



DEPARTMENT OF PARKS AND RECREATION
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(916) 653-7423

Lisa Ann L. Mangat, Director

December 19, 2019

Philip A. Ginsburg
General Manager
City & County of San Francisco RPD
501 Stanyan Street, McLaren Lodge
San Francisco, CA 94117

Re: SFY 2019-20, Specified Grant Project Number: SG-38-028
Current Grant Amount \$1,370,000, Revised Grant Amount: \$1,329,000

Dear Philip A. Ginsburg:

The Office of Grants and Local Services (OGALS) provides this letter to notify you that the State Budget Act of 2019, under which the above referenced funds were awarded to your Agency, contains a provision that allows not more than five percent of the grant amount to be used for administrative costs. Due to an unanticipated increase in administrative costs associated with grant administration, OGALS will be utilizing three percent of all grants awarded, as allowed, under Item 3790-101-0001 of the Budget Act of 2019 for this purpose. As such, the grant contract for the above referenced grant award will reflect this deduction. The revised grant amount is shown above.

OGALS recognizes the value of grant recipients receiving as much of the original grant award as possible for use in completing the grant project scope. Thus, only three percent of the grant award, instead of the allowable five percent, will be retained by OGALS for grant administration costs. OGALS also recognizes that Specified Grant recipients may need to revise their Project Scope/Cost Estimate Form to align with their revised grant amounts. Feel free to contact your Project Officer to discuss the Form in more detail, as needed.

If you have questions or need technical assistance, please contact Project Officer Anne Davigeadono at Anne.Davigeadono@parks.ca.gov or at (916) 653-8939. OGALS looks forward to its on-going partnership with you and your Agency throughout the grant administration process.

Sincerely,

Jean Lacher, Chief
Office of Grants and Local Services

cc: Lee Butterfield, Manager, Office of Grants and Local Services
Jana Clarke, Supervisor, Office of Grants and Local Services
Anne Davigeadono, Project Officer, Office of Grants and Local Services