

From: [Kim, Jinkyung \(PDR\)](#)
To: [Li, Janica \(PDR\)](#)
Subject: RE: Fw: Congratulations, SF Public Defender's Office!
Date: Tuesday, March 19, 2024 3:56:08 PM

Hi Janica

Project was created below; award letter was attached to the award profile, project owning department was updated.

Let me know if there are any edits needed to the description. Thank you!

Customer Contract ID# CTR00004209

Project-Activity: 10041321-0001

Organization	
Project	10041321
Description	PDR Crankstart Foundation FY24
Organization	<input type="text"/> <input type="button" value="Q"/> < << 1 of 1 >> > View All
Effective Date	<input type="text" value="03/19/2024"/> <input type="button" value="Calendar"/> <input type="button" value="+"/> <input type="button" value="-"/>
GL Business Unit	<input type="text" value="SFGOV"/> <input type="button" value="Q"/> SAN FRANCISCO CITY COUNTY
Department	<input type="text" value="P32082"/> <input type="button" value="Q"/> PDR Public Defender

Award
Funding
Resources
Certifications
Terms
Milestones
Key Words
Funding Inquiry

Award ID CTR00004209
Reference Award Number
Federal Award Identification Number

Title PDR Crankstart Foundation FY24
Long Description
254 characters remaining
Award PI Li,Janica
Reporting Role
Sponsor Crankstart Foundation
Post Award Administrator
Purpose
Status Accepted
Award Type Private Grant
Assistance Listing (AL) Number
Proposal ID CTR00004209
View Proposal
Version ID V101
Start Date 01/01/2024
End Date 09/30/2024
☐ Hold Billing on Unpaid Cost
☐ Hold Revenue on Unpaid Cost
View Contract
Contract Rates
Additional Information
Grant Administrator

Primary Project PI Li,Janica

Associated Project
Personal

PC Business Unit	Project	Description	Project Start Date	Project End Date
SFGOV	10041321	PDR Crankstart Foundation FY24	01/01/2024	09/30/2024

Go To:
Sponsor
Protocols
Attributes
Department Credit
Notepad

Jin (Jinkyung) Kim

Grants and Contracts Analyst

City and County of San Francisco

Office of the Public Defender

555 7th Street, San Francisco, CA 94103

From: Li, Janica (PDR) <janica.li@sfgov.org>

Sent: Tuesday, March 19, 2024 2:41 PM

To: Kim, Jinkyung (PDR) <jinkyung.kim@sfgov.org>

Subject: FW: Fw: Congratulations, SF Public Defender's Office!

Hi Jin,

Please setup a project ID for this grant=\$150K, minor correction on the grant period= 1/1/2024 not 1/1/2023, thanks!

Janica Li | Finance Manager

Office of the Public Defender | City & County of San Francisco

555 7th Street | San Francisco, CA 94103

Phone: (415) 553-1677 | Fax: (415) 553-9810 | Email: janica.li@sfgov.org



From: Chan, Angela (PDR) <angela.chan2@sfgov.org>

Sent: Thursday, March 7, 2024 4:41 PM

To: Li, Janica (PDR) <janica.li@sfgov.org>; Lacoste, Lyslynn (PDR) <lyslynn.lacoste@sfgov.org>; Goossen, Carolyn (PDR) <carolyn.goossen@sfgov.org>

Cc: Razzaq, Hadi (PDR) <hadi.razzaq@sfgov.org>; Shamji, Simin (PDR) <simin.shamji@sfgov.org>

Subject: Fw: Fw: Congratulations, SF Public Defender's Office!

Hi Janica and All,

Below is Crankstart's yes response to all the questions that Janica relayed. And attached is the grant agreement I just received and signed.

[@Goossen, Carolyn \(PDR\)](#), Lyslynn said she will share the grant agreement and resolution with the Controller's office when it's ready to share and also will give the Mayor's Office a heads up next time she talks with them. She also agrees with your proposal to ask Sup. Chan to introduce this resolution. Timeline-wise, Janica asks that we get a resolution passed by May so we can put some of the funding toward this fiscal cycle.

Best wishes,

Angela

From: Crankstart Grants <grants@crankstart.org>

Sent: Thursday, March 7, 2024 3:08 PM

To: Chan, Angela (PDR) <angela.chan2@sfgov.org>

Subject: Re: Fw: Congratulations, SF Public Defender's Office!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Angela,

I just sent over the grant agreement to you, please let me know if you don't receive it!

Here are the answers to your questions below, let us know if you have any additional questions:

1. Is the grant unrestricted? If not, can we get approval to put the funding towards our Pretrial Release Unit, which meets with clients soon after booking to inform them about their rights, develop proposed release plans, and connect them with needed services? Specifically, we'd like to use the funding towards one of our attorneys in this unit.

grant can be used for the requested purpose, supporting the pretrial release unit.

2. Can the grant period be from 1/1/23 to 9/30/24 and allow our office to retroactively apply the eligible personnel costs from our Pretrial Release Unit to the grant?

Yes

3. Can you please confirm that interest accrued, if any, should be used on funded activities?

Yes

On Mon, Mar 4, 2024 at 2:52 PM Chan, Angela (PDR) <angela.chan2@sfgov.org> wrote:

Hi Sahar,

I hope this message finds you well. Jesse let us know that Crankstart approved a grant of \$150,000 for the Healing Justice Initiative and mentioned that we'll be sent a grant agreement via Docusign. To my knowledge, we haven't recieved the Docusign yet. Can you please check on this and who it will be sent to in our office? Previously, it was sent to my colleague Hadi Razzaq (hadi.razzaq@sfgov.org) who can sign it again. Or it can be sent to me.

Also, a couple questions:

1. Is the grant unrestricted? If not, can we get approval to put the funding towards our Pretrial Release Unit, which meets with clients soon after booking to inform them about their rights, develop proposed release plans, and connect them with needed

services? Specifically, we'd like to use the funding towards one of our attorneys in this unit.

2. Can the grant period be from 1/1/23 to 9/30/24 and allow our office to retroactively apply the eligible personnel costs from our Pretrial Release Unit to the grant?

3. Can you please confirm that interest accrued, if any, should be used on funded activities?

Thanks so much for your help.

Best wishes,
Angela

----- Forwarded message -----

From: **Grants Mailbox** <grants@crankstart.org>
Date: Tue, Feb 20, 2024 at 7:57 AM
Subject: Congratulations, SF Public Defender's Office!
To: Manohar Raju <manohar.raju@sfgov.org>
Cc: jesse@crankstart.org <jesse@crankstart.org>

Hello Manohar Raju,

Great news! Recognizing the extremely important role that your organization plays in the community, Crankstart is pleased and honored to award a grant to SF Public Defender's Office as a part of our Criminal Justice Reform Portfolio. Crankstart approved a grant for \$150,000.00 for the healing justice initiative.

Your Grant Agreement will be sent via DocuSign. Please see our [Grant Agreement Template](#) detailing common grant terms.

Warmly,

Crankstart Grants Team

NEXT STEPS

- **Signed Grant Agreement:** Please review the grant agreement sent via Docusign. If you do not receive the grant agreement in the next week, please let us know.
- **Payment:** Please consider your preferred payment method - either paper check or electronic wire

transfer.

- For a wire, schedule a time on Calendly [here](#). *Please do not send us any bank information over email.*