



San Francisco International Airport

April 6, 2023

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Subject: Exercise of the second of two extension options under Lease No. 09-0023 between Michael C. Mitchell and the City and County of San Francisco, acting by and through its Airport Commission

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for the Board of Supervisors' approval the proposed Resolution, which approves the exercise of the second of two extension options under Lease No. 09-0023 between the City and County of San Francisco, acting by and through its Airport Commission, and Michael C. Mitchell.

The following is a list of accompanying documents:

- Board of Supervisors Resolution;
- Approved Airport Commission Resolution No. 23-0091 with accompanying Memorandum;
- Copy of SFEC-126(f) Submittal;
- A copy of Michael C. Mitchell Lease No. 09-0023 for 837 Malcolm Rd., Burlingame, CA
- A copy of First Amendment to Lease No. 09-0023;
- A copy of Exercising Renewal Option Letter for Lease No. 09-0023.
- A copy of Second Amendment to Lease No. 09-0023; and
- A copy of Exercising First of Two Renewal Options Letter for Lease No. 09-0023.

The following person may be contacted regarding this matter:

Steve Lash, Senior Property Manager
(650) 821-4525
steve.lash@flysfo.com

Very truly yours,

Kantrice Ogletree /s/

Kantrice Ogletree
Commission Secretary

Enclosures

cc: Steve Lash, Aviation Management
Cathy Widener, Governmental Affairs

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