

File No. 100277

Committee Item No. 3  
Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee BUDGET AND FINANCE

Date 3/24/10

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

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|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER

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Completed by: Gail Johnson

Date 3/19/10

Completed by: \_\_\_\_\_

Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.



1 [Resolution reallocating state grant funds for capital projects in Golden Gate Park.]

2  
3 **Resolution authorizing the reallocation of \$2,067,663 in Proposition 40 grant funds**  
4 **among two capital projects in Golden Gate Park.**

5  
6 WHEREAS, On March 19, 2008, this Board of Supervisors adopted resolution No. 141-  
7 08, which is on file with the Clerk of the Board in File No. 080194, authorizing the Recreation  
8 and Park Department to reallocate \$11,928,060 of Proposition 40 (AB 716) state grant funds  
9 among specified capital improvement projects in Golden Gate Park; and,

10 WHEREAS, As of November 1, 2009, the Recreation and Park Department has  
11 expended or encumbered \$30,605,337 of the total grant amount; and,

12 WHEREAS, The Recreation and Park Commission has determined that funds  
13 allocated to three of the capital projects listed in resolution 141-08 (Children’s Quarter  
14 Restroom and Birthday Area, General Irrigation Repair, and Stables) should be reallocated for  
15 one or more of the following reasons: 1) The project cannot be completed with funds  
16 available, 2) the project has alternate funding, or 3) the project cannot be completed prior to  
17 the date (December 31, 2010) upon which Proposition 40 funds are no longer available; and,

18 WHEREAS, A total of \$2,067,663 can be re-allocated in designated amounts from Children’s  
19 Quarter Restroom and Birthday Area: \$778,098; General Irrigation Repair: \$233,650; Stables:  
20 \$1,055,915; and,

21 WHEREAS, The Recreation and Park Commission would like to reallocate the  
22 \$2,067,663 to the Golden Gate Park Children’s Quarter – Carousel Plaza in Golden Gate  
23 Park (\$1,176,775), and Roadway Paving – MLK Drive Repaving (\$890,888); and,

24 WHEREAS, The Recreation and Park Commission would like to authorize the General  
25 Manager of the Recreation and Park Department to reallocate any remaining funds to

1 Roadway Paving – MLK Drive Repaving, should any of the specified capital improvement  
2 projects listed in adopted resolution No. 100-04, which is on file with the Clerk of the Board  
3 File No. 040012, or any other capital improvement project receiving Proposition 40 (AB 716)  
4 state grant money does not require expenditure of its entire allocated portion that is still  
5 unspent and unencumbered; and,

6 WHEREAS, The Recreation and Park Commission, per resolution No. 0711-008, on  
7 November 1, 2007, in order to fully expend grant funds prior to expiration, approved a revised  
8 list of projects and reallocation amounts set forth above, including augmenting previously  
9 approved budgets and expending funds on alternate projects if necessary; and,

10 WHEREAS, The California Department of Parks and Recreation has been delegated  
11 the responsibility for the administration of the grant project; setting up necessary procedures;  
12 and,

13 WHEREAS, Said procedures established by the California Department of Parks and  
14 Recreation require the Grantee to certify by resolution the approval of the application(s)  
15 before submission of said application(s) to the State; and,

16 WHEREAS, The Grantee will enter into a contract with the State of California for  
17 subject project(s); and,

18 WHEREAS, The grant terms prohibit including indirect costs in the grant budget; now,  
19 therefore, be it

20 RESOLVED, That the Board of Supervisors authorizes the Recreation and Park  
21 Commission to re-appropriate, accept and expend grant funds in the amount of \$2,067,663  
22 previously appropriated to the following three projects in Golden Gate park: 1) Children's  
23 Quarter Restroom and Birthday Area -- \$778,098, 2) General Irrigation Repair -- \$233,650, 3)  
24 Stables -- \$1,055,915, and to reallocate those funds to Golden Gate Park Children's Quarter  
25

1 – Carousel Plaza in Golden Gate Park (\$1,176,775), and Roadway Paving – MLK Drive  
2 Repaving (\$890,888); and, be it

