COMMITTEE/BOARD OF SUPERVISORS

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Committee: Budget and Appropriations Committee **Date** June 12, 2025
Board of Supervisors Meeting   **Date** July 15, 2025

Cmte Board

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☒	☒	**Resolution**
☐	☐	**Ordinance**
☐	☐	**Legislative Digest**
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		• **Mayor's Submission Letter 5/30/2025**
☐	☐	**MOU**
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OTHER   **(Use back side if additional space is needed)**

Cmte	Board	
☒	☒	MYR Trailing Legislation List
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Completed by: Brent Jalipa   **Date** June 5, 2025
Completed by: Brent Jalipa   **Date** July 3, 2025

1   [Accept and Expend Grant - Delegation of Charter, Section 9.118 Authority - San Francisco
    Health Authority d.b.a. the San Francisco Health Plan - Incentive Payment Program -
2   Department of Public Health Epic Enhancement Implementation Project - $6,000,000]

3

4   **Resolution authorizing the Department of Public Health to accept and expend a grant in**

5   **the amount of $6,000,000 from the California Department of Health Care Services**

6   **(DHCS) through San Francisco Health Plan (SFHP) for participation in a program**

7   **entitled, "Incentive Payment Program ("IPP") San Francisco Department of Public**

8   **Health Epic Enhancement Implementation Project," for a term of one year from July 1,**

9   **2025, through June 30, 2026; and delegating authority under Charter, Section 9.118(a)**

10 **to the Director of Health to approve a Grant Agreement between the City, by and**

11 **through the Department of Public Health, and the SFHP.**

12

13   WHEREAS, The California Department of Health Care Services (DHCS), through San

14 Francisco Health Plan (SFHP) as a pass-through entity, has agreed to fund the San Francisco

15 Department of Public Health (DPH) in the amount of $6,000,000 for participation in a program

16 entitled, "Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic

17 Enhancement Implementation Project," for a term of one year from July 1, 2025, through June

18 30, 2026; and

19   WHEREAS, DPH, through its Epic Information Technology Department, will implement

20 the project entitled, "Incentive Payment Program (IPP) Department of Public Health (SFDPH)

21 Epic Enhancement Implementation"; and

22   WHEREAS, The purpose of this project is for the DPH California Advancing and

23 Innovating Medi-Cal (CalAIM) Community Supports (CS) and Enhanced Care Management

24 (ECM) providers to be able to continue to use Epic software to receive referrals, document,

25

1   bill for services, and implement a new project that connects Behavioral Health Services (BHS)

2   to CS and ECM; and

3   WHEREAS, Expected outcomes are providing a single, integrated platform for ECM

4   coordination of client appointments and the ability to support more closed-loop referrals from

5   BHS to Community Supports providers, an enhanced ability to coordinate care, generate

6   data-driven reports, and track key client outcomes such as Emergency Department (ED)

7   utilization, hospital admissions, medical/mental/substance use services utilization, and

8   enrollment in ECM and CS programs to engage in target improvement projects; and

9   WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

10   WHEREAS, A request for approval is being sought because DPH received the award

11   letter on May 15, 2025, for a project start date of July 1, 2025; and

12   WHEREAS, Charter, Section 9.118(a) requires Board of Supervisors' approval by

13   Resolution of any contract that when entered into has anticipated revenue of $1 million dollars

14   or more; and

15   WHEREAS, The Department proposes to maximize use of available grant funds on

16   program expenditures by not including indirect costs in the grant budget; now, therefore, be it

17   RESOLVED, That DPH is hereby authorized to accept and expend the grant funds in

18   the amount of $6,000,000, pursuant to Administrative Code, Section 10.170-1; and, be it

19   FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of

20   indirect costs in the grant budget; and, be it

21   FURTHER RESOLVED, That the Board of Supervisors hereby delegates authority

22   under Charter, Section 9.118(a) to the Director of Health to approve the Grant Agreement with

23   SFHP for implementation of the project entitled "IPP San Francisco Department of Public

24   Health Epic Enhancement Implementation" for a total amount of $6,000,000, and for a term of

25   one year from July 1, 2025, through June 30, 2026; and, be it

1   FURTHER RESOLVED, That within 30 days of the Grant Agreement being fully

2 executed by all parties, the Department of Public Health shall submit to the Clerk of the Board

3 of Supervisors a completely executed copy for inclusion in File No. 250621; this requirement

4 and obligation resides with the Department, and is for purposes of having a complete file only,

5 and in no manner affects the validity of approved Grant Agreement.

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1	Recommended:	Approved: _____/s/_____
2		Mayor
3	____/s/_____	
4	Daniel Tsai	Approved: ____/s/_____
5	Director of Health	Controller
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File Number: 250621
  (Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic Enhancement Implementation Project**

2. Department: **Department of Public Health San Francisco Health Network**

3. Contact Person: **Alex Boyder**   Telephone: **(628) 206-2400**

4. Grant Approval Status (check one):

    [**X**] Approved by funding agency   [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: **$6,000,000**

6a. Matching Funds Required: **$0**
  b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **California Department of Health Care Services**
  b. Grant Pass-Through Agency (if applicable): **San Francisco Health Plan**

8. Proposed Grant Project Summary:

The purpose of this project is for the Department of Public Health (DPH) California Advancing and Innovating Medi-Cal (CalAIM) Community Supports (CS) and Enhanced Care Management (ECM) providers to be able to continue to use Epic software to receive referrals, document, bill for services, and implement a new project that connects Behavioral Health Services to CS and ECM. Expected outcomes are providing a single, integrated platform for ECM coordination of client appointments and the ability to support more closed-loop referrals from Behavioral Health Services (BHS) to Community Supports providers. Additionally, an enhanced ability to coordinate care, generate data-driven reports, and track key client outcomes such as Emergency Department (ED) utilization, hospital admissions, medical/mental/substance use services utilization, and enrollment in ECM and CS programs to engage in target improvement projects.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

        Start-Date: **07/01/2025**   End-Date: **06/30/2026**

10a. Amount budgeted for contractual services: **$4,629,300.00**

  b. Will contractual services be put out to bid? **No**

  c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

1

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs?   [ ] Yes   [**X**] No

    b1. If yes, how much? **$0**
    b2. How was the amount calculated? **N.A.**

    c1. If no, why are indirect costs not included?
      [ ] Not allowed by granting agency   [**X**] To maximize use of grant funds on direct services
      [ ] Other (please explain):

    c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs**

12. Any other significant grant requirements or comments:

The grant does not require an ASO amendment and does not create net new positions.

We respectfully request for approval to accept and expend these funds from July 1, 2025. The Department received the award letter on May 15, 2025.

Project Description: SFDPH Epic Enhancement Impleme
Project ID: 10042563
Proposal ID: CTR00004862
Fund ID: 11580
Version ID: V101
Authority ID: 10001
Activity ID: 0001

Disability Access Checklist*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)

13. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s)   [ ] Existing Structure(s)   [ ] Existing Program(s) or Service(s)
[ ] Rehabilitated Site(s)   [ ] Rehabilitated Structure(s)   [ ] New Program(s) or Service(s)
[ ] New Site(s)   [ ] New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;

2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;

3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: _5/22/2025 | 1:29 PM PDT_   _Toni Rucker_
                                                   (Signature Required)

Department Head or Designee Approval of Grant Information Form:

Daniel Tsai
(Name)

Director of Health
(Title)

Date Reviewed: _5/23/2025 | 6:19 AM PDT_   _jenny louie for daniel tsai_
                                                   (Signature Required)

San Francisco Department of Public Health (SFDPH)
IPP San Francisco Department of Public Health
Epic Enhancement Implementation Project
BUDGET JUSTIFICATION

July 1, 2025 to June 30, 2026

A. **PERSONNEL**

TOTAL PERSONNEL:	**$0**
C. **TRAVEL**	
D. **EQUIPMENT**	
E. **LICENSING**	**$1,370,700**
F. **CONTRACTUAL**	**$4,629,300**
G. **OTHER**	
TOTAL DIRECT COSTS	**$6,000,000**
H. **INDIRECT COSTS**	**$0**
TOTAL BUDGET:	**$6,000,000**

SFHP CalAIM Incentive Payment Program Application

San Francisco Health Plan™

Date of Application   05/13/2025

Applicant and Organization Information

1. Organization Name — San Francisco Department of Public Health (SFDPH)

2. Mailing Address — 1001 Potrero Ave, Bldg 5, 25, 80, 90 & Bldg 5 Ward 1B, SF, CA 94110

3. Website — https://www.sf.gov/departments--department-public-health

4. Name of Executive Director/CEO Phone Number, and Email — ██████ ████████

5. Contact Person (if not Executive Director) Name, Title, Phone Number, and Email — Bernadette Gates - refer to supplemental documentation.

6. Organization Type

   ☐ 501(c)(3) Non-Profit   ☑ Government Entity   ☐ For-Profit Corporation   ☐ Other

7. TIN — 94-6000417

8. Organization Mission Statement:

   To protect and promote the health of all San Franciscans.

9. Briefly describe your organization's current programs and services.

   Refer to supplemental documentation.

10. Total organizational budget (for the current year) $3,000,000,000

11. Network Status – Is your organization currently contracted with SFHP to provide services?

    ECM   ☑ Yes   ☐ No

    CS   ☑ Yes   ☐ No

    Other   ☑ Yes   ☐ No

    If yes, please describe what services your organization is currently contracted to provide:

    Refer to supplemental documentation.

Docusign Envelope ID: 3396A240-28C9-49FC-9803-2AB21DFD0BDD

SFHP CalAIM Incentive Payment Program Application

San Francisco Health Plan

12. Has your organization applied for or received funding through other CalAIM programs or related initiatives such as PATH, HCBS spending plan, etc.?

☑ Yes ☐ No

If yes, briefly describe the funding request and how it is not duplicative of this request:

Refer to supplemental documentation.

13. Has your organization applied for or received IPP funding from other health plans or participating entities?

Anthem ☑ Yes ☐ No

Other ☐ Yes ☑ No

If yes, briefly describe the funding request and how it is not duplicative of this request:

Refer to supplemental documentation.

Proposal Details

14. Project Title — SFDPH Epic Enhancement Implementation Project

15. Amount Requested — $6,000,000

16. Estimated Total Project Costs — $6,000,000

17. Proposed Start and End Dates — 7/1/2025 - 6/30/2026

18. Project Overview: Please describe your funding request, including how the request will help your organization address gaps or expand its capacity to deliver Enhanced Care Management and/or Community Supports services. (200 words)

The SFDPH Epic Enhancement Implementation Project requests funding for SFDPH Community Supports (CS) and ECM providers to be able to continue to use Epic software to receive referrals, document, and bill for services. Due to increased usage of the Epic software by CS and ECM Teams, one time Epic licensing fees will be incurred. Additionally, we plan to undertake a new project to implement Epic within our Behavioral Health Services (BHS) teams. The introduction of Epic to BHS adds to the ECM and CS abilities of San Francisco by providing a single, integrated platform for ECM coordination of client appointments and the ability to support more closed-loop referrals from BHS to Community Supports providers. In current state, some but not all of the SFDPH Behavioral Health Services Teams are able to use Epic. Building and optimizing Epic modules to enable BHS Teams to use Epic software will enable BHS Teams to identify clients who would benefit from Community Supports and ECM referrals, place those referrals, and engage in care coordination with the assigned providers. Expanding the use of Epic by SFDPH BHS providers will enhance ability to coordinate care, generate data-driven reports, and track key client outcomes such as ED utilization, hospital admissions, medical/mental/substance use services utilization, and enrollment in ECM and CS programs to engage in target improvement projects.

SFHP CalAIM Incentive Payment Program Application

19. Please indicate which priority areas your proposal will focus on. Check all that apply.

- ☒ Increasing administrative staffing
- ☐ Increasing direct service staffing
- ☒ Training staff
- ☒ Purchasing/enhancing IT infrastructure
- ☐ Other (please describe):

- ☐ Consulting/program planning support
- ☒ Billing/reporting assistance and development
- ☐ Expanding to new Populations of Focus
- ☒ Addressing health disparities around specific communities of focus

n/a

20. What are the overall goals for the project? (200 words)

The overall goals for the project are to enable:
1. SFDPH Community Supports Recuperative Care and Sobering Center Programs to continue to use Epic for referrals, documentation, invoicing, reporting, and care coordination in order to provide clients with care in the right settings at the right time and improve health outcomes.
2. SFDPH ECM Providers to continue to use Epic for referrals, documentation, invoicing, reporting, and care coordination in order to provide clients with care in the right settings (meeting clients where they're at) at the right time and improve health outcomes.
3. BHS Teams to begin to use Epic for closed-loop referrals to/from ECM + CS and for ECM care coordination of BHS appointments. BHS Teams ability to use Epic for the functions indicated above is anticipated to drive a reduction in s ED utilization, hospital admissions, medical/mental/substance use services utilization, and enrollment in ECM and CS programs to engage in target improvement projects.

SFHP CalAIM Incentive Payment Program Application

San Francisco Health Plan℠

21. If this request will help your organization expand its capacity to provide Community Supports, please indicate which service(s).

- ☐ Housing Transition Navigation Services
- ☐ Housing Deposits
- ☐ Housing Tenancy and Sustaining Services
- ☐ Short-Term Post-Hospitalization Housing
- ☑ Recuperative Care (Medical Respite)
- ☐ Respite Services
- ☐ Day Habilitation Programs
- ☐ Nursing Facility Transition/Diversion to Assisted Living Facilities, such as Residential Care Facilities for the Elderly (RCFE) and Adult Residential Facilities (ARF)
- ☐ Community Transition Services/Nursing Facility Transition to a Home

- ☐ Personal Care and Homemaker Services
- ☐ Environmental Accessibility Adaptations (Home Modifications)
- ☐ Medically-Supportive Food/Meals/ Medically Tailored Meals
- ☐ Sobering Centers
- ☐ Asthma Remediation
- ☐ N/A – I don't provide Community Supports services or this request is not focused on expanding these services

22. If this request will help increase ECM enrollment or capacity, please indicate which CalAIM Populations of Focus you are currently serving or will be served by your organization as a result of this project. Check all that apply.

