

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Round 3 Proposition 84 Integrated Regional Water Management Grant Funds from the California Department of Water Resources**
2. Department: **SFPUC**
3. Contact Person: **Julie Ortiz** Telephone: **(415) 551-4739**
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$ 535,000**
6. a. Matching Funds Required: **\$384,195**  
b. Source(s) of matching funds (if applicable):  
**Funds for the SFPUC match will come from SFPUC Water Enterprise, Water Conservation operating budget, Index Code 470701.**
7. a. Grant Source Agency: **California Department of Water Resources**  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary:

Resolution 16-0001 authorized the General Manager of the San Francisco Public Utilities Commission to execute a Memorandum of Understanding (MOU) with StopWaste for the administration and disbursement of a Proposition 84 Integrated Regional Water Management Grant of up to \$535,000 or more to be used by the SFPUC for implementation its high-efficiency toilet and urinal incentive programs.

Background

The Association of Bay Area Governments (ABAG) applied for and received a Grant from the State of California, Department of Water Resources (DWR) to help fund the implementation and operation of various regional drought relief Projects. DWR and ABAG entered into a grant agreement in July 2015 whereby State grant funds will be disbursed by DWR to ABAG, the fiscal agent for the grant funds, on a reimbursement basis. DWR awarded ABAG a total grant of \$32,178,423 in State funding, of which nearly \$6 million is for regional water conservation projects.

On behalf of the 12 participating agencies slated to receive grant funds for water conservation Projects, including the SFPUC, StopWaste entered into an Implementation Agreement with ABAG by which ABAG agrees to disburse funding from the State grant to StopWaste for StopWaste to administer and monitor performance of eligible water conservation Projects. The SFPUC in turn, executed an MOU with StopWaste for disbursement of grant funds. The SFPUC's portion of the \$6 million award for water conservation Projects is up to \$535,000 or more, which will be applied toward implementation of high-efficiency toilet and urinal incentive programs.

The cost of the SFPUC high-efficiency toilet and urinal incentive Program through will be paid from funds available in the Water Enterprise, Water Conservation operating budget. The SFPUC provides high-efficiency toilet and urinal installation services and customer financial incentive rebates that encourage San Francisco water customers to conserve water resources by replacing older, inefficient plumbing fixtures with lower-volume models and is a fundamental component of the SFPUC's water conservation program. Acceptance of State grant funds, disbursed from StopWaste, will assist the SFPUC in meeting its long-term water demand reduction goals.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **The State grant funding provides reimbursement for Project activities dated January 1, 2014**

End-Date: **Water Conservation high-efficiency toilet and urinal incentive programs to be funded in part by these grant funds are expected to be complete by December 2018. The SFPUC's MOU with StopWaste will be in effect as long as the Implementation Agreement between ABAG and StopWaste, which terminates on May 1, 2019, or when all of the Parties' obligations under the State Agreement are fully satisfied, whichever occurs earlier.**

- 10. a. Amount budgeted for contractual services: **up to \$9 million**
- b. Will contractual services be put out to bid? **Yes**
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Yes**
- d. Is this likely to be a one-time or ongoing request for contracting out? **One time**
  
- 11. a. Does the budget include indirect costs?  
     Yes       No
- b. 1. If yes, how much? \$
- b. 2. How was the amount calculated?
- c. 1. If no, why are indirect costs not included?  
     Not allowed by granting agency       To maximize use of grant funds on direct services  
     Other (please explain):
- c. 2. If no indirect costs are included, what would have been the indirect costs? **N/A**

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s)       | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)                 |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

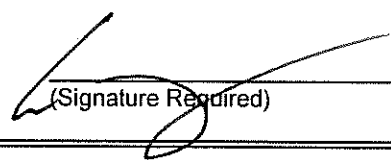
Comments: Water closet/toilet and urinal fixtures meeting the ADA and CA Building Code standards for disabled access shall be made available upon request. For w/c's this means seat height minimum of 15" is required for residential fixtures, and for commercial fixtures the seat height shall be 17" to 19".

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Carla Johnson  
(Name)

Director, Mayor's Office of Disability  
(Title)

Date Reviewed: 1/27/16

  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Harlan L. Kelly, Jr.  
(Name)

General Manager, San Francisco Public Utilities Commission  
(Title)

Date Reviewed: 1/26/16

  
(Signature Required)