

File No. 140960

Committee Item No. _____

Board Item No. 18

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: _____
Board of Supervisors Meeting

Date _____
Date September 16, 2014

Cmte Board

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: John Carroll Date September 12, 2014

Completed by: _____ Date _____

1 [Cost of Living Adjustment to the Contract for Budget and Legislative Analyst Services - FYs
2 2014-2015 and 2015-2016]

3 **Motion to enact a 3.00 percent Cost of Living Adjustment (COLA) to the current**
4 **\$2,000,000 contract for Budget and Legislative Analyst Services, to be effectuated no**
5 **earlier than October 1, 2014, resulting in a 2.25 percent, or \$45,000, increase to the**
6 **contract in FY2014-2015 and directing the Clerk of the Board to take all necessary**
7 **administrative action to amend the contract accordingly and further directing the Clerk**
8 **of the Board to include the annualized cost of the 3.00 percent COLA in the Department**
9 **of the Board of Supervisors' FY2015-2016 proposed budget.**

10
11 WHEREAS, A Request for Proposal ("RFP") was issued on May 24, 2013, and the City
12 selected Harvey M. Rose Associates, LLC, Debra A. Newman, Louie & Wong, LLP, A Joint
13 Venture, as the highest qualified scorer pursuant to the RFP; and

14 WHEREAS, The term of the contract is from January 1, 2014, to December 31, 2017,
15 with two options to renew the contract, each for an additional two-year term; and

16 WHEREAS, The compensation provision of the contract states that the contract shall
17 not exceed \$2,000,000 per year unless the Board of Supervisors adopts a motion enacting a
18 cost of living adjustment (COLA); now, therefore, be it

19 MOVED, That the Board of Supervisors enact a 3.00 percent COLA to the current
20 \$2,000,000 contract for Budget and Legislative Analyst Services, to be effectuated no earlier
21 than October 1, 2014, resulting in a 2.25 percent, or \$45,000, increase to the contract in
22 FY2014-2015 and directs the Clerk of the Board to take all necessary administrative action to
23 amend the contract accordingly; and, be it

1 FURTHER MOVED, That the Board of Supervisors directs the Clerk of the Board to
2 include the annualized cost of the 3.00 percent COLA in the Department of the Board of
3 Supervisors' FY2015-2016 proposed budget.

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President, District 3
BOARD of SUPERVISORS



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TDD/TTY No. 544-5227

DAVID CHIU
邱信福
市參事會主席

PRESIDENTIAL ACTION

Date: September 12, 2014
To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,
Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. _____
(Primary Sponsor)

Title. _____

Transferring (Board Rule No. 3.3)

File No. 140960 Department _____
(Primary Sponsor)

Title. COLA to Contract for BLA - FY14-15, 15-16

From: Budget & Finance Committee

To: BOARD (AWCR) Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor _____

Replacing Supervisor _____

For: _____ Meeting
(Date) (Committee)

David Chiu

David Chiu, President
Board of Supervisors

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.

Sponsor(s):

Clerk of the Board

Subject:

Cost of Living Adjustment to the Contract for Budget and Legislative Analyst Services - FYs 2014-2015 and 2015-2016

The text is listed below or attached:

Motion to enact a 3.00 percent cost of living adjustment (COLA) to the current \$2,000,000 contract for Budget and Legislative Analyst Services, to be effectuated no earlier than October 1, 2014, resulting in a 2.25 percent, or \$45,000, increase to the contract in FY2014-2015 and directing the Clerk of the Board to take all necessary administrative action to amend the contract accordingly and further directing the Clerk of the Board to include the annualized cost of the 3.00 percent COLA in the Department of the Board of Supervisors' FY2015-2016 proposed budget.

Signature of Sponsoring Supervisor: Agar Carida

For Clerk's Use Only:

140960

