

1 [Legislative Analyst and Budget Analyst; Budget Consideration]

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3 **Directing the Office of the Legislative Analyst to pursue training from the City**  
4 **Controller and the Board of Supervisors Budget Analyst in how the City budget and**  
5 **budget process work; to coordinate with the Budget Analyst to review recent**  
6 **audits published by the Budget Analyst and the Controller to identify cost-saving**  
7 **measures identified in audits and other reports that have not been implemented; to**  
8 **provide staff support to policy and fiscal committees of the Board of Supervisors**  
9 **during hearings on budget-related matters; to prioritize such work over Board-**  
10 **approved motions or individual requests received by the Office until the FY 02-03**  
11 **budget is approved by the Board of Supervisors and directing the Board of**  
12 **Supervisors Budget Analyst to coordinate with the Office of the Legislative Analyst**  
13 **on budget-related work; to continue to review the Mayor's balanced budget**  
14 **proposal in the month of June; and setting forth to create a consent calendar**  
15 **procedure for Board Committees such that the Budget Analyst's reports on**  
16 **consent matters can be substantially reduced in order to provide additional Budget**  
17 **Analyst staff time to budget-related matters; and to explore other changes to its**  
18 **annual budget review designed to enhance the Board's budget review process.**

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20       Whereas, The Mayor's Budget Office and the Controller are currently projecting a deficit  
21 that must be closed in next year's budget of approximately \$175 million; and

22       Whereas, The Budget Analyst and the Controller have generated audits of City  
23 departments that identify potential savings and/or management system changes that include  
24 recommendations that have not yet been implemented by City departments, including recent

1 audits of the Police Department, the Department of Parking and Traffic and the Fire  
2 Department and a forthcoming audit of the Department of City Planning; and

3       Whereas, The Board of Supervisors shares the responsibility for identifying and  
4 implementing cost-savings in the City's budget in order to pass a balanced City budget; now,  
5 therefore, be it

6       Moved, That the Board of Supervisors of the City and County of San Francisco does  
7 hereby direct the Office of the Legislative Analyst to perform the following tasks to assist with  
8 budget preparation and analysis:

- 9       1.     to pursue training from the City Controller and the Board of Supervisors Budget  
10            Analyst in how the City budget and budget process work;
- 11       2.     to review recent audits published by the Budget Analyst and the Controller to  
12            identify cost-saving measures identified in audits and other reports that have not  
13            been implemented;
- 14       3.     to provide staff support to policy and fiscal committees of the Board of  
15            Supervisors during hearings on budget-related matters, pursuant to motions  
16            directing research into specific cost-saving measures or policy analysis adopted  
17            by a majority of members serving on such policy or fiscal committees;
- 18       4.     to provide follow up support to ensure that answers policy and budget related  
19            questions posed by members of the Board to City department staff are provided  
20            in a timely manner; and be it

21       Further Moved, That the Office of the Legislative Analyst should prioritize such tasks  
22 above Board-approved motions or individual requests made to the Office of the Legislative  
23 Analyst until the Board of Supervisors adopts the FY 02-03 budget, unless otherwise directed  
24 by Board action; and be it

1 Further Moved, That Board of Supervisors does hereby direct the Budget Analyst to  
2 coordinate with the Office of the Legislative Analyst in performing the work assigned to the  
3 Legislative Analyst on budget-related matters and that a designated Budget Analyst staff  
4 person will review the work of the Legislative Analyst on such matters and transmit resulting  
5 reports to the Board Committees; and be it

6 Further Moved, That Budget Analyst will continue to review the Mayor's balanced  
7 budget proposal in the month of June; and be it

8 Further Moved, That the Budget Analyst is directed to work with Board of Supervisors  
9 staff in order to implement a consent calendar procedure for Board Committees such that the  
10 Budget Analyst's reports on consent matters can be substantially reduced in order to provide  
11 additional Budget Analyst staff time to budget-related matters, including staffing budget-related  
12 hearings of the Board of Supervisors; and be it

13 Further Moved, That the consent calendar procedure shall provide instructions to City  
14 Departments detailing the specific information required by Board Committees in order to  
15 permit placement of a matter on a consent calendar, and, failing the submission of information  
16 sufficient to satisfy Board Committees on legislative matters, legislation on consent calendar  
17 will be continued to the call of the Chair so that the Budget Analyst can prepare a full report on  
18 the proposed legislation, and

19 Further Moved, That in consultation with the President of the Board and the Chair and  
20 Vice-Chair of the Budget Committee, the Budget Analyst will continue to explore other  
21 changes to its annual budget review designed to enhance the Board's budget review process.  
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# City and County of San Francisco

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

## Tails Motion

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**File Number:** 020086

**Date Passed:** March 11, 2002

Motion directing the Office of the Legislative Analyst to pursue training from the City Controller and the Board of Supervisors Budget Analyst in how the City budget and budget process work; to coordinate with the Budget Analyst to review recent audits published by the Budget Analyst and the Controller to identify cost-saving measures identified in audits and other reports that have not been implemented; to provide staff support to policy and fiscal committees of the Board of Supervisors during hearings on budget-related matters; to prioritize such work over Board-approved motions or individual requests received by the Office until the FY 02-03 budget is approved by the Board of Supervisors and directing the Board of Supervisors Budget Analyst to coordinate with the Office of the Legislative Analyst on budget-related work; to continue to review the Mayor's balanced budget proposal in the month of June; to create a consent calendar procedure for Board Committees such that the Budget Analyst's reports on consent matters can be substantially reduced in order to provide additional Budget Analyst staff time to budget-related matters; and to explore other changes to its annual budget review designed to enhance the Board's budget review process.

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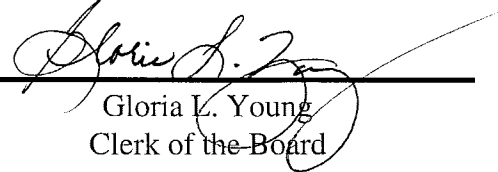
March 11, 2002 Board of Supervisors — APPROVED

Ayes: 7 - Daly, Gonzalez, Hall, Leno, Newsom, Sandoval, Yee

Absent: 4 - Ammiano, Maxwell, McGoldrick, Peskin

File No. 020086

I hereby certify that the foregoing Motion  
was APPROVED on March 11, 2002 by the  
Board of Supervisors of the City and County  
of San Francisco.



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Gloria L. Young  
Clerk of the Board