



Edwin M. Lee, Mayor

Pablo Stewart, M.D., President  
Scott Kahn, Vice President  
Rita Semel  
George Yamasaki, Jr.

Louise Rainey, Commission Secretary

March 27, 2014

Trent Rhorer, Executive Director  
Department of Human Service  
P. O. Box 7988  
San Francisco, CA 94120

Regarding: Declaration of Emergency  
Elevator Overhaul at 170 Otis Street, San Francisco

Dear Executive Director Rhorer:

Please accept this letter as my Declaration of Emergency to move forward with emergency overhaul of the three elevators at 170 Otis Street. The operation of these elevators is critical for client services and staff safety at this location.

This declaration is made in accordance with Section 21.15 of the San Francisco Administrative Code. It is my understanding that this declaration along with any resultant contract/purchase order will be scheduled before the Board of Supervisors as soon as possible.

A handwritten signature in black ink that reads "Pablo Stewart".

Pablo Stewart, M.D.  
President  
Human Services Commission