

File No. 201339

Committee Item No. _____

Board Item No. 50

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: _____

Date: _____

Board of Supervisors Meeting

Date: December 8, 2020

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER

- Meeting Schedule 2021 _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Prepared by: Lisa Lew

Date: December 4, 2020

Prepared by: _____

Date: _____

1 [Board of Supervisors Regular Meeting Schedule - 2021]

2

3 **Motion establishing the 2021 Board of Supervisors Regular Meeting Schedule pursuant**
4 **to Board of Supervisors Rules of Order, Sections 4.2 and 4.2.1, by cancelling the**
5 **Regular Board meetings of January 19, February 16, June 1, July 6, October 12, and**
6 **November 30; and all Regular Board and Committee meetings during the spring,**
7 **summer and winter breaks from March 29 through April 2, August 2 through September**
8 **6, and December 15, 2021, through January 3, 2022; and further suspending portions of**
9 **Board Rule 4.2. to effectuate certain dates within the regular meeting schedule to**
10 **augment the flow of business.**

11

12 WHEREAS, The Board of Supervisors Rules of Order, Section 4.2, states the Board
13 shall hold a regular meeting in the Legislative Chamber in City Hall each Tuesday at 2:00
14 p.m., unless it is a holiday, in which case the meeting shall be cancelled; and

15 WHEREAS, In accordance with Governor Newsom’s Executive Order No. N-33-20
16 declaring a State of Emergency regarding the COVID-19 outbreak and Mayor London N.
17 Breed’s Proclamation declaring a Local Emergency issued on February 25, 2020,
18 including the guidance for gatherings issued by the San Francisco Department of Public
19 Health Officer, aggressive directives were issued to reduce the spread of COVID-19 and
20 on March 17, 2020, the Board of Supervisors authorized their Board and Committee
21 meetings to convene remotely, and will continue to do so until the local state of
22 emergency is over; and

23 WHEREAS, The Rules of Order, Section 4.2.1 also states that during holiday periods,
24 the application of specific days of the week described in the rules shall be revised by the Clerk

25

1 of the Board as necessary for the efficient conduct of the legislative process or to facilitate the
2 transition of District offices; and

3 WHEREAS, The Rules of Order, Section 4.2 further states “the Board shall not meet
4 during the week after Thanksgiving, or between December 24 and December 31;” and

5 WHEREAS, Similar to other sitting legislative bodies in the United States, the Board
6 has established recess periods during the spring, summer and winter which Members of the
7 Board may plan to be away, without missing any Board or Committee meetings or other
8 important public business, and without causing difficulties in achieving a quorum; now,
9 therefore, be it

10 MOVED, Pursuant to Board Rules 4.2, and 4.2.1 the following Board meetings, are
11 cancelled: January 19 (Martin Luther King Jr. Day); February 16 (President’s Day); June 1
12 (Memorial Day); July 6 (Fourth of July); October 12 (Italian American Heritage Day and
13 Indigenous Peoples Day); and November 30, 2021 (Thanksgiving); and, be it

14 FURTHER MOVED, That pursuant to the established tradition of spring, summer and
15 winter recess periods, the Regular Board and Committee meetings scheduled from March 29
16 through April 2, and August 2 through September 6, and December 15, 2021, through
17 January 3, 2022, are hereby cancelled; and, be it

18 FURTHER MOVED, To suspend the portion of Board Rule 4.2 which requires the
19 Board to cancel a Tuesday Board meeting after a Monday Holiday as it pertains solely to
20 September 6, to allow the Board to meet on Tuesday, September 7, 2021, and, be it

21 FURTHER MOVED, Pursuant to Board Rule 4.3 the Board is constrained by certain
22 administrative, electoral and legislative deadlines and may schedule Special Meetings when
23 necessary to conduct the City’s business.

24
25



**City and County of San Francisco
Board of Supervisors
Regularly Scheduled Board Meetings**

Note: Please refer to the Weekly Meeting Schedule for Special Board and Committee Meetings
Schedule is Subject to Change

2021		
Month	Date	No Scheduled Meeting
January	Jan. 8 (Inaugural), 12* (5-8), 26	Jan. 19 (Martin L. King, Jr. Day: 1/18/21)
February	Feb. 2, 9* (9-11), 23	Feb. 16 (President's Day: 2/15/21)
March	March 2, 9* (1-4), 16, 23	Mar. 30 (Spring Recess: 3/29/21-4/2/21)
April	April 6, 13* (5-8), 20, 27	
May	May 4, 11* (9-11), 18, 25	
June	June 8, 15* (1-4), 22, 29	June 1 (Memorial Day: 5/31/21)
July	July 13, 20* (5-8), 27	July 6 (Independence Day: 7/4/21)
August		Aug. 3, 10, 17, 24, 31 (Summer Recess: 8/2/21-9/6/21)
September	Sept. 14, 21* (9-11), 28	
October	Oct. 5, 19* (1-4), 26	Oct. 12 (Italian American Heritage Day and Indigenous Peoples Day: 10/11/21)
November	Nov. 2, 9* (5-8), 16, 23	Nov. 30 (Thanksgiving: 11/25/21)
December	Dec. 7, 14* (9-11)	Dec. 21, 28 (Winter Recess: 12/15/21-1/3/22)

Pursuant to Board Rules Section 4.3 - A special meeting of the Board may be called at any time by the President, or by a majority of the Board, as specified in Section 2.8 of the San Francisco Administrative Code.

*Mayoral Appearance - Districts eligible to submit a question.

Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor inquiries"
- 5. City Attorney Request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Subject:

The text is listed:

Motion establishing the 2021 Board of Supervisors Regular Meeting Schedule pursuant to Board of Supervisors Rules of Order, Sections 4.2, and 4.2.1, by cancelling the Regular Board meetings of January 19, February 16, June 1, July 6, October 12, and November 30; and all Regular Board and Committee meetings during the spring, summer and winter breaks from March 29 through April 2, August 2 through September 6, and December 15, 2021 through January 3, 2022; and further suspending portions of Board Rule 4.2. to effectuate certain dates within the regular meeting schedule to augment the flow of business.

Signature of Sponsoring Supervisor:

