

FILE NO. 150680

Petitions and Communications received from June 15, 2015, through June 29, 2015, for reference by the President to Committee considering related matters, or to be ordered filed by the Clerk on July 7, 2015.

Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information will not be redacted.

From Controller's Office, submitting Update to the Jail Population Forecast report. Copy: Each Supervisor. (1)

From Controller's Office, submitting City Services Auditor's Summary of Implementation Statuses for Recommendations Followed Up on in FY2014-2015, Third Quarter report. Copy: Each Supervisor. (2)

From Controller's Office, submitting Quality Assurance for DAAS Programs: Performance Measures for Meals, Case Management, and Adult Day Health Care report. Copy: Each Supervisor. (3)

From Treasurer & Tax Collector's Office, submitting revised Monthly Pooled Investment Report for May 2015. Copy: Each Supervisor. (4)

From Police Department, submitting FY2015-2016 12B Sole Source Waiver for Fleetcor Technologies dba Chevron. Copy: Each Supervisor. (5)

From Department of Children Youth and Their Families, submitting narrative titled The CCSF's Multi-Faceted Framework for Reducing Crime and Violence. Copy: Each Supervisor. (6)

From Clerk of the Board, reporting that the following departments have submitted their reports regarding Sole Source Contracts for FY2014-2015: (7)

- Ethics Commission
- Civil Service Commission
- Board of Appeals
- San Francisco Film Commission
- Planning Department
- Police Department
- Public Defender
- San Francisco Employees' Retirement System
- Asian Art Museum

From Clerk of the Board, reporting that the following individual has submitted a Form 700 Statement as of June 18, 2015. (8)

Lang, Davi Inez - Legislative Aide - Assuming Office

From Mayor Lee, submitting nomination of Audrey Joseph to the Entertainment Commission for a term ending July 1, 2019. Copy: Each Supervisor. (9)

From Building Inspection Commission, submitting Fire Safety Analysis and implementation feasibility report regarding Ordinance No. 224-14. File No. 140806. Copy: Each Supervisor. (10)

From International Federation of Professional and Technical Engineers, Local 21, regarding proposed Public Works Contracting Ordinance amending the Administrative Code to comprehensively revise Chapter 6. File No. 150175. Copy: Each Supervisor. (11)

From various organizations, regarding predictable scheduling and fair treatment for formula retail employees. File No. 150269. 2 letters. Copy: Each Supervisor. (12)

From concerned citizens, regarding moratorium on market rate housing and Production, Distribution, and Repair conversions. File No. 150461. 2 letters. Copy: Each Supervisor. (13)

From Chamber of Commerce, regarding Health Code amendment for service station bathrooms. File No. 150464. Copy: Each Supervisor. (14)

From Wu Yee Children's Services and concerned citizens, regarding appointment of Alyson Lee-Suzuki to the Children, Youth, and Their Families Oversight and Advisory Committee. File No. 150475. 211 letters. Copy: Each Supervisor. (15)

From various organizations, regarding Mayor Lee's proposed affordable housing bond. File No. 150490. 2 letters. Copy: Each Supervisor. (16)

From Jerry R. Barrish, regarding Dogpatch and Northwest Potrero Hill Green Benefit District. File No. 150653. Copy: Each Supervisor. (17)

From Kermit R. Kubitz, regarding budget for portable hydrant connections. File No. 150554. Copy: Each Supervisor. (18)

From Chamber of Commerce, regarding police staffing levels. File No. 150628. Copy: Each Supervisor. (19)

From San Francisco Rising, regarding California State Senate Constitutional Amendment 5 (Mitchell, Hancock) - Property Tax Fairness Amendment. File No. 150656. Copy: Each Supervisor. (20)

From concerned citizens, regarding proposed project at 2000-2070 Bryant Street. Planning Case No. 2013.0677CUA. 2 letters. Copy: Each Supervisor. (21)

From Ryan Coonerty, regarding bank policies. Copy: Each Supervisor. (22)

From Eli Harrison, regarding renaming of Junipero Serra Boulevard. Copy: Each Supervisor. (23)

From Pinky Kushner, regarding Uber and the Safer Market Street project. Copy: Each Supervisor. (24)

From Pacific Gas and Electric, submitting notice of request to change rates for electricity production in 2016 and the return of revenues from the sale of greenhouse gas allowances. Copy: Each Supervisor. (25)

From Fish and Game Commission, submitting notice of proposed emergency action regarding Measures for Fisheries at Risk Due to Drought Conditions. Copy: Each Supervisor. (26)

From Verizon Wireless, submitting a California Public Utilities Commission notification letter for 24th Avenue and Pacheco Street. Copy: Each Supervisor. (27)

From concerned citizens, regarding Recology facilities expansion. Planning Case No. 2013.0850E. Copy: Each Supervisor. (28)

From: Reports, Controller (CON)
Sent: Tuesday, June 16, 2015 12:54 PM
To: BOS-Supervisors; BOS-Legislative Aides; Kawa, Steve (MYR); Howard, Kate (MYR); Elliott, Jason (MYR); Campbell, Severin (BUD); Newman, Debra (BUD); Rose, Harvey (BUD); SF Docs (LIB); CON-EVERYONE; Mirkarimi, Ross (SHF); Rocha, Federico (SHF); Freeman, Matthew (SHF); Miyamoto, Paul (SHF); Santizo, Dan (SHF); Mawhorter, Bree (SHF); Lyons, Kevin (SHF); Buker, Jim (DPW); Akin-Taylor, Jumoke (DPW); Higuera, Charles (DPW); Strong, Brian (311); Cunningham, Jason (MYR); Kelly, Naomi (ADM); Takashima, David (DPW); Updike, John; Gascon, George (DAT); DeBerry, Cristine (DAT); Anderson, Tara (DAT); Fletcher, Karen (ADP); Rothstein, Leah (ADP); Scaife, Jennifer (ADP); Adachi, Jeff (PDR); Shamji, Simin (PDR); Suhr, Greg (POL); Yuen, Michael (CRT); jflintoft@gmail.com; romaguy@gmail.com; lthomas@drugpolicy.org
Subject: Issued: Update to the Jail Population Forecast

The Office of the Controller has issued a report updating its previous county jail population study. The report estimates that the City and County of San Francisco will need between 1,358 and 1,631 jail beds in the year 2020 to accommodate projected jail population needs. Currently, the City and County of San Francisco jail system includes a total of 2,438 useable beds.

To view the full report, please visit our Web site at:
<http://openbook.sfgov.org/webreports/details3.aspx?id=2143>
This is a send-only e-mail address.

For questions about the report, please contact Kyle Patterson at kyle.patterson@sfgov.org or (415) 554-5258.

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CITY & COUNTY OF SAN FRANCISCO

Office of the Controller

City Services Auditor

Update to the Jail Population Forecast

June 16, 2015



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Executive Summary

The San Francisco Sheriff's Department ("Sheriff's Department") manages six jails.¹ Two of the jails, County Jail #3 and County Jail #4, are located in the Hall of Justice, a facility that may be vulnerable in a major seismic event. As part of the Hall of Justice Replacement Project, the City and County of San Francisco ("the City") plans to construct a new facility or reconfigure existing space to replace County Jails #3 and #4. In addition, the Sheriff's Department has concerns about the future use of County Jail #6 due to its operational and design limitations. Consequently, this facility may need significant remodeling to be useable.

In 2012, the Controller's Office first completed a forecast of San Francisco's jail population to inform planning for a replacement jail. The forecast was based on the work of two external consultants who utilized jail population data through 2011. In 2014, the Controller's Office updated its analysis with more recent data and recommended that the forecast be updated again in 2015. This report serves as a final updated forecast of the jail population using the most recent data available.

Jail Population Trends

Between 1994 and 2009 the average daily jail population declined gradually, falling by an average of less than one percent per year. Over the last five years, that decline accelerated to eight percent per year. However, since 2012 the decline in the jail population has largely been driven by two policy changes: state realignment and Proposition 47. Absent these policy changes, the jail population remained relatively flat over that period. This suggests the jail population may plateau near current levels unless other policy changes are enacted. See the "Trends Related to the San Francisco County Jail System" section for more information.

The average daily jail population in 2014 was the lowest since 1982. Despite the historically low population there are still too many inmates to be housed in the current jail system if County Jails #3, #4 and #6 are all closed. If County Jail #6 is reopened, the jail system will become overcrowded if the population returns to its level in 2012, which was a 27 year low.

Previous Forecasts

Outside of previous work done by the Controller's Office, at least five separate organizations have conducted forecasts of the San Francisco jail population since 2011. The organizations include two consultants funded by the Sheriff's Department, one federally funded consultant, one independent non-partisan think tank, and the Budget and Legislative Analyst. The Controller's Office forecast articulated in this report represents the lowest forecast published by any organization to date.

¹ County Jail #3 and County Jail #6 are currently closed.

Question of County Jail #6

County Jail #6, which has been closed since 2010, consists of six dormitory-style housing units of sixty-two beds each, for a total of 372 beds. Reopening County Jail #6 and using it in its current configuration would create a number of issues and jail management challenges due to the facility's operational and design limitations.

A number of publications advise that dormitory-style housing should be used with caution and only for inmates with appropriate classifications. The Sheriff's Department asserts that, based on their experience in the San Francisco jail system, a jail built in this style cannot safely house medium- or maximum-security inmates. However, conversations with other corrections professionals with experience outside of San Francisco indicate that at least some medium-security inmates could be safely housed there.

If County Jails #3 and #4 are closed and County Jail #6 is reopened in its current configuration, 40 percent of the useable beds in the jail system (636² of 1,610) will be located in a dormitory setting. Under this scenario, the Controller's Office forecast for 2020 suggests that all minimum- and most medium-security inmates would need to be housed in dormitory-style jails.³ Furthermore, if the Sheriff's Department's assertion that only minimum-security inmates can be safely housed in a dormitory setting is correct, the forecast suggests County Jail #6 would not serve the jail system's needs. More detailed analysis may be needed to determine which inmate classifications could be securely housed at County Jail #6.

There are a number of other limitations to using County Jail #6 in its current configuration:

- Because County Jail #6 is located in San Mateo County, the Sheriff's Department would need to transport inmates to and from court facilities in San Francisco. Inmate transportation is costly and creates safety risks.
- County Jail #6 is not easily reached by public transit, making visitation difficult for the families of inmates who do not own private vehicles.
- The Sheriff's Department offers a number of in-custody programs focused on reducing recidivism including a charter school for inmates and programs related to substance abuse treatment, violence prevention, parenting skills and veterans services. According to the Sheriff's Department, reopening County Jail #6 in its current configuration will make it difficult to deliver rehabilitative programs to inmates in that facility and result in a reduction of the number and proportion of inmates who can take advantage of programs during their time in jail.
- County jail inmates receive an array of mental health services through Jail Health Services. According to Tanya Mera, Director of Behavioral Health and Reentry Services for Jail Health Services, there are too few interview rooms and multi-purpose rooms in

² County Jail #2 has 264 dormitory beds and County Jail #6 has 372 dormitory beds

³ If the security classification breakdown of inmates remains constant into the future, the Controller's Office forecast suggests 774-930 beds will be needed for maximum-security inmates in 2020. That would leave only 44-200 non-dormitory beds for the remaining 584-701 minimum- and medium-security inmates.

County Jail #6 to deliver adequate mental health services, and dormitory housing creates safety issues and service challenges.

- County Jail #6 would require a number of significant and costly repairs and modifications before reopening, including, but not limited to, work on the security system, camera system and recreation areas.
- The proposed replacement jail includes space for the Sheriff’s Department’s warrants and records unit, court holding cells, storerooms, medical records storage, and other non-jail spaces currently located in the Hall of Justice. If the City chooses to reopen county Jail #6 rather than construct a replacement jail, the City would need to build, renovate or lease space near the Hall of Justice for these functions.
- There could be opposition from neighboring communities if the Sheriff’s Department houses more inmates and higher security inmates on the jail campus in San Mateo County. This opposition could delay the project, leading to construction escalation costs in the millions of dollars per year.

Current Forecast

Because County Jail #6 may need significant remodeling to be useable, the Controller’s Office presents the recommended replacement jail capacity in the year 2020 based on two scenarios.

Scenario one assumes County Jail #6 is used at capacity in its current configuration. In that scenario, the upper bound of the Controller’s Office forecast indicates the need for a new or reconfigured replacement facility with 21 beds, and the lower bound forecast indicates no need for a replacement facility.

Scenario two assumes that County Jail #6 is not in use as a detention facility in its current configuration. In that scenario, the Controller’s Office forecast indicates the need for a new or reconfigured replacement facility with between 120 and 393 jail beds.⁴ See the table below.

Recommended Replacement Jail Capacity in 2020

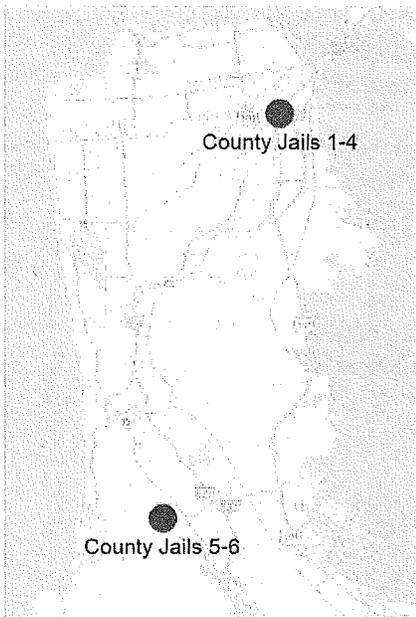
	Forecasted Bed Range (A)	Number of Useable Beds in the System* (B)	Replacement Jail Bed Need (A-B)
Scenario 1: Replace County Jails 3 and 4	1,358 to 1,631	1,610	-252 to 21
Scenario 2: Replace County Jails 3, 4, and 6	1,358 to 1,631	1,238	120 to 393

*The tally for Scenario 1 includes all useable beds in County Jails #1, #2, #5 and #6. The tally for Scenario 2 includes all useable beds in County Jails #1, #2 and #5.

⁴ Current designs for a replacement jail include housing units with 64 beds each. Based on this design, the forecast range in Scenario 2 would translate to a replacement jail with between 128 beds (two - 64 bed housing units) and 384 beds (six - 384 bed housing units).

Background

The San Francisco Sheriff's Department ("Sheriff's Department") manages four jails in San Francisco and two in San Mateo County.⁵ Two of the jails, County Jail #3 and County Jail #4, are located in the Hall of Justice alongside the Superior Court, Police Headquarters, the District Attorney's Office, and other City agencies. The Hall of Justice, which opened in 1961, has been found to be susceptible to severe structural damage in the event of an earthquake. The City and County of San Francisco ("City") has determined that these inadequacies cannot be remedied outside of a significant capital improvement effort. In addition, the antiquated design and space constraints of County Jail #3 and County Jail #4 create safety concerns and limit the Sheriff's Department's ability to offer in-custody programs to inmates. As a result of these existing needs, the City plans to replace County Jails #3 and #4.⁶ In addition, the Sheriff's Department has concerns about the future use of County Jail #6 due to its operational and design limitations. Consequently, this facility may need significant remodeling to be useable.



In 2012, the Controller's Office first completed a forecast of San Francisco's jail population to inform planning for a replacement jail. The forecast was based on the work of two external consultants who utilized jail population data through 2011. In 2014, the Controller's Office updated its analysis with data through 2013. This report serves as a final updated forecast of the jail population using the most recent data available.

In preparation for the forecast update, the Controller's Office met with representatives from the Adult Probation Department, District Attorney's Office, Public Defender's Office, Superior Court, the Police Department and the Sheriff's Department to better understand how current and planned policies and programs by those agencies may impact the jail population into the future.

Beds in the County Jail System

Jail beds in San Francisco can be divided into two categories: rated and unrated. Title 15 of the California Code of Regulations defines rated beds as those that "[conform] to the standards and requirements" of the State. Unrated beds are those that are used for medical and psychiatric patients, or do not conform to state standards. Table 1 shows that the county jail system in San Francisco has a total of 2,515 beds, including 2,360 rated beds and 155 unrated beds. Of those 155 unrated beds, 77 cannot be legally used to house inmates because they do not conform to

⁵ County Jail #3 and County Jail #6 are currently closed.

⁶ The replacement may take the form of a new building or reconfiguration of existing space.

state standards for minimum cell size.⁷ The remaining 78 unrated beds are in spaces designed to serve inmates with specific medical and mental health needs and are in regular use. Including the 2,360 rated beds and 78 beds for inmates with psychiatric and medical needs, San Francisco has a total of 2,438 beds that can be used to house inmates.

Table 1: Breakdown of Beds by Jail and Type

	Rated Beds	Unrated Beds		Totals	
		Medical or Psychiatric	Below Current Standards	All Beds (Rated + Unrated)	Useable Beds (Rated + Med/Psych)
County Jail #1	0	0	0	0	0
County Jail #2	392	74	0	466	466
County Jail #3	426	0	40	466	426
County Jail #4	402	0	37	439	402
County Jail #5	768	4	0	772	772
County Jail #6	372	0	0	372	372
	2,360	78	77	2,515	2,438

If the Sheriff’s Department permanently closed County Jails #3 and #4, the number of useable beds in the system would drop to 1,610. And if the Sheriff’s Department also permanently closed County Jail #6, the number of useable beds in the system would drop to 1,238.

Current Population

Table 2 provides information on inmate characteristics in San Francisco during 2014. The percentages listed for inmate sentencing status, security classification, crime classification, and gender are based on the total average daily population (ADP) in June 2014, as this was the most recent data available from the Board of State and Community Corrections. The percentages listed for inmate age and race/ethnicity are based on the average daily population for the calendar year. The data on inmate age and race/ethnicity was provided by the San Francisco Sheriff’s Department.

Sentencing Status. The notable majority of inmates in June 2014 had not yet been sentenced. These inmates are also known as pretrial, meaning that they are awaiting resolution of their case. Those that are sentenced have either been found guilty or pled to a crime.

Security Classification. Ninety-two percent of the average daily population in June 2014 was classified as medium or maximum security. The Sheriff’s Department determines which inmates fall under which security classifications by using an assessment tool during booking. These classifications help the department determine how to house inmates appropriately. The

⁷ These beds are in cells that were originally designed to fit two inmates in bunk beds. However, since the jail was constructed, the Board of State and Community Corrections has increased the minimum cell space required per inmate. As a result, those cells are only large enough to house one inmate – the second bed in each cell is not in use.

interview and scoring method that the department uses to determine these security classifications has not been independently validated.

