

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **High-Impact HIV Prevention and Surveillance Programs for Health Departments**

2. Department: **Department of Public Health, Population Health Division**

3. Contact Person: **Nyisha Underwood** Telephone: [REDACTED]

4. Grant Approval Status (check one):

☒ Approved by funding agency

☐ Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$12,756,614**

(Year 1 August 01, 2024 - May 31, 2025: **\$5,701,459**

Year 2 June 01, 2025 - May 31, 2026: **\$7,055,155)**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **Centers for Disease Control and Prevention**

b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary:

PS-24-0047, *High-impact Human Immunodeficiency Virus (HIV) prevention and surveillance programs for health departments*, is a cooperative agreement award from Centers for Disease Control and Prevention (CDC) that combines three prior funding streams: HIV Prevention grant, HIV Surveillance grant, and supplemental Ending the Epidemic (ETE) grant. PS-24-0047 supports Department of Public Health (DPH) Population Health Division's core HIV prevention activities across the pillars of test, treat, prevent, and respond, and HIV surveillance and community engagement. In addition, PS-24-0047 supports the broader Ending the Epidemics (ETE) syndemic approach, which integrates HIV, Sexually Transmitted Infection (STI), Hepatitis C virus (HCV) and overdose prevention work. DPH's integrated surveillance, prevention, and response program will maintain its strong emphasis on high impact prevention (HIP), with additional focus given to the interconnectedness of HIV, HCV, and STIs and the shared social determinants of health (SDoH) affecting health outcomes, including substance use, mental health, homelessness, poverty, racism, homophobia, and transphobia, among others. San Francisco (SF) will implement "Ending the Epidemics" (ETE) through a fully integrated system of care that is person-centered, not disease-centered. SF's whole-person care approach aims to meet a person's comprehensive medical, mental health, substance use, housing, social, and other needs, with the goal of getting to zero for HIV, ending HCV, and turning the curve on STIs.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **06/01/2025**

End-Date: **05/31/2026**

10a. Amount budgeted for contractual services: **\$2,430,473**

b. Will contractual services be put out to bid? **This grant funds multiple contracts, the majority of which are established. However, we have a subcontract line for \$357,000 which still needs to be put out to bid.**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Yes.**

d. Is this likely to be a one-time or ongoing request for contracting out? **A mix, ongoing program administration and implementation contracts and one-time community engagement contracts.**

11a. Does the budget include indirect costs? ☒ Yes ☐ No

b1. If yes, how much? **\$680,207**

b2. How was the amount calculated? **22.462% of Salary and Fringe (mostly for CHEP staff only) for Year 1 and 21.62% of Salary and Fringe (mostly for CHEP staff only) for Year 2**

c1. If no, why are indirect costs not included? **N.A.**

☐ Not allowed by granting agency

☐ To maximize use of grant funds on direct services

☐ Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N.A.**

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to June 01, 2025. The Department received the grant increase of \$2,046,778 on June 25, 2025, for a total of \$12,756,614 for the period of August 01, 2024, to May 31, 2026. The AL # for this grant is 93.940.

This grant does not require an ASO amendment, does not create net new positions, and partially reimburses the Department for the following positions:

No.	Class	Job Title	FTE	Start Date	End Date
1	922	Manager I	2.00	6/1/2025	5/31/2026
2	2589	Health Program Coordinator I	2.00	6/1/2025	5/31/2026
3	2591	Health Program Coordinator II	5.05	6/1/2025	5/31/2026
4	2593	Health Program Coordinator III	4.50	6/1/2025	5/31/2026
5	1825	Principal Admin Analyst II	0.10	6/1/2025	5/31/2026
6	2585	Health Worker I	1.00	6/1/2025	5/31/2026
7	2587	Health Worker III	6.00	6/1/2025	5/31/2026
8	1842	Management Assistant	1.50	6/1/2025	5/31/2026
9	2930	Behavioral Health Clinician	0.10	6/1/2025	5/31/2026
10	2802	Epidemiologist I	0.40	6/1/2025	5/31/2026
11	2803	Epidemiologist II	2.28	6/1/2025	5/31/2026
12	1091	IT Operations Support Admin	0.25	6/1/2025	5/31/2026
13	2232	Senior Physician Specialist	0.55	6/1/2025	5/31/2026
14	2806	Disease Control Investigator	0.75	6/1/2025	5/31/2026
15	2463	Senior Microbiologist	1.25	6/1/2025	5/31/2026
16	2416	Laboratory Technician II	1.00	6/1/2025	5/31/2026
17	1406	Senior Clerk	0.50	6/1/2025	5/31/2026
18	2328	Nurse Practitioner	0.65	6/1/2025	5/31/2026

The grantor is a Federal entity.

The grant increase was \$2,046,778 for FY25-26 and \$5,008,377 was set up through the Annual Appropriation Ordinance.

Equipment will require tracking per grantor and will not need capitalization. Equipment will be owned by DPH.

Project Description: HD HIV PD90 2526 SFDPH High Im

Proposal ID: CTR00003184

Version ID: V101

Project ID: 10039379

Authority ID: 10001

Department ID: 251929

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

☒ Existing Site(s)	☐ Existing Structure(s)	☐ Existing Program(s) or Service(s)
☐ Rehabilitated Site(s)	☐ Rehabilitated Structure(s)	☐ New Program(s) or Service(s)
☐ New Site(s)	☐ New Structure(s)	

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 10/30/2025 | 1:51 PM PDT

DocuSigned by:
Toni Rucker
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Daniel Tsai
(Name)

Director of Health
(Title)

Date Reviewed: 11/3/2025 | 8:47 AM PST

Signed by:
Jenny Louie for Daniel Tsai
(Signature Required)