

File No. 150349

Committee Item No. 2

Board Item No. 35

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date May 14, 2015

Board of Supervisors Meeting

Date June 2, 2015

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice |
| <input type="checkbox"/> | <input type="checkbox"/> | Information Sheet |
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OTHER (Use back side if additional space is needed)

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| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Clerk of the Board Memorandum, dtd 5/15/15</u> |
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Completed by: Alisa Somera Date May 8, 2015

Completed by: Alisa Somera Date May 10, 2015

1 [Health Code - Extending Food Security Task Force]

2
3 **Ordinance amending the Health Code to extend the sunset date of the Food Security**
4 **Task Force by three years.**

5 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
6 **Additions to Codes** are in *single-underline italics Times New Roman font*.
7 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.
8 **Board amendment additions** are in double-underlined Arial font.
9 **Board amendment deletions** are in ~~strikethrough-Arial font~~.
10 **Asterisks (* * * *)** indicate the omission of unchanged Code
11 subsections or parts of tables.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. The Health Code is hereby amended by revising Sections 470.1 and 470.2,
14 to read as follows. ~~Section 470.1 is not amended but is partially reprinted below for context:~~

15 **SEC. 470.1. ESTABLISHMENT AND MEMBERSHIP OF FOOD SECURITY TASK**
16 **FORCE.**

17 (a) **Food Security Task Force.** There is hereby established a Food Security Task
18 Force of the City and County of San Francisco. Food security, for purposes of this ordinance,
19 shall mean the state in which all persons obtain a nutritionally adequate, culturally acceptable
20 diet at all times through local non-emergency sources.

21 (b) **Membership.** The Task Force shall consist of up to 15 members as provided
22 below. Members, other than department representatives and the School District
23 representative, shall serve at the pleasure of the Board of Supervisors.

24 (1) **Departmental and School District Representatives.** The Board of
25 Supervisors shall appoint one member from the Department of Human Services of the Human
Service Agency, the Department of Public Health- Nutrition Services, the Department of Aging

1 and Adult Services of the Human Services Agency, the Department of Public Health-Office of
2 Food Systems, the Department of Children, Youth and their Families and the Department of
3 Environment Urban Agriculture. The Clerk of the Board of Supervisors shall invite the San
4 Francisco Unified School District to submit a representative for appointment by the Board as a
5 member of the Task Force.

6 (2) In addition, the Board may appoint as members of the Task Force up to
7 eight representatives of community-based organizations that provide nutritional support and
8 increase the food security of San Francisco residents. Such community members shall be
9 nominated by the Task Force and may include but are not limited to representatives from
10 organizations serving food in the following program types: home-delivered meals; congregate
11 meals for seniors; food bank; free dining room; multi-service agency serving families and
12 youth; shelter meals; and faith-based organizations, food retail (farmers markets; grocery
13 stores); hospital and health clinics and a member of the public. No organization shall have
14 more than one representative on the Task Force.

15 (3) Any member representing a community-based organization who fails to
16 attend at least three meetings in a six-month period without the express approval of the Task
17 Force at or before each missed meeting shall be deemed to have resigned from the Task
18 Force ten days after the third unapproved absence. The Task Force shall promptly inform the
19 Clerk of the Board of the resignation.

20 (c) **Staffing.** The Department of Public Health shall provide clerical assistance and
21 logistical support to the Task Force and its committees.

22 (d) **Meetings.** The Task Force shall meet at least once every four months.

23 (de) **Purposes of Task Force; Strategic Plan.** The Food Security Task Force shall
24 recommend to the Board of Supervisors legislative action and city-wide strategies that would
25 increase participation in federally funded programs such as Cal Fresh known nationally as

1 SNAP and formally as food stamps, Summer Food Service, the Child and Adult Care Food
2 Program, the Homeless Children Nutrition Program, the Special Supplemental Nutrition
3 Program for Women, Infants and Children (WIC), the School Lunch Program and the National
4 School Breakfast Program. The Task Force shall also provide general advice and assistance
5 to the Board of Supervisors with regard to funding priorities, legislative action, and city policies
6 on addressing hunger and enhancing the food security of San Francisco residents in addition
7 to any other issues within the Task Force's expertise.

8 To accomplish these goals, the Food Security Task Force shall prepare an annual
9 assessment of the state of hunger and food insecurity in San Francisco with
10 recommendations for funding, programs, and policy. The Task Force shall submit the hunger
11 and food insecurity assessment to the Board of Supervisors. The Board of Supervisors may
12 adopt legislation to implement the recommendations.

13 Thereafter, the Task Force shall submit status reports on progress toward
14 implementing the plan and meeting the plan's goals to the Board bi-annually.

15
16 **SEC. 470.2. SUNSET PROVISION.**

17 ~~The measure creating the Task Force is reauthorized and extended and can be reauthorized and~~
18 ~~extended by the Board by resolution prior to January 30, 2016. Sections 470.1 and 470.2 shall expire~~
19 ~~by operation of law and the City Attorney shall cause those sections to be removed from future editions~~
20 ~~of the Code unless extended by the Board by July 1, 2015.~~

21 Unless the Board of Supervisors by ordinance extends the term of the Task Force, Sections
22 470.1 and 470.2 shall expire by operation of law, and the Task Force shall terminate, on July 1, 2018.
23 After that date, the City Attorney shall cause Sections 470.1 and 470.2 to be removed from the Health
24 Code.

1 Section 2. Effective Date. This ordinance shall become effective 30 days after
2 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
3 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
4 of Supervisors overrides the Mayor's veto of the ordinance.

5
6 Section 3. Retroactivity. Notwithstanding the effective date of this ordinance, it is the
7 intent of the Board of Supervisors that the authority conferred on the Food Security Task
8 Force shall be without interruption, and that the incumbent members of the Task Force shall
9 continue to hold their seats without reappointment.

10
11 Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
12 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
13 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
14 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
15 additions, and Board amendment deletions in accordance with the "Note" that appears under
16 the official title of the ordinance.

17
18 APPROVED AS TO FORM:
19 DENNIS J. HERRERA, City Attorney

20 By: 
21 JON GIVNER
22 Deputy City Attorney

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LEGISLATIVE DIGEST
(5/14/2015, Amended in Committee)

[Health Code - Extending the Food Security Task Force]

Ordinance amending the Health Code to extend the sunset date of the Food Security Task Force by three years.

Existing Law

The Food Security Task Force is an advisory body that makes recommendations to the Board of Supervisors to increase participation in federally-funded food security programs. The Task Force also provides general advice and assistance to the Board regarding funding priorities, legislative action, and city policies on addressing hunger and enhancing the food security of San Francisco residents.

The Task Force will sunset and cease to exist in July 2015 unless the Board extends the Task Force.

Amendments to Current Law

The proposed ordinance would extend the existence of the Task Force until July 1, 2018. The Board could extend it further in 2018 by adopting another ordinance.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

Date: May 15, 2015
To: The Honorable Members, Board of Supervisors
From: *ACE* Angela Calvillo, Clerk of the Board
Subject: Food Security Task Force

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating, establishing, or reauthorizing new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 150349 Health Code - Extending the Food Security Task Force

The Food Security Task Force (Task Force) was established on August 12, 2005, and is set to sunset on July 1, 2015. This Ordinance amends Health Code, Section 470.2, to extend the sunset date to July 1, 2018.

- Does a current body address the same or similar subject matter?

No, there are no other bodies that address the same or similar subject matter.

- Language requiring the body to meet at least once every four months

The proposed legislation adds Section 470.1(d), which requires the Task Force to meet at least once every four months.



- Language indicating members serve at the pleasure of the appointing authority

Section 470.1(b) states that the members who are not department or School District representatives serve at the pleasure of the Board of Supervisors.

- Language establishing attendance requirements

The proposed legislation adds Section 470.1(b)(3), which establishes attendance requirements for members who represent a community-based organization and provides a process to remove a member for non-attendance.

- Number of seats and qualifications

There are a total of 15 members who are all appointed by the Board of Supervisors:

- *Six (6) City Department or School District representatives from specified departments:*
 - *Department of Human Services*
 - *Department of Public Health, Nutrition Services*
 - *Department of Aging and Adult Services*
 - *Department of Public Health, Office of Food Systems*
 - *Department of Children, Youth and Their Families*
 - *Department of Environment Urban Agriculture*
- *One (1) San Francisco Unified School District representative*
- *Eight (8) representatives of community-based organizations that provide nutritional support and increase food security.*

- Term limits (i.e., commencement date? staggered terms?)

City Department and School District representatives are assumed to serve by virtue of their office. Community-based organization representatives do not have term limits indicated because the intent is for the members to serve the life of the Task Force, which will expire on July 1, 2018.

- Administering department

Section 470.1(c) states the Department of Public Health shall provide clerical assistance and logistical support to the Task Force and its committees.



- Reporting requirements

The Task Force shall prepare an annual assessment of the state of hunger and food insecurity in San Francisco, with recommendations for funding, programs, and policy. The Task Force shall also submit bi-annual reports on the progress being made toward implementing the plan and meeting goals.

- Sunset date

The Task Force is set to sunset on July 1, 2015, and this Ordinance extends the sunset date to July 1, 2018.

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MEMORANDUM

TO: Barbara Garcia, Department of Public Health

FROM: Alisa Somera, Clerk, Rules Committee
Board of Supervisors

DATE: April 14, 2015

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Mar on April 7, 2015. This matter is being referred to you for informational purposes since it affects your department.

File No. 150349

Ordinance amending the Health Code to extend the sunset date of the Food Security Task Force by three years.

If you wish to submit any reports or documentation to be considered with the legislation, please send those to me at the Board of Supervisors, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

c: Paula Jones, Department of Public Health

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor inquires"
- 5. City Attorney request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.

Sponsor(s):

Subject:

The text is listed below or attached:

Signature of Sponsoring Supervisor: 

For Clerk's Use Only:

