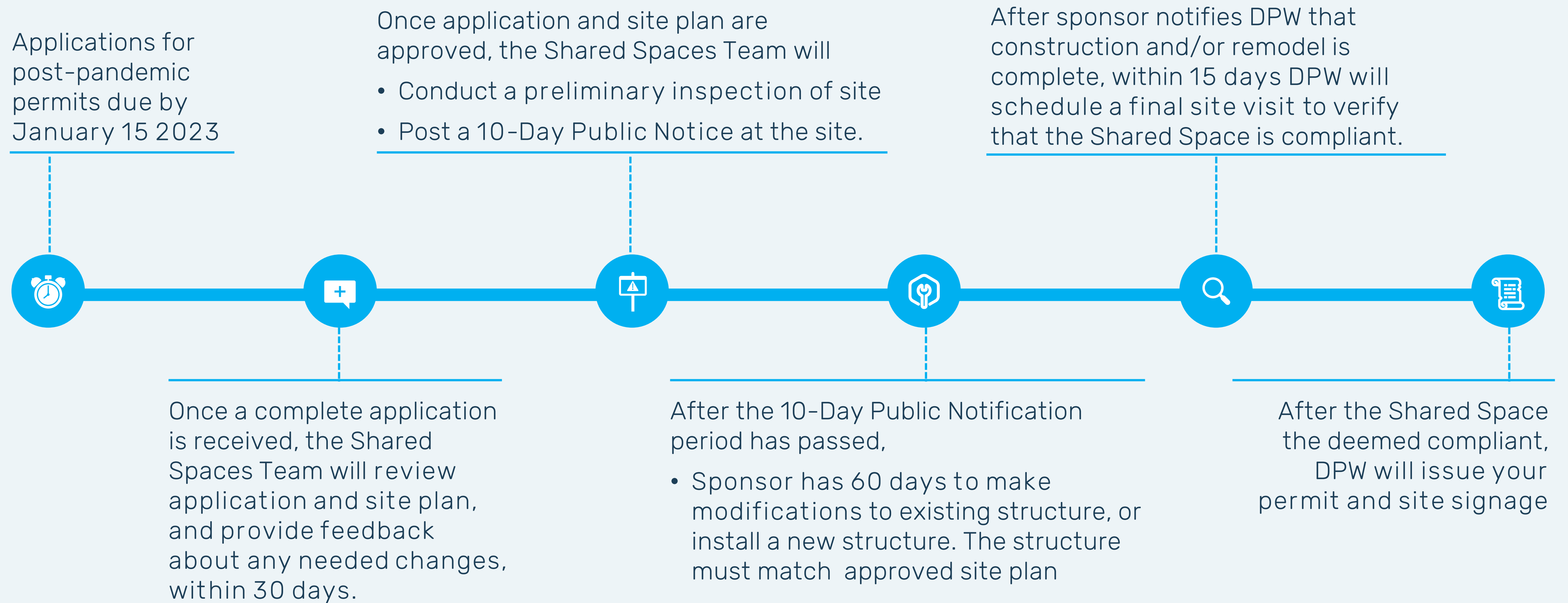


# What does the January 2023 Ordinance Do?





# Permit Administration Timeline for Parklets



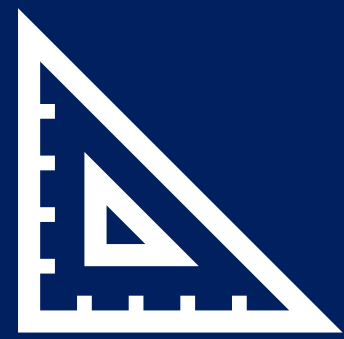
# Equity Grants: Round 2.2 Applications Open!



Tables & Chairs



Enclosures & Planters



Design & Other Services

*Use los fondos para materiales como mobiliario o barreras de tránsito móviles. Los artículos como barreras y muebles se le pueden reembolsar o comprar para usted.*

使用補助金購買可移動的傢俱或交通隔離物等材料。您可以獲得購買隔離物和傢俱等物品的補償，或者享有代購服務。

# Grants & Resources

	SF Shines Design Services	Shared Spaces Compliance	Shared Spaces Arts & Culture and Technical Assistance
Eligible Sites	Brick & Mortar	SS Sidewalks & Parklets only	SS Roadway SS Lots / Parcels
Applications Accepted	April 1, 2022 – (no close date)	September 1, 2022 – February 28, 2023	2022-2023
Grant Type	Services (Design)	Cash Reimbursement (materials & labor)	Services (Design, Operations, & Activation)
Weblink	<a href="https://sf.gov/sf-shines">sf.gov/sf-shines</a>	<a href="https://sf.gov/shared-spaces-equity">sf.gov/shared-spaces-equity</a>	

# Public Education

Since August 2022, the Program has been in neighborhoods holding:

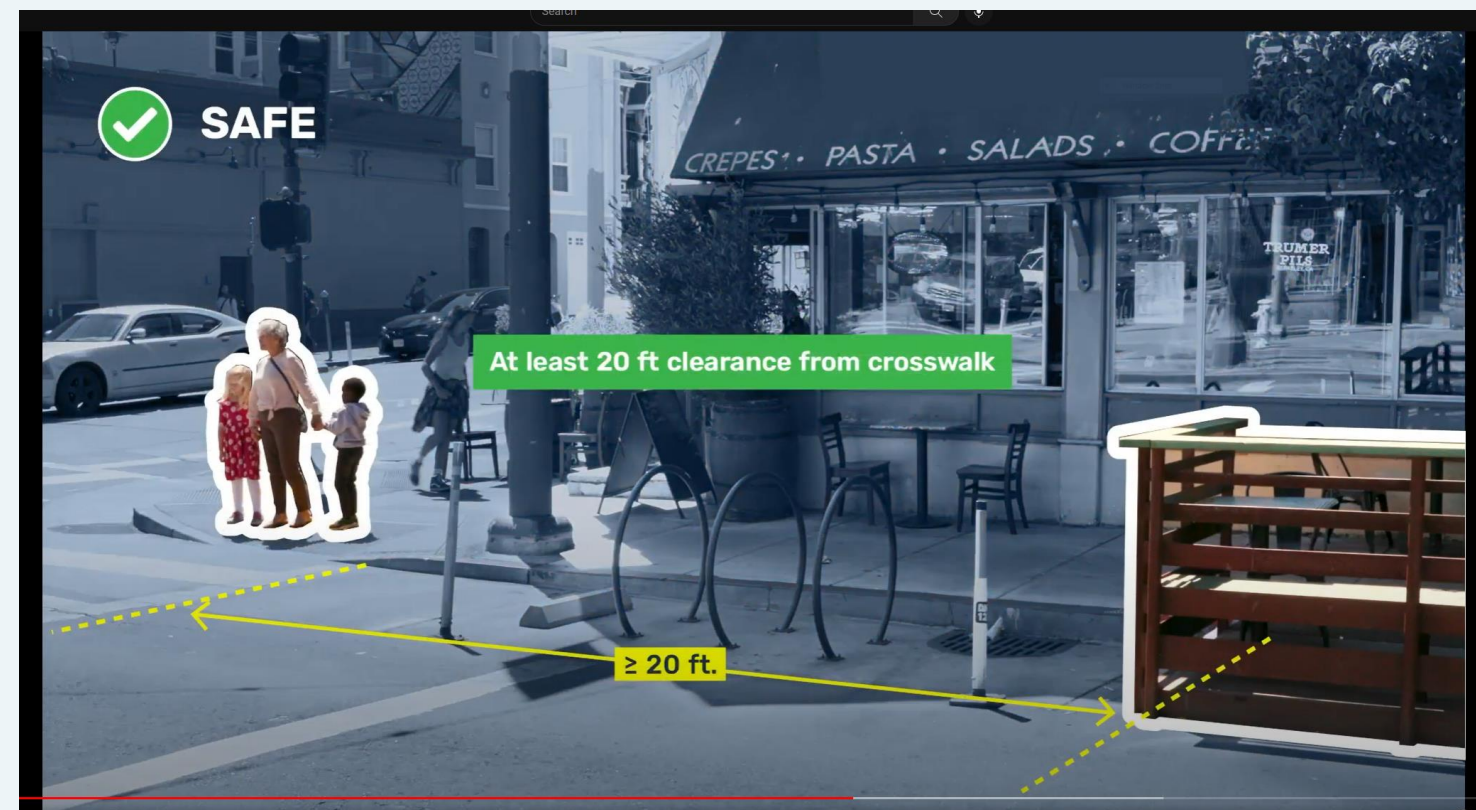
- Corridor Walks and Town Halls with Merchants
- Application & Site Plan Workshops
- Parklet Design Trainings
- Office Hours

The Program is conducting the following outreach to operators who have not yet submitted an application:

- 1:1 Application support sessions
- Digital Needs and Intentions Survey
- Phone Banking

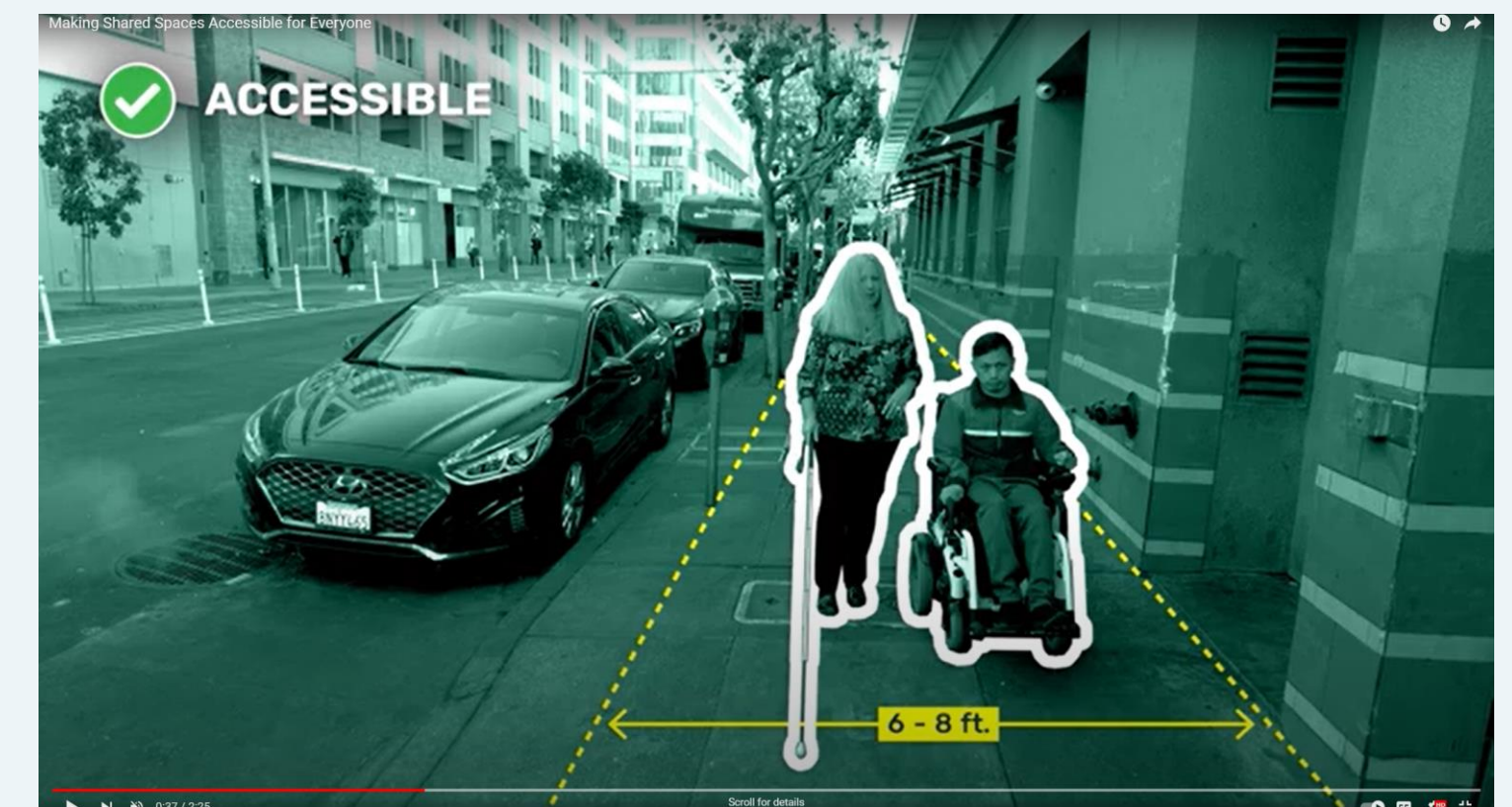


# New Public Service Announcements



“Intersection Safety and Visibility at Shared Spaces”

“Emergency Response at Shared Spaces”



“Making Shared Spaces Accessible for Everyone”

THANK YOU!

# Questions?

Robin Abad Ocubillo  
*Shared Spaces Program Director*  
Monica Munowitch  
*Deputy Director (MTA)*  
Gregory Slocum  
*Permits Manager (DPW)*  
Michael Lennon  
*Enforcement (DPW)*  
Ken Cofflin  
*San Francisco Fire Marshall*

謝謝您！

# 問題

¡GRACIAS!

# Preguntas



[Twitter.com/SharedSpacesSF](https://twitter.com/SharedSpacesSF)



[Instagram.com/SharedSpacesSF](https://www.instagram.com/SharedSpacesSF)



[Facebook.com/SharedSpacesSF/](https://www.facebook.com/SharedSpacesSF/)



[SF.gov/Shared-Spaces](https://www.sfgov.org/Shared-Spaces)



[SharedSpaces@sfgov.org](mailto:SharedSpaces@sfgov.org)



City and County  
of San Francisco

# Shared Spaces

共用空間    Espacios compartidos

FILE NO. 230025

Land Use & Transportation Committee | Monday February 06, 2023



1. Current Program Statistics
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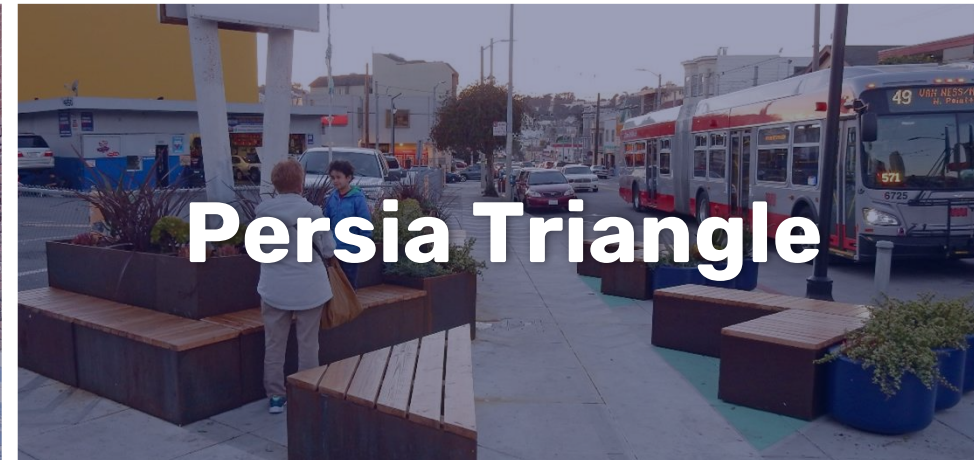
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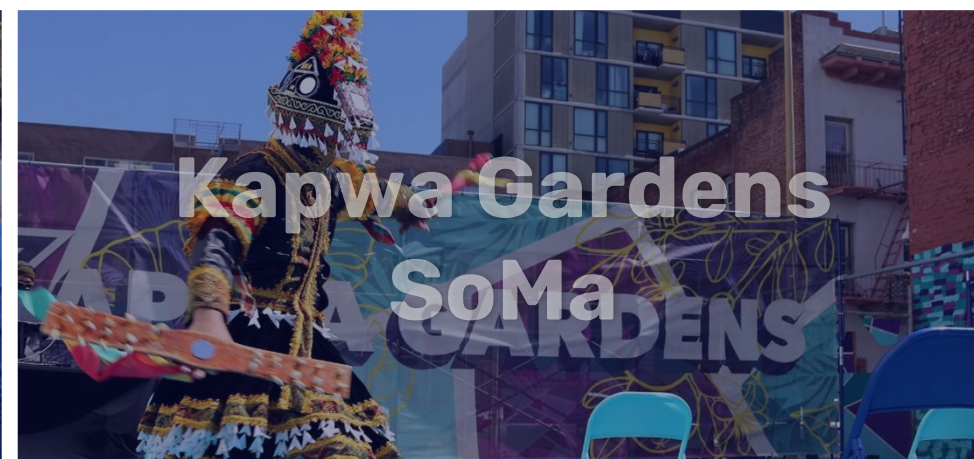
### Roadway

道路  
Hoja de ruta



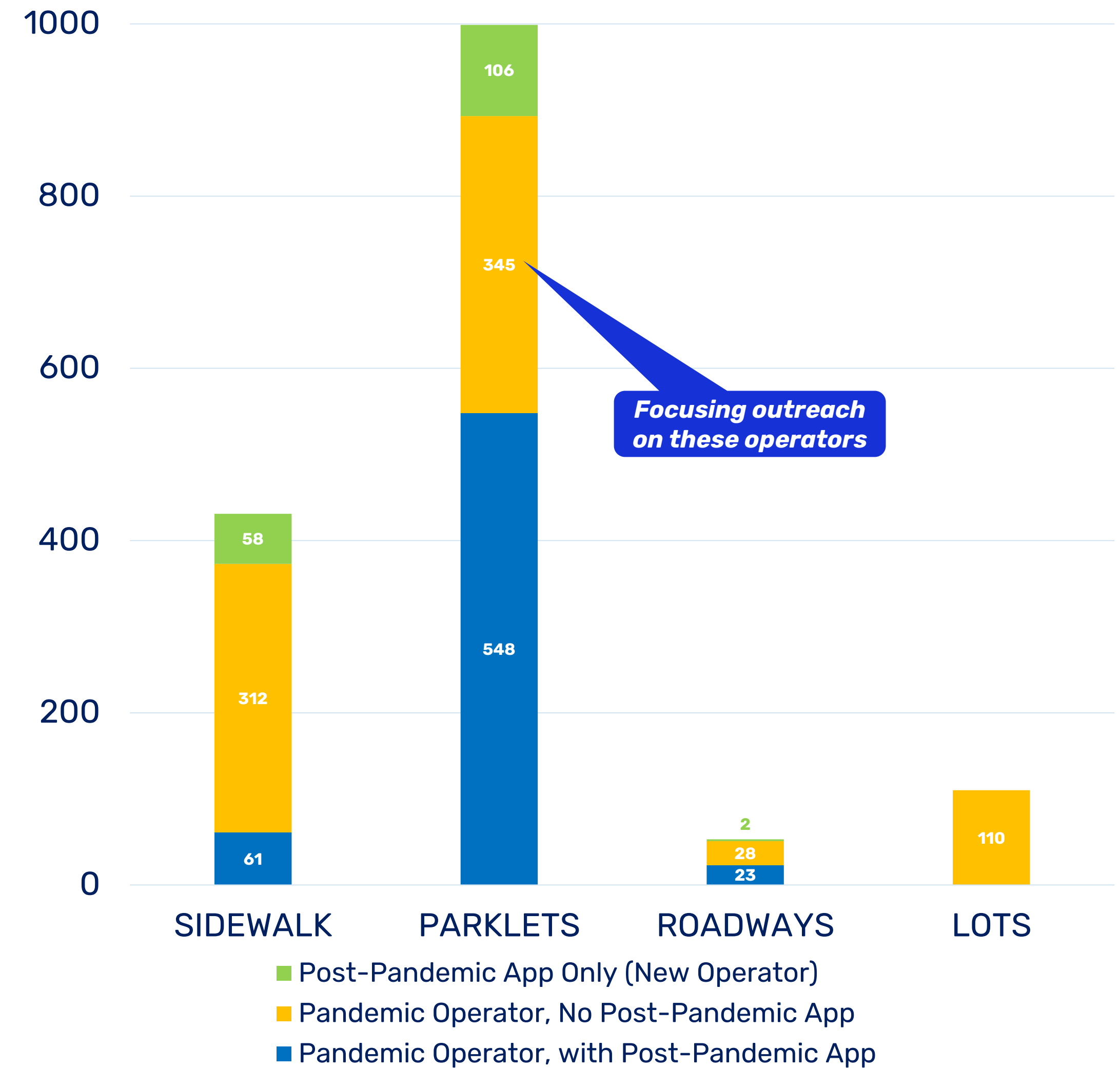
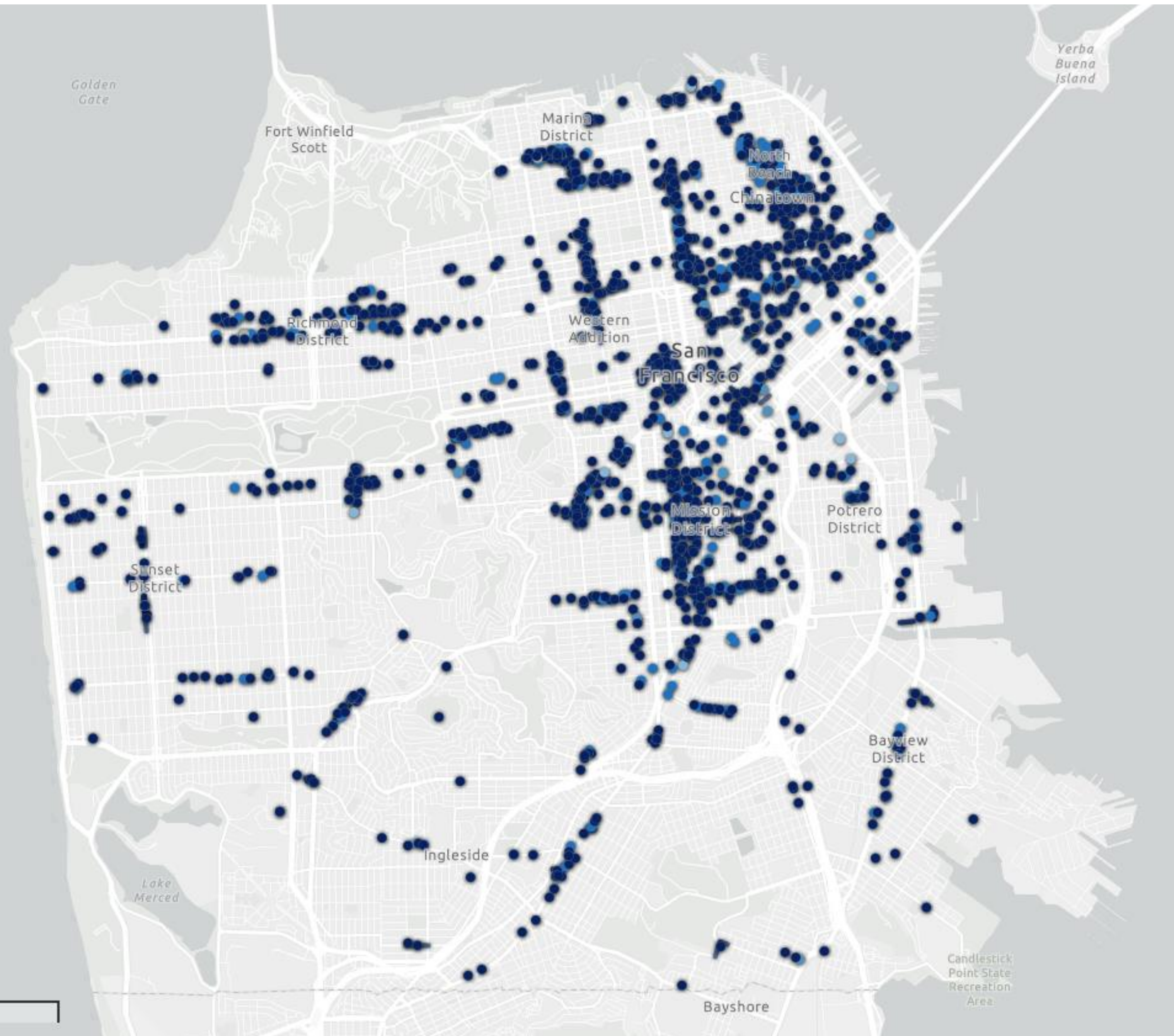
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地塊上  
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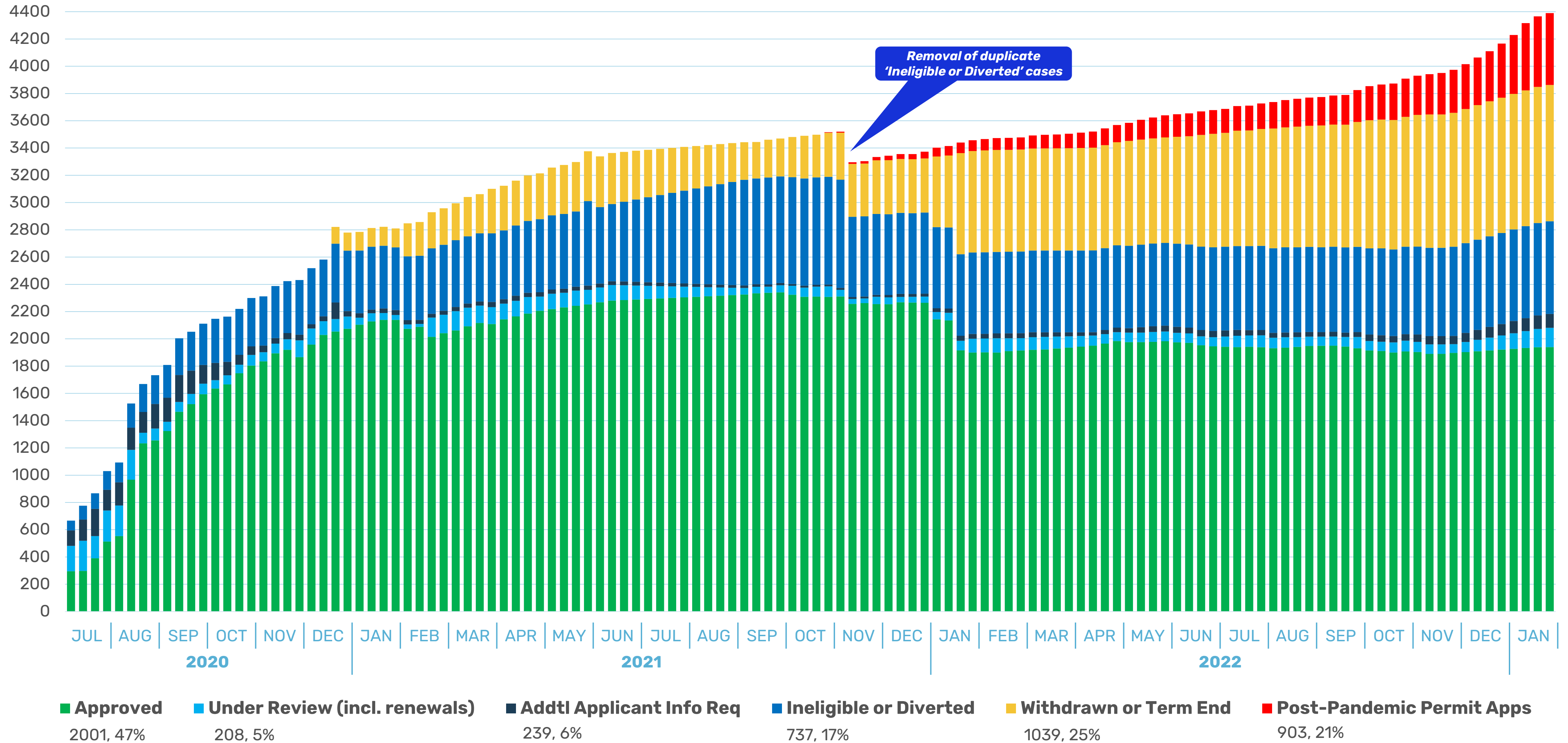
# Shared Spaces Applications Received

PROGRAM STATS



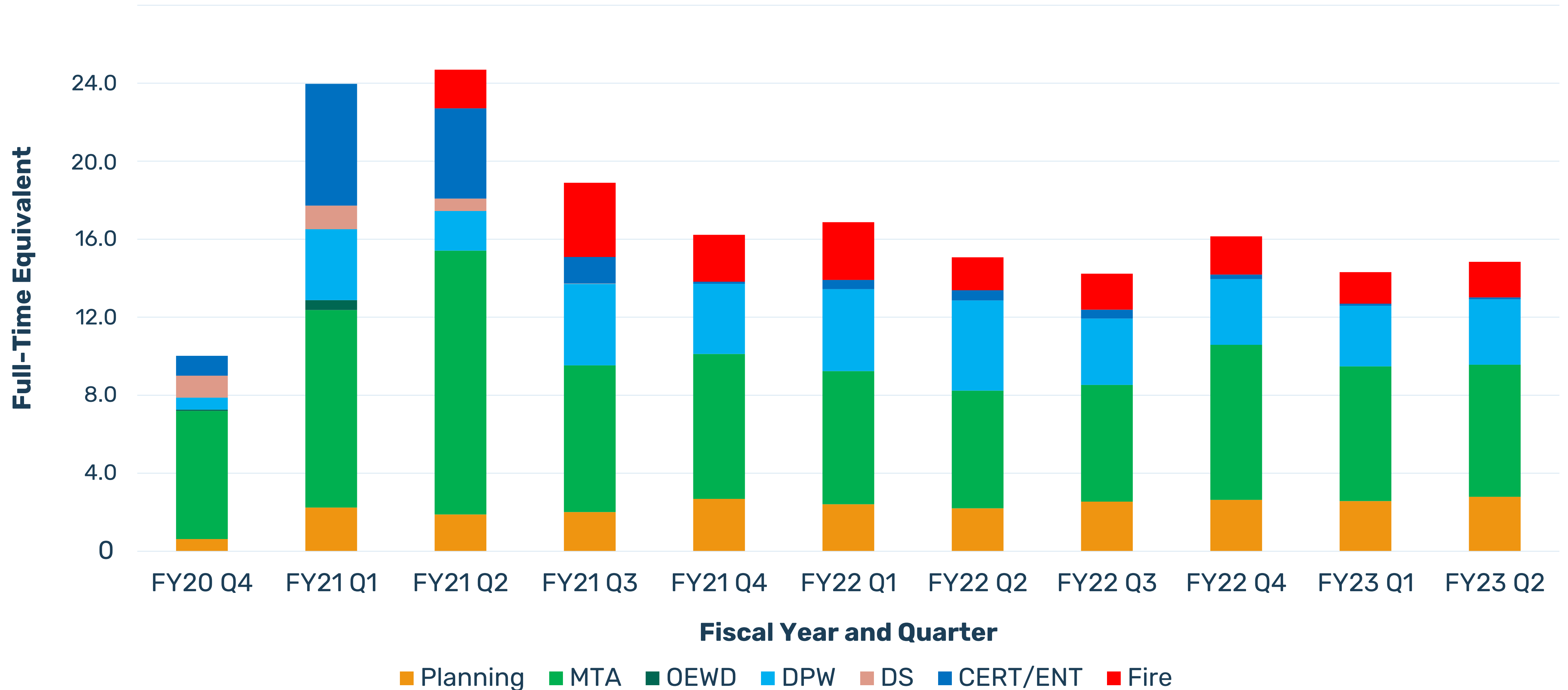
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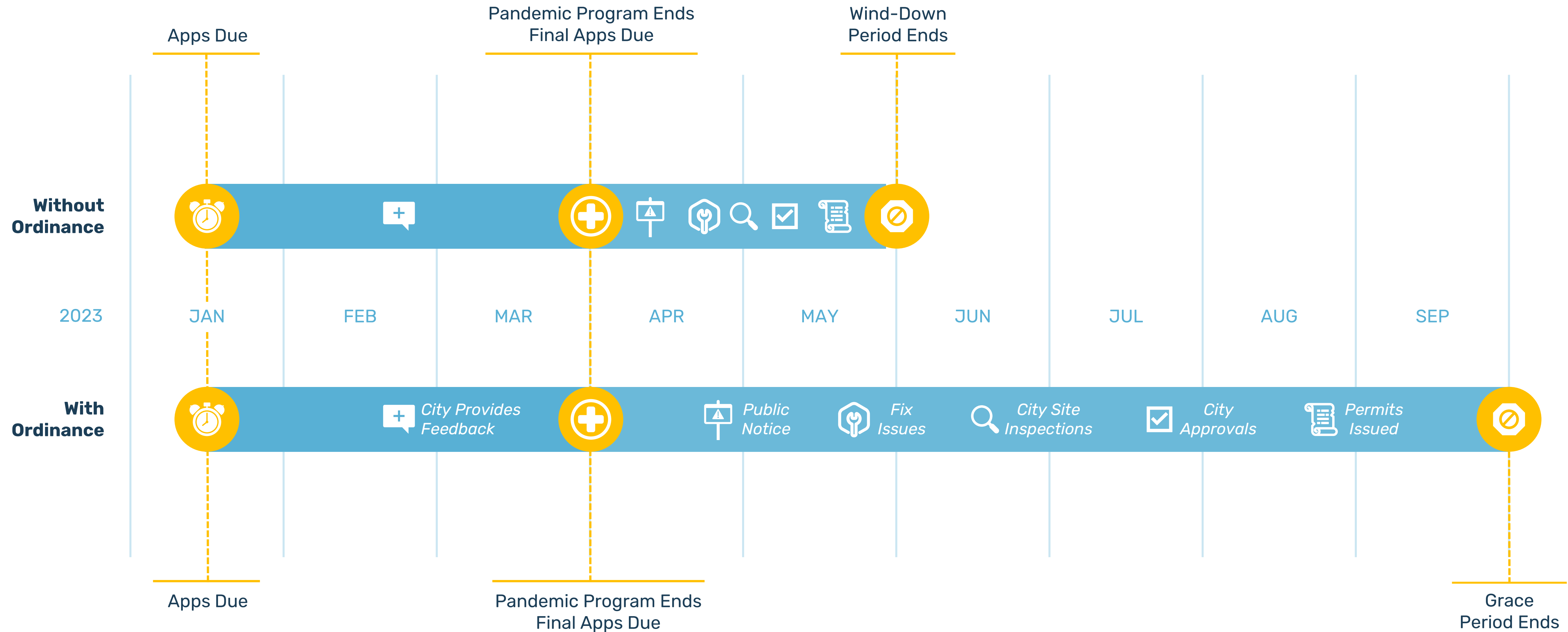