- ☑ Individuals experiencing or at risk of homelessness
- ☑ Individuals who are at risk for avoidable hospital or emergency department
- ☑ Individuals with serious mental health and/or substance use disorder needs
- ☑ Individuals living in the community and at risk for long-term care institutionalization

- ☑ Adult nursing facility residents transitioning to the community
- ☑ Children/youth with complex medical needs
- ☑ Adults and youth who are transitioning from incarceration
- ☑ Pregnant and postpartum individuals; birth equity population of focus

23. Does your organization serve any historically marginalized populations? If so, briefly describe how this population will benefit from this project. (200 words)

SFDPH has a longstanding history of serving clients from historically marginalized populations. The populations of focuses (PoF) most impacted by this project will be those experiencing homelessness, with serious mental illness/substance use disoder, with high utilization, and transitioning from incarceration given those PoF will primarily served by our CS/ECM Teams continuing on Epic and BHS Teams transitioning to Epic.

SFHP CalAIM Incentive Payment Program Application

San Francisco Health Plan

24. If you are a contracted ECM/CS provider, how many Medi-Cal members currently receive ECM/CS services from your organizations? How many additional members do you anticipate serving due to this project?

- If you are an ECM provider, provide the current number of Medi-Cal members served and the estimated additional members to be served, broken down by ECM Population of Focus (see question #22 for list of POF):

ECM Population of Focus (POF)	Current # of Medi-Cal Members Served	Estimated # of Additional Members Served	Total # of Members to be Served (Current + Additional)
Refer to supplemental docu			0
			0
			0
			0
			0
			0

- If you are a CS provider, please provide the current number of Medi-Cal members served and the estimated additional members to be served, broken down by Service Type (see question #21 for list of CS services):

Community Support Service	Current # of Medi-Cal Members Served	Estimated # of Additional Members Served	Total # of Members to be Served (Current + Additional)
Refer to supplemental docu			0
			0
			0
			0
			0
			0

25. If you are not a contracted ECM/CS provider, how many Medi-Cal members do you anticipate serving annually as a result of this project?

n/a

SFHP CalAIM Incentive Payment Program Application

26. **Project Objectives and Performance Measurement**

Use the tables below to describe the project objectives, activities, and how you will measure success. Please limit the number of objectives to no more than four. Please make sure all objectives are Specific, Measurable, Achievable, Relevant, and Time-Framed (SMART). Elements to include By (dates), (applicant) will (what, where, how and for whom) in order to (impact, by how much). Enter each objective in the space at the top of each table and list the major activities, measurable outcomes and targeted completion dates.

Objective #1	Refer to supplemental documentation.	
Major Activities	**Measureable Outcome**	**Target Completion Date**
Refer to supplemental documentation.		

Evaluation Methods: How will your outcomes be measured?

Refer to supplemental documentation.

Objective #2	Refer to supplemental documentation.	
Major Activities	**Measureable Outcome**	**Target Completion Date**
Refer to supplemental documentation.		

Evaluation Methods: How will your outcomes be measured?

Refer to supplemental documentation.

SFHP CalAIM Incentive Payment Program Application

San Francisco
Health Plan℠

Objective #3	Refer to supplemental documentation.	
Major Activities	**Measureable Outcome**	**Target Completion Date**
Refer to supplemental documentation.		

Evaluation Methods: How will your outcomes be measured?

Refer to supplemental documentation.

Objective #4	n/a	
Major Activities	**Measureable Outcome**	**Target Completion Date**
n/a		

Evaluation Methods: How will your outcomes be measured?

n/a

27. Describe how the project will be sustained after the grant period ends.

While there are additional maintenance and support fees beyond the one time licensing fee and Epic build/optimization fees, DPH must and will budget for these ongoing costs.

SFHP CalAIM Incentive Payment Program Application

San Francisco Health Plan℠

28. Please complete the budget template and justification below. For each line item, please identify which project objective it supports.

Line Item	Description	Objective	Total Funding Requested
Personnel (% FTE) *For each position, specify the percentage of time dedicated to the project (% FTE) and number of months covered by the requested funds*	Consultant PM resources	oject planning, coordination, & trackii	$700,000
	Consultant system analyst resources	em design, configuration, and deploy	$2,929,300
Capital expenses	are One-time License Fee - Incremental Lic	Fees for use of Epic software	$1,370,700
Operating expenses			
Other costs	BHS Training & Go-Live Support	& training for transition to use of Epic	$1,000,000
Total Requested Amount			**1.#R**

Budget Justification (200 words)

Epic is billing SFDPH $1,370,700.00 for enterprise volume increases, specifically one-time incremental license fees. This request is for the associated with increased use of the software by SFDPH's ECM and CS programs. Continued use of the software us required for ECM and CS documentation, billing/invoicing, and reporting through Epic in addition to Community Supports Recuperative Care expansion such as RESTORE being stood up as a CalAIM Community Support in 2025.

BHS usage of the software will contribute to these volumes as BHS uses the software for closed-loop referrals to/from ECM + CS programs.

Supplemental Documentation: IPP Application – SFDPH Epic Enhancement Implementation Project

#5. Bernadette Gates, # ████████████ ████████████

#9. San Francisco Department of Public Health (SFDPH) is comprised of 3 divisions:

1. San Francisco Health Network (SFHN) which includes Zuckerberg San Francisco General Hospital (ZSFG), Laguna Honda Hospital and Rehabilitation Center (LHH), and more than 14 primary care clinics. Direct health care is provided to more than 125,000 insured and uninsured San Franciscans annually.
2. Behavioral Health Services, which is the largest provider of mental health and substance use prevention, early intervention, and treatment services in San Francisco (SF).
3. Population Health, which provides core public health services to all of SF.