Table 2: San Francisco Jail Demographics (2014)

		Percent of Total ADP
Sentencing Status	Unsentenced	85%
	Sentenced	15%
Security Classification	Maximum Security	57%
	Medium Security	35%
	Minimum Security	8%
Crime Classification	Felony	92%
	Misdemeanor	8%
Gender	Male	90%
	Female	10%
Age	18-29	30%
	30-39	29%
	40-65	40%
	66+	1%
Race/Ethnicity	Black	50%
	White	30%
	Hispanic	13%
	Asian	6%
	Other	1%

SOURCES: Board of State and Community Corrections, San Francisco Sheriff's Department

Note: Age and Race/Ethnicity calculations are based on all of 2014. The remaining calculations are based on June 2014 only.

Crime Classification. The majority of inmates in June 2014 was either facing felony charges or had been convicted of felony charges. A given crime is classified by law as either a felony or a misdemeanor depending on its severity. Most severe crimes are generally classified as felonies.

Gender. The high majority of inmates in June 2014 were male. There is only one jail in San Francisco for women and four that are currently open for men.

Age. Fifty-nine percent of the average daily population in 2014 was between the ages of 18 and 39. This statistic is unsurprising given that younger adults are more likely to be incarcerated (see discussion under "Demographic and Economic Trends" on page 12).

Race/Ethnicity. Seventy percent of the average daily population in 2014 was made up of people of color, half of whom were black.

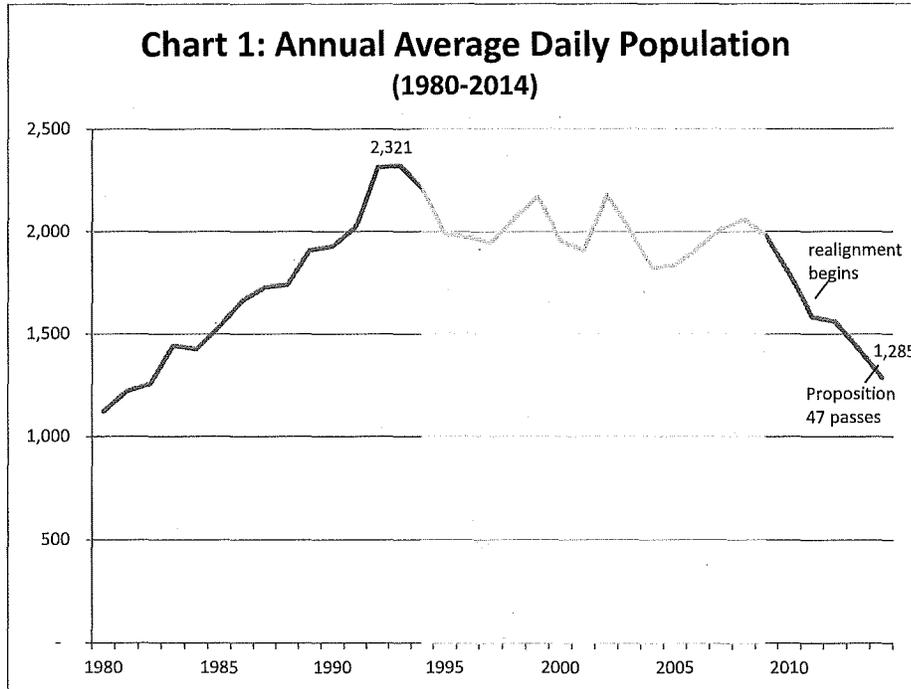
Trends Related to the San Francisco Jail Population

Average Daily Jail Population

Chart 1 shows the annual average daily population of the San Francisco County jail system from 1980 through 2014. There are three distinct phases of change over this 35 year period.

- **Phase 1: 1980-1993.** During this period, the average daily population increased from 1,121 to 2,321, an average annual growth of six percent.
- **Phase 2: 1994-2009.** Over the next 16 years, average daily population saw a gradual decline, falling by an average of less than one percent per year.
- **Phase 3: 2010-2014.** Over the last five years, average daily population declined by an average of eight percent per year, a faster rate than in the previous phase. The average daily population in 2014 was the lowest since 1982. Since 2012 the decline in the jail

population has largely been driven by two policy changes: state realignment and Proposition 47. Absent these policy changes, the jail population remained relatively flat over the three year period. This suggests the jail population may plateau near current levels unless other policy changes are enacted. See the sections below for more information.



In conversations with the Controller’s Office, representatives from the City’s public safety agencies highlighted certain key events that may have had an effect on the jail population’s upward and downward trends between 2010 and 2014. These events include:

- March 2010** San Francisco Police Department drug lab technician Deborah Madden admitted to taking amounts of cocaine from evidence samples. The testing unit of the police department lab was shut down on March 9, 2010. As a result, hundreds of drug cases were either dismissed or discharged due to evidentiary requirements.
- January 2011** George Gascón was appointed District Attorney of San Francisco.
- April 2011** Greg Suhr was appointed Police Chief of San Francisco.
- October 2011** Effective October 1, 2011, the Public Safety Realignment Act (Assembly Bill 109) changed how the state government deals with low level felonies. The

law now stipulates that certain low-level felonies carry a condition of incarceration in county jails, as opposed to state prisons. Parole violations can also now be served in local jails. See the next section for more information on the impact of Realignment on San Francisco's jail population.

November 2011 Ross Mirkarimi was elected Sheriff of San Francisco.

November 2014 On November 4, 2014, the voters of the State of California passed Proposition 47, which converted many nonviolent offenses, such as drug and property offenses, from felonies to misdemeanors. See page 10 for more information on the impact of Proposition 47 on San Francisco's jail population.

The Impact of State Realignment

The California Criminal Justice Realignment Act (Assembly Bill 109), directed that beginning in October of 2011 some offenders previously housed in state prisons would become the responsibility of counties. The legislation, known as "realignment," increases the number of inmates housed in county jail facilities. Chart 2 shows the impact of state realignment inmates on the county jail system. The blue line depicts the number of inmates in county jail not attributed to realignment, while the shaded area shows the average number of inmates attributed to realignment. Together these two numbers sum to the total jail population.

The average daily population of realignment inmates increased over the first five months of realignment to a peak of 328 inmates in February 2012. The population then dropped by 68 percent between February 2012 and September 2014 to a level of 106 inmates. According to Chief of Adult Probation Wendy Still, this is due primarily to a policy change beginning July 1, 2013, which moved parole revocation hearings from the State Board of Parole to the San Francisco Superior Court.⁸ See Appendix A for a chart displaying the realignment population by type of offender over time.

⁸ Interview with Chief of Adult Probation Wendy Still, 12/5/13. At the time of the interview Wendy Still was the Chief of the Adult Probation; however she has since retired. The current Chief of Adult Probation, Karen Fletcher was not interviewed for this report.

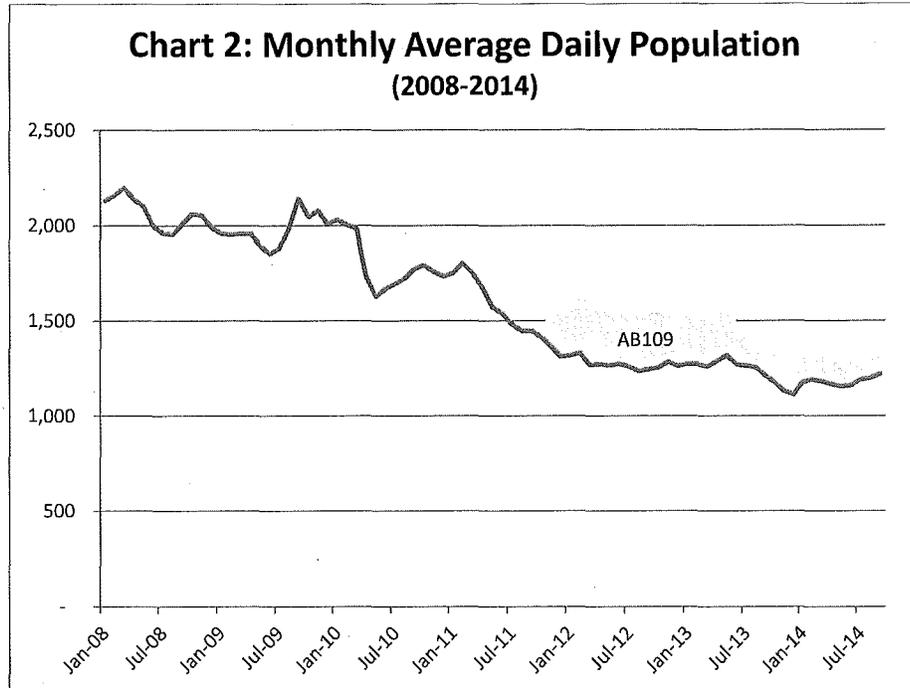
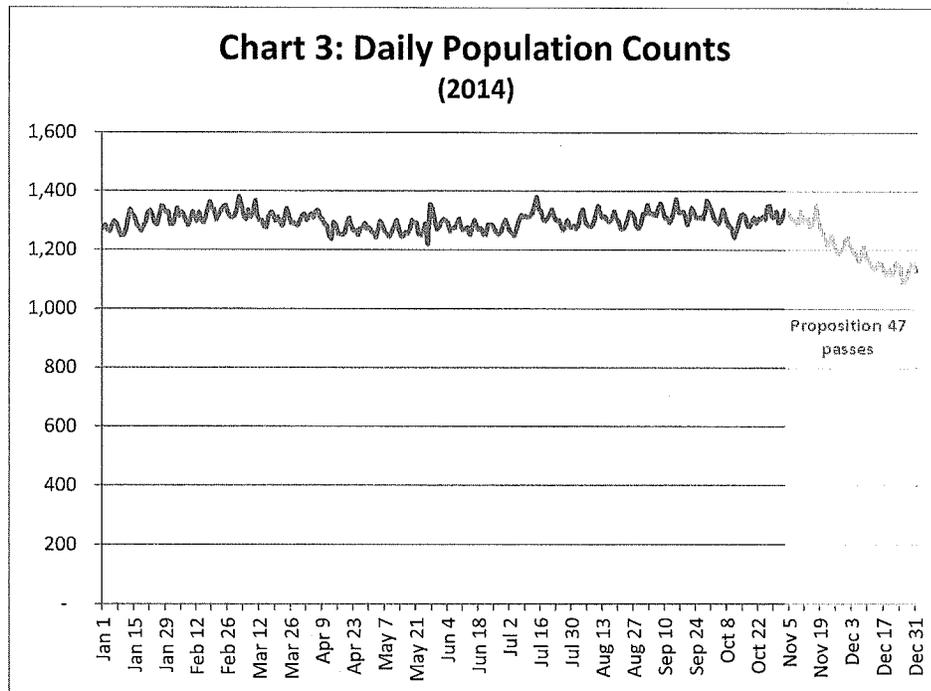


Chart 2 also depicts two distinct trends in the non-realignment inmate population (i.e. the blue line). From January 2008 to December 2011, the non-realignment inmate population declined by one percent per month, but from January 2012 to September 2014 the population remained nearly constant. This evidence suggests the jail population may be plateauing near current levels unless other policy changes are enacted.

The Impact of Proposition 47

On November 4, 2014, California voters approved a state measure known as Proposition 47, the Reduced Penalties for Some Crimes Initiative. This initiative, which became law immediately after passage, reduced the classification of most "nonserious and nonviolent property and drug crimes" from felonies to misdemeanors. Proposition 47 impacted the San Francisco jail population in at least two ways. First, when officers make felony arrests they typically admit arrestees into jail, but when officers make misdemeanor arrests they are more likely to cite and release arrestees without a jail admission. Second, officers may be less likely to arrest individuals for misdemeanors than for felonies. In both situations, the reclassification of some felonies to misdemeanors has a downward impact on the jail population.

Following Proposition 47's approval, inmate populations began to fall across the state of California, including in San Francisco.⁹ Chart 3 shows that the San Francisco jail population remained stable over the first 10 months of 2014,¹⁰ then dropped by more than 100 inmates soon after the passage of Proposition 47. While only limited data is available for 2015, the available data suggests the jail population has stabilized near 1,200 inmates.



Other Relevant Trends

Table 3 gives a seven year look at jail population trends, crime trends, and demographic and economic trends. All of the jail and crime metrics reported in Table 3 have fallen during this period, with the exception of reported property crimes and violent crimes.

Jail Trends. There are two factors that directly determine the total jail population: the number of people being admitted into jail and the length of their stay in custody. Jail admissions fell by an average of 6 percent per year from 2008 to 2014.

Average length of stay has also fallen. A portion of the jail population is booked and released within the same day, and therefore does not require a jail bed. Those in custody for more than

⁹ "County jail populations dip after Prop 47." Southern California Public Radio <http://www.scpr.org/news/2015/02/02/49608/county-jail-populations-across-california-dip-after/>

¹⁰ This provides more evidence that the jail population may be plateauing absent major policy changes.

Table 3: Trends in San Francisco

	2008	2009	2010	2011	2012	2013	2014	2008-2014 Trend Line	Avg. Annual % Change
Jail Trends	Total Average Daily Population (ADP) in Jail	2,061	1,976	1,788	1,563	1,560	1,428	1,285	-7%
	Jail Admissions	33,037	30,322	25,396	23,914	22,125	23,766	21,774	-6%
	Realignment (AB109) Average Daily Population	n/a	n/a	n/a	n/a	495	310	177 (Jan-Sept)	-40%
	Alternative to Sentencing Programs Average Daily Population	243	257	183	140	89	133	117	-8%
	Average Days from Booking to Release if >3 days	not available	not available	53	49	47	30	28	-13%
State Prison Trends	Parolees in San Francisco (December 31st)	1,360	1,379	1,417	1,418	992	825	not available	-9%
	Felon Admissions to Prison from San Francisco	630	632	569	420	201	161	not available	-22%
Crime Trends	Arrests per 1,000 People	41.9	39.2	27.4	28.1	24.7	25.3	not available	-9%
	Drug Arrests per 1,000 People	9.5	8.6	3.6	2.2	2	1.7	not available	-26%
	Violent Crimes per 1,000 People	8.5	7.5	7.2	6.7	7.1	8.6	not available	1%
	Property Crimes per 1,000 People	46.4	44.1	41.1	41.6	48.5	59.5	not available	6%
	San Francisco Superior Court New Criminal Filings	13,750	12,954	11,839	9,380	8,136	7,531	6,605	-11%
	Superior Court Active Felony Cases (January 1st)	3,287	3,202	2,995	2,504	1,823	1,930	1,877	-8%
	Superior Court Active Felony Drug Cases (January 1st)	1,849	1,738	1,586	1,095	566	570	479	-18%
	Total Active Adult Probation Caseload (in December)	6,554	6,800	6,423	6,129	5,696	5,054	4,084	-7%
	Youth Referred to the Juvenile Probation Department	3,446	3,296	2,814	2,196	1,871	1,569	1,392	-14%
	Sworn FTE Police Staff (fiscal years)	2,344	2,372	2,300	2,208	2,132	2,140	2,109	-2%
Demographic and Economic Trends	Total San Francisco Population	798,673	801,799	807,177	812,826	825,863	830,956	837,831	1%
	San Francisco Population Age 18-35	263,484	260,894	260,786	260,132	258,151	255,092	245,323	-1%
	Unemployment Rate	5.2%	8.9%	9.5%	8.5%	7.2%	5.7%	4.7%	2%
	Per Capita Income	\$71,760	\$66,894	\$68,555	\$74,425	\$80,014	\$84,356	not available	3%

SOURCES: San Francisco Sheriff's Department, California Department of Justice, San Francisco Superior Court, California Department of Finance, San Francisco Juvenile Probation Department, San Francisco Adult Probation Department, US Bureau of Labor Statistics, US Bureau of Economic Analysis, SFOpenBook, California Department of Corrections & Rehabilitation

three days are likely to have a significant impact on the total jail population and have involvement with the court system. In 2010 those in custody for at least three days made up 74 percent of the total jail population.¹¹ Their average length of stay—the time between booking and release—has fallen by an average of 13 percent per year since 2010. The largest decline in average length of stay came in 2013, which coincides with the formation of the San Francisco Sentencing Commission. That year the average length of stay fell by 56 percent.

State Prison Trends. Individuals sent to prison from San Francisco are ultimately released to parole in San Francisco. If a parolee in San Francisco is found out of compliance with parole terms, he or she could serve a violation in one of San Francisco's county jails.

On average, the number of parolees in San Francisco has fallen sharply (22 percent per year) since 2008. The number of people that San Francisco sends to state prison has also fallen since 2008 (by an average of 9 percent per year).

Crime Trends. From 2008 to 2013, arrests per 1,000 people in San Francisco fell by an average of 9 percent per year. A significant component of this decline was a reduction in drug crime arrests, which dropped from 9.5 per thousand people in 2008 to just 1.7 per thousand people by 2014. The largest drop came in 2010 when drug arrests decreased by 58 percent. This is the year the drug lab incident occurred, which resulted in hundreds of drug cases being dismissed or discharged and may also have impacted future drug arrests. The number of active felony cases in San Francisco Superior Court also fell by eight percent per year on average, while active felony drug cases decreased at more than twice that rate.

While arrests and felony cases have dropped, property crimes have increased by an average of six percent per year, with a 23 percent increase occurring in 2013. The largest driver of the spike in property crime is theft valued under \$50, which increased by 30 percent in 2013.

Demographic and Economic Trends. While the total population in San Francisco has risen in recent years, the number of residents ages 18-35 has decreased by an average of one percent per year since 2008. The California Department of Finance projects this decline will continue through 2023. This trend is relevant because younger adults are the most likely age group to be incarcerated. The California Attorney General's Office reports that individuals ages 18-39 accounted for approximately 70 percent of all arrests in California in 2009.¹²

The unemployment rate in San Francisco rose from 5.2 percent in 2008 to a high of 9.5 percent in 2010. San Francisco's recovery from the economic recession reduced this rate to 4.7 percent just four years later. Average per capita income has increased steadily during this period, rising from \$71,760 to \$84,356.

¹¹ Provided by Lt. Dave Hardy, Unit Commander, Information Technology Support & Services, San Francisco Sheriff's Department.

¹² As reported in the "Evaluation of the Current and Future Los Angeles County Jail Population" by the JFA Institute.

Potential Impacts of Planned Policy or Program Changes

In conversations with the Controller's Office, representatives from the City's public safety agencies highlighted certain policy and program changes on the horizon that could affect the number of people incarcerated in San Francisco. These changes include but are not limited to the following:

Repeal of certain Proposition 47 provisions. Some state lawmakers have introduced bills to amend Proposition 47. If any of these bills are passed and signed by the governor, the changes will go on a 2016 ballot for constituents to vote on. Some of the proposed changes would reclassify certain misdemeanors as felonies again. For example, Senate Bill 333 and Assembly Bill 46 would allow felony charges to be filed against suspects accused of possessing certain date-rape drugs and Assembly Bill 150 would make stealing a gun a felony crime. Changes such as these could increase the size of San Francisco's jail population.

Increase in police staffing. The Mayor's Budget for fiscal years 2015-16 and 2016-17 includes funding to hire 400 new police officers. With this additional staffing, Chief Greg Suhr expects that the Police Department will increase the number of arrests it makes and that the jail population will increase as a result.¹³

Use of new risk-assessment tool. The Superior Court of San Francisco plans to implement a new tool designed to assess which inmates in the pretrial jail population are likely to recidivate; those at low-risk of recidivism are to be released from custody while they await trial or resolution of their cases. The District Attorney's Office expects use of this risk-assessment tool to lead to a decrease overall in the pretrial jail population (which currently makes up approximately 85 percent of the total jail population).¹⁴ However, the Court Executive Officer for the Superior Court, Michael Yuen asserts that there is insufficient information to determine whether use of the tool will have any impact.

Shortening of probation sentences. The Adult Probation Department has proposed a shortened probation term scheme that, if adopted, would result in fewer people returning to custody on probation violations and a reduction in the jail population overall.¹⁵ As of December 14, 2014, the Adult Probation Department found that 27 percent of their clients would potentially be eligible for release from probation under the proposal.¹⁶

¹³ Interview with Chief of Police Greg Suhr, 2/12/15

¹⁴ Interview with Chief of Staff Cristine DeBerry, District Attorney's Office, 1/28/15

¹⁵ Interview with Chief of Adult Probation Wendy Still, 1/21/15

¹⁶ As reported in the document entitled "Population by Risk Level and Length of Probation Sentence Completed," provided by Leah Rothstein, Research Director, Adult Probation Department.

Other Potential Impacts Mentioned by Public Safety Stakeholders

Representatives from public safety agencies also mentioned that the following policy changes could affect the number of people incarcerated in San Francisco. It is unknown if and when the following changes will come to pass:

Increased access to support services. Those that are released from custody while awaiting resolution of their cases are often referred to Pretrial Diversion, a non-profit funded by the Sheriff's Department. According to Director Will Leong, those that are currently eligible for pretrial release tend to be in need of more support services (such as housing and mental health resources) than Pretrial Diversion can currently access. If such services were funded at a higher level, he predicts that his organization could do more to help people stay out of custody.¹⁷

Bail Reform. The Public Defender's Office is in the midst of working to increase the number of people that are released from custody because of bail motions and bail hearings. The office is also advocating for bail reform to ensure that people do not unnecessarily remain in custody simply because they cannot afford to pay their bail. However, the Sheriff's Department counters that few inmates could take advantage of bail reform. According to the Sheriff's Department, a significant percentage of inmates are not eligible for bail, but no specific statistic was available at the time this report was written. In addition, more than 90 percent of inmates are charged with felony offenses. The Sheriff Department asserts that these individuals often have very high bails due to the seriousness of these offenses. More study would be needed to determine the impact of bail reform on the jail population.

Jail Population Forecast

The Controller's Office estimate of San Francisco's future jail population is based on three factors:

- 1) Jail population forecast baseline: This is a forecast that serves as a baseline for the total estimate of average jail beds needed on a given day. The forecast assumes a steady state, meaning the model cannot predict unexpected future events or policy changes.
- 2) Peaking factor: While the forecast baseline predicts the average daily jail population for a given year, the actual population will exceed the average on some days. The peaking factor provides a cushion of jail beds for those peak days.
- 3) Classification factor: The realities of managing a jail require that the number of beds in a jail exceeds the number of inmates. This need arises because inmates with different security classifications must be housed separately.

¹⁷ Interview with Will Leong, Director of Pretrial Diversion, 5/7/15

Forecast Baseline

In September 2012, the Controller's Office released a forecast of the jail population using a baseline forecast estimated by the consulting firm Jay Farbstein and Associates. The forecast uses a linear regression model and historical data from 1996 to 2011. The Controller's Office then updated the jail population baseline forecast in May 2014 using the same linear regression model and historical data from 1993 to 2013.

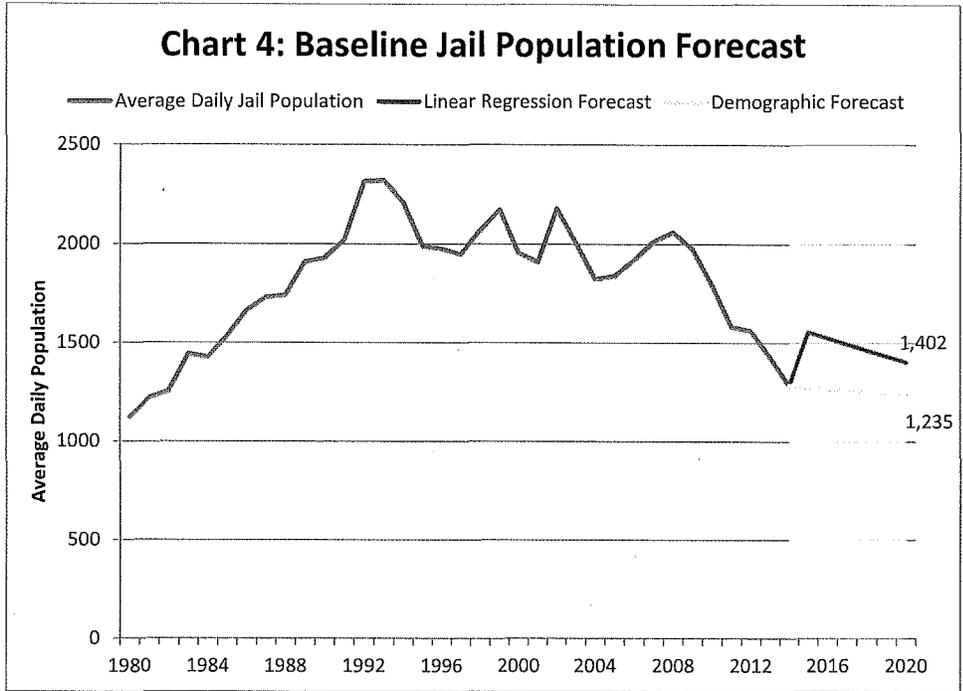
This report, which represents the final updated forecast, uses two separate models to predict the average daily jail population in 2020.¹⁸ The first forecast is a linear regression model that has been used previously in San Francisco and at least one other county. The model incorporates historical trends from 1993 through 2014. The second forecast is a demographic model that uses California Department of Finance (DOF) projected population changes in San Francisco and applies those changes to the current jail population. This model is based on a jail forecasting model used by the Public Policy Institute of California (PPIC).¹⁹ The linear trend model represents the upper-bound of our forecast, and the demographic forecast represents the lower-bound.

In 2014, San Francisco had an average daily jail population of 1,285 inmates. The linear regression model predicts that by 2020, the jail population will grow to 1,402, a nine percent increase, while the demographic model predicts the population will fall to 1,235, a decline of four percent.

Each model has advantages and disadvantages. The linear model incorporates more than two decades of historical data. As a result, the slope of the linear regression model reflects the downward trend of the jail population. However, events like the 2010 drug lab incident, which saw hundreds of drug cases dismissed and convictions vacated, are treated by the model as part of the trend rather than as one-time events. Including this incident in the model may overstate the jail population's rate of decline. While the linear regression model reasonably represents the general trend of the jail population, the actual forecast level for 2015 is higher than would be expected.

¹⁸ The proposed replacement jail project is expected to open in 2020.

¹⁹ The PPIC model is based on projected population changes within the 15-39 age group, whereas the Controller's Office model takes into account population changes by age and race.



The advantage of the demographic model is that it incorporates projected changes to race and age in San Francisco. For example, young adults are more likely to be incarcerated than older adults, but the DOF projects the number of young adults in San Francisco will decline over the next several years. The demographic model takes this shift into account when predicting the jail population. However, the demographic model is based on jail incarceration rates in 2014. If a previously enacted policy has not run its course and will continue to impact incarceration rates into the future, those impacts would not be taken into account by this model. Despite not incorporating recent historical trends, the demographic forecast predicts small annual declines in the jail population, which is more likely than the increase in the jail population predicted by the linear trend model.

A final disadvantage of both models is that neither is capable of predicting future legislative or leadership changes that could affect the size of the jail population. For example, policies such as state realignment and Proposition 47 would not have been predicted by our models. Regardless of their relative advantages and disadvantages, the two baseline models represent the best forecast range possible based on the data available.

Peaking Factor

This factor allows a cushion of jail beds for “peak” days, or days with above average jail needs. As mentioned previously, the Controller’s Office original forecast drew from the work of two

external consultants. The two consultants utilized different methodologies to calculate a peaking factor. See Table 4 for more detail.

Table 4: Peaking Factor Range

<u>Crout and Sida Methodology</u>				
(Peak jail population	-	Average Daily Population) ÷ Average Daily Population = Upper Estimate
<u>Jay Farbstein and Associates Methodology</u>				
(Average of peak days for each month	-	Average Daily Population) ÷ Average Daily Population = Lower Estimate

The Crout and Sida methodology uses the peak jail population day in a given year to calculate its peaking factor. Based on this methodology, over the period studied the San Francisco jail population never exceeded the peak factor.

The Jay Farbstein and Associates methodology averages the peak jail population day from each month to calculate its peaking factor. According to a representative from the firm, based on this methodology the actual jail population remains within the calculated peaking factor approximately 93 percent of the time. In other words, over the period studied, the San Francisco jail population exceeded the peak factor for seven out of every 100 days.

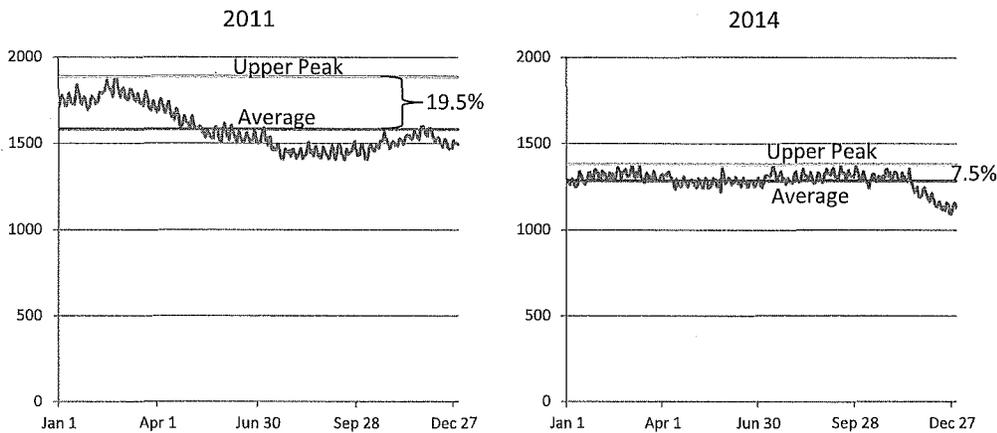
Table 5: Peaking Factor by

Year	Peaking Factor	
	Lower	Upper
2010	4.8%	18.2%
2011	5.0%	19.5%
2012	4.8%	11.8%
2013*	4.8%	12.5%
2014	4.7%	7.5%

*The Controller's Office did not have daily population data for September 2013 at the time of this analysis.

Table 5 presents peaking factors over the past five years based on the two methodologies. While the lower bound peaking factor has remained consistent since 2010, the upper bound peaking factor has decreased by 59 percent. This occurred as a result of the declining jail population. When a peaking factor is calculated in a year with a downward trend the factor captures both the trend and the annual peak, falsely exaggerating the peaking factor. See Chart 5 for an example. The Controller's Office recommends using 2014 estimates for the upper and lower bound peaking factor due to that year's flat population trend.

Chart 5: Daily Jail Population (blue) and Upper Peaking Factor in 2011 and 2014



Classification Factor

Both external consultants used a classification factor of five percent in their jail population estimates. In practice, a factor of five percent means a jail with 100 inmates should have 105 jail beds to accommodate the different security classifications of inmates. However, the Sheriff’s Department has asserted that five percent is an underestimate of actual need.

No accepted or standard methodology exists for calculating a classification factor. The Controller’s Office estimated a factor using a tally of all beds in the jail system that must remain empty due to classification. For example, “Sexually Violent Predators” (SVP) are civil

commitments that must be housed separately from the general population. On January 29, 2013, four SVPs were housed in a 28-bed unit, leaving 24 empty beds that could only be occupied by other SVPs. The Controller’s Office worked in concert with the Sheriff’s Department to tally unoccupied beds for all relevant inmate subpopulations, and estimated a classification factor of 8.2 percent (see Table 6).

The Controller’s Office recommends using five percent as a lower bound estimate of the classification factor and 8.2 percent as an upper-bound estimate.

Table 6: Classification Factor Calculation

Based on SF jail population on January, 29 2013

Inmate Classification	Unoccupied Beds
Sexually Violent Predators (SVPs)	24
Gang Dropouts	8
Transgender	21
Psychiatric Needs	31
Medical	11
Lock-up	17
Psychiatric Needs/Admin Segregation	7
House Alones	9
Total Empty Beds	128
Total Jail Population	1556
Classification Factor	8.2%
<small>128÷1556=</small>	

It is important to note that the actual classification factor for a jail system is dependent on the configuration of jail housing and the types of inmates housed. A jail composed entirely of double-bed cells may have a lower classification factor than a dormitory-style jail because it can house and segregate inmates in a more flexible manner. In addition, a majority minimum-security inmate population will present fewer classification concerns than a majority maximum-security inmate population.

Therefore, changes to the physical infrastructure of the jail system or the makeup of the inmate population over time can impact the system’s overall classification factor. For example, male-to-female transgender individuals in jail are currently segregated into their own housing unit. However, the Sheriff’s Department is considering whether to integrate these inmates into units housing other inmates who identify as female in County Jail #2. This decision could have a small downward impact on the system’s overall classification factor. Conversely, if the Sheriff’s Department reopened dormitory housing units in County Jail #6, it could have an upward impact on the classification factor.

Forecast Summary

Table 7 below summarizes the Controller’s Office best estimate of future jail bed needs for San Francisco based on the analysis in this report. The estimate is based on projected jail bed needs in 2020, the expected completion date for construction of the proposed replacement jail.

Table 7: Estimates of Total County Jail Bed Needs in 2020

	Lower Bound	Upper Bound
Forecast Baseline	1,235	1,402
Peaking Factor	4.7%	7.5%
Classification Factor	5.0%	8.2%
TOTAL	1,358	1,631

Previous Forecasts

Table 8 presents results from all known forecasts of the San Francisco County Jail Population completed since 2011, including forecasts from six individual organizations and three separate forecasts from the Controller’s Office. Consultants hired by the Sheriff’s Department completed the first two forecasts in 2011. The JFA Institute forecasted the jail population in 2012 as part of the federally-funded Justice Reinvestment Initiative.²⁰ The Budget and Legislative Analyst completed its forecast in 2014 at the request of the Board of Supervisors. And finally, the non-partisan think-tank Public Policy Institute of California (PPIC) forecasted the

²⁰ The Justice Reinvestment Initiative is a “data-driven approach that enhances public safety, reduces corrections spending and redirects savings to alternative criminal justice strategies.” See: http://www.cri.org/cji/entry/project_justicereinvest

jail population in each California county as part of its report on “Key Factors in California’s Jail Construction Needs,” released in 2014.²¹

The table shows that forecasts have declined significantly since 2011, reflecting the large drop in the jail population over that period. For this reason, the Controller’s Office has always recommended updating the forecast with the most recent data available. The table also shows that Controller’s Office estimates are similar to estimates provided by other internal and external organizations. However, the forecast articulated in this report represents the lowest forecast published to date.

Table 8: Previous Forecasts of County Jail System

Organization	Year Completed	Forecast for 2020	
		Inmates	Total Bed Need
Crout and Sida	2011	2,076	2,435
Jay Farbstein and Associates	2011	1897	2,090
Controller's Office	2012	1,712	2,097-2,292
JFA Institute	2012	1,576	1,735
Controller's Office	2014	1,520	1,673-1,839
Budget and Legislative Analyst	2014	1,279-1,497	1,547-1,811
Public Policy Institute of California	2014	1,401	n/a
Controller's Office	2015	1,235-1,402	1,358-1,631

Question of County Jail #6

County Jail #6 has not been used to house inmates since 2010 because the total jail population in San Francisco is below the system capacity. Reopening County Jail #6 and using it in its current configuration would create a number of issues due to the facility’s operational and design limitations. These issues are discussed below.