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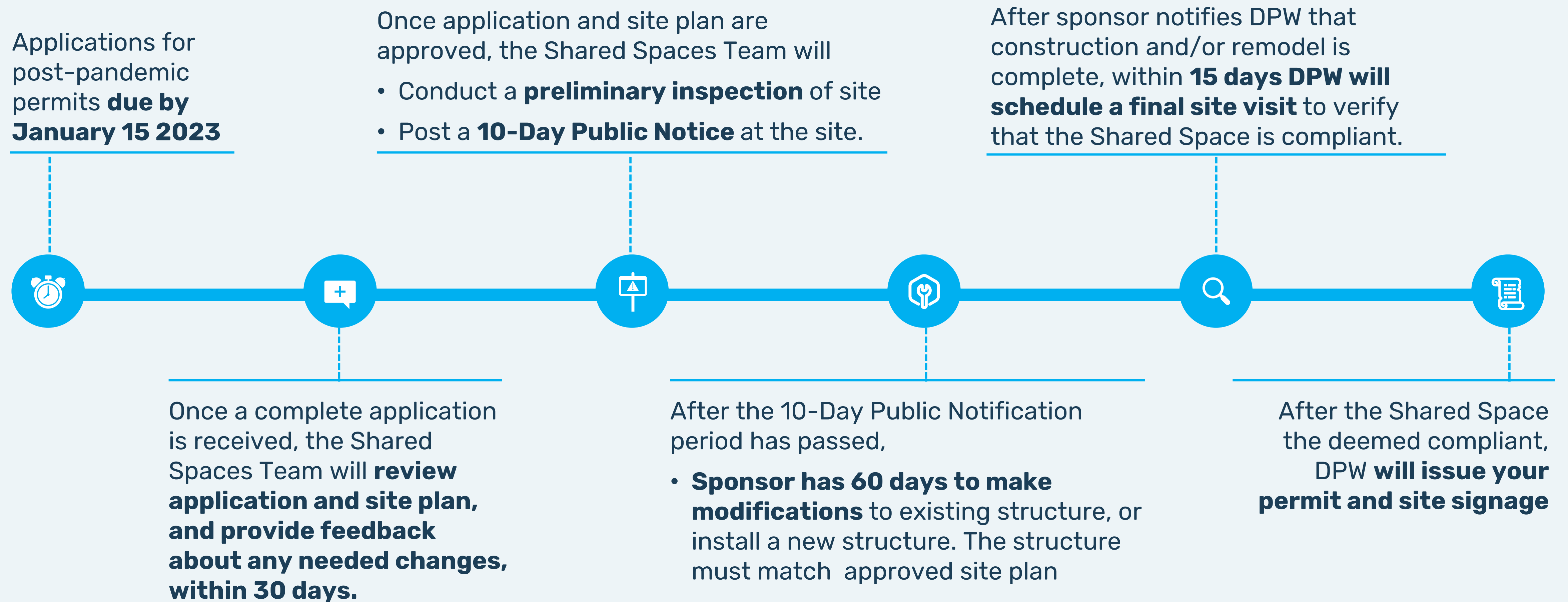
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# Permit Administration Timeline for Parklets



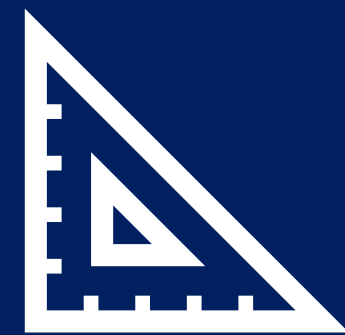
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# Grants & Resources

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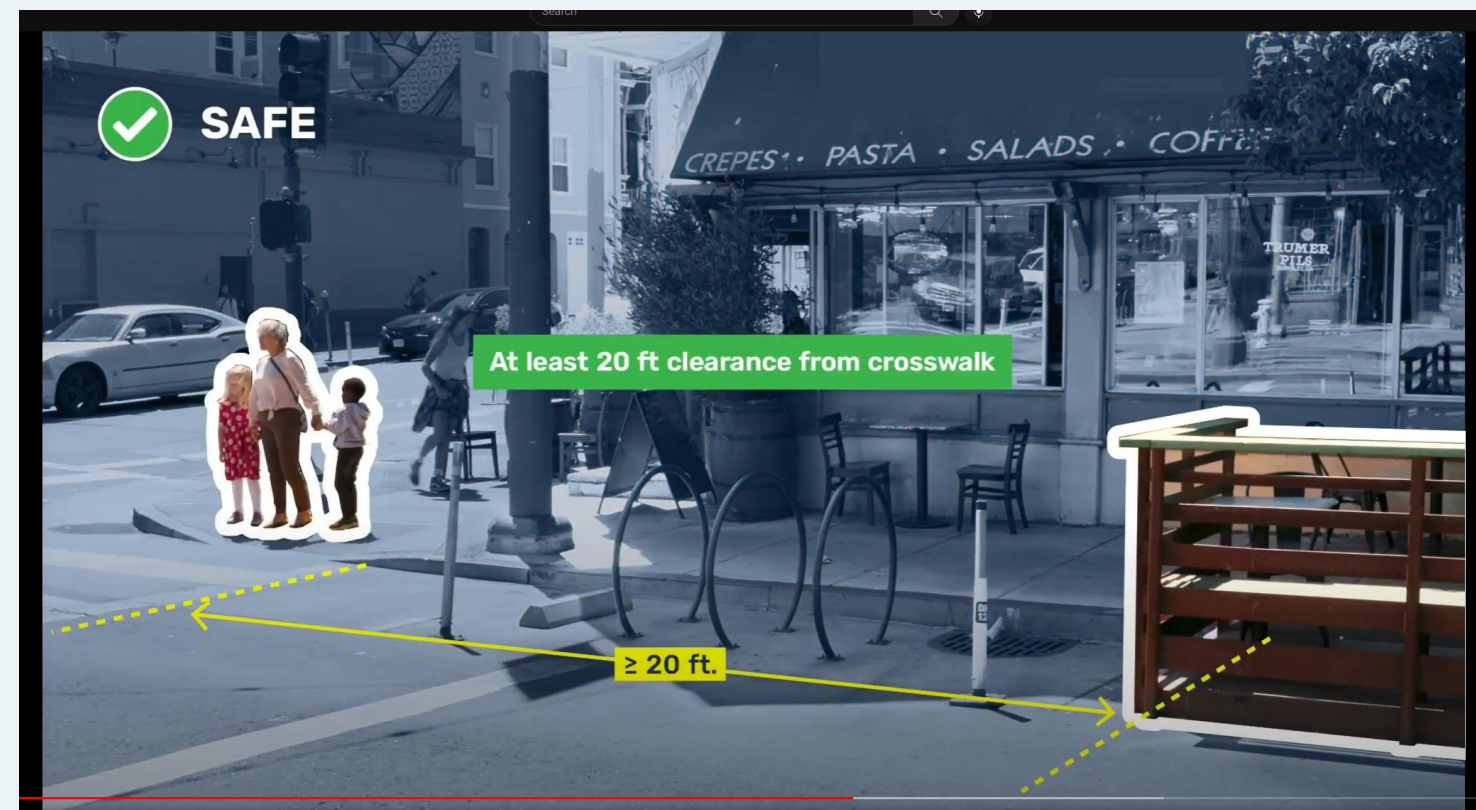
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The Program is conducting the following outreach to operators who have not yet submitted an application:

- 1:1 Application support sessions
- Digital Needs and Intentions Survey
- Phone Banking

