

1 [Requiring regular meetings of subordinate bodies created by the Board of Supervisors.]

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3 **Motion amending the Board of Supervisors' Rules of Order by adding Rule 2.27, to**
4 **require the Board to include language providing for regular meetings when considering**
5 **legislation creating subordinate bodies.**

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7 MOVED, That the Board of Supervisors hereby amends its Rules of Order to add Rule
8 2.27, to read as follows:

9 **RULE 2.27. REGULAR MEETINGS OF SUBORDINATE BODIES.**

10 (a) Whenever the Board of Supervisors creates, by ordinance or resolution, a board,
11 committee, task force, or other multi-member body, the Board shall include language requiring
12 the subordinate body to meet at least every 4 months. The requirement shall not apply to
13 committees consisting solely of members of the Board of Supervisors.

14 (b) The Board of Supervisors may modify or waive the requirement where:

15 (1) the business of the subordinate body does not require it to meet on a regular
16 basis;

17 (2) state or federal law, or the terms of a grant or a contract, require the City to
18 maintain the subordinate body; or,

19 (3) the Board determines that the requirement is otherwise not appropriate.

20 (c) The Clerk of the Board shall maintain a list of every subordinate body made subject
21 to the meeting requirement. ~~Every such body shall notify the Clerk of the Board within 48~~
22 ~~hours after it has held a meeting. If more than 4 months pass without the body so notifying~~
23 ~~the Clerk of the Board, the Clerk shall ask the City Attorney to prepare legislation repealing~~
24 ~~the ordinance or resolution that created the body. The Clerk of the Board shall contact these~~
25 ~~bodies at the end of each year to determine if they have met at least once every four months.~~

1 If more than four months pass without the body meeting, the Clerk shall ask the City Attorney
2 to prepare legislation repealing the ordinance or resolution that created the body. Any
3 legislation approving the creation of a new Board, committee, task force or other subordinate
4 body, shall contain a sunset clause, which shall not exceed three years, subject to review and
5 renewal by the Board of Supervisors. Prior to creating a new subordinate body, the Clerk of
6 the Board shall advise the Board if there is a current body that addresses the same or a
7 similar subject matter.

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