



MEMORANDUM

To: Clerk of the Board of Supervisors

From: Sophie Hayward
Director of Legislation and Public Affairs, Office of the City Administrator

Re: Legislative Introduction

Date: September 8, 2025

Dear Madam Clerk,

Attached please find a resolution for consideration by the Board of Supervisors to accept a report that identifies nine City departments subject to data protections, also known as “Health Care Components,” under the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

We would like to introduce this item on behalf of the City Administrator at the September 16, 2025 Board meeting.

The following documents are included:

- Cover Letter
- A Report that identifies nine City departments as health care components, including three newly identified departments and six existing designated departments.
- Draft Resolution for Board of Supervisors to accept the report and to designate nine City departments as health care components.

Thank you very much. Please contact Vivian Po, Director of Central Office and Engagement, at vivian.po@sfgov.org with any questions.