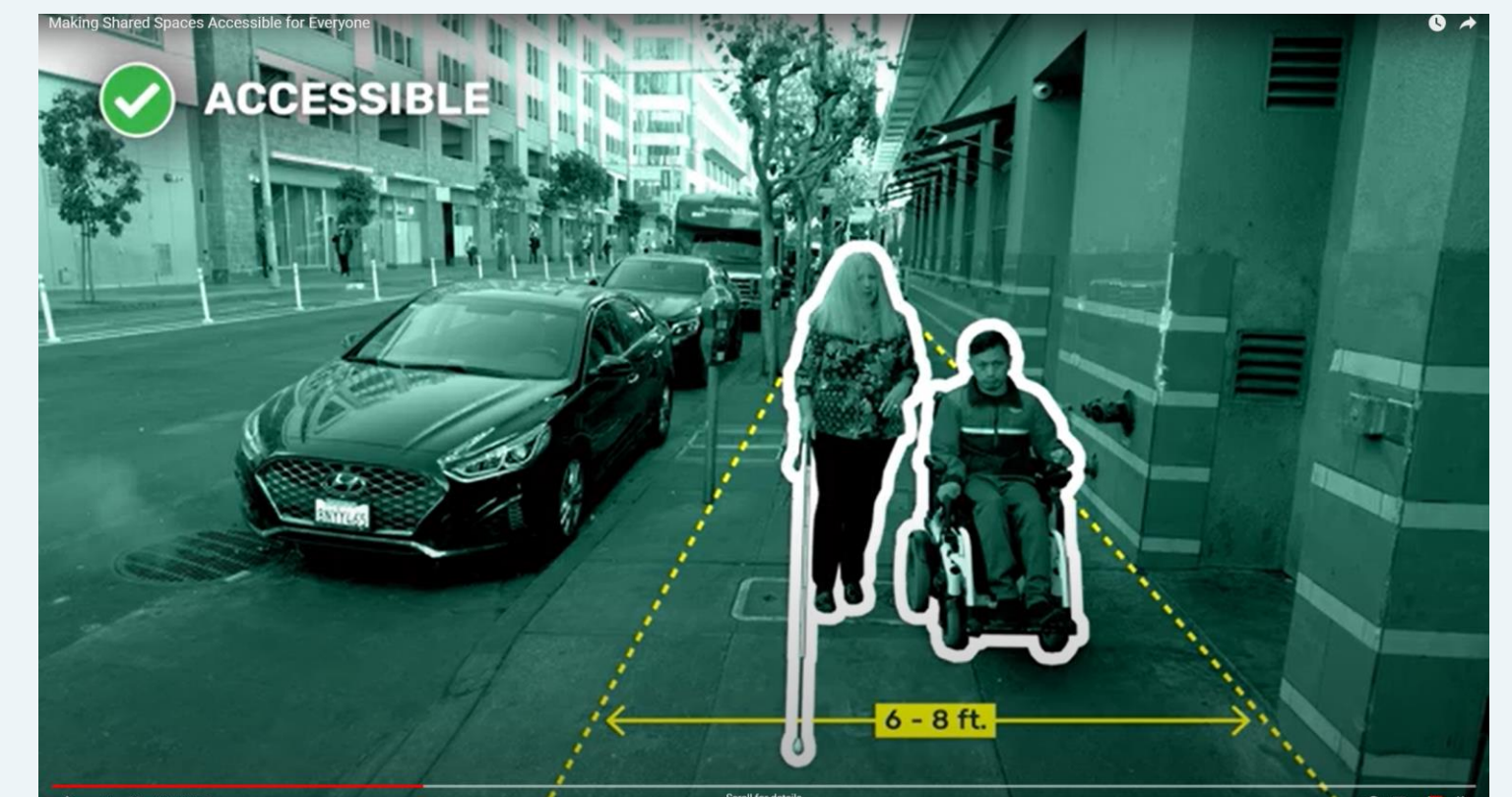


# New Public Service Announcements



“Intersection Safety and Visibility at Shared Spaces”

“Emergency Response at Shared Spaces”



“Making Shared Spaces Accessible for Everyone”

**THANK YOU!**

# Questions?

**Robin Abad Ocubillo**

*Shared Spaces Program Director*

**Monica Munowitch**

*Deputy Director (MTA)*

**Gregory Slocum**

*Permits Manager (DPW)*

**Michael Lennon**

*Enforcement (DPW)*

**Ken Cofflin**

*San Francisco Fire Marshall*

**謝謝您！**

# 問題

**¡GRACIAS!**

# Preguntas



[Twitter.com/SharedSpacesSF](https://twitter.com/SharedSpacesSF)



[Instagram.com/SharedSpacesSF](https://www.instagram.com/SharedSpacesSF)



[Facebook.com/SharedSpacesSF/](https://www.facebook.com/SharedSpacesSF/)



[SF.gov/Shared-Spaces](https://sf.gov/Shared-Spaces)



[SharedSpaces@sfgov.org](mailto:SharedSpaces@sfgov.org)

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

TO: Youth Commission
FROM: Angela Calvillo, Clerk of the Board
DATE: January 24, 2023
SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS

The Board of Supervisors has received the following, which at the request of the Youth Commission is being referred as per Charter Section 4.124 for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

File No. 230025

Ordinance amending the Administrative Code to extend the grace period for an additional 120 days for permit applicants to operate under pandemic shared spaces permits, including any Just-Add-Music approvals related to these spaces, and convert the shared space use into a post-pandemic permit; and affirming the Planning Department's determination under the California Environmental Quality Act.

Please return this cover sheet with the Commission's response to Erica Major, Assistant Clerk, Land Use and Transportation Committee at Erica.Major@sfgov.org.

\*\*\*\*\*

RESPONSE FROM YOUTH COMMISSION Date: \_\_\_\_\_

- No Comment
Recommendation Attached

Chairperson, Youth Commission

BOARD of SUPERVISORS



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TDD/TTY No. (415) 554-5227

## MEMORANDUM

TO: Carla Short, Interim Director, Public Works

FROM: Erica Major, Assistant Clerk, Land Use and Transportation Committee

DATE: January 17, 2023

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Land Use and Transportation Committee has received the following proposed legislation, introduced by Mayor Breed on January 10, 2023.

**File No. 230025**

**Ordinance amending the Administrative Code to extend the grace period for an additional 120 days for permit applicants to operate under pandemic shared spaces permits, including any Just-Add-Music approvals related to these spaces, and convert the shared space use into a post-pandemic permit; and affirming the Planning Department's determination under the California Environmental Quality Act.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: Erica.Major@sfgov.org.

cc: David Steinberg, Public Works  
Ian Schneider, Public Works  
John Thomas, Public Works  
Lena Liu, Public Works

BOARD of SUPERVISORS



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San Francisco, CA 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

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## MEMORANDUM

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Date: January 5, 2023  
To: Planning Department / Commission  
From: Erica Major, Clerk of the Land Use and Transportation Committee  
Subject: Board of Supervisors Legislation Referral - File No. 230025  
Administrative Code - Shared Spaces Program

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- California Environmental Quality Act (CEQA) Determination  
(*California Public Resources Code, Sections 21000 et seq.*)
  - Ordinance / Resolution
  - Ballot Measure
  
- Amendment to the Planning Code, including the following Findings:  
(*Planning Code, Section 302(b): 90 days for Planning Commission review*)
  - General Plan     Planning Code, Section 101.1     Planning Code, Section 302
  
- Amendment to the Administrative Code, involving Land Use/Planning  
(*Board Rule 3.23: 30 days for possible Planning Department review*)
  
- General Plan Referral for Non-Planning Code Amendments  
(*Charter, Section 4.105, and Administrative Code, Section 2A.53*)  
(Required for legislation concerning the acquisition, vacation, sale, or change in use of City property; subdivision of land; construction, improvement, extension, widening, narrowing, removal, or relocation of public ways, transportation routes, ground, open space, buildings, or structures; plans for public housing and publicly-assisted private housing; redevelopment plans; development agreements; the annual capital expenditure plan and six-year capital improvement program; and any capital improvement project or long-term financing proposal such as general obligation or revenue bonds.)
  
- Historic Preservation Commission
  - Landmark (*Planning Code, Section 1004.3*)
  - Cultural Districts (*Charter, Section 4.135 & Board Rule 3.23*)
  - Mills Act Contract (*Government Code, Section 50280*)
  - Designation for Significant/Contributory Buildings (*Planning Code, Article 11*)

Please send the Planning Department/Commission recommendation/determination to Erica Major at [Erica.Major@sfgov.org](mailto:Erica.Major@sfgov.org).

President, District 3  
BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Tel. No. 554-7450  
Fax No. 554-7454  
TDD/TTY No. 544-6546

Aaron Peskin

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**PRESIDENTIAL ACTION**

Date: 1/12/23

To: Angela Calvillo, Clerk of the Board of Supervisors

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Madam Clerk,  
Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. 230025 Mayor  
(Primary Sponsor)

Title. Administrative Code - Shared Spaces Program

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Transferring (Board Rule No 3.3)

File No. \_\_\_\_\_  
(Primary Sponsor)

Title. \_\_\_\_\_

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From: \_\_\_\_\_ Committee

To: \_\_\_\_\_ Committee

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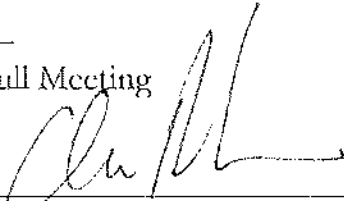
Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor: \_\_\_\_\_ Replacing Supervisor: \_\_\_\_\_

For: \_\_\_\_\_ Meeting  
(Date) (Committee)

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Temporary Assignment:  Partial  Full Meeting

  
\_\_\_\_\_  
Aaron Peskin, President  
Board of Supervisors



BOARD of SUPERVISORS



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San Francisco, CA 94102-4689  
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## MEMORANDUM

### LAND USE AND TRANSPORTATION COMMITTEE

### SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Myrna Melgar, Chair, Land Use and Transportation Committee

FROM: Erica Major, Assistant Clerk, Land Use and Transportation Committee

DATE: February 7, 2023

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**  
Tuesday, February 7, 2023

The following file should be presented as a **COMMITTEE REPORT** at the Board meeting, Tuesday, February 7, 2023. This item was acted upon at the Committee Meeting on Monday, February 6, 2023, at 1:30 p.m., by the votes indicated.

**Item No. 27**                      **File No. 230025**

Ordinance amending the Administrative Code to extend the grace period for an additional 120 days for permit applicants to operate under pandemic shared spaces permits, including any Just-Add-Music approvals related to these spaces, and convert the shared space use into a post-pandemic permit; and affirming the Planning Department's determination under the California Environmental Quality Act.

#### RECOMMENDED AS A COMMITTEE REPORT

Vote:

Supervisor Myrna Melgar - Aye  
Supervisor Dean Preston - Aye  
Supervisor Aaron Peskin - Aye

cc: Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Alisa Somera, Legislative Deputy  
Anne Pearson, Deputy City Attorney



**MYRNA MELGAR**

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DATE: January 26<sup>th</sup>, 2023  
TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: Supervisor Myrna Melgar, Chair, Land Use and Transportation Committee  
RE: Land Use and Transportation Committee  
COMMITTEE REPORT

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Pursuant to Board Rule 4.20, as Chair of the Land Use and Transportation Committee, I have deemed the following matter is of an urgent nature and request it be considered by the full Board on Tuesday, February 7<sup>th</sup>, 2023 as a Committee Report:

▪ **230025** Administrative Code - Shared Spaces Program

This matter will be heard in the Land Use and Transportation Committee at a Regular Meeting on Monday, February 6<sup>th</sup>, 2023

A handwritten signature in blue ink, appearing to read "Myrna Melgar".

**From:** [Major, Erica \(BOS\)](#)  
**To:** [Starr, Aaron \(CPC\)](#); [Calvillo, Angela \(BOS\)](#); [YANG, AUSTIN \(CAT\)](#); [BOS Legislation, \(BOS\)](#)  
**Cc:** [Abad, Robin \(CPC\)](#); [Rodgers, AnMarie \(CPC\)](#); [Paulino, Tom \(MYR\)](#); [MALAMUT, JOHN \(CAT\)](#); [Power, Andres \(MYR\)](#); [Hillis, Rich \(CPC\)](#)  
**Subject:** RE: Proposed Pandemic Parklet Permit Extension Ordinance  
**Date:** Thursday, January 5, 2023 11:52:33 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)

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Thanks Aaron, we will note it in the file.

## ERICA MAJOR

### Assistant Clerk

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, CA 94102

Phone: (415) 554-4441 | Fax: (415) 554-5163

[Erica.Major@sfgov.org](mailto:Erica.Major@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

**(VIRTUAL APPOINTMENTS)** To schedule a “virtual” meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

*Due to the current COVID-19 health emergency and the Shelter in Place Order, the Office of the Clerk of the Board is working remotely while providing complete access to the legislative process and our services.*

Click [HERE](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

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**Disclosures:** *Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

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**From:** Starr, Aaron (CPC) <aaron.starr@sfgov.org>

**Sent:** Thursday, January 5, 2023 11:04 AM

**To:** Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; YANG, AUSTIN (CAT) <Austin.Yang@sfcityatty.org>

**Cc:** Major, Erica (BOS) <erica.major@sfgov.org>; Abad, Robin (CPC) <robin.abad@sfgov.org>; Rodgers, AnMarie (CPC) <anmarie.rodgers@sfgov.org>; Paulino, Tom (MYR) <tom.paulino@sfgov.org>; MALAMUT, JOHN (CAT) <John.Malamut@sfcityatty.org>; Power, Andres

(MYR) <andres.power@sfgov.org>; Hillis, Rich (CPC) <rich.hillis@sfgov.org>

**Subject:** Proposed Pandemic Parklet Permit Extension Ordinance

Dear Ms. Calvillo and Mr. Yang,

Mayor Breed has worked with our department and other affected City agencies on the legislation to extend the grace period for pandemic parklet permits and Just-Add-Music permits under Administrative Code Chapter 94A from 60 days to 180 days. We are aware of Board of Supervisors Rule 3.23 and do not feel that this minor change in existing law affects planning or land use matters in any significant way; therefore, the Planning Department is advising the Clerk and the Board now that we do not find it necessary to provide comment on this ordinance.

Please contact me should you have any questions.

Sincerely,

**Aaron Starr, Manager of Legislative Affairs**

**Legislative Affairs**

San Francisco Planning

49 South Van Ness Avenue, Suite 1400, San Francisco, CA 94103

Direct: +1628-652-7533 | [sfplanning.org](http://sfplanning.org)

[San Francisco Property Information Map](#)

