



**CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

**DANIEL LURIE
MAYOR**

Sent via Electronic Mail

April 10, 2025

NOTICE OF CIVIL SERVICE COMMISSION ACTION

**SUBJECT: REVIEW OF REQUEST FOR APPROVAL OF PROPOSED PERSONAL SERVICES CONTRACT
NUMBER DHRPSC0005086 v 0.01 FROM THE HUMAN SERVICES AGENCY.**

At its meeting on **April 7, 2025**, the Civil Service Commission had for its consideration the above matter.

The Civil Service Commission adopted the report and approved Personal Service Contract DHRPSC0005086 v 0.0.01 from the Human Service Agency with the condition of working with the Department of Human Resources and SEIU Local 1021 to conduct a feasibility study to create a position or add special condition to an existing classification with the goal of having the requested work done in-house in the future. The Human Service Agency must also report back to the Civil Service Commission by December 15, 2025, with an update. Notify the Office of the Controller and the Office of Contract Administration.

If this matter is subject to Code of Civil Procedure (CCP) Section 1094.5, the time within which judicial review must be sought is set forth in CCP Section 1094.

NOTE: It is important that a copy of this action be kept in the department files as you will need it in the future as proof of Civil Service Commission approval. Please share it with everyone responsible for follow-up.

CIVIL SERVICE COMMISSION

LAVENA HOLMES
Deputy Director

Cc: Vanetta Dunlap, Department of Human Services Agency
Leslie Lau, Department of Human Services Agency
Elizabeth Leone, Department of Human Services Agency
Jessica Mateu-Newsom, Department of Human Services Agency
Mirna Palma, Department of Human Services Agency
Commission File
Chron