

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

Date: April 6, 2018
To: The Honorable Members, Board of Supervisors
From: *ACC* Angela Calvillo, Clerk of the Board
Subject: Family Violence Council

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 180216 Administrative Code - Composition and Sunset Date - Family Violence Council

This Ordinance changes the composition of the existing Family Violence Council and establishes a sunset date.

- Does a current body address the same or similar subject matter?

No, there are no other bodies that address the same or similar subject matter.

- Language requiring the body to meet at least once every four months

Section 5.190-4(d) states that the Council shall meet at least once every quarter.

- Language indicating members serve at the pleasure of the appointing authority

The composition of the Council consists mostly of specific department heads, or his/her designee, who are not appointed. Section 5.190-4(a) allows the Steering Committee, which is



made up of three Council members, to appoint up to three additional members to the Council and these members shall serve at the pleasure of the Steering Committee.

- Language establishing attendance requirements

Section 5.190-5(a) states that members appointed by the Steering Committee may be removed by the Steering Committee if they miss three meetings in any one year period. If members are designated by a department head in any of the other seats and miss three meetings in one year, the Council may request that department head designate another individual.

- Number of seats and qualifications

The Council is currently comprised of 27 members. There are 24 designated seats consisting of 18 government officials, or their designees, and four community-based organizations' designees. Three of the members representing community-based organizations serve as the members of the Steering Committee, who has the discretion of appointing three additional members to the Council.

If passed, this Ordinance would add two seats on the Council for the City's Medical Examiner and the Director of the Department of Homelessness and Supportive Housing. It will also reflect the change that the "San Francisco Child Abuse Council," who has a seat on the Council, is now known as "Safe & Sound."

- Term limits (i.e., commencement date? staggered terms?)

Section 5.190-4(b) states that Council members in seats 10, 12, 13, or 17 can only serve for six years out of a nine-year period. Section 5.190-4(a) states that members who are appointed by the Steering Committee serve for one year. The terms for the remaining members are not specified since the seats are specific to a department head, or his/her designee.

- Administering department

The Department on the Status of Women provides administrative support to the Council.

- Reporting requirements

Section 5.190-5(c) states that the Council shall submit an annual report of its recommendations to the Board of Supervisors. The Council may also submit recommendations to the courts and the Mayor.



- Sunset date

Section 5.190-7 currently terminates the Council on May 1, 2018, unless the Board of Supervisors extends the term by Ordinance. If passed, this Ordinance will extend the Council until May 1, 2021, unless extended by a subsequent ordinance.