

File No. 150285

Committee Item No. 8

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date March 26, 2015

Board of Supervisors Meeting

Date _____

Cmte Board

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|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Information Sheet |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Alisa Somera Date March 20, 2015

Completed by: _____ Date _____



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): 1 District:

Name: Mico Rolanda Williams

Home Address: 4th Street Zip: 94158

Home Phone: (415) Occupation: Program Manager

Work Phone: (206) 854-8131 Employer: Harmonic Humanity

Business Address: harmonichumanity.org Zip:

Business E-Mail: mrwiab@gmail.com Home E-Mail:

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [] If No, where registered:

Resident of San Francisco [checked] Yes [] No [] If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am applying for seat #1 on the Shelter Monitoring Committee (Formerly homeless parent with child under 18). Over a span of ten years I have acquired a wealth of experience being a formerly homeless single person, now single mother of one child. I have built an incredible network of resources and support team through various non-profit organizations throughout the city and county of San Francisco, who specialize in providing for the homeless who are both single and with families.

Business and/or professional experience:


Volunteer work for Episcopal Community Services Corporate and Next Door Shelter
Volunteer work for KQED public broadcast
Program Manager for Harmonic Humanity Street Sheet Music CD Program

Civic Activities:

Occupy San Francisco working groups
Occupy Berkeley working groups
Occupy Washington DC working groups
Harmony Humanity

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: 01/07/15 Applicant's Signature: (required) 

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



Office of the Public Defender
City and County of San Francisco

Jeff Adachi
Public Defender

Matt Gonzalez
Chief Attorney

February 19, 2014

Re: Mico Williams

To Whom It May Concern:

I have had the honor and extreme pleasure of representing and getting to know Ms. Mico Williams in her domestic case involving her infant son late last year. Ms. Williams was unfortunately the victim of domestic tensions between her and the father of her infant child. In an event in which the father refused to return her child to her after being allowed a brief custodial visit, Ms. Williams called the police to report that her son's whereabouts were unknown. She left messages on his voice mail but he refused to return her calls. She was grief stricken that something had happened to her infant child. Upon seeing them both in the street the following day, she asked the father to return her child but he refused; in the process of the struggle that ensued, the father dropped the baby to the ground. Luckily, the child was not injured and in an attempt to resume her relationship with her son, she pleaded no contest to a misdemeanor charge of child endangerment and has performed superbly on probation. She has demonstrated that she is a responsible parent and has made the commitment to successfully complete her probation.

In the course of representing Ms. Williams, I have found her to be extremely diligent and goal oriented. She has wonderful social skills and interacts well with people. She has assiduously pursued employment and I highly recommend her for any position that requires a responsible, personable, and skilled employee. She will be a positive addition to any office because she will exemplify an unremitting desire to achieve and succeed in whatever she is tasked to do.

Ms. Mico Williams is above all, polite and pleasant, courteous, intelligent and dependable.

Should you have questions, please feel free to call me at 415-553-9855.

Sincerely,

A handwritten signature in black ink that reads "Michael Fox". The signature is written in a cursive, slightly slanted style.

Michael Fox
Attorney at Law



**Episcopal
Community Services
San Francisco**

Building Community. Developing Skills. Enriching Lives.

January 7, 2015

To Whom It May Concern:

I am writing this letter as a character reference for Ms. Mico Williams, who has been volunteering with Episcopal Community Services (ECS) on and off over the last five years. Mico began volunteering in our shelter program and transitioned to helping in our administrative office. She has accomplished a lot over the last five years. Mico went from being a distracted and unfocused volunteer to a very committed individual. She has proven herself by being open and available, attentive, on time, and trustworthy with important jobs. My trust in Mico is immense and unfaltering. She has turned a corner in her life and has proven herself to me and others at our agency. Mico has become a very dedicated and passionate individual to our agency and we are grateful to her support.

Mico has dedicated hundreds of hours of volunteer service to ECS and the homeless and low-income clients that we serve. She has made a great impact on our clients, residents, staff and other volunteers. People are always amazed by Mico's willingness to share her story and be a pillar of strength for others. I can't imagine our volunteer community without her.

Mico has been through tremendous amounts of pain and abuse in her life and has bounced back. I have never seen anyone with as much passion and commitment to oneself as Mico. She constantly amazes me with her tenacity and bold personality. I feel honored to be able to call Mico a friend and would be grateful to have her as a friend years from now.

I know that Mico has dealt with some severe situations between her ex-husband and her son, Jadha, but I know they have always been in her son's best interest. Her love for him is steadfast and everyone around her can see that. She has grown to become a beautiful, loving and caring mother. She has sat by him through sickness and pain. There is no doubt in my mind that Mico is the most important and best role model for Jadha.

As a witness to Mico's transformation to stability in housing and motherhood, I can without a doubt say that she has a great head on her shoulders and is a wonderful individual. Please do not hesitate to contact me if you have any questions or if I can be of further assistance.

Sincerely,

Mallory Hasick
Corporate & Community Relations Manager
Episcopal Community Services
(415) 487-3300 ext.1245
mhasick@ecs-sf.org



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

RECEIVED
BOARD OF SUPERVISORS
2015 FEB 24 AM 10:59

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitor

Seat # or Category (If applicable): 2 District: _____

Name: Darcel Jackson

Home Address: Polk Zip: _____

Home Phone: 415- _____ Occupation: Welder

Work Phone: _____ Employer: NONE

Business Address: NONE Zip: _____

Business E-Mail: _____ Home E-Mail: unyquokody@ _____

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes No If No, where registered: _____

Resident of San Francisco Yes No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I live IN shelter
want to help make things better

Business and/or professional experience:

Contractor ERACUM

Civic Activities:

~~Ran~~ Ran for City Council Stockton

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: Feb 20-18 Applicant's Signature: (required)

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): Vacant Seat 5 District: 8

Name: Kim Armbruster

Home Address: Market Street # San Francisco Zip: 94114

Home Phone: 415- Occupation: Manager, Social Services

Work Phone: N/A Employer: currently unemployed

Business Address: N/A Zip: N/A

Business E-Mail: N/A Home E-Mail: kimleearmbruster@

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [] If No, where registered:

Resident of San Francisco [checked] Yes [] No [] If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

"Seat 5 must be selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people and be homeless or formerly homeless." (SMC website) I was homeless March 2013 - October 2013.

The current roster of the Shelter Monitoring Committee (SMC) is approximately 30% male and 70% female. This is not representative of the gender distribution of active shelter users. I feel it is important to have males on the SMC.

There is a significant number of seniors in the shelter. I am 60 years old and I feel that I can give voice to seniors if appointed to the SMC.

I am a gay and I feel I can also represent LGBTQ shelter users and their specific concerns and needs.

Business and/or professional experience:

For seven years, I was Manager of Glide Foundation's Walk-In Center. During that time, the Walk-In Center completed the most shelter reservations of any access point in the City.

I am currently a member of the San Francisco Local Homeless Coordinating Board, occupying a seat by appointment of the Board of Supervisors. As part of my Board commitments, I am Co-Chair of the Coordinated Assessment Work Group and Co-Chair of HMIS (Homeless Management Information Systems) Committee.

For two years concluding March 2013, I was a member of the Community Justice Center Advisory Board, the sole representative of CBOs engaged in social services for the homeless and/or economically disadvantaged communities.

Civic Activities:

In addition to pertinent professional experience noted above, I was a very active participant in the Shelter Access Workgroup.

I have attended Shelter Monitoring Committee meetings regularly for the past eight years.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: March 27, 2014 **Applicant's Signature: (required)** Kim Armbruster

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
FEB 12 PM 2:34

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Shelter Monitoring Committee

Seat # or Category (If applicable): #6 District: 6

Name: Anakh Sul Rama

Home Address: South Park SFCA Zip: 94102

Home Phone: 415 Occupation: Community Organizer

Work Phone: 415-563-3205x115 Employer: Community Housing Partnership

Business Address: 519 Ellis St SF CA Zip: 94109

Business E-Mail: Arama@chp-sf.org Home E-Mail: AnakhSulRama@

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [] If No, where registered:

Resident of San Francisco [X] Yes [] No If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am formerly homeless, currently a community organizer with formerly homeless supportive housing residents, I am currently a Urban Habitat BLUE 2015 cohort member advocating for homeless, marginally housed, low income people of color, LGBTQ, and HIV communities. During my stay at both MSC South and Next Door Shelters, I advocated on-site and at the Board of Supervisors on behalf of HIV+ LGBTQ shelter clients.

Business and/or professional experience:

I am currently a community organizer working with formerly homeless individuals living in supportive housing, utilizing my own experience with homelessness and navigating a transitional ladder to self-sufficiency.

Civic Activities:

I am currently on Urban Habitat Boards and Commissions Leadership Institute 2015 Cohort (graduate April 2015) Jobs with Justice SF Steering Committee, Harvey Milk Democratic Club member, San Francisco Community Land Trust member.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
(have been cancelled, lately)

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 2/12/15 Applicant's Signature: (required) Arnellul Rama
(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



February 12, 2015

To Whom It May Concern:

Community Housing Partnership enthusiastically nominates Mr. Anakh Sul Rama for the Shelter Monitoring Committee. Mr. Rama is an outstanding community leader who works as our Community Organizer. He matches his deep commitment to homeless people with a fantastic knowledge of group process and decision making skills.

He also is formerly homeless and currently living in Supportive Housing. Mr. Rama has advocated on behalf of shelter residents at the Board of Supervisors during his stay in City shelters.

Mr. Rama is part of the 2015 Cohort of Urban Habitat Boards and Commissions Leadership Institute, learning to advocate for issues relating to marginalized communities in a regional context. Community Housing Partnership believes that Mr. Rama will bring his professionalism and experience as a shelter client and working with the recently housed to improve San Francisco shelters.

Sincerely,

A handwritten signature in black ink, appearing to read "James Tracy", written over a horizontal line.

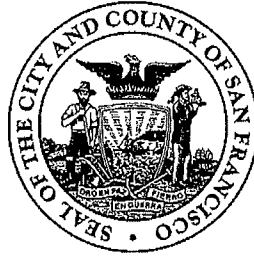
James Tracy

Manager

Community Organizing Resident Engagement

Community Housing Partnership

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

VACANCY NOTICE

SHELTER MONITORING COMMITTEE

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following vacancies:

Vacant seat 1, succeeding Julia D'Antonia, resigned, must be homeless or formerly homeless within the three years prior to appointment and living with their homeless child under the age of 18, for the unexpired portion of a two-year term ending November 23, 2016.

Vacant seat 2, succeeding Deborah Muise, term expired, must be homeless or formerly homeless within the three years prior to appointment and have a disability, for the unexpired portion of a two-year term ending November 23, 2016.

Vacant seat 6, succeeding Raija Freeman, resigned, must be selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people, for the unexpired portion of a two-year term ending November 23, 2016.

Reports: The Committee shall prepare and submit quarterly reports that shall include, but not be limited to, information on the following: safety in the shelter, cleanliness in the shelter, disability access to and within the shelter, family life in the shelter, a review of policies and procedures in place at the shelter, and any information received regarding the treatment and personal experiences of shelter residents. The reports shall also include recommended action steps for the shelter and for the City department that contracts for services at the shelter. The reports shall not identify shelter residents or disclose any confidential information concerning shelter residents consistent with State and Federal law. The Committee may issue emergency reports at any time it deems necessary. The reports shall be provided to: 1) the Mayor, 2) the Board of Supervisors, 3) the Local Homeless Coordinating Board, 4) the appropriate City department responsible to take action, 5) the City department that contracts for services at the shelter, 6) the shelter under review, and 7) the public. These reports shall be public documents. Any City department identified in the reports as responsible to take action recommended in the reports shall, within 30 days of issuance of the reports, provide to the Board of Supervisors a departmental report setting forth how the department intends to respond to the Committee's recommendations.

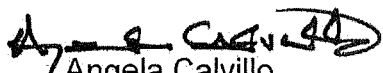
Sunset Date: None.

Additional information relating to the Shelter Monitoring Committee may be obtained by reviewing Administrative Code, Section 20.300, et seq., at <http://www.sfbos.org/sfmunicodes> or visiting the Committee's website at <http://www.sfgov.org/sheltermonitoring>.

Interested persons may obtain an application from the Board of Supervisors website at http://www.sfbos.org/vacancy_application or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

Next Steps: Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting, and applicants may be asked to state their qualifications. The appointment(s) of the individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, these vacancies may have already been filled. To determine if vacancies for this Committee are still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-4447.


Angela Calvillo
Clerk of the Board

DATED/POSTED: January 8, 2015

San Francisco
BOARD OF SUPERVISORS

Date Printed: March 20, 2015

Date Established: November 23, 2004

Active

SHELTER MONITORING COMMITTEE

Contact and Address:

Jeff Simbe
Shelter Monitoring Committee
1380 Howard Street, 2nd Floor
San Francisco, CA 94103

Phone: (415) 255-3647

Fax: (415) 252-3629

Email: jeff.simbe@sfdph.org

Authority:

Administrative Code, Section 20.300 et seq. (Ordinance Nos. 283-04, 123-07, 150-07, 51-08, and 131-10)

Board Qualifications:

The purpose of the Committee is to provide the Mayor, the Board of Supervisors, the Local Homeless Coordinating Board, the public, and any other appropriate agency with accurate, comprehensive information about the conditions in and operations of shelters, as well as City policies in place that affect operations of shelters or their impact on shelter clients. The Department of Public Health shall provide administrative support for the Committee.

The Committee shall consist of 13 members, one (1) of whom shall be a homeless person (or homeless within the three (3) years prior to appointment) with a disability, and one (1) of whom shall be a homeless person (or homeless within the three (3) years prior to appointment) living with their homeless child who is under the age of 18.

(Administrative changes to seats 1 and 2 made for clarification to meet mandated positions in Ordinance Nos. 283-04 and 150-07.)

The 13 members of the Committee shall be appointed as follows:

- > Three (3) members shall be appointed by the Mayor, including: one (1) member from the Department of Human Services, one (1) member from the Department of Public Health, and one (1) member who is homeless or formerly homeless and who has experience providing direct services to the homeless through a community setting;
- > Six (6) members shall be appointed by the Board of Supervisors including: two (2) homeless

San Francisco
BOARD OF SUPERVISORS

or formerly homeless (within the three (3) years prior to appointment) individuals, one (1) with a disability, and one (1) living with their homeless child under age 18; one (1) member who has experience providing direct services to the homeless through a community setting; one (1) member selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless; and two (2) members selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people, one (1) of which is homeless or formerly homeless.

> Four (4) members shall be appointed by the Local Homeless Coordinating Board, including: one (1) member selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people; two (2) members who have experience providing direct services to the homeless through a community setting, one (1) of which is formerly homeless; and one (1) member shall be homeless or formerly homeless and selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to homeless individuals.

In making their appointments to the Committee, the appointing authorities are encouraged to select people who are bilingual.

The term of office of each Committee member shall be two years. In the event that a vacancy occurs during the term of office of any Committee member, a successor shall be appointed to complete the expired term of office. The interim appointment shall be made in the same or similar manner that governed the initial appointment of the departing member.

The Committee shall meet a minimum of once per quarter, at such times and places as the Committee shall designate. The location of the meetings shall be accessible to the public and the meetings shall comply with applicable public meeting requirements under state and local law. The Committee shall monitor the attendance of Committee members. In the event that any Committee member misses three regularly scheduled meetings in a six-month period, without prior notice to the Committee, the Committee shall certify in writing that the member missed three meetings in a six-month period of time. On the date of such certification, the member shall be deemed to have resigned from the Committee. The Committee shall notify the appointing authority accordingly and request the appointment of a new member.

Reports: The Committee shall prepare and submit quarterly reports that shall include, but not be limited to, information on the following: safety in the shelter, cleanliness in the shelter, disability access to and within the shelter, family life in the shelter, a review of policies and procedures in place at the shelter and any information received regarding the treatment and personal experiences of shelter residents. In order to enable the Committee to prepare reports required under this subsection, City departments that contract for services at a shelter that is under review must respond within 15 days to any reasonable request for information submitted

San Francisco
BOARD OF SUPERVISORS

by the Committee relative to the shelter or to City policies that affect operations of shelters or their impact on shelter clients. The reports shall also include recommended action steps for the shelter and for the City department that contracts for services at the shelter. City departments and the reports referenced in this subsection shall not identify shelter residents or disclose any confidential information concerning shelter residents consistent with State and Federal law. The Committee may issue emergency reports at any time it deems necessary. The reports shall be provided to: 1) the Mayor, 2) the Board of Supervisors, 3) the Local Homeless Coordinating Board, 4) the appropriate city department responsible to take action, 5) the city department that contracts for services at the shelter, 6) the shelter under review, and 7) the public. These reports shall be public documents. Any city department identified in the reports as responsible to take action recommended in the reports shall, within 30 days of issuance of the reports, provide to the Board of Supervisors a departmental report setting forth how the department intends to respond to the Committee's recommendations.

Sunset Date: None specified.