3 FURTHER RESOLVED, That should the projects receiving Proposition 40 (AB 716)  
4 state grant money do not require expenditure of their entire allocated portion that is still  
5 unspent and unencumbered, the General Manager of the Recreation and Park Department  
6 shall have the authority to expend some or all of the remaining funds, in the amounts he or  
7 she deems appropriate, on Roadway Paving – MLK Drive Repaving; and, be it

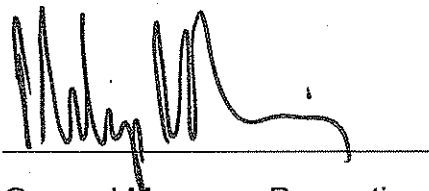
8 FURTHER RESOLVED, That the General Manager of the Recreation and Park  
9 Department shall have the authority to reallocate funds on the above project to expend total  
10 grant funds prior to expiration of the grant funds on December 31, 2010; and, be it

11 FURTHER RESOLVED, That the Board of Supervisors hereby approves the  
12 acceptance and expenditure of local assistance funds for the above project(s); and, be it

13 FURTHER RESOLVED, That the Board of Supervisors waives inclusion of indirect  
14 costs in the grant budget; and, be it

15 FURTHER RESOLVED That the Board of Supervisors authorizes the General  
16 Manager, Recreation and Park Department as agent to conduct all negotiations, execute and  
17 submit documents including, but not limited to applications, agreements, payment requests  
18 and so on, which may be necessary for the completion of the aforementioned project(s).

19  
20 Recommended:

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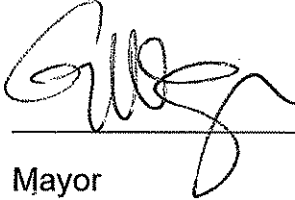
25 General Manager, Recreation and Park Department

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Approved:

N/A

Controller



 Mayor



Mayor Gavin Newsom  
Philip A. Ginsburg, General Manager

December 21, 2009

Angela Calvillo, Clerk of the Board  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached please find the original and four copies of proposed resolution for the Board of Supervisors' approval authorizing the San Francisco Recreation and Park Department to reallocate unexpended and unencumbered Proposition 40 Cultural Specified Grant Funds amongst two projects in Golden Gate Park.

The following is a list of accompanying documents (five sets):

- Grant Information Form
- Copy of Grant Reallocation Plan

Timeline: These projects are scheduled for bid in February 2010 and award of contract is anticipated April 2010. Therefore, we request this resolution be presented to the Board of Supervisors in January with Board approved by February 2010.

Any questions concerning this matter may be directed to the Recreation and Park Department Project Manager, Rick Thall, at (415) 558-4007.

Sincerely,

A handwritten signature in black ink, appearing to read "Philip A. Ginsburg". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Philip A. Ginsburg  
General Manager, San Francisco Recreation and Park Department

Cc: Rhoda Parhams, Capital Improvement Division Manager <sup>rdp</sup>







## Grant Information Form

File Number: \_\_\_\_\_ (Provided by Clerk of Board of Supervisors)

### Grant Information Form

(Effective January 2000)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Proposition 40 Cultural Specified Grant
2. Department: Recreation and Park Department, Capital Improvement Division
3. Contact Person: Rick Thall, Project Manager, Telephone: 415-557-4007
4. Grant Approval Status (check one):  
[X] Approved by funding agency                      [ ] Not yet approved
5. Amount of Grant Funding Applied for:
6. Amount of Grant funding awarded:  
6a. Matching Funds Required: No  
6b. Source(s) of matching funds (if applicable):

Source	Amount	Date Appropriated
Open Space Fund	\$518,900	August 2007
Total Matching	\$518,900	

\* Matching Funds cover indirect costs.

- 7a. Grant Source Agency: California Department of Parks and Recreation, Office of Grants and Local Services
- 7b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary: Proposition 40 Cultural Specified Grant Funds will be used to complete two projects in Golden Gate Park, The Children's Quarter Carousel Plaza and Martin Luther King, Jr. (MLK) Drive Repaving Project. The Children's Quarter Carousel Plaza is an approved phase of the playground master plan that provides landscape and paving improvements for the area. MLK Drive is one of the poorest paved streets in Golden Gate Park. The current paving condition is treacherous for bicycles and damaging to vehicles. This is an ideal project as grant funding comes to a close since RPD can easily add scope to this paving project to fully expend all remaining grant funds.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: January 1, 2002 End-Date: December 31, 2010
10. Number of new positions created and funded: 0
11. If new positions are created, explain the disposition of employees once the grant ends? N/A

- 12a. Amount budgeted for contractual services: \$1,810,595 (construction)
- 12b. Will contractual services be put out to bid? Yes
- 12c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? This will further LBE contracting goals as required by the Human Rights Commission.
- 12d. Is this likely to be a one-time or ongoing request for contracting out? Ongoing (RPD typically contracts out for construction services)
- 13a. Does the budget include indirect costs?  Yes  No
- b1. If yes, how much?
- b2. How was the amount calculated?
- c. If no, why are indirect costs not included?
- Not allowed by granting agency  To maximize use of grant funds on direct services
- Other: All grant funds budgeted for contractual services or supplies.

14. Any other significant grant requirements or comments: No

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

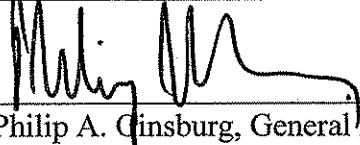
- Existing Site(s)  Existing Structure(s)
- Existing Program(s) or Service(s)  Rehabilitated Site(s)
- Rehabilitated Structure(s)  New Program(s) or Service(s)
- New Site(s)  New Structure(s)

16. The departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Departmental or Mayor's Office of Disability

Reviewer: Paulina Araica, PPD Project Manager  
 Paulina Araica, ADA Coordinator, Recreation and Park Dept.

Date Reviewed: December 18, 2009

Department Approval:   
 Philip A. Ginsburg, General Manager, Recreation and Park Dept.

CA State Park 2002 Resources Act - Proposition 40  
12/15/2009

Current Approved Projects to Reallocate Funding	BOS Approved Allocation	Funding needed	Available to reallocate	Comments
Stables (GGP Equestrian Ctr Historic Resource Eval.)	1,400,000	344,085	1,055,915	Project is only proceeding with demolition of bleachers
Children's Quarter Restroom and Birthday Area	778,098	-	778,098	Restroom design needs to meet surrounding historic character, but design is beyond avail funds
Irrigation Repairs	233,650	-	233,650	Repairs to be incorporated into GGP recycled water project
<b>TOTAL</b>	<b>2,411,748</b>	<b>344,085</b>	<b>2,067,663</b>	

Alternative Projects for Reallocated Funding	BOS Approval Requested	In Place Matching Funds (OS)	Total Project Budget	Comments
Children's Quarter Carousel Plaza	1,176,775	294,200	1,470,975	Phase II of Children's Quarter Master Plan (Paving & Landscape Improvements)
Roadway Paving (MLK Drive)	890,888	224,700	1,115,588	Existing MLK roadway paving in very poor condition for bicycles & vehicles*
<b>TOTAL</b>	<b>2,067,663</b>	<b>518,900</b>	<b>2,586,563</b>	

\*per the resolution, any funds remaining in completed prop 40 projects will be used for additional MLK Drive repaving



Ben Rosenfield  
Controller

Monique Zmuda  
Deputy Controller

## MEMORANDUM

**TO:** Meghan Wallace

**FROM:** Wing Yiu

**DATE:** 2/9/2010

**SUBJECT:** Resolution for reallocation of State grant fund – Dept of Recreation and Park

The enclosed resolution was returned due to the reallocation of existing grant fund is not required to be approved by the Controller's Office. Please feel free to contact me at 554-5281 if you have any question or need further information.

Thank you,

Wing Yiu  
554-5281