

1 [Requiring regular meetings of subordinate bodies created by the Board of Supervisors.]

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3 **Motion amending the Board of Supervisors' Rules of Order by adding Rule 2.27, to**  
4 **require the Board to include language providing for regular meetings when considering**  
5 **legislation creating subordinate bodies.**

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7 MOVED, That the Board of Supervisors hereby amends its Rules of Order to add Rule  
8 2.27, to read as follows:

9 **RULE 2.27. REGULAR MEETINGS OF SUBORDINATE BODIES.**

10 (a) Whenever the Board of Supervisors creates, by ordinance or resolution, a board,  
11 committee, task force, or other multi-member body, the Board shall include language requiring  
12 the subordinate body to meet at least every 4 months. The requirement shall not apply to  
13 committees consisting solely of members of the Board of Supervisors.

14 (b) The Board of Supervisors may modify or waive the requirement where:

15 (1) the business of the subordinate body does not require it to meet on a regular  
16 basis;

17 (2) state or federal law, or the terms of a grant or a contract, require the City to  
18 maintain the subordinate body; or,

19 (3) the Board determines that the requirement is otherwise not appropriate.

20 (c) The Clerk of the Board shall maintain a list of every subordinate body made subject  
21 to the meeting requirement. Every such body shall notify the Clerk of the Board within 48  
22 hours after it has held a meeting. If more than 4 months pass without the body so notifying  
23 the Clerk of the Board, the Clerk shall ask the City Attorney to prepare legislation repealing  
24 the ordinance or resolution that created the body.

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