Ability to House Expected Inmate Population. County Jail #6 consists of six dormitory-style housing units of sixty-two beds each, for a total of 372 beds. The facility has no holding cells or safety cells. This design creates significant jail management challenges for the Sheriff’s Department. A number of publications advise that dormitory-style housing should be used with caution. For example, the National Institute of Corrections’ Jail Design Guide notes that dormitory-style housing:²²

- “reduces the staff’s ability to prevent physical or sexual assaults, especially during night-time lockdown or other times when staffing levels tend to be reduced”

²¹ The report is available at: http://www.ppic.org/main/publication_quick.asp?i=1098 The appendix which references the forecast is available at:

http://www.ppic.org/content/data/Current_and_Projected_Jail_Capacity_and_Needs.pdf

²² This report is available at <https://s3.amazonaws.com/static.nicic.gov/Library/024806.pdf>

- “reduces the staff’s ability to control inmates during disturbances because the staff cannot fully separate the inmates and achieve a fully secure lockdown until the emergency passes”
- “reduce[s] flexibility and the ability to subdivide the population into distinct groups [based on classification]”

In addition, a 2011 study of the San Francisco County jail system by criminal justice consultants states, “the administration of the jail system should be cautioned that they must resist the urge to fill these dormitory beds unless the classification of the inmate allows being housed there.”²³

As a result of the potential safety and security issues stated above, the Sheriff’s Department asserts that a jail built in this style cannot safely house medium- or maximum-security inmates. Some other corrections professionals disagree. According to Jeanne Woodford, former Undersecretary of the California Department of Corrections and Rehabilitation, maximum-security inmates should not be housed in dormitories as a general rule. However, some medium-security inmates may be appropriate for dormitory housing. For example, medium-security sentenced inmates are in jail for longer periods which allows jail staff to develop relationships with the inmates and better manage their behavior.²⁴

The Sheriff’s Department has used County Jail #6 to house medium- and maximum-security inmates in the past. Resolve to Stop the Violence (RSVP) is a program offered to violent offenders while they are in county jail. A 2005 evaluation of RSVP published in the Journal of Public Health indicates that the program was previously delivered to inmates in County Jail #6. RSVP participants are typically medium- and maximum-security inmates due to their violent histories, yet the evaluation reports that the program “exhibited an instantaneous, dramatic decrease of violent episodes in-house.”²⁵ This suggests it is possible to mitigate the safety concerns posed by housing medium- and maximum-security inmates in a dormitory-style jail if the population is managed appropriately. However, the Sheriff’s Department responds that it has only housed medium- and maximum-security inmates in County Jail #6 when a lack of available jail beds did not allow for those inmates to be housed elsewhere.

If County Jails #3 and #4 are closed and County Jail #6 is reopened in its current configuration, 40 percent of the useable beds in the jail system (636 of 1,610) will be located in a dormitory setting.²⁶ By comparison, 43 percent of inmates in the county jail system in 2014 were classified as minimum- or medium-security. Under this scenario, the Controller’s Office forecast suggests that all minimum- and most medium-security inmates would need to be

²³ Crout and Sida Criminal Justice Consultants, Inc. “Jail Population Study: City and County of San Francisco.”

²⁴ Interview with Jeanne Woodford, 5/14/15. The Controller’s Office does not have data on the number of medium-security sentenced inmates currently in jail, but in June 2014 only 15 percent of jail inmates were sentenced, regardless of security classification. See Table 2.

²⁵ James Gilligan and Bandy Lee. “The Resolve to Stop the Violence Project: reducing violence in the community through a jail-based initiative.” Journal of Public Health. Vol. 27, No.2, pp 143-148.

²⁶ County Jail #2 has 264 dormitory beds and County Jail #6 has 372 dormitory beds

housed in dormitory-style jails in 2020.²⁷ Furthermore, if the Sheriff's Department's assertion that only minimum-security inmates can be safely housed in a dormitory setting is correct, the forecast suggests County Jail #6 would not serve the jail system's needs. More detailed analysis is needed to determine which inmate classifications could be securely housed at County Jail #6.

Transportation Costs and Issues. Because County Jail #6 is located in San Mateo County, the Sheriff's Department would need to transport inmates to and from court facilities in San Francisco. Inmate transportation can be costly and increases safety and security risks for inmates and deputies. Additional transit costs would be accrued by Public Defender's Office staff who need to visit their clients at County Jail #6.

Access to Family Visitation. County Jail #6 is not easily reached by public transit, making visitation difficult for the families of inmates who do not own private vehicles.

Impacts on Service Delivery. The Sheriff's Department offers a number of in-custody programs focused on reducing recidivism including a charter school for inmates and programs related to substance abuse treatment, violence prevention, parenting skills and veterans services.²⁸ County Jail #6 has only three multi-purpose rooms, which is insufficient space to accommodate the programs currently offered in other jails. According to the Sheriff's Department, reopening County Jail #6 in its current configuration will make it difficult to deliver rehabilitative programs to inmates in that facility and result in a reduction in the number of inmates who can take advantage of programs during their time in jail.

County jail inmates also receive an array of mental health services through Jail Health Services. According to Tanya Mera, Director of Behavioral Health and Reentry Services for Jail Health Services, there are too few interview rooms and multi-purpose rooms in County Jail #6 to deliver adequate mental health services such as one-on-one and group treatment. Also, providing mental health services in a dormitory housing unit can create service and safety challenges because there are no secure cells in which to place unstable or agitated inmates. Issues with one inmate could impact service delivery for all inmates in the housing unit. Finally, because the facility is located in San Mateo County, clients could become isolated and disconnected from their families. Ms. Mera is concerned that this disconnection will negatively impact mental health outcomes.

This reduction in programs and services would come at a time when Jail Health Services is witnessing an increase in mental health needs among inmates. For example, between 2011 and 2014, referrals to mental health services increased from 5,361 to 5,763 and contacts per client increased from 10.42 per year to 12.45 per year. The service reduction would also come at a time when the State of California is providing financial incentives for expanding program

²⁷ If the security classification breakdown of inmates remains constant into the future, the Controller's Office forecast suggests 774-930 beds will be needed for maximum-security inmates in 2020. That would leave only 44-200 non-dormitory beds for the remaining 584-701 minimum- and medium-security inmates.

²⁸ These programs are administered by community based organizations.

and treatment space in jails. Senate Bill 863 provides \$500 million in state funding to counties for this purpose.

Repairs and Modifications Needed to Reopen. County Jail #6 is a 26 year old facility which was built quickly in response to jail overcrowding, and has been used as a detention facility in five years. According to the Sheriff's Department, a number of significant and costly repairs and modifications need to be made before the facility could be reopened. Some of these modifications are discussed below, but more study is needed to determine a comprehensive list of facility needs and associated costs.

- The Prison Rape Elimination Act (PREA) requires that all detention facilities comply with certain standards with the goal of eliminating the occurrence of sexual assaults. County Jail #6 would require a number of modifications to become compliant with these requirements.²⁹ For example, the camera system at County Jail #6 has limited coverage and would need to be upgraded.
- The existing security system (perimeter alarms, intercom system, door control system, etc.) is antiquated and may need to be replaced. County Jail #2 has a similarly aged system which failed last year and had to be replaced.
- The facility's data system would need to be upgraded to allow for video visitation, an inmate phone system, emergency radio system, Wi-Fi in classrooms, etc.
- Recreation areas need to be modified to prevent escape. For example, roof enclosures need to be added.
- A 2013 seismic evaluation report of County Jail #6 from the Department of Public Works encourages the Sheriff's Department to perform minor retrofitting prior to re-occupying the facility.
- County Jail #6 has no kitchen or laundry facilities. While the neighboring County Jail #5 does have kitchen and laundry facilities, it may be necessary to install additional equipment to allow those facilities to serve both buildings.
- Life safety systems (e.g. fire alarms and smoke removal systems) would need to be inspected and potentially replaced.

Other Construction and Remodeling Required. The proposed replacement jail includes space for the Sheriff's Department's warrants and records unit, storerooms, medical records storage, and other non-jail spaces currently located in the Hall of Justice. If the City chooses to reopen county Jail #6 rather than construct a replacement jail, the City would need to build, renovate or lease space near the Hall of Justice for these functions. The City would also need to replace holding cells currently located in the Hall of Justice which are used when transporting inmates to and from court. Finally, the proposed replacement jail provided an opportunity to address issues related to County Jail #2. For example, the proposed replacement jail is designed to include kitchen and laundry facilities that would serve the new jail and County Jail #2. If the replacement jail is not constructed, kitchen and laundry facilities in County Jail #2 may need to be refurbished.

²⁹ PREA was passed by Congress in 2003, but new standards did not go into effect until 2012.

Potential Opposition from Neighboring Communities. There could be opposition from neighboring communities if the Sheriff's Department houses more inmates and higher security inmates on the jail campus in San Mateo County. This opposition could delay the project, leading to construction escalation costs in the millions of dollars per year. Previous construction efforts on the campus required significant negotiation with the surrounding community. Also, government representatives from San Mateo County have appeared at San Francisco Board of Supervisors meetings on the jail replacement project to voice concerns over moving more inmates to San Mateo County.

Replacement Jail Need

Because County Jail #6 may need significant remodeling to be useable, the Controller's Office presents the recommended replacement jail capacity in the year 2020 based on two scenarios.

Scenario one assumes County Jail #6 is used at capacity in its current configuration. In that scenario, the upper bound of the Controller's Office forecast indicates the need for a new or reconfigured replacement facility with 21 beds, and the lower bound forecast indicates no need for a replacement facility. If no replacement facility is constructed and County Jails #3 and #4 are closed but County Jail #6 is in use at capacity, the jail system would become overcrowded if the population returns to its level in 2012, which was a 27 year low.³⁰

Scenario two assumes that County Jail #6 is not in use as a detention facility in its current configuration. In that scenario, the Controller's Office forecast indicates the need for a new or reconfigured replacement facility with between 120 and 393 jail beds.³¹ If no replacement facility is constructed and County Jails #3, #4 and #6 are closed, the jail system would not be able to house all inmates in the system if the population stays at or above its level for 2014, which was a 32 year low (see Table 9).³²

³⁰ For scenario one, the threshold below which San Francisco could close the Hall of Justice jails and not need a replacement facility is between 1,384 and 1,464 inmates. Calculation: useable beds in system (1,610) ÷ classification factor (1.05 to 1.082) ÷ peaking factor (1.047 to 1.075) = 1,384-1,464.

³¹ Current designs for a replacement jail include housing units with 64 beds each. Based on this design, the forecast range in Scenario 2 would translate to a replacement jail with between 128 beds (two - 64 bed housing units) and 384 beds (six - 64 bed housing units).

³² For scenario two, the threshold below which San Francisco could close the Hall of Justice jails and not need a replacement facility is between 1,064 and 1,126 inmates. Calculation: useable beds in system (1,238) ÷ classification factor (1.05 to 1.082) ÷ peaking factor (1.047 to 1.075) = 1,064-1,126

Table 9: Recommended Replacement Jail Capacity in 2020

	Forecasted Bed Range (A)	Number of Useable Beds in the System* (B)	Replacement Jail Bed Need (A-B)
Scenario 1: Replace County Jails 3 and 4	1,358 to 1,631	1,610	-252 to 21
Scenario 2: Replace County Jails 3, 4, and 6	1,358 to 1,631	1,238	120 to 393

*The tally for Scenario 1 includes all useable beds in County Jails #1, #2, #5 and #6. The tally for Scenario 2 includes all useable beds in County Jails #1, #2 and #5.

Risks and Repercussions

There is inherent uncertainty involved with forecasting the jail population. The number of individuals in jail is impacted by demographics and economic factors, but also by policy changes (e.g. state realignment, Proposition 47) and individual actors (e.g. enforcement decisions by the Chief of Police and District Attorney) which can be very difficult to predict. In addition, the forecast in this report assumes a steady state, but in reality the jail population has been dynamic in recent years.

Given the uncertainty of jail forecasting, it is important to consider the risks and repercussions involved with a decision between building a new facility or reconfiguring existing space to replace the Hall of Justice jails, or doing nothing. The section below describes these risks and repercussions in two scenarios:

1. If the City builds or renovates a replacement facility, but the population continues to drop and no such facility is needed:

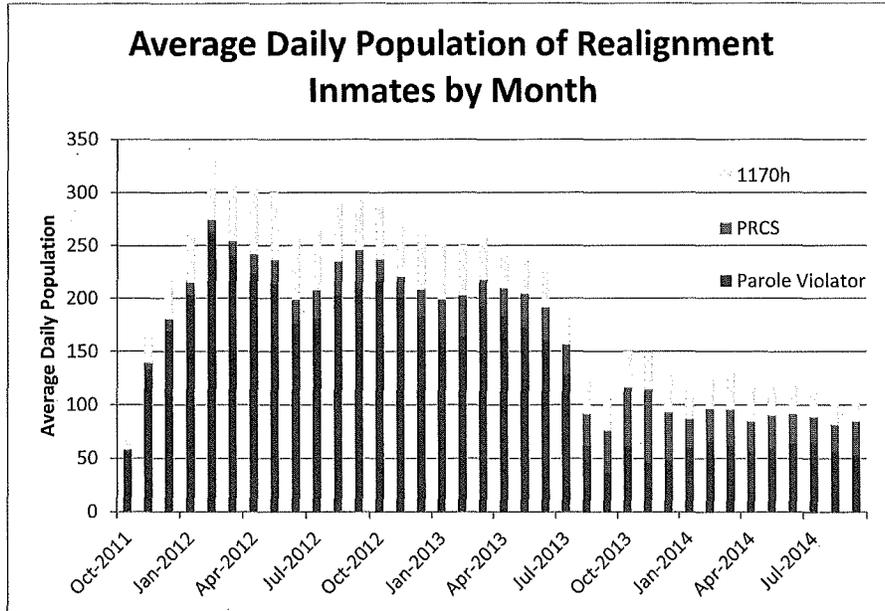
- The City would have developed a replacement facility using funds that could have financed other capital projects.
- The new facility would allow the Sheriff's Department to transfer inmates currently housed in San Mateo County into a facility near the Hall of Justice. This transfer has multiple benefits.
 1. Inmate transportation between the Hall of Justice and San Mateo County is costly and increases safety and security risks for inmates and deputies. Housing inmates in San Francisco eliminates these concerns.
 2. Housing inmates in San Francisco makes them more accessible for family visitation, especially for families without private vehicles.
 3. Housing inmates in San Francisco reduces transportation time and costs for Public Defender staff who currently have to travel to San Mateo County to visit their clients.
- County Jail #6 is currently used for deputy training, storage space and occasional vocational programs. The Sheriff's Department could continue to use the facility for these purposes.

2. If the City does not build or renovate a replacement facility, but one is needed:

- The City would need to fund a replacement facility, but likely at a higher cost.
 - The City would have lost an opportunity to receive up to \$80 million in funding from the State of California to finance jail construction.³³
 - Capital Planning estimates that construction costs will escalate by five percent per year, outpacing the City's expected revenue growth. For a \$278 million project, a five percent escalation rate amounts to a \$13.8 million cost increase each year the project is delayed.
- If a major earthquake strikes while inmates are still housed in the Hall of Justice, the jail would likely need to be vacated and closed permanently. In addition to the safety concerns of transporting inmates immediately after a major disaster, it would be costly to house inmates elsewhere while a new facility is constructed.
- The City's jail system may experience overcrowding, which can lead to unsafe and inhumane housing conditions. The City has been sued at least twice since 1980 due to subpar jail conditions resulting from overcrowding.
- If it isn't already at capacity, County Jail #6 could be used as an overflow facility in the case of a major earthquake or overcrowding but may need significant repairs.
- The proposed replacement jail includes space for the Sheriff's Department's warrants and records unit, storerooms and other non-jail spaces currently located in the Hall of Justice. When the Hall of Justice closes, the City would need to build, renovate or lease space near the Hall of Justice for these functions. The City would also need to replace holding cells currently located in the Hall of Justice which are used when transporting inmates to and from court.

³³ State funding is available via Senate Bill 863. County proposals for funding are due on August 28, 2015.

Appendix A: Realignment Inmates by Type Over Time



The California Criminal Justice Realignment Act (Assembly Bill 109), directed that beginning in October of 2011 some offenders previously housed in state prisons would become the responsibility of counties. The legislation, known as “realignment,” increases the number of inmates housed in county jail facilities. The chart above shows the impact of state realignment inmates on the average daily jail population broken down into three groups of inmates.

- **State Parole Violators:** Individuals whose parole is revoked by the State of California may be remanded to county jail. Prior to state realignment they would have been housed in state prison, but are now housed in county jail.
- **Post-Release Community Supervision (PRCS) Violators:** These individuals violated the terms of their PRCS and are subject to penalties including modification of PRCS conditions, returning to jail, or referral to an evidence-based program.
- **Non-violent, Non-sexual, Non-serious Felony Offenders:** Prior to state realignment they would have been housed in state prison, but are now housed in county jail. This category also includes individuals who are incarcerated for violating the terms of their mandatory supervision after leaving custody.

About the Controller's Office City Services Auditor

The City Services Auditor was created within the Controller's Office through an amendment to the City Charter approved by voters in 2003. Under Appendix F of the City Charter, the City Services Auditor has broad authority for:

- Reporting on the level and effectiveness of San Francisco's public services and benchmarking the city to other public agencies and jurisdictions,
- Conducting financial and performance audits of city departments, contractors, and functions to assess efficiency and effectiveness of processes and services,
- Operating a whistleblower hotline and website and investigating reports of waste, fraud, and abuse of city resources, and
- Ensuring the financial integrity and improving the overall performance and efficiency of city government.

For more information visit our website at:

<http://www.sfcontroller.org/index.aspx?page=42>

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CITY & COUNTY OF SAN FRANCISCO



Office of the Controller

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From: Reports, Controller (CON)
Sent: Tuesday, June 23, 2015 11:14 AM
To: Calvillo, Angela (BOS); BOS-Supervisors; BOS-Legislative Aides; Kawa, Steve (MYR); Howard, Kate (MYR); Falvey, Christine (MYR); Elliott, Jason (MYR); Steeves, Asja (CON); Campbell, Severin (BUD); Newman, Debra (BUD); Rose, Harvey (BUD); SF Docs (LIB); gmetcalf@spur.org; jballesteros@sanfrancisco.travel; CON-EVERYONE; MYR-ALL Department Heads; CON-Finance Officers
Subject: Issued: City Services Auditor's Summary of Implementation Statuses for Recommendations Followed Up on in Fiscal Year 2014-15, Third Quarter

The Office of the Controller's City Services Auditor Division (CSA) today issued a report on the implementation statuses of its recommendations. CSA follows up on open and contested recommendations every six months after its reports are issued. In the third quarter of fiscal year 2014-15, CSA followed up on 83 recommendations from 20 reports or memorandums issued to 14 departments. Of those 83 recommendations, 34 are newly closed. The report discusses the risks associated with the remaining 49 open recommendations.

To view the full report, please visit our Web site
at: <http://openbook.sfgov.org/webreports/details3.aspx?id=2147>

For questions about the report, please contact Director of City Audits Tonia Lediju at tonia.lediju@sfgov.org or 415-554-5393 or the CSA Audits Unit at 415-554-7469.

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CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF THE CONTROLLER

Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

MEMORANDUM

TO: Government Audit and Oversight Committee
San Francisco Board of Supervisors

FROM: Tonia Lediju, Director of City Audits
City Services Auditor Division 

DATE: June 23, 2015

SUBJECT: City Services Auditor Summary of Implementation Statuses for
Recommendations Followed Up on in Fiscal Year 2014-15, Third Quarter

The City Services Auditor Division (CSA) of the Office of the Controller (Controller) follows up on all recommendations it issues to city departments every six months after original issuance. CSA reports on the results of its follow-up activity to the Board of Supervisors' Government Audit and Oversight Committee (GAO). This process fulfills the requirement of the San Francisco Charter, Section F1.105, for the auditee to report on its efforts to address the Controller's findings, report any costs or savings attributable to recommendation implementation reflected in the department's proposed budget, and, if relevant, report the basis for deciding not to implement a recommendation.

The regular follow-up begins when CSA sends a questionnaire to the responsible department requesting an update on the implementation status of each recommendation. CSA assigns a follow-up status to the report or memorandum for each responsible department according to whether or not the department responded to the questionnaire and the audit determination status of each recommendation. The follow-up statuses are described in the table below.

Summary of Follow-Up Statuses		
Status	Audit Determination Status of Recommendations	Further Regular Follow-Up?
<i>Closed</i>	All closed	No
<i>Open</i>	At least one open or contested	Yes
<i>Elapsed</i>	At least one open or contested after two years	Yes. Open recommendations will be reported to GAO in CSA's annual report, <i>Recommendations Not Implemented After More Than Two Years</i> , and considered when planning future audits.

Based on its review of the department's response, CSA assigns an audit determination status to each recommendation. A status of:

- **Open** indicates that the recommendation has not yet been fully implemented.
- **Contested** indicates that the department has chosen not to implement the recommendation for some reason.
- **Closed** indicates that the response described sufficient action to fully implement the recommendation or an acceptable alternative or that some change occurred to make the recommendation no longer applicable or feasible.

Also, CSA periodically selects reports or memorandums resulting in high-risk findings for a more in-depth field follow-up assessment in which CSA tests to verify the implementation status of the recommendations.

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Department Abbreviations

Abbreviated Name	Full Name
AIR	Airport Commission
Airport	Airport Commission
Arts Commission	(San Francisco) Arts Commission
CSA	City Services Auditor Division of the Office of the Controller
DHR	Department of Human Resources
HSA	Human Services Agency
LIB	Library Commission (Public Library)
Medical Examiner	Office of the Medical Examiner
POL	Police Department
Police Department	Police Department
Port	Port Commission (Port of San Francisco)
Public Health	Department of Public Health
Public Library	Library Commission
REC	Recreation and Park Department
SFMTA	San Francisco Municipal Transportation Agency
SFPUC	San Francisco Public Utilities Commission

CSA's Regular Follow-Up Activity in the Third Quarter of Fiscal Year 2014-15

During the third quarter of fiscal year 2014-15, CSA followed up on 83 open recommendations from 20 reports or memorandums (documents).

Exhibit 1 summarizes the status of those follow-ups.

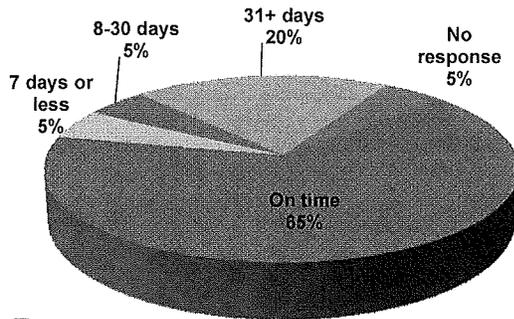
Exhibit 1 - Overall Status of Follow-Ups, by Status and Department, in the Third Quarter of Fiscal Year 2014-15				
Department	Open	Elapsed	Closed	Total
Airport			1	1
Arts Commission		1		1
Human Resources	1		1	2
Human Services		1	1	2
Police			1	1
Port	3			3
Public Health	1	1		2
Public Library			1	1
Rec and Park			1	1
SFMTA	3	2		5
SFPUC		1		1
Total	8	6	6	20

Exhibit 2 shows the number of recommendations CSA followed up on and their resulting statuses during the quarter. In some cases, a department has implemented few or none of CSA's recommendations. This does not necessarily indicate that the department is not making an effort to resolve the underlying issues. In some instances, the department has not yet had the opportunity because the recommendations relate to events that happen only periodically, such as labor agreement negotiations, or because the recommendations were issued too recently for the department to have achieved full implementation.

Exhibit 2 - Status of Recommendations Followed Up on in the Third Quarter of Fiscal Year 2014-15					
Department	Newly Closed	Open	Contested	Now Elapsed	Total Followed Up On
Airport	2				2
Arts Commission				1	1
Human Resources	4		1		5
Human Services	1			5	6
Police	1				1
Port	2	19			21
Public Health	2	6		1	9
Public Library	1				1
Rec and Park	13				13
SFMTA	8	9		4	21
SFPUC				3	3
Total	34	34	1	14	83

Exhibit 3 shows departments' responsiveness to CSA's follow-up requests.

Exhibit 3 - Timeliness of Departments' Responses to Follow-up Requests in the Third Quarter of Fiscal Year 2014-15



Days
Late

The San Francisco Public Utilities Commission (SFPUC) did not provide responses to CSA's request.

The Airport Commission (Airport) provided its response 10 days late.

The Department of Human Resources (Human Resources) provided one response on time and one response 88 days late.

The Human Services Agency (Human Services) provided one response on time and one response 48 days late.

The Department of Public Health (Public Health) provided one response on time and one response 6 days late.

The Recreation and Park Department (Rec and Park) provided its response 94 days late.

All other departments responded to CSA's requests on time.

Exhibit 4 summarizes the follow-ups CSA closed in the quarter.

Exhibit 4 - Summary of Follow-Ups Closed in the Third Quarter of Fiscal Year 2014-15	
Dept.	Document
AIR	Title: <u>Airport Commission: Avis Budget Car Rental, LLC, Needs to Improve Internal Controls Over the Reporting of Gross Revenues to the Airport for 2010 and 2011</u>
	Issue Date: 7/21/2014 Total Recommendations: 3
	Summary: Avis Budget reported gross revenues of \$207,134,383 to the Airport. However, the auditors could not determine whether Avis Budget correctly reported the number of car rentals or paid the correct rent because Avis Budget did not provide sufficient documentation to support its sales information. CSA recommended that the Airport establish a procedure to ensure that Avis Budget submits a certified statement of annual revenues within 90 days after the end of each lease year and direct Avis Budget to provide a clear audit trail of supporting information used to prepare the monthly gross revenue reports. The department reports having implemented the remaining recommendations to address the issues identified in the report.
DHR	Title: <u>Fire Department Payroll Audit: Undefined Pay Practices Increased Department Expenditures</u>
	Issue Date: 3/16/2011 Total Recommendations: 31
	Summary: The use of undefined pay practices increased the department's expenditures by an estimated \$345,565. Undefined pay practices existed in the manual time entry processes, final retirement distribution procedures, and payroll system design. CSA recommended that Human Resources work with stakeholders to address the findings. The departments reports that it implemented one of the recommendations and that the remaining two open recommendations are no longer applicable or are not feasible and, therefore, that it will not implement them. CSA concurs and closed the remaining recommendations. This document includes 31 recommendations, three of which are directed solely to Human Resources. Each of the others are directed to the Fire Department and at least one other organization.
HSA	Title: <u>Human Services Agency: Some Aid Assistance Controls at the Department Need Improvement</u>
	Issue Date: 7/1/2014 Total Recommendations: 3
	Summary: Human Services had some adequate cash disbursement processes and controls but needed to improve controls to lessen the risks associated with disbursing cash. Specifically, CSA recommended that the department create and implement a better system to process aid assistance disbursements. The department reports having implemented the remaining recommendation with the creation and implementation of accounts payable policies and procedures dealing with aid assistance disbursements.

LIB	Title: <u>Public Library: The Department Needs Improved Internal Controls to Better Administer and Monitor Its Contract With Baker & Taylor Corporation</u>	
	Issue Date: 1/22/2014	Total Recommendations: 3
	Summary: Baker & Taylor Corporation generally complied with contract provisions, but the Public Library needed to improve its internal controls to ensure that it effectively administers and monitors the contract. CSA recommended that the Public Library improve its invoice review procedures and develop a comprehensive tracking system for deliveries and follow-up items. The department reports having implemented a system to improve its invoice review procedures to address the issues identified in the report.	
POL	Title: <u>Police Department: The Department Needs to Improve Its Controls Over Overtime and Premium Pay</u>	
	Issue Date: 8/18/2010	Total Recommendations: 28
	Summary: The Police Department needed to improve its controls regarding premium and overtime pay. CSA recommended that the department consistently follow the policies and procedures for earning, documenting, and approving court appearance premium pay and acting assignment pay. Also, the department needed to fully enforce its voluntary overtime restrictions, which was the topic addressed by the only remaining open recommendation. The department reports that it has implemented the last open recommendation by developing a system that limits the amount of voluntary overtime that sworn officers can earn during a seven-day work week.	
REC	Title: <u>Recreation and Park Commission: The Beach Chalet, L.P., Owes the City \$53,208 for Paying Its Rent Late in 2009 Through 2011</u>	
	Issue Date: 1/9/2014	Total Recommendations: 18
	Summary: Beach Chalet owed Rec and Park \$53,208, consisting of \$53,175 in late payment fees and \$33 in interest charges for late rental payments. Rec & Park also needed to improve its management of the Beach Chalet lease, including reviewing how the cost of water usage is allocated between Beach Chalet and the City, determining the appropriateness of some janitorial supplies expenses, and ensuring that Beach Chalet submits its statements of gross sales on time.	

Summary of Unimplemented Recommendations by Department

Below are summaries of the open and contested recommendations from all follow-ups CSA sent requests for that have a status of open, contested, or elapsed. They are organized by department and original issuance.

Arts Commission

Title: San Francisco Arts Commission: The Street Artists Program Should Improve Its Internal Controls and Accounting Practices		Date Issued: 07/12/11	Summary Status: Elapsed
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	1	8	
<i>Contested</i>	0		
<i>Closed</i>	12	All other recommendations	
Total	13		

Summary: The Street Artists Program, which provides artists the ability to sell their handcrafted wares throughout San Francisco, accurately recorded fees collected from participants. However, the Arts Commission needed to correct some deficiencies in the program's internal control processes, including inadequate segregation of duties, reconciliation of fee revenue, and deficiencies in accounting practices that could have resulted in changes to certificate fee rates charged to program participants.

Overall Risk of Open Recommendation: Low

Other city departments have developed Internet-based payment systems to allow streamlined payment processing. The services and technology required to complete the recommendation are widely available. The finding did not indicate that the Arts Commission was at undue risk of losing or forgoing fee revenue because it did not have an Internet-based payment system.

Open Recommendation:

- **Recommendation 8** asks the Arts Commission to implement its planned Internet-based payment system to allow for the acceptance of credit and debit cards and for automatic recording of revenue into the Program's bank account. *The Arts Commission reported that it is in the process of drafting a request for proposal (RFP) for a Web site redesign that will incorporate an Internet-based payment system for licenses for the Street Artists Program.*

Human Resources

Title: Office of the Medical Examiner: The Office's Payroll Operations Are Generally Adequate, but Should Be Improved		Date Issued: 3/13/2013	Summary Status: Open
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	0		
<i>Contested</i>	1	4	
<i>Closed</i>	2	All other recommendations	
Total	3		

This audit concerned payroll operations at the Office of the Medical Examiner (Medical Examiner). The report contains 16 recommendations, 13 of which were directed to the Office of the Medical Examiner and have been remediated and closed. The remaining 3 recommendations are directed to Human Resources. This follow-up includes only the recommendations directed to Human Resources.

Summary: Although the payroll operations and administration of the Medical Examiner were generally adequate, some labor agreement provisions on overtime and compensation needed to be reformed, and the department would benefit from training to accurately interpret and administer such provisions. CSA recommended that Human Resources negotiate reforms and provide training not only to Medical Examiner staff for the labor agreement identified in the report, but across the City.

Overall Risk of Open and Contested Recommendations: Medium

Human Resources reported that it has implemented the recommended reforms and provided training regarding many labor agreements throughout the city. CSA anticipates that Human Resources will implement the recommendations concerning the labor agreement when it is next open for negotiations.

Contested Recommendation:

- **Recommendation 4** asks Human Resources to consider negotiating in the City's memorandum of understanding (MOU) with the Union of American Physicians that only time worked may be used for the purpose of calculating overtime. *Human Resources reported contesting this recommendation, asserting that current contract already contains language that specifies employees may only be granted compensatory time off at the rate of one-and-one-half times for time worked in excess of normal work schedules. However, CSA maintains that the current language allows for abuses of the overtime provisions. Whereas the "time worked in excess of schedule" is not the same as the amount of "time actually worked" in excess of the normally scheduled work hours. CSA recommends that the language be clarified to prevent possible abuses.*

Human Services

Title: <u>Human Services Agency: The Department Can Better Use Global Positioning System Data to Improve Fleet Management</u>		Date Issued: 2/29/2012	Summary Status: Elapsed
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	5	5, 10, 16, 21, 24	
<i>Contested</i>	0		
<i>Closed</i>	27	All other recommendations	
Total	32		

Summary: Human Services needed to better manage and use its fleet by improving the overall use of vehicles, routing efficiency, management of fleet assets such as fuel credit cards and FasTrak transponders, and use of fleet management systems. CSA recommended that Human Services take better advantage of its available GPS data to monitor employees' compliance with its vehicle usage policy.

Overall Risk of Open and Contested Recommendations: Low
Human Services reports that it has been working on implementing the remaining five open recommendations and will have them all implemented by July 2015.

Open Recommendations:

- **Recommendation 5** asks Human Services to regularly monitor and enforce compliance with its vehicle usage policy. *Human Services reported that beginning in July 2015, it plans to monitor compliance using random samples of reservations cross-referenced with GPS data.*
- **Recommendation 10** asks Human Services to regularly use GPS data to monitor the efficient routing of vehicles, which increases the likelihood of detecting when employees systematically use vehicles for personal use. *Human Services reported that monitoring the specific route of each vehicle is extremely difficult because multiple drivers may use the same vehicle on the same day. However, the department will begin monitoring actual driving times to compare with standard driving times to determine whether routes are efficient.*
- **Recommendations 16 and 21** ask Human services to expand, communicate, and enforce written policies and procedures on the tracking, usage, and reconciliation of its fleet assets to ensure their proper use and the safeguarding of fleet assets and regularly ensure that its employees are properly safeguarding its vehicles, fleet assets, and confidential materials. *Human Services reported that its new policies have been drafted and are in the final stages of review with implementation expected in June 2015.*
- **Recommendation 24** asks Human Services to clearly define how the GPS information should be used and train Human Services Fleet Administration staff and unit managers on using it. *Human Services reported that all Fleet Management employees have been trained on the appropriate use of GPS data and that operational policies and roles have been drafted and will be fully implemented by July 2015.*

Port

Title: <u>Port Commission: The Port Should Strengthen Internal Controls Over Its Inventory</u>		Date Issued: 8/5/2014	Summary Status: Open
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	9	1, 3, 4, 5, 8, 10, 11, 12, 16	
<i>Contested</i>	0		
<i>Closed</i>	7	All other recommendations	
Total	16		

Summary: Port management was still addressing the recommendations in an earlier (2008) CSA inventory audit report that asked the Port to implement a new inventory system that would revise its purchasing, receiving, and inventory practices. Despite the remediation efforts that began after the 2008 audit, the 2014 audit found that the Port still had an inaccurate inventory list, a substantial amount of inventory that has no value assigned, and policies and procedures that have not been fully implemented

Overall Risk of Open Recommendations: High

More than seven years after a March 2008 audit of its inventory practices, the Port is still trying to address the recommendations that resulted from it. The 2014 audit report cited related concerns regarding the Port's inventory practices that management still needs to implement.

Open Recommendations:

- **Recommendations 1, 3, 4 and 5** ask the Port to develop an inventory process to ensure accuracy of its records and a consistent methodology to assign value to its inventory. *The Port reported that certain remedial actions were completed in 2014. After more complete analysis and evaluation of its inventory, the Port's management decided to substantially purge obsolete or auction off the materials. The Port will conduct a full physical count to establish an accurate inventory of records by June 2015 and develop procedures for monitoring inventory once the obsolete materials are disposed of.*
- **Recommendations 8, 10, 11, and 12** ask the Port to develop a continuous inventory quality assurance system to mitigate the risk of fraud, properly assign inventory values, and appropriately value recovered inventory. *The Port reported that managers have reviewed roles and responsibilities of Port inventory employees and will take actions to mitigate the risk through additional supervision and formalized review and approval procedures. Full implementation will occur after Recommendations 1 and 3 are implemented.*
- **Recommendation 16** asks the Port to monitor its yearly inventory usage. *The Port reported that it will evaluate inventory usage annually for slow-moving and obsolete inventory items, but that full mitigation will occur after Recommendation 1 is implemented.*

Title: Port Commission: Blue and Gold Fleet, L.P., Had Inadequate Internal Controls Over the Reporting of Gross Receipts to the Port for 2010 Through 2012		Date Issued: 9/17/2014	Summary Status: Open
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	6	All recommendations	
<i>Contested</i>	0		
<i>Closed</i>	0		
Total	6		

Summary: Blue and Gold Fleet, L.P., (Blue and Gold) did not accurately calculate and report gross receipts in accordance with lease provisions for its ferryboat services. Also, Blue and Gold did not verify sublessee gross income to obtain assurance that the reports of its sublessees were complete and accurate before reporting income to the Port. During the audit period, Blue and Gold reported \$22,041,616 in gross receipts and paid \$1,850,973 in rent to the Port.

Overall Risk of Open Recommendations: Low

The Port reports that discussions commenced in August 2014 to address the recommendations, and that it anticipates resolving most of the issues by June 2015.

Open Recommendations:

- **Recommendations 1, 2, 3, and 4** ask the Port to ensure that Blue and Gold complies with all of the lease amendment provisions regarding the calculation of revenues and develops and implements procedures to ensure the accurate reporting of gross receipts to the Port, which determines the amount of rent due. *The Port reported that it began ongoing discussions with Blue and Gold in August 2014 and that resolution of the lease agreement issues is expected by June 2015. Also, the Port will issue the credit due to the tenant, referred to in Recommendation 2, only after the lease issues are resolved.*
- **Recommendation 5** asks the Port to require Blue and Gold to develop adequate procedures to verify sublessee and franchise gross revenues reported to Blue and Gold. *The Port reported that it expected to implement this recommendation in connection with the completion of Recommendations 1-4. The Port reports that Blue and Gold has acknowledged the Port's right to audit tenant subleases. Also, the Port will direct the tenant in writing to implement procedures needed to verify revenues reported by its sublessees and franchisees.*
- **Recommendation 6** asks the Port to determine whether Blue and Gold owes any additional rent because it inaccurately reported its gross receipts and, if so, to collect late charges of 1 percent per month until Blue and Gold pays such additional rent. *The Port reported that it expects to implement this recommendation with the completion of Recommendations 1, 3, and 4.*

Title: <u>Port Commission: Castagnola's Restaurant Had Inadequate Internal Controls Over the Reporting of Gross Receipts to the Port for 2010 Through 2012</u>		Date Issued: 9/17/2014	Summary Status: Open
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	4	All recommendations	
<i>Contested</i>	0		
<i>Closed</i>	0		
Total	4		
<p>Summary: Castagnola's inaccurately calculated and reported its gross receipts because it improperly excluded the value of employee meals and certain sales from its reported gross receipts and lacked internal controls to ensure the accuracy of its gross receipts reporting to the Port. During the audit period, Castagnola's reported \$8,041,937 in gross receipts and paid \$741,386 in rent to the Port.</p> <p>Overall Risk of Open Recommendations: Medium According to the Port, it has been unable to discuss the audit findings and recommendations with the tenant. Although the Port reported that it will direct the tenant in writing to comply with the lease provisions and to develop procedures to address the audit recommendations, it is unclear when this will occur or whether the tenant agrees and will comply with the audit findings.</p> <p>Open Recommendations:</p> <ul style="list-style-type: none"> • Recommendation 1 asks the Port to collect from Castagnola's additional rent due of \$20,294 for the underreporting of gross receipts. <i>The Port reported that it advised the tenant in May 2015 of CSA's findings and would bill the tenant for the additional rent due.</i> • Recommendation 2 and 3 ask the Port to require Castagnola's to develop procedures to ensure proper and accurate reporting of gross receipts as stipulated in the lease and to require Castagnola's to submit revised monthly reports of gross receipts and rent due for the months outside of the audit period to include the improperly excluded gross receipts. <i>The Port reported that in May 2015 it directed the tenant to implement appropriate procedures and internal controls to ensure that it properly and accurately reports gross receipts as required by the lease.</i> • Recommendation 4 asks the Port to collect from Castagnola's the cost of the audit for each month in which gross receipts were understated by more than 3 percent. <i>The Port reported that in May 2015 it would determine whether it is entitled to recover associated audit costs.</i> 			

Public Health

Title: <u>Department of Public Health: The Department's Siloed and Decentralized Purchasing Structure Results in Inefficiencies</u>		Date Issued: 3/14/2013	Summary Status: Elapsed
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	1	2	
<i>Contested</i>	0		
<i>Closed</i>	8	All other recommendations	
Total	9		

Summary: Public Health's decentralized and siloed medical supplies purchasing system caused inconsistent practices and inefficiency. Specifically, Public Health:

- Could not take full advantage of purchasing enhancements to achieve cost savings because invoice data cannot be compared for departmentwide analysis.
- Lacked departmentwide purchasing policies and procedures.
- Lacked established criteria to determine when to expend staff time seeking waivers from city requirements and when to pay a markup to use a city-approved vendor.

Overall Risk of Open Recommendation: Low

Public Health reports that it is awaiting the execution of the contract to allow the Pathways Materials Management system to be used throughout the department. In the meantime, Public Health is monitoring its progress regarding this recommendation and is conducting internal preparation work by identifying super users, creating supply-ordering templates, and developing an approval processes for the Pathways system to "go live" departmentwide once the contract is executed.

Open Recommendation:

- **Recommendation 2** asks the department to ensure that all of its medical supply purchasing data is comparable by channeling all purchases through its procurement system. *Public Health reported it is implementing an upgrade to its systems and training staff to expand use of the system to Public Health locations outside the two hospitals.*

Title: <u>Department of Public Health: Internal Controls at Laguna Honda Hospital's Central Supply Department Do Not Ensure That Assets Are Properly Accounted for and Safeguarded</u>		Date Issued: 3/27/2014	Summary Status: Open
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	6	2, 13, 15, 16, 20, 21	
<i>Contested</i>	0		
<i>Closed</i>	15	All other recommendations	
Total	21		

Summary: The inventory and materials management processes of Laguna Honda's Central Supply unit had multiple weaknesses. Although purchase orders were correctly recorded as part of the inventory process, CSA found numerous errors in the sampled inventory records, a lack of policies and procedures to guide physical inventory counts, dispensing of obsolete items, and manual inventory operations. Overall, Central Supply's internal controls were inadequate because they did not reasonably assure Laguna Honda that assets are properly accounted for and safeguarded.

Overall Risk of Open Recommendations: Medium

Public Health reports that the department is working to develop and implement the policies and procedures needed to account for inventory assets. Access controls on the central supply storeroom are critical to ensuring the security of inventory. However, successful implementation hinges on properly training employees and implementing a new culture of accountability and security among the employees.

Open Recommendations:

- **Recommendation 2** asks the Public Health to establish performance goals to hold employees accountable for accomplishing a consistent, accurate physical count of inventory. *Public Health previously reported that it expected to implement this by October 2014.*
- **Recommendations 13, 15, and 16** ask Public Health to implement security policies for the Central Supply storeroom. *Public Health reported that the storeroom is secure and that the department is developing a security policy, training employees on the policy, and implementing the policy.*
- **Recommendations 20 and 21** ask Public Health to establish procedures for identifying and disposing of expired and obsolete inventory. *Public Health previously reported that its central Supply Chain Council was overseeing the establishment of standardized, departmentwide policies and procedures and expected full implementation by November 2014.*

SFMTA		
Title: <u>SFMTA: The Parking Enforcement Section Should More Effectively Manage Its Resources, Strengthen Some Internal Controls, and Improve the Efficiency of Its Operations</u>		Date Issued: 7/17/2012
		Summary Status: Elapsed
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report
<i>Open</i>	3	13, 15, 28
<i>Contested</i>	0	
<i>Closed</i>	36	All other recommendations
Total	39	

Summary: The Parking Enforcement Section (Parking Enforcement) needed to improve its cost recovery for traffic control and improve its staffing and fleet management. Specifically, Parking Enforcement:

- Could not seek reimbursement for providing traffic control services for some events, forgoing potentially tens of thousands of dollars of revenue each year.
- Had too few parking control officers (PCOs) available to cover beats due to PCOs being assigned to other positions, long-term leave, and absenteeism.
- Did not use data to ensure that the boundaries of beats and scheduling and deployment of PCOs to beats were effective and efficient.
- Could increase availability of PCOs to work beats by expanding use of vehicle-mounted cameras and video technology.
- Did not provide ongoing training to PCOs. Three-quarters of PCOs surveyed indicated they would like more refresher training.
- Had enough vehicles, but no vehicle replacement plan, and had a backlog of vehicles awaiting repairs and maintenance.

Overall Risk of Open Recommendations: Medium
 Parking enforcement is a major source of revenue for SFMTA (\$90 million in fiscal year 2010-11, with a budget of \$30 million). Most of the open recommendations relate to improving the effectiveness of PCOs, which would increase revenues.

Open Recommendations:

- **Recommendation 13** asks SFMTA to ensure that the boundaries of parking enforcement beats are established by analyzing parking data and are updated. *SFMTA reported that it expects to complete by September 30, 2015, a new technology tool to help modify and improve beat boundaries for better enforcement.*
- **Recommendation 15** asks SFMTA to develop workload and productivity standards to assess the performance of the section and individual PCOs. *SFMTA reported that it has partially implemented a productivity methodology and reporting process to improve performance metrics.*
- **Recommendations 28** asks SFMTA to take measures to reduce the backlog of Parking Enforcement Section vehicles awaiting service at Central Shops. *SFMTA reported that it expects, by December 2015, to completely address the backlog of fleet repairs.*

Title: <u>San Francisco Municipal Transportation Agency: SFMTA Lacks Effective Controls Over Its Payroll Process and Timekeeping System for Transit Operators</u>		Date Issued: 1/31/2013	Summary Status: Elapsed
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	1	2	
<i>Contested</i>	0		
<i>Closed</i>	24	All other recommendations	
Total	25		
<p>Summary: The transit operator payroll process of SFMTA lacked effective controls to ensure that transit operators' unscheduled overtime and other pay types were accurately paid. Although labor agreement pay provisions were accurately translated into SFMTA's Trapeze timekeeping system (Trapeze) pay codes, Trapeze lacked effective information technology controls to ensure system integrity and security. SFMTA reports it has implemented several recommendations for improving controls over Trapeze.</p> <p>Overall Risk of Open Recommendation: Low SFMTA reports that it has implemented the highest risk recommendations and is now implementing the remaining recommendations.</p> <p>Open Recommendation:</p> <ul style="list-style-type: none"> Recommendation 2 asks SFMTA to assess the feasibility of implementing technology improvements to better manage overtime. <i>SFMTA reported having contracted to replace its dispatch system and expects the new system to begin "rollout" in September 2015 and be complete in 2016.</i> 			

Title: <u>San Francisco Municipal Transportation Agency: The Agency Must Improve Staffing Planning and Training to Meet Its Need for Transit Operators</u>		Date Issued: 9/10/2013	Summary Status: Open
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	4	4, 5, 8, 14	
<i>Contested</i>	0		
<i>Closed</i>	14	All other recommendations	
Total	18		

Summary: SFMTA based its budgeted number of transit operator positions on prior years' staffing levels and incremental changes to service rather than on a data-driven staffing analysis. Also, the data needed to estimate how many transit operators SFMTA must employ was held by various units of the agency that did not collaborate to produce an integrated staffing analysis that could inform the agency's budget and its hiring and training goals. Further, because it used a relief factor that was too low and did not account for attrition, SFMTA's staffing analysis for transit operators underestimated its transit operator shortage. SFMTA hired the number of new transit operators that its Training unit could accommodate, but did not hire enough operators to allow SFMTA to achieve full staffing, which is needed to fulfill the transit schedule with minimal overtime.

Overall Risk of Open Recommendations: Medium
SFMTA reports that it has modestly increased its transit operator position budget and has implemented several recommendations that will greatly improve its ability to understand its staffing needs. Further, SFMTA reports significant progress in improving underlying, systemic issues that have hindered how quickly it can put qualified operators into service.

Open Recommendations:

- **Recommendations 4 and 5** ask SFMTA to make training instructor positions more desirable. *SFMTA anticipates that a final consultant report of the supervisor classification study will be completed by December 2015 and intends to seek a new, separate classification specifically for training instructors.*
- **Recommendation 8** asks SFMTA to lease a training space that will be available reliably. *SFMTA reported that it is finalizing negotiations for a lease with the option to buy property in South San Francisco for transit operator training and that the SFMTA Board of Directors and the Board of Supervisors will need to approve this purchase.*
- **Recommendation 14** asks the department to integrate behind-the-wheel training into its ongoing training for experienced drivers. *SFMTA reported that it expects to begin implementing this recommendation in the first quarter of 2016, after the implementation of Recommendation 8, as it must first secure space, instructors, and dedicated buses to offer such training.*

Title: <u>San Francisco Municipal Transportation Agency: City of San Francisco Uptown Parking Corporation Correctly Reported Sutter Stockton Garage Revenues and Expenditures for May 2011 Through April 2013 But Can Improve Controls Over Lease Management</u>		Date Issued: 8/20/2014	Summary Status: Open
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	3	All recommendations	
<i>Contested</i>	0		
<i>Closed</i>	0		
Total	3		

Summary: Uptown Parking Corporation correctly reported Sutter Stockton Garage's net operating revenues of \$20,643,698 and expenditures of \$5,191,637. In general, SFMTA ensured that the garage appropriately conducts most activities to promote optimal operational and financial performance. However, two areas need improvement: making deposits more timely and developing written policies and procedures for lease management.

Overall Risk of Open Recommendations: Medium
 Depositing revenues in a timely manner is an important internal control, helping to ensure that receipts are secure and that interest is not foregone. However, the audit did not find that garage revenue was not handled in a safe and secure manner, just that deposits should be more prompt.

Open Recommendations:

- **Recommendation 1 and 2** ask SFMTA to require Uptown Parking Corporation to comply with lease provisions outlining deposit schedules for daily collections of revenue and ensure that each armored transportation service agreement includes specific provisions regarding timely delivery to the bank. *SFMTA reported that discussions with potential armored service vendors are in progress to determine mutually agreeable terms for daily revenue collections and bank deposit schedules with an expected completion date of June 2015.*
- **Recommendation 3** asks SFMTA to develop written policies and procedures that detail the role and responsibilities of SFMTA staff in managing the garage leases. *SFMTA reported that it is developing the policies and procedures and expects to complete them in June 2015.*

Title: San Francisco Municipal Transportation Agency; City of San Francisco Uptown Parking Corporation Correctly Reported Union Square Garage Revenues and Expenditures for May 2011 Through April 2013 But Can Improve Controls Over Lease Management		Date Issued: 8/20/2014	Summary Status: Open
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	2	3, 5	
<i>Contested</i>	0		
<i>Closed</i>	3	All other recommendations	
Total	5		
<p>Summary: Uptown Parking Corporation correctly reported Union Square Garage's net operating revenues of \$13,901,978 and expenditures of \$5,245,427. In general, SFMTA ensured that the garage appropriately conducts most activities to promote optimal operational and financial performance. However, three areas need improvement: cash-handling controls, the need to establish leases with all retail tenants, and the need to develop written policies and procedures for lease management.</p> <p>Overall Risk of Open Recommendations: Low The department reports that it has addressed the high-risk recommendations. The remaining open recommendations are to develop internal operating procedures and ensure that leases exist before vendors are allowed to occupy space.</p> <p>Open Recommendations:</p> <ul style="list-style-type: none"> • Recommendation 3 asks SFMTA to require Uptown Parking Corporation to ensure that there are leases for all parking garage retail tenants and to update the leases before retail space in the parking garage is used. <i>SFMTA reports that all retail/storage leases are updated except for the café. The café tenant continues on a month-to-month basis while the term lease is under negotiation. An executed lease is expected by June 30, 2015.</i> • Recommendation 5 asks SFMTA to develop written policies and procedures that detail the role and responsibilities of SFMTA staff in managing the garage leases. <i>SFMTA reports that it is developing the policies and procedures and expects to complete them by June 30, 2015.</i> 			

SFPUC

Title: <u>San Francisco Public Utilities Commission: Wastewater Enterprise Could Improve Its Inventory Management</u>		Date Issued: 8/17/2010	Summary Status: Elapsed
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report	
<i>Open</i>	3	12, 20, 25	
<i>Contested</i>	0		
<i>Closed</i>	27	All other recommendations	
Total	30		

SFPUC did not respond to CSA's most recent follow-up request. *The responses below are from December 12, 2014.*

Summary: SFPUC had mostly adequate processes and controls over its warehouse and storeroom, but needed to improve its inventory management through increased use of its MAXIMO enterprise asset management system, increased storeroom security, more efficient storeroom organization, and better tool management. CSA recommended that SFPUC consider standardizing its storeroom practices departmentwide to ensure consistency in its inventory categorization.

Overall Risk of Open Recommendations: Low

SFPUC has addressed the majority of the recommendations. The remaining recommendations suggest that SFPUC develop better internal procedures to ensure that inventory is accurately catalogued and maintained.

Open Recommendations:

- **Recommendations 12 and 20** ask SFPUC to establish policies and procedures that will guide staff on how to formally report inventory discrepancies to the materials coordinator and to develop guidance on inventory organization to be added to the Wastewater Enterprise policies and procedures manual. *SFPUC reported that a task order was being scoped, for issuance in the winter or spring of 2013, to adopt the business rules to enforce the policies and procedures.*
- **Recommendation 25** asks SFPUC to develop procedures to determine what tools the craft shops should order and what tools the tool room should order and to document these procedures in the policies and procedures manual. *SFPUC reported that a task order was being scoped, for issuance in the winter or spring of 2013, to adopt the business rules to enforce the policies and procedures.*

CSA's Field Follow-Up Activity in the Third Quarter of Fiscal Year 2014-15

Any audit report or memorandum may be selected for a more in-depth field follow-up regardless of summary status. Field follow-ups result in memorandums that are also subject to CSA's regular follow-ups.

