

File No. 170110 Committee Item No. 3  
Board Item No. \_\_\_\_\_

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date March 2, 2017

Board of Supervisors Meeting Date \_\_\_\_\_

Cmte Board

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- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
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- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

**OTHER (Use back side if additional space is needed)**

- Referral FYI 02/01/17
- \_\_\_\_\_
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Completed by: Erica Major Date February 24, 2017  
Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Setting the Budget 2017 and Legislative Analyst Services Audit Plan - Department of Public  
2 Health]

3 **Motion directing the Budget and Legislative Analyst to conduct a management audit in**  
4 **2017 of the Department of Public Health's Community Behavioral Health Services,**  
5 **including profile of inpatient and outpatient behavioral services provided to San**  
6 **Francisco residents, service utilization over the past ten years and the Department's**  
7 **projections for future utilization, current and projected future costs and funding**  
8 **sources, the Department's assessment of current and behavioral health needs, the**  
9 **Department's practices to plan and prioritize for current and future behavioral health**  
10 **services, the Department's quality management and measurement of outcomes, and**  
11 **the Department's behavioral services provided through Jail Health Services.**

12  
13 WHEREAS, It is the policy of the Board of Supervisors that each program of the City  
14 and County of San Francisco be the subject of a management audit at least once every eight  
15 years; and

16 WHEREAS, The function of management audits is to ensure that City departments and  
17 agencies make prudent and efficient use of City resources and also effectively perform the  
18 functions assigned to them by the Charter and applicable laws; and

19 WHEREAS, The Board of Supervisors previously adopted a motion directing the  
20 Budget and Legislative Analyst to conduct a performance audit in FY2016-2017 of the City's  
21 Real Estate Division and Department of Technology; and

22 WHEREAS, The Department of Public Health FY2016-2017 budget includes  
23 approximately \$350,000,000 for behavioral health services, including mental health and  
24 substance abuse services; now, therefore, be it

1            MOVED, That the Budget and Legislative Analyst is hereby directed to conduct a  
2 management audit in 2017 of the Department of Public Health's provision of behavioral health  
3 services, including (a) profile of inpatient and outpatient behavioral services provided to San  
4 Francisco residents, (b) service utilization over the past ten years and the Department's  
5 projections for future utilization, (c) current and projected future costs and funding sources, (d)  
6 the Department's assessment of current and behavioral health needs, (e) the Department's  
7 practices to plan and prioritize for current and future behavioral health services, (f) the  
8 Department's quality management and measurement of outcomes, and (g) the Department's  
9 behavioral services provided through Jail Health Services.

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BOARD of SUPERVISORS



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TDD/TTY No. 554-5227

## MEMORANDUM

TO: Barbara A. Garcia, Director, Department of Public Health  
Harvey Rose, Budget and Legislative Analyst, Budget and Legislative Analyst's Office

FROM: Erica Major, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: February 1, 2017

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Safai on January 24, 2017:

**File No. 170110**

**Motion directing the Budget and Legislative Analyst to conduct a management audit in 2017 of the Department of Public Health's Community Behavioral Health Services, including profile of inpatient and outpatient behavioral services provided to San Francisco residents, service utilization over the past ten years and the Department's projections for future utilization, current and projected future costs and funding sources, the Department's assessment of current and behavioral health needs, the Department's practices to plan and prioritize for current and future behavioral health services, the Department's quality management and measurement of outcomes, and the Department's behavioral services provided through Jail Health Services.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Greg Wagner, Department of Public Health  
Colleen Chawla, Department of Public Health  
Severin Campbell, Budget and Legislative Analyst's Office  
Debra Newman, Budget and Legislative Analyst's Office  
Gabriela Loeza, Budget and Legislative Analyst's Office

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

JUN 24 PM 2:00

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

Supervisor Ahsha Safai

**Subject:**

Motion Setting the Budget 2017 and Legislative Analyst Services Audit Plan -- Department of Public Health

**The text is listed below or attached:**

Motion directing the Budget and Analyst to conduct a management audit in 2017 of the Department of Public Health's Community Behavioral Services

Signature of Sponsoring Supervisor: \_\_\_\_\_

For Clerk's Use Only: