



November 13, 2022

Michael Lambert
City Librarian
San Francisco Public Library
100 Larkin Street, 6th Floor
San Francisco, CA 94102

Dear Librarian Lambert,

I am pleased to invite you to submit a request for annual support for Library programs, resources, and equipment for fiscal year 2023-2024.

In order to meet the deadlines for submission of annual support to the Board of Supervisors for approval to accept and expend, we request that you submit to Friends your detailed proposal by **Friday, February 17, 2023.**

We look forward to once again providing direct community support to our award-winning public library.

Sincerely,

Marie Ciepiela
Executive Director
415-477-5220
Marie.ciepiela@freindssfpl.org

Cc: Sarah Jones, Chair of the Board of Directors



San Francisco Public Library

March 10, 2023

Marie Ciepiela
Executive Director
Friends of the San Francisco Public Library
1630 17th Street
San Francisco, CA 94107

Dear Marie,

Thank you for your invitation to submit the San Francisco Public Library's grant proposals for Fiscal Year 24. These proposals have been developed based on the Library's Strategic Priorities and citywide goals and were also aligned to Friends of San Francisco Public Library's four funding priorities:

- Children & Youth
- Lifelong Learning
- Arts & Culture
- Library Excellence and Innovation

The request allows for enrichment of program and services for all ages, support for multilingual community outreach, as well as for innovative cultural and workforce development programming. In addition, the request will enable Friends and the Library to increase the baseline honorarium to our programmatic partners, thereby further supporting artists and small business in our community. The grants to branches will support open house events and programming that fosters intergenerational learning and shared experiences for these neighborhoods. The FY 24 grant request advances the Library's vision for forward-looking professional development opportunities for staff and for the library leadership team, and for building on our racial diversity, equity and inclusion efforts.

The Library is extremely grateful for Friends' annual robust support. This year, we have increased our annual request to **\$1,029,586** which is split between donor-restricted and traditionally funded accounts. With your support, San Francisco Public Library is poised for a transformative year that will showcase new innovations and strategies that support library services for all in our vibrant City.

Sincerely,

A handwritten signature in blue ink that reads "Michael Lambert". The signature is fluid and cursive.

Michael Lambert
City Librarian

CC: Maureen Singleton, Chief Operating Officer
Michelle Jeffers, Chief of Community Programs and Partnerships
Mike Fernandez, Chief Financial Officer
Christine Murdoch, Budget Manager



March 23, 2023

Michael Lambert
City Librarian
San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102
Dear Librarian Lambert,

On behalf of our Board of Directors, I am pleased to inform you that Friends of the San Francisco Public Library has approved funding for the requests you submitted for Fiscal Year 2023-2024.

Included in this total is **\$1,030,400** in direct funding for programs and services throughout the system as requested by the City Librarian and his staff based on community needs.

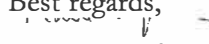
We are pleased to approve **\$584,550** in unrestricted support to programs and resources for the Main Library, the neighborhood branches, system-wide programming from the Community Programs and Partnerships, Children and Youth programs, and Special Initiatives.

In addition to the unrestricted funds articulated above, an additional **\$445,850** will be available through restriction-designated funds which Friends holds in trust for your use to augment all areas above. Please recall that we are asking for quarterly estimates for use of these funds to enable us to calculate our cash flow needs.

Funds granted in this cycle have become available at the beginning of the new fiscal year, beginning July 1, 2023. We appreciate the assessment and reporting done by you and your staff during the course of the past year to measure and reflect their impact, both on the library and the community which it serves. This information helps Friends seek additional funding of these programs, and also gives our Board and donors a clear and compelling picture of the effects of their generosity.

We look forward to Friends being acknowledged on all materials developed through our funding as well as at programs in the libraries and to continue to receive any evaluations or other measures of the programs. Thank you for this opportunity to support San Francisco Public Library—the City's greatest public shared asset. We look forward to an exciting year!

Best regards,


Marie Ciepiela, Executive Director
(415) 477-5220
marie.ciepiela@friendssfpl.org

CC: Daphne Li, Chair of the Board of Directors
Bob Daffeh, Director of Finance and Administration