#11. SFDPH is contracted with SFHP to provide:

1) ECM via 10 teams serving the following populations of focus: adults, families, and children/youth experiencing homelessness, adults and youth at risk for avoidable hospitalization/ED utilization, Adults/Youth with SMI/SUD, Adults at risk of institutionalization, Nursing facility residents transitioning to the community, adults transitioning from incarceration, adult/youth birth equity, children/youth enrolled in CCS, Children/Youth with child welfare, children/youth with intellectual or development disability;

2) Community Supports: Recuperative Care (Medical Respite and Managed Alcohol Program), Sobering Centers (Sobering Center and SoMa RISE), Housing Navigation Transition, Housing Deposits, Housing Tenancy & Sustaining

3) Hospital/facility contract for inpatient, including acute and distinct-part skilled nursing facility, and outpatient services.

#12. PATH CITED and PATH Justice funding has been received but not for the Epic enhancements that this application is requesting; therefore, this request is not duplicative of any funding received through PATH. Refer to "Funding Dashboard" for details.

#13. IPP funding has been received but not for the Epic enhancements that this application is requesting. Refer to "Funding Dashboard" for details. No additional IPP applications for the Epic enhancements that this application is relevant to have been submitted.

#24

ECM POF	Current # Served	Estimated # of additional members served	Total # of Members to be served
Adult	400	n/a	400*
Youth	8	n/a	8

Supplemental Documentation: IPP Application – SFDPH Epic Enhancement Implementation Project

 *While this project doesn't directly enhance capacity for SFDPH ECM Teams, we anticipate that through this project, DPH Providers will submit additional referrals to SFHP for members to receive ECM through SFHP contracted ECM Providers.

CS Service	Current # Served	Estimated # of additional members served	Total # of Members to be served
All DPH CS (not HSH CS)	2234	4000 (RESTORE)	6234
HSH CS	Housing Navigation: 1,922 Housing Deposits: 108 Housing Tenancy: 242	No formal estimates at this time	No formal estimates at this time*

*While this project doesn't directly enhance capacity for HSH Community Supports, we anticipate that through this project, DPH Providers will submit additional referrals for clients for all CS including HSH Coordinated Entry which would be the pathway for HSH to submit those client referrals to SFHP for Community Supports. Additionally, we anticipate our DPH Providers submit additional Community Supports referrals directly to SFHP as well because of this project.

#26

Objective #1 By December 1, 2025, SFDPH Community Supports programs will maintain continuity of services—including referrals, invoicing, documentation, reporting, and care coordination through the Epic system by securing and utilizing one-time licensing funding from SFHP.

Major Activities	Measurable Outcomes	Target Completion Date
Pay one-time Epic licensing fee to enable SFDPH programs to continue utilizing Epic for Community Supports workflows.	Confirmation of licensing fee payment by SFDPH by receipt of transaction.	12/1/2025
Implement Epic-based workflows for referral processing, documentation, invoicing, and care coordination across all DPH CS programs.	Successful submission of at least 25 CS referrals and/or invoices through Epic by December 1, 2025.	12/1/2025
Train staff on Epic functions tied to CS services.	Evidence of at least 25 care coordination notes logged in Epic by CS program staff by end of December 1, 2025.	12/1/2025

Evaluation Methods: How will your outcomes be measured?

Confirmation of licensing fee payment by DPH will be measured by receipt review.

Supplemental Documentation: IPP Application – SFDPH Epic Enhancement Implementation Project

Successful submission of at least 25 ECM referrals and/or claims through Epic will be measured through system reporting with a rubric developed: # successful CS claims through Epic.

Achievement of at least 25 care coordination notes logged in Epic by CS program staff will be measured through system reporting.

Objective #2 By December 1, 2025, SFDPH ECM programs will maintain continuity of services—including referrals, invoicing, documentation, reporting, and care coordination through the Epic system by securing and utilizing one-time licensing funding from SFHP.

Major Activities	Measurable Outcomes	Target Completion Date
Pay one-time Epic licensing fee to enable SFDPH programs to continue utilizing Epic for Community Supports workflows.	Confirmation of licensing fee payment by SFDPH	12/1/2025
Implement Epic-based workflows for referral processing, documentation, and care coordination across all DPH ECM programs.	Successful submission of at least 25 ECM referrals and/or invoices through Epic by December 1, 2025.	12/1/2025
Train staff on Epic functions tied to ECM services.	Evidence of at least 25 care coordination notes logged in Epic by ECM program staff by end of December 1, 2025.	12/1/2025

Evaluation Methods: How will your outcomes be measured?

Confirmation of licensing fee payment by DPH will be measured by receipt review.

Successful submission of at least 25 ECM referrals and/or claims through Epic will be measured through system reporting with a rubric developed: # successful ECM claims through Epic.

Achievement of at least 25 care coordination notes logged in Epic by ECM program staff will be measured through system reporting.

Objective #3 By June 2026 clients enrolled in SFDPH ECM programs will demonstrate a 5% increase in utilization of BHS services due to closed-loop referral and enhanced care coordination abilities. This utilization will be measured by an increase in the number of completed (i.e excludes no-show) appointments. We believe the utilization of these outpatient treatment programs will also result in a reduction in average ED and Psych ED visits/month for patients enrolled in the ECM population.

Supplemental Documentation: IPP Application – SFDPH Epic Enhancement Implementation Project

Major Activities	Measurable Outcomes	Target Completion Date
Train BHS staff on ECM referrals	Train at least 50% BHS staff on ECM referrals.	6/15/2026
Train BHS staff on CS referrals	Train at least 50% of BHS staff on CS referrals.	6/15/2026
Increase in completed (i.e excludes no-show) BH appointments	Increase of at least 15% of BH appointments	06/15/2026
Decrease in average ED and Psych ED visits/month for patients enrolled in ECM.	Achieve a 10% reduction in average ED and Psych visits/month among ECM enrolled members.	06/15/2026

Evaluation Methods: How will your outcomes be measured?

Successful submission of at least 25 ECM referrals from BHS departments through Epic will be measured through system reporting.

Successful submission of at least 25 CS referrals from BHS departments through Epic will be measured through system reporting.

Evidence of care coordination notes logged in Epic by ECM program staff will be measured through system reporting.

The primary objective will be measured via data collection and analysis. SFDPH will use population-level reporting using the SFHP ECM-enrolled population during the reporting period. SFDPH will measure the impacts to total completed appointments for the population, the impact to no-shows, and the corresponding impacts of ED and psych ED visits. SFDPH has a power BI dashboard that utilizes Epic data to quantify and display average ED visits per month and average Psych ED visits per month for clients 6 months prior to ECM enrollment, during ECM enrollment, and 12 months following completion of ECM. For clients who were enrolled in and graduated from ECM during this project period, we will compare their ED and Psych ED average # visits per month prior to and following ECM to measure utilization.

May 15, 2025

Bernadette Gates
CalAIM Director
▬▬▬▬▬▬▬▬▬▬▬▬▬▬▬▬
San Francisco, CA. 94110

RE: EPIC Enhancement Implementation Project Incentive Payment Program Award Letter

Dear Bernadette Gates:

On behalf of San Francisco Health Plan, I'm pleased to inform you that San Francisco Department of Public Health (SFDPH) has been approved for a CalAIM Incentive Payment Program (IPP) grant in the amount of $6,000,000. The purpose of this grant is to support the implementation and expansion of Community Supports services for San Francisco Health Plan members. Specifically, grant funds are to be used to complete the activities outlined in your IPP grant application and to achieve the objectives listed below:

> Objective 1: By December 1, 2026, SFDPH Community Supports programs will maintain continuity of services – including referrals, invoicing, documentation, reporting and care coordination through the EPIC system by securing and utilizing one-time licensing funding for SFHP.
> Objective 2: By December 1, 2026, SFDPH ECM programs will maintain continuity of services—including referrals, invoicing, documentation, reporting, and care coordination through the Epic system by securing and utilizing one-time licensing funding from SFHP.
> Objective 3: By June 2026, clients enrolled in SFDPH ECM programs will demonstrate a 5% increase in utilization of BHS services due to closed-loop referral and enhanced care coordination abilities. This utilization will be measured by an increase in the number of completed (i.e. excludes no-show) appointments. The utilization of outpatient treatment programs will result in a reduction in average ED and Psych ED visits/month for patients enrolled in ECM

The IPP agreement, which will be sent separately, outlines the responsibilities and expectations of this grant. Once received, please sign the agreement and return it within ten business days of receipt. After we receive the signed agreement, SFHP will disburse the payment of 6,000,000 within 10 business days.

The progress report is due on or before January 31, 2026. The final report is due no later than July 1, 2026. The report templates are attached for your reference.

San Francisco Health Plan is grateful for all you do to support our members, and we look forward to partnering with you during the coming year.

Sincerely,
Fernando Rico
ECM / Community Supports Senior Manager

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Sophia Kittler, Mayor's Budget Director
Date: May 30, 2025
Re: Mayor's FY 2025-26 and FY 2026-27 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by May 30th, corresponding legislation, and related materials for Fiscal Year (FY) 2025-26 and FY 2026-27.

In addition to the Mayor's Proposed FY 2025-26 and FY 2026-27 Budget Book, the following items are included in the Mayor's submission:

- Proposed *Interim* Budget and Annual Appropriation Ordinance (AAO)
- Proposed *Interim* Annual Salary Ordinance (ASO)
- Proposed Budget and Annual Appropriation Ordinance (AAO)
- Proposed Annual Salary Ordinance (ASO)
- Administrative Provisions for both, but separate documents of the AAO and ASO, in tracked changes, and on pleading paper
- Proposed Budget for the Office of Community Investment and Infrastructure
- A Transfer of Function letter detailing the transfer of positions from one City department to another
- An Interim Exception letter to the ASO
- PUC Capital Amendment and Debt Authorization
- Prop J Certification Letters
- A letter addressing funding levels for consumer price index increases for nonprofit corporations or public entities for the coming two fiscal years
- 40 pieces of trailing legislation
- Memo to the Board President requesting for 30-day rule waivers on ordinances

Please note the following:
- Technical adjustments to the June 1 budget are being prepared, but are not submitted with this set of materials.

Sincerely,

Sophia Kittler
Mayor's Budget Director

cc: Members of the Board of Supervisors
        Budget & Legislative Analyst's Office
        Controller

No	DEPT	Item	Description	Type of Legislation	File #
1	ADM	Code Amendment	Amending the Administrative Code to modify the fees for the use of City Hall	Ordinance	250591
2	ADM	Code Amendment	Amending the Administrative Code to transfer responsibilities for oversight of the collection of sexual orientation and gender identity data from the City Administrator to the Human Rights Commission and removing obsolete reporting requirements	Ordinance	250593
3	ADM	Code Amendment	Amending the Administrative Code to clarify the status of the Treasure Island Development Authority ("TIDA") as a City department	Ordinance	250594
4	ADM	Continuing Prop J	Convention Facilities Management	Resolution	250615
5	ADM	Continuing Prop J	Security Services for RED Buildings	Resolution	250615
6	ADM	Continuing Prop J	Custodial Services for RED Buildings	Resolution	250615
7	ADM	Continuing Prop J	Security Guard Service at Central Shops	Resolution	250615
8	BOS	Continuing Prop J	Budget and Legislative Analyst Services	Resolution	250615
9	CON	Access Line Tax	Resolution concurring with the Controller's establishment of the Consumer Price Index for 2025, and adjusting the Access Line Tax by the same rate.	Resolution	250612
10	CON	Code Amendment	Amending the Administrative Code to eliminate the Budget Savings Incentive Fund	Ordinance	250595
11	CON	Neighborhood Beautification and Graffiti Clean-up Fund Tax	Adopting the Neighborhood Beautification and Graffiti Clean-up Fund Tax designation ceiling for tax year 2025	Ordinance	250596
12	DBI	DBI Fee Changes	Amending the Building, Subdivision, and Administrative Codes to adjust fees charged by the Department of Building Inspection and to establish Subfunds within the Building Inspection Fund; and affirming the Planning Department's determination under the California Environmental Quality Act	Ordinance	250592
13	DEC	Early Care and Education	Modifying the baseline funding requirements for early care and	Ordinance	250597

		Commercial Rents Tax Baseline	education programs in Fiscal Years (FYs) 2025-2026 and 2026-2027, to enable the City to use the interest earned from the Early Care and Education Commercial Rents Tax for those baseline programs		cont'd 250597
14	DPH	State Recurring Grants FY25-36	Authorizing the acceptance and expenditure of Recurring State grant funds by the San Francisco Department of Public Health for Fiscal Year (FY) 2025-2026	Resolution	250618
15	DPH	CCE Expansion Grant	Grant Agreement - California Department of Social Services - Community Care Expansion Program - Anticipated Revenue to the City $9,895,834	Resolution	250619
16	DPH	Code Amendment	Various Codes - Environmental Health Permit, Fee, and Penalties Revisions	Ordinance	250606
17	DPH	HHIP Grant	Delegation of 9.118 Authority - Accept and Expend Grant - San Francisco Health Authority, a local governmental entity doing business as the San Francisco Health Plan ("Health Plan" or "SFHP") - Housing and Homelessness Incentive Program ("HHIP") Expanding San Francisco Department of Public Health Recuperative Care Community Supports - $2,489,698.63	Resolution	250620
18	DPH	IPP Grant	Delegation of 9.118 Authority - Accept and Expend Grant - San Francisco Health Authority, a local governmental entity doing business as the San Francisco Health Plan ("Health Plan" or "SFHP") - Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic Enhancement Implementation Project - $6,000,000	Resolution	250621
19	DPH	Patient Revenues	Amending the Health Code to set patient rates for services provided by the Department of Public Health (DPH), for Fiscal Years 2025-2026 and 2026-2027; and authorizing DPH to waive or reduce fees to meet the needs of low-income patients through its	~~Resolution~~ Ordinance	250607

			provision of charity care and other discounted payment programs		cont'd 250607
20	DPH	Continuing Prop J	Healthcare Security at Primary Care Clinics	Resolution	250615
21	DPW	DPW Fee Changes	Public Works, Subdivision Codes - Fee Modification and Waiver	Ordinance	250608
22	DPW	Continuing Prop J	Yard Operations and Street Tree Nursery	Resolution	250615
23	HOM	Continuing Prop J	Security Services	Resolution	250615
24	HOM	Continuing Prop J	Homelessness and Supportive Housing security services	Resolution	250615
25	HOM	Homelessness and Supportive Housing Fund	Approving the FYs 2025-2026 and 2026-2027 Expenditure Plan for the Department of Homelessness and Supportive Housing Fund	Resolution	250613
26	HOM	Our City, Our Home Homelessness Gross Receipts Tax	Funding Reallocation - Our City, Our Home Homelessness Gross Receipts Tax - Services to Address Homelessness - $88,495,000 Plus Future Revenue Through FY 2027-28	Ordinance	250609
27	LIB	Friends of the Library A&E	Annual Accept & Expend legislation for the SFPL's Friends of the Library Fund	Resolution	250614
28	MOHCD	Continuing Prop J	Treeline Security Inc services for City-owned properties in predevelopment for affordable housing sites	Resolution	250615
29	OCII	OCII Budget Resolution	Office of Community Investment and Infrastructure, operating as Successor Agency to the San Francisco Redevelopment Agency, Fiscal Year 2025-26 Budget	Resolution	250611
30	OCII	OCII Interim Budget Resolution	Office of Community Investment and Infrastructure, operating as Successor Agency to the San Francisco Redevelopment Agency, Fiscal Year 2025-26 Interim Budget	Resolution	250610
31	PDR	Crankstart Foundation Grant A&E	Accept and Expend Grant - Retroactive - Immigration Defense Unit - Crankstart Foundation - Amendment to the Annual Salary Ordinance for FYs 2024-25 and 2025-26 - $3,400,000	Ordinance	250598
32	POL	Code Amendment	Registration Fees and Fingerprint ID Fund	Ordinance	250599
33	PUC	Fixed Budget Amendment	Continues waiving certain small business first-year permit, license, and business registration fees	Ordinance	250602

34	REC	Bobo Estate A&E	Accept and Expend Bequest - Estate of William Benjamin Bobo - Benches, Park Furnishings and Park Improvements Across San Francisco - $3,600,000	Resolution	250616
35	REC	Code Amendment	Amending the Park Code to authorize the Recreation and Park Department to charge fees for reserving tennis/pickleball courts at locations other than the Golden Gate Park Tennis Center; and affirming the Planning Department's determination under the California Environmental Quality Act	Ordinance	250603
36	REC	Authorizing Paid Parking in Golden Gate Park	Authorizing the Municipal Transportation Agency (SFMTA) to set parking rates in Golden Gate Park in accordance with Park Code provisions that authorize SFMTA rate-setting on park property; and affirming the Planning Department's determination under the California Environmental Quality Act	Resolution	250617
37	REC	Code Amendment	PUC Cost Recovery Fee	Ordinance	250604
38	REC	Code Amendment	Scholarship Recovery Fee	Ordinance	250605
39	REG	Continuing Prop J	Assembly and mailing of vote-by-mail ballot packets	Resolution	250615
40	SHF	Continuing Prop J	Jail Food Service	Resolution	250615

City and County of San Francisco   **Department of Public Health**

Daniel Lurie
Mayor

TO:	**Angela Calvillo, Clerk of the Board of Supervisors**
FROM:	**Daniel Tsai** **Director of Health**
DATE:	**5/22/2025**
SUBJECT:	**Grant Accept and Expend**
GRANT TITLE:	**Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic Enhancement Implementation Project- $6,000,000**

Attached please find the original and 1 copy of each of the following:

☒   Proposed grant resolution, original signed by Department

☒   Grant information form, including disability checklist

☒   Budget and Budget Justification

☒   Grant application

☒   Agreement / Award Letter

☐   Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org)   Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes ☐   No ☒

OFFICE OF THE MAYOR
SAN FRANCISCO

DANIEL LURIE
MAYOR

RECEIVED AK
BOARD OF SUPERVISORS
SAN FRANCISCO
2025 MAY 30 PM04:28

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Sophia Kittler, Mayor's Budget Director
Date: May 30, 2025
Re: Delegation of 9.118 Authority - Accept and Expend Grant - San Francisco Health
        Authority, a local governmental entity doing business as the San Francisco Health
        Plan ("Health Plan" or "SFHP") - Incentive Payment Program ("IPP") San
        Francisco Department of Public Health Epic Enhancement Implementation
        Project - $6,000,000

Resolution to authorize the Department of Public Health to accept and expend a grant in the amount of $6,000,000 from the California Department of Health Care Services (DHCS) through San Francisco Health Plan (SFHP) for participation in a program entitled, "Incentive Payment Program ("IPP") San Francisco Department of Public Health Epic Enhancement Implementation Project," for a term of one year from July 1, 2025, to June 30, 2026; and delegating authority under Charter Section 9.118(a) to the Director of Health to approve a Grant Agreement between the City, by and through the Department of Public Health, and the SFHP.

Should you have any questions, please email Adam Thongsavat at adam.thongsavat@sfgov.org.