Field Follow-Up Memorandums Issued		
Title: San Francisco Public Utilities: Follow-up of 2012 Assessment of the Community Assistance Program		Issue Date: 2/9/2015
Recommendation Status	Number of Recommendations With Each Status	Recommendation Number(s) in Report
Recommendations in report	28	1-28
Tested	28	All recommendations
Fully implemented	25	All other recommendations
Contested	1	6
No longer applicable or not feasible	2	14, 24
Total	28	
<p>Original Issuance: <u>San Francisco Public Utilities Commission: The Community Assistance Program's Significant Operational Weaknesses Make It Susceptible to Customer Abuse – 9/4/12</u></p> <p>Summary of Original Issuance: SFPUC did not verify the number of household members or the annual household income reported by Community Assistance Program (CAP) applicants. This lack of verification allowed CAP applicants and participants to easily falsify information to meet the income guidelines and qualify for the CAP discount on their water and sewer bills. SFPUC recovered \$14,790 for discounts provided in 2011 to households that submitted documents showing they did not qualify for the program and an additional \$226,818 from households where at least one city employee lived, making the household exceed the income threshold for program eligibility.</p> <p>Implemented Recommendations: <u>Twenty-five recommendations were fully implemented and are now closed.</u> SFPUC fully implemented recommendations to remove all CAP accounts that did not meet verification and documentation requirements, recovered amounts due from ineligible CAP recipients granted discounts, implemented new CAP re-verification processes to solidify the program's income and eligibility criteria, developed a process to identify, verify, and pursue disciplinary action against city employees who fraudulently obtained CAP discounts, and developed internal written policies and procedures to handle fraudulent CAP recipients.</p>		

Field Follow-Up Memorandums Issued	
Title: <u>San Francisco Public Utilities: Follow-up of 2012 Assessment of the Community Assistance Program</u>	Issue Date: 2/9/2015
<p>Contested and Closed Recommendation: <u>One recommendation was contested and is now closed.</u> SFPUC contested CSA's recommendation to limit the maximum household income for program eligibility. SFPUC has put a control in place to ensure that applicants cannot achieve eligibility by claiming more household members than actually live in the home. SFPUC asserted that a greater public policy concern, denying benefits to households in need, outweighed the unlikely possibility of uncovering fraudulent activity by implementing this recommendation. CSA concurred and closed the recommendation.</p> <p>No Longer Applicable and Closed Recommendations: <u>Two recommendations were no longer applicable and are now closed.</u> SFPUC did not implement two recommendations that asked the department to 1) limit the total amount of discounts a CAP account can receive during each billing cycle and 2) to enhance the functionality of the Customer Care and Billing system to allow for historical record keeping of account data. SFPUC asserted that the recommended actions are no longer needed because new measures have been implemented to enhance the recordkeeping system and the department's ability to readily retrieve records. CSA concurs and closed the two recommendations.</p>	

Field Follow-Up in Progress on 3/31/15		
Audit or Assessment	Issue Date	Recommendations
<u>Airport Commision: The Airport Needs to Enhance Procedures Over Tenants' Build-out Close-out Compliance</u>	5/17/12	21
<u>San Francisco Public Utilities Commission: The Job Order Contract Program Lacks Sufficient Oversight to Ensure Program Effectiveness</u>	12/26/12	19
<u>Department of Public Works: The Job Order Contract Program Is Generally Effective But Requires Improvements to Ensure Accountability and Consistency</u>	7/16/13	17

From: Reports, Controller (CON)
Sent: Thursday, June 25, 2015 1:02 PM
To: Calvillo, Angela (BOS); Gosiengfiao, Rachel (BOS); BOS-Supervisors; BOS-Legislative Aides; Kawa, Steve (MYR); Howard, Kate (MYR); Falvey, Christine (MYR); Elliott, Jason (MYR); Steeves, Asja (CON); Campbell, Severin (BUD); Newman, Debra (BUD); Rose, Harvey (BUD); SF Docs (LIB); CON-EVERYONE; MYR-ALL Department Heads; CON-Finance Officers; Hinton, Anne (HSA) (DSS); McSpadden, Shireen (HSA) (DSS); Simmons, Noelle (HSA) (DSS); Kaplan, Daniel (HSA) (DSS); Cheung, Denise (HSA) (DSS); McGee, Melissa (HSA) (DSS); Johns, Rose (HSA) (DSS); Gray, Candace (HSA) (DSS); Cimino, Monte (HSA) (DSS); Lau, Linda (HSA) (DSS); amccumber@mowsf.org; daniellea@selfhelpelderly.org; michael@lmcosta.com; molisteinert@steppingstonehealth.org; anquaintance@mowsf.org
Subject: Issued: Quality Assurance for DAAS Programs: Performance Measures for Meals, Case Management, and Adult Day Health Care

At the request of the Department of Aging and Adult Services (DAAS), the Controller Office's City Performance Unit examined current best practices in performance measurement of home-delivered and congregate meals, case management, and adult day health care services. Drawing on research findings and feedback from DAAS and community-based providers, the Controller's Office recommends the adoption of several new performance measures. The proposed measures focus on risk assessment, stabilization of outcomes like depression and falls, achievement of care plan goals, and connections to benefits and support. The report recommends six next steps for effective implementation.

To view the full report, please visit our Web site at:
<http://openbook.sfgov.org/webreports/details3.aspx?id=2162>

This is a send-only e-mail address.

For questions about the report, please contact Ryan Hunter, Performance Analyst, at 415-554-7533 or ryan.hunter@sfgov.org.

Follow us on Twitter @SFController



Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

MEMORANDUM

TO: Shireen McSpadden, Deputy Director, Department of Aging and Adult Services
Dan Kaplan, Deputy Director, Finance and Administration, Human Services Agency
Noelle Simmons, Deputy Director, Planning and Policy, Human Services Agency

FROM: Ryan Hunter, Performance Analyst, City Performance Unit, City Services Auditor
Michael Wylie, Project Manager, City Performance Unit, City Services Auditor

DATE: June 22, 2015

SUBJECT: Quality Assurance for DAAS Programs: Performance Measures for Meals, Case Management, and Adult Day Health Care

At the request of the Department of Aging and Adult Services (DAAS) the Controller Office's City Performance Unit examined current best practices in performance measurement of home-delivered and congregate meals, case management, and adult day health care (ADHC) services. The project collected input from the community-based providers of these services, integrating the best practice findings and DAAS input to recommend performance metrics in each of these areas.

In the rapidly changing health care environment, DAAS and the providers of community-based long-term care (LTC) are considering the increased use of managed care arrangements, including how they can offer their services to commercial health plans. At the same time, the San Francisco Human Services Agency (HSA) is interested in improving how to demonstrate its contractors' results and fidelity to best practices, in addition to existing measures of outputs and volume. The recommended metrics, structured in a results-based accountability (RBA) framework, would help LTC providers demonstrate the value of community-based long term care services to managed care health plans, other funders, and the public.

SUMMARY

The Controller's Office recommends that DAAS adopt new performance measures for Meals and Case Management providers, based on the proposals described below. The proposed measures focus on comprehensive risk assessment, stabilization of health outcomes like depression and falls, achievement of care plan goals, and connections to benefits and support. In order to implement the proposed performance measures, the Controller's Office recommends that DAAS take the following steps.

Immediately:

1. Design new reports from the existing "GetCare" care planning system in order to track completion of assessments, achievement of care goals, and improvement of assessed risks.

By the next Request for Proposal (RFP) cycle:

2. Replace or make additions to the current nutrition risk tool which is limited in its ability to measure risk reduction over time.
3. Provide an avenue(s) for contracted providers to be able to refer clients at risk of depression before adding the depression measure to the meals assessments.
4. Revise the existing case management and meals annual assessments and customer satisfaction survey to include the assessment tools from the proposed measures. In order to manage the new length of the assessments and surveys, work with providers to remove questions of limited value.

Long-term:

5. Consider modifying the GetCare system to track client service utilization across all DAAS programs. The currently forming management services organization (MSO) on community LTC services should consider investing in a shared data infrastructure that tracks clients across providers and shows the collective impact of its services.
6. Monitor the development of national standards for community-based long-term care and use emerging best practices to inform future performance measurement.

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I. PURPOSE AND METHODOLOGY

Demonstrating the value of long-term supports to managed care

At the request of the Department of Aging and Adult Services (DAAS), the Controller's Office examined current best practices in performance measurement of home-delivered and congregate meals, case management, and adult day health care (ADHC) services, including collecting input from community-based providers of these services, in order to recommend performance metrics in each of these areas. The recommended metrics, structured in a "results-based accountability" (RBA) framework, would help CBOs better demonstrate the value of community-based long term care (LTC) services to managed care health plans, other funders, and the public.

The San Francisco Department of Aging and Adult Services (DAAS) funds approximately 50 non-profit organizations to provide services to aging and disabled citizens. At present, these contracted providers are rarely required to report on strategic outcomes or fidelity to best practice models; rather, most metrics focus on either provider effort (numbers of clients served or meals provided) or customer satisfaction.

As California moves toward a managed care environment for Medi-Cal and dual Medi-Cal/Medicare clients, fourteen San Francisco providers are collaborating to create a management services organization (MSO) that would help package their services to contract with health plans/insurers. Additionally, the Human Services Agency (HSA) is attempting to improve the quality of performance measures and outcome data for its contracted services across all programs, using the RBA framework to develop and present such measures.

To develop the new performance measures, in this project the Controller's staff:

- Assessed current performance measures for DAAS providers.
- Reviewed academic literature and best practices from Older Americans Act funded providers and programs.
- Solicited input from current DAAS contractors for meals and case management as well as from the four San Francisco adult day health care providers. (A summary of agency feedback is provided in Appendix X.)
- Reviewed types of managed care health plans, the quality incentives present in each, and the existing tools used to evaluate Medicare Advantage health plans.
- Interviewed key staff from seven partner agencies, most from the federal Administration for Community Living's (ACL)¹ Learning Collaborative. (Department of Senior Services of Erie County, NY; Partners in Care in San Fernando, CA; the Metro Agency on Aging in St. Paul, MN; the Area Agency on Aging in Pittsburgh, PA; the Area Agency on Aging in Philadelphia, PA; the Council on Aging of Southwestern Ohio in Cincinnati, OH; and the Healthy Living Center of Excellence in Boston, MA).
- Solicited input from internal City stakeholders including DAAS program managers, as well as the MSO consultant and RTZ, the vendor for DAAS' grantee reporting system (GetCare).

To be marketable in the new capitated funding environment for health care, MSO providers must demonstrate that the services they provide will keep plan participants healthier and reduce overall costs of care. To that end, proposed measures focus on risk assessment, stabilizing mental and physical health, achievement of case management goals, and connections with other benefits and supports.

¹ The Administration for Community Living is the division within the US Department of Health and Human Services responsible for programs supporting older adults and people with disabilities.

II. MEASUREMENT SELECTION CRITERIA

The Controller's Office considered the following criteria when recommending performance measures:

- **Relevance** – Measures should be directly and logically connected to the goals for each program area.
- **Feasibility** – DAAS requested that new measures draw from existing data sources as much as possible in order to minimize administrative burdens on providers. To that end, the Controller's Office identified some measures obtainable with existing GetCare system data. Where new data is needed, most elements fit within two existing vehicles: the annual client assessment/reassessment and the annual customer satisfaction survey. Recommended measures do not require clinical expertise to administer (except for ADHC measures) and generally represent the shortest available, statistically valid tools. At the request of providers, the measures and their use should not focus on dramatic health improvement in a population close to end of life but rather on stabilization of health and quality of life.
- **Importance to managed care** – While obtaining feedback from commercial health plans was beyond the scope of this project, many national measures of healthcare quality are widely used and publicly available. Whenever possible, indicators were drawn from the Healthcare Effectiveness Data and Information Set (HEDIS), the Medicare Health Outcomes Survey (HOS), and the Consumer Assessment of Healthcare Providers and Systems (CAHPS). Appendix D summarizes findings from these healthcare quality measures.
- **Adoption by other AAAs and national leaders** – A best practices review showed that performance measurement for community-based long-term care is an emerging field and few Area Agencies on Aging (AAAs) have results-based performance monitoring in place. Efforts at the national and state level to develop standard performance measures for long-term care are in early stages. When possible, recommendations draw from these state and national efforts and from the practices of other jurisdictions; DAAS should continue to monitor the adoption of state and national standards.

III. RECOMMENDED MEASURES

The Controller’s office recommends new measures in two tiers:

- o Tier 1: Shared measures (DAAS or MSO-wide)
- o Tier 2: Measures specific to each program area

Detailed data definitions and sources for proposed measures are contained in an Excel spreadsheet, to be provided with this memorandum. Some of the measures below require additional definition; for challenges with the measures, see section V: Performance Measurement Pitfalls.

Tier 1: Shared Measures

Many of the DAAS programs work toward broad shared goals, such as keeping clients living in the community rather than in an institution. Each individual program may be only a small contributor to these shared goals, but the full portfolio of DAAS services taken together should be able to demonstrate progress on stabilizing health conditions and quality of life outcomes. Similarly, the providers in the forming MSO seek to demonstrate their collective value.

To properly track these shared outcomes, DAAS would ideally track each client across the suite of DAAS programs. DAAS currently lacks such capacity: There is no single point of entry into the DAAS system, client records are stored in multiple instances of GetCare, and DAAS has no way of coordinating client care across all DAAS programs. As a short-term approach DAAS can gather these measures separately from each contracted provider.

- **Recommendation:** Consider modifying the GetCare system to track client service utilization across all DAAS programs. The currently forming management services organization (MSO) on community LTC services should consider investing in a shared data infrastructure that tracks clients across providers and shows the collective impact of its services.

	Quantity	Quality
Effort	<ul style="list-style-type: none"> • # distinct clients (across all programs) 	<ul style="list-style-type: none"> • % assessed for <ul style="list-style-type: none"> o Nutrition risk o Depression risk o ADL/IADL function
Effect	<ul style="list-style-type: none"> • # clients institutionalized 	<ul style="list-style-type: none"> • % clients living continuously in community (avoiding admission to SNF or hospital) <u>Annual assessment/reassessment measures</u> • % clients reporting depression who improve at reassessment • % clients with stable or improved <ul style="list-style-type: none"> o ADL/IADL function o Loneliness o Anxiety • % of clients who report no falls or falling less often at reassessment <u>Annual survey measures</u> • % clients reporting improved or maintained <ul style="list-style-type: none"> o physical health o mental health • % clients getting needed support

Tier 2A: Meals

The meals measures below would be collected in addition to the Tier 1 shared measures.

Existing meals measures focus on counting clients and meals or measuring customer satisfaction. Proposed meals measures include assessment and tracking of stabilized nutrition risk, loneliness, and isolation. For home-delivered meal (HDM) providers, counting safety checks, life-saving assistance, and elder abuse reports would demonstrate increased safety at home. In general, assessment and reassessment measures would be applicable only to HDM providers. Measures appropriate for congregate providers are denoted below by an asterisk and consist mainly of satisfaction survey results.

Meals on Wheels supplements the required nutrition risk screening tool with additional questions on food security. The Controller's Office developed an Excel sheet (to be provided separately) that details several nutrition risk assessments which could be used to better track improvements in risk over time.

- **Recommendation: To assess nutritional risk appropriately, DAAS should replace or make additions to the current nutrition risk tool, which is limited in its ability to measure risk reduction over time**

Other AAAs have been able to quantify the impact of their nutrition programs: After six months of intervention, HDM providers in Michigan demonstrated significant improvement in the percent of clients eating fewer than two meals per day and those unable to afford food. Michigan also showed that their drivers provided potentially life-saving assistance in 165 cases.

During provider feedback meetings, HDM providers expressed concern about screening for depression (see Tier 1) without a place to refer clients for relevant services. DAAS is currently developing a Clinical Consultation and Quality Assurance unit, which will include five registered nurses (RNs) and two licensed clinical social workers (LCSWs). Referral protocols will be developed, and resources in the community will be compiled and be made available for referral.

- **Recommendation: Provide an avenue(s) for contracted providers to be able to refer clients at risk of depression before adding the depression measure to the meals assessments**

	Quantity	Quality
Effort	<ul style="list-style-type: none"> • # distinct clients* • # meals provided* • # nutrition compliance/education units 	<ul style="list-style-type: none"> • %clients staying in the program for 12 months, excluding those who are getting well • Client satisfaction survey measures* • Unit cost per meal
Effect	<ul style="list-style-type: none"> • # interventions for potentially life-saving assistance / safety checks • # elder abuse incidents reported 	<ul style="list-style-type: none"> • % clients with stable or improved <ul style="list-style-type: none"> ○ Nutrition risk ○ Loneliness • % clients who report less isolation on annual survey*

Measures currently collected are in italics

* - Includes congregate meal program

Tier 2B: Case management

The case management measures below would be collected in addition to the Tier 1 shared measures.

Existing case management measures focus on counts of clients and service hours plus the results of the annual customer satisfaction survey. The proposed measures focus instead on risk screening, connection to services, and achievement of plan goals.

Many of the measures below and in the Tier 1 shared measures rely on data that already exists in GetCare: Case managers currently record assessments for ADL/IADL function, nutrition risk, and depression and record progress on measurable, time-defined client goals; therefore reporting on these measures will not require new effort from provider staff, only new GetCare reports.

- **Recommendation:** Design new reports from the existing “GetCare” care planning system in order to track completion of assessments, achievement of care goals, and improvement of assessed risks.

The proposed measures envision using a more robust fall risk tool than the single question on the existing assessment. The Heinrich II model and Tinetti assessment require clinical expertise, but the Get-Up-and-Go portion of the Heinrich model could be used as a standalone tool. (See Excel summary, provided separately.)

According to federal ACL consultant Tim McNeill, many health plans require case management to be medically supervised, even if that supervision consists only of a nurse in the reporting line. The MSO group should consider adding nurse staffing to existing case management services to improve marketability to health plans.

	Quantity	Quality
Effort	<ul style="list-style-type: none"> • # clients served • # hours provided, by category 	<ul style="list-style-type: none"> • % assessed for balance/fall risk • % whose medications were reviewed by pharmacist • Client satisfaction survey measures
Effect	<ul style="list-style-type: none"> • # of plan goals achieved, by need category • # new connections to services or benefits • # clients successfully completing all plan goals (or successfully transitioning off case management) 	<ul style="list-style-type: none"> • % of all plan goals achieved in 6 months, in 1 year, by need category • % clients completing 75% of goals / all goals within a year • % clients with stabilized nutrition risk • % clients with no clinician connected to a PC clinician

Measures currently collected are in italics

Tier 2C: Adult day health care

Adult day health care (ADHC) measures below would be collected in addition to the Tier 1 shared measures. Because adult day health providers gather actual clinical data on clients, they have greater ability to report on clinical care outcomes. Note that DAAS has no current contracts to provide ADHC services; ADHC measures were included in the review for the benefit of the MSO effort.

Due to regulatory requirements and existing relationships with managed care, San Francisco's ADHC providers already track many quality outcome measures, including some Medicare HEDIS measures. Stepping Stone, for example, shared that not only do they already track assessment for ADL/IADL functioning, incontinence, depression, fall risk, medication review, and nutrition, but they are also developing reporting from their medical record to show reductions in falls, hospital admissions, and ER visits, improvements in depression scores, and stabilization of ADL/IADL function.

The California Association for Adult Day Services (CAADS) is working to establish national common outcomes for adult day services by October 2015. CAADS' sister organization, Alliance for Leadership and Education, has developed a cloud-based database pilot to track patient outcomes and benchmark performance across adult day centers; this database may be a valuable future resource for San Francisco ADHC providers.

Most of the proposed measures below come directly from Medicare HEDIS measures.

	Quantity	Quality
Effort	<ul style="list-style-type: none"> # distinct clients 	<ul style="list-style-type: none"> % clients assessed for ADL/IADL annually by a doctor % clients assessed for fall risk % women 65-85 given bone density test for osteoporosis % clients whose doctor or pharmacist reviewed medications at least once/year % of adults 65 and older who received pneumonia vaccine % clients with a pain assessment or pain management plan Patient/caregiver satisfaction survey measures
Effect	<ul style="list-style-type: none"> # emergency room visits (ER) 	<ul style="list-style-type: none"> % of clients who maintain cognitive function % of women 65-85 with a fracture who are in osteoporosis management % of clients 65 and older... <ul style="list-style-type: none"> who spoke with their doctor about exercise; who reported urine leakage and received treatment with balance/fall problems who discussed falls with their doctor % of clients with a fall who had risk intervention from doctor

IV. DEVELOPMENT OF NATIONAL LONG-TERM CARE METRICS

The Controller's Office review found that performance measurement for community-based long-term care programs is still in its infancy but several efforts to create national standards are underway.

- **Recommendation:** Monitor the development of national standards for community-based long-term care and use emerging best practices to inform future performance measurement.

National Core Indicators

Since 1997, a network of state disability services providers have collaborated on the National Core Indicators (NCI) project, which provides a standard set of performance outcome measures for disability programs. NCI is a voluntary, survey-based, state-funded program covering individual outcomes; health, welfare, and rights; system performance; staff stability; and family indicators.

The NCI Aging and Disabilities project is an effort to adapt the NCI data for use with older adults, individuals with physical disabilities, and caregivers. It is funded by the member states, the Administration for Community Living, and the National Association of States United for Aging and Disabilities. Data collection will take place between June 2015 and May 2016, with state-by-state reports available by December 2015.

Adult day services national standards

In spring 2015, the California Association of Adult Day Services (CAADS) is joining other state associations to establish national common outcome measures for adult day services, with a goal to agree on national standards by October 2015. CAADS' sister organization, the Alliance for Leadership and Education, is also testing outcome and benchmark measures via a cloud-based data system that will eventually be available to adult day providers.

Performance Outcome Measurement Project (POMP)

The Performance Outcome Measurement Project (POMP) is a set of survey-based assessment tools developed by the Administration for Community Living to assess services provided under the Older Americans Act. POMP includes instruments to assess caregiver services, case management, congregate meals, HDM, and transportation providers, as well as optional modules on additional services, demographics, physical functioning and health, and social and emotional well-being.

For an AAA to implement POMP, they should use the nationally developed tools and administer the survey themselves by mail or by phone. For DAAS, this would be a significant departure from the existing customer satisfaction survey and therefore too burdensome to recommend. In the future, however, DAAS could consider POMP as a replacement for or supplement to the existing customer satisfaction survey.

V. PERFORMANCE MEASUREMENT PITFALLS

A performance measurement effort must be rolled out carefully and thoughtfully. Measuring performance changes provider behavior, sometimes in unintended ways. For example, reporting on case managers' achievement of care goals might incentivize them to set lower, less aspirational goals, or to break one goal up into multiple goals, in order to appear more effective. Similarly, pushing for a lower hospitalization rate or emergency room utilization rate might discourage providers from directing clients to needed medical care.

DAAS must carefully consider the potential impact of any new performance measure before its inclusion in provider contracts. Proactive steps to reduce unintended consequences include:

- Review of case files (for example, examining case management goals for appropriateness)
- Tightly tailoring the measure to the desired outcome (for example, separating hospitalizations resulting directly from a case management referral from other kinds of hospitalizations)
- Balancing a goal with a potential negative consequence with another performance measure (for example, balancing the cost of a home-delivered meal against client satisfaction with its taste and quality)

To the extent possible, DAAS should include contracted providers in final decisions on these new performance measures and should maximize their buy-in to the benefits of demonstrating effectiveness.

VI. CHANGES TO DAAS TOOLS

In order to gather the proposed measures, DAAS should both design new reports to leverage existing information in the GetCare database and also add new assessment measures to the annual customer satisfaction survey and annual assessment. The additions suggested below assume that DAAS adopts the assessment tools detailed in the Excel sheet, provided separately.

- **Recommendation:** Revise the existing case management and meals annual assessments and customer satisfaction survey to include the assessment tools from the proposed measures. In order to manage the new length of the assessments and surveys, work with providers to remove questions of limited value.

New GetCare reporting

The following measures already exist in GetCare but are not included in existing reports. By working with RTZ (the GetCare vendor) to develop new reports and by making several minimal changes to the data structure, DAAS could begin monitoring these measures immediately, with little impact to the contracted providers.

Metric	Data definition for report
Assessment for <ul style="list-style-type: none"> • Nutrition risk • Depression risk* • ADL/IADL function 	Show % of clients with these fields completed in GetCare
Stabilization or improvement of <ul style="list-style-type: none"> • Nutrition risk • Depression risk* • ADL/IADL function • Anxiety 	Show % of clients whose scores on these areas improved or stayed the same between assessments
Self-reported frequency of <ul style="list-style-type: none"> • Hospitalization/SNF admission* • ER visits* • Falls* 	Show % of clients who report fewer admissions, ER visits, or falls after initial assessments
Case management goal achievement	#/% of plan goals achieved within 6 (or 12) months, by need category #/% of clients completing 75% of goals (or all goals) within a year (may require putting goals into structured fields)

* GetCare fields exist currently for case management assessment but not meals

Additions to annual assessment²

In order to collect the recommended measures , the following or similar tools should be added to the meals and/or case management annual assessment.

New tool	Items/ Questions	Notes
UCLA Loneliness scale	3	
PHQ-2 Depression	2	Could replace existing 15-item Geriatric Depression Scale
GAD-2 Anxiety scale	2	
New nutrition risk tool	TBD	Choose: MNA, SCREEN, or add Meals on Wheels (MOW) food security questions
Fall risk assessment	2	Get Up and Go Assessment, or questions from National MOW survey

If DAAS chooses a new nutrition risk tool instead of the current one and uses the two-question fall risk tool from Meals on Wheels, then nine questions would be added to the annual assessments. If the 15-question Geriatric Depression Scale is replaced with a shorter tool, then the annual assessment may actually decrease in length.

Additions to satisfaction surveys

In order to collect the recommended measures , the following or similar tools should be added to the meals and case management annual customer satisfaction surveys.

New question	Source
Compared to one year ago, how would you rate your physical health in general now? Much better/ Slightly better/ About the same/ Slightly worse/ Much worse	Health Outcomes Survey
Compared to one year ago, how would you rate your emotional problems (such as feeling anxious, depressed or irritable) in general now? Much better/ Slightly better/ About the same/ Slightly worse/ Much worse	
How often do you get the social and emotional support you need? Always/ Usually/ Sometimes/ Rarely/ Never	Behavioral Risk Factor Surveillance Survey (BRFSS), Module 19

Other data collection

Case managers should record connections to new services or benefits as they are made in the course of case management; therefore, to report on connections made to new services or benefits, DAAS will need to work with RTZ to design GetCare fields that collect this information from case managers on an ongoing basis.

² For details on all tools on this page, refer to the Excel spreadsheet, provided separately.

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APPENDIX A: EXISTING PERFORMANCE MEASURES

Each year, DAAS contractors are required to provide an annual report summarizing their performance on service measures (related to provider outputs) and outcome measures (related to strategic outcomes). Most outcome measures are based on an annual customer satisfaction survey administered by DAAS. Contractors must also enter their performance information into GetCare, a joint DPH-HSA database system, developed and maintained by RTZ Associates.

Meals

DAAS contracts with community organizations to provide home-delivered (HDM) and congregate (communal) meals to elderly and disabled adults. DAAS meal programs provide both nutritional and social benefits, especially for homebound individuals who may look forward to their daily interaction with a HDM provider. DAAS contractors provide a wide variety of ethnic foods, as well as kosher meals and meals for special dietary needs.

Fifteen different contractors provide meals services through contracts totaling about \$2.8 million annually. Home-delivered meal providers must perform an assessment with each newly enrolled client and a reassessment each year thereafter. Grantees are required to report on some or all of the following:

Service Measures	Outcome measures
Number of unduplicated clients	<u>Satisfaction survey:</u> At least 85% of respondents will be satisfied with the meal quality.
Number of meals provided	<u>Satisfaction survey:</u> At least 85% of participants are satisfied with the service delivery by staff and/or volunteers.
Number of nutrition compliance or education units	<u>Satisfaction survey:</u> At least 75% of the participants indicate that they benefited from participating in the nutrition program by improving their food security or overall health.
Percent of clients screened for nutrition risk status	<u>Satisfaction survey:</u> At least 65% of the participants who receive nutrition education indicate that they learned to make healthier food choices and/or learn to improve safe food handling practices.
	<u>Satisfaction survey:</u> At least 75% of the participants report increased access to socialization activities and interactions with others.
	At least 65% of participants will stay in the program for 12 months or longer unless they are getting well, not homebound, and qualifying for congregate meal services.

Case management

Case management services are required to perform a comprehensive assessment of clients upon entry, which includes assessment of ADL/IADL impairment, nutrition risk, functional/mobility needs, isolation, and many other factors. Case managers create a plan for each client with goals that must be measurable and attached to a time frame (for example, "By December 2015, client will be connected to home-delivered meals services to address difficulty feeding self"). If clients are still in case management after a year (typically because not all plan goals have been met), then they are reassessed.

Thirteen different providers are contracted to provide \$2.2 million in annual case management services for DAAS. Case management providers are generally required to report on all of the following:

Service Measures	Outcome measures
Number of unduplicated clients	Satisfaction survey: At least 35% of consumers will respond to the annual customer satisfaction survey.
Number of service hours of assessment, planning, coordination, and monitoring	Satisfaction survey: At least 70% of consumers responding to the survey will be satisfied with the service and find it beneficial to them.

DAAS also provides intensive case management through its Community Living Fund (CLF) for clients leaving or at risk of entering institutional care. CLF reports annually on the following case management outcomes:

- Percent of care plan problems resolved, on average, after one year of enrollment in CLF
- Percent of clients with one or fewer admissions to an acute care hospital within a six month period
- Percent of clients successfully living in the community for at least six months

Adult day health care

While DAAS does not contract with any providers to provide ADHC services, Self-Help for the Elderly and L'Chaim/Jewish Family and Children's Services voluntarily provided DAAS with their internal performance measures, including:

- Physical functioning (maintain or improve ADL)
- Blood pressure
- Blood sugar
- Fall risk evaluation
- Nutritional status
- Maintenance of cognitive functioning
- Participant satisfaction
- Caregiver satisfaction
- # of ED visits
- Clinical depression screening
- Staffing ratios

Whether these measures are aggregated at the organization level or only for individuals was not clear.

APPENDIX B: PROVIDER FEEDBACK ON PROPOSED MEASURES

To solicit feedback from current DAAS contracted providers, Controller's staff facilitated two back-to-back meetings with staff from case management and meals providers respectively. At those meetings, Controller's staff shared the draft measures, explained the development process, and recorded provider comments on the proposal. The four San Francisco adult day health care providers also provided feedback at a separate meeting.

As a follow-up from the meeting, Controller's staff sent a survey tool to all contracted meals and case management providers. Of nineteen provider representatives who responded to the survey, fourteen gave meaningful responses. A detailed survey summary is included as an appendix, and minutes from agency meetings were provided separately.

Concerns

Clinical assessments or expertise

Staff expressed apprehension at measuring items that they deemed too clinical, especially measures of mental health, depression, and anxiety, as well as a Tinetti balance assessment.³ Meals providers worried that they have no

follow-up supports to offer to clients who are at risk for depression.

"CSF does not have staff in place with the expertise and credentials to address these highly confidential matters."

"Case managers are being pressured to take on more cases as the assessment requirements continue to increase. The Clinical Collaborative and Felton Institute Training already take up hours of potential case management direct service time... We have waiting lists for case management clients at most of the provider agencies which means that at-risk seniors are not getting the services they need in a timely manner - will the addition of more assessment tools end up limiting the number of clients served?"

Lack of resources and training

Providers expressed that additional staff, funding, and training would be needed if assessments were to become longer.

Length of assessment

Several participants felt that assessments were already too long and burdensome and that little value would be added by collecting additional measures.

Distinction between Home-Delivered and Congregate Meal measures

The measures as presented did not clearly distinguish between measures that would apply to both home-delivered and congregate meals. (The final version of the measures now distinguishes between congregate and home-delivered meal measures.)

"Part of the basics in MSW education are that the Social Worker's responsibility lies in comprehensive assessment, and crafting of relevant, and palatable interventions for the individual served. What that individual does to pursue those interventions is up to them, and any successes that they have belong to them, not the social worker."

Scope of control

Case management providers in particular had strong concerns about being held accountable for client

³ Most assessment tools we identified do not require any clinical expertise and can be used with brief or no training.

behavior and follow-through. Highly general measures of client well-being (e.g., life satisfaction) also generated resistance.

Appropriate, targeted measurements

Several issues arose about whether measurements were appropriate and how they would be interpreted, including:

- Concerns about the accuracy or reliability of self-reported client data, especially about mental health, cognitive capacity, and falls.
- Sometimes hospitalization is a good outcome for a client.
- Many clients will need help long-term. Improvement is often unrealistic; rather, providers help clients manage or stabilize their condition.
- Some measures may change significantly day-to-day, including ADL/IADL function and mood.

"Clients with declining cognitive capacity or in physical/emotional crisis will not necessarily provide valid responses. Also, many seniors will falsely self-report about symptoms and falls because they are terrified of being "conserved" or placed in an institution."

Positive feedback

Relevance for MSO work

Some providers were excited about demonstrating value in a managed care environment.

Support for specific measures

Many providers appreciated specific measures, especially tracking connections to benefits and services. (See summary on next page.)

"I think there is a great starting point, and I really like that there was a very obvious focus placed on what is already present in the system, and what would be easy to gather."

Additional measures and tools

New areas suggested for measurement:

- Average length of service for caseload
- Environmental assessment of stairs
- ER visits
- Safety in the home

New assessment tools suggested:

- Folstein mini mental
- SF-12 Quality of Life

Survey summary

Shared measures

SURVEY COMMENTS	
What's helpful	Concerns
<ul style="list-style-type: none"> • "I think loneliness and isolation are cores of other problems." • "DETERMINE nutrition risk assessment is a standard federal program screening tool for warning signs of poor nutrition , the training instruction has been established across the country, the results can be compared to other part of the country" • "I think depression risk is critical, because a lot of seniors live alone, don't seek help, and would/could stop eating or seeking services." • "We should be trying to measure how well [seniors aging in place] are able to live outside of institutions." 	<ul style="list-style-type: none"> • "Part of the basics in MSW education are that the Social Worker's responsibility lies in comprehensive assessment, and crafting of relevant, and palatable interventions for the individual served. What that individual does to pursue those interventions is up to them, and any successes that they have belong to them, not the social worker." • "Changing chronic illnesses impact ADL/IADL constantly - they are dynamic and can change daily so day measured may not reflect true assessment." • "mental health related questions can be difficult to administer due to lack of training and specialized mental health professional" • "CLSF does not have staff in place with the expertise and credentials to address these highly confidential matters." [depression, anxiety, mental health] • "Clients with declining cognitive capacity or in physical/emotional crisis will not necessarily provide valid responses. Also, many seniors will falsely self-report about symptoms and falls because they are terrified of being "conserved" or placed in an institution."

Shared measures	Survey feedback			In-person exercise		
	Up votes	Down votes	Net	Up votes	Down votes	Net
# distinct clients (across all programs)	7	1	6	0	0	0
% clients assessed for nutrition risk	6	0	6	7	0	7
% of surveyed clients getting needed support	7	1	6	3	0	3
% clients living continuously in community (avoiding hospital/SNF admission)	5	0	5	0	0	0
% clients assessed for ADL/IADL function	3	0	3	2	2	0
% of surveyed clients who report improved or maintained physical health	5	3	2	4	0	4
% clients with stable or improved ADL/IADL function at reassessment	2	1	1	0	0	0
% of surveyed clients satisfied with life	3	3	0	0	12	
# clients institutionalized	1	2	-1	0	0	0
% clients with stable or improved loneliness at reassessment	2	4	-2	3	0	3
% clients assessed for depression risk	1	4	-3	4	3	1
% clients reporting depression who improve at reassessment	0	3	-3	0	0	0
% of clients who report no falls or fall less often at reassessment	0	4	-4	0	0	0
% of surveyed clients who report improved or maintained mental health	2	6	-4	4	0	4
% clients with stable or improved anxiety at reassessment	0	6	-6	1	4	-3

Meals

Several providers gave feedback that they preferred only the existing count measures. This could be a function of not clearly distinguishing congregate and HDM metrics.

SURVEY COMMENTS	
What's helpful	Concerns
<ul style="list-style-type: none"> • "I think stable or improved loneliness also captures nutrition risk." • "I believe socialization and interesting outside activities are the touchstones of maintaining function in older age." [regarding loneliness and isolation] 	<ul style="list-style-type: none"> • "We do not have client level information for the congregate meals program and to try to do so would be prohibited." • "To perform these measures, would require that we have additional staff with the necessary expertise and we would need to partner with various skilled professionals to implement these measures. Also, the agency would require additional economic support and other resources as well." • "I am not sure how the nutrition compliance/education units evaluate a client's nutritional risk."

Meals measures	Survey feedback			In-person exercise		
	Up votes	Down votes	Net	Up votes	Down votes	Net
# meals provided	4	1	3	0	0	0
Client satisfaction survey measures	4	1	3	0	0	0
% clients with stable or improved nutrition risk	3	0	3	8	0	8
% clients who report less isolation on annual survey	5	2	3	5	0	5
% clients staying in the program for 12 months, excluding those who are getting well	2	2	0	0	0	0
% clients with stable or improved loneliness	3	3	0	9	0	9
# distinct clients	1	2	-1	0	0	0
# nutrition compliance/education units	2	3	-1	0	0	0
# interventions for potentially life-saving assistance / safety checks	1	3	-2	1	1	0
# elder abuse incidents reported	1	3	-2	2	3	-1
Unit cost per meal; % of cost going to overhead	0	3		0	18	

Case management

SURVEY COMMENTS	
What's helpful	Concerns
<ul style="list-style-type: none"> • "[Benefit connections and plan goal achievements] reflect outcomes of service plans and intent of CM." • "Tracking the number of connections to services and benefits is important, because clients come in with new problems. To see progress, to measure the % of clients meeting established goals is helpful as a litmus test." • "Completion of goals in the treatment plan demonstrate effectiveness." • In support of benefit connections, completion of goals, and connection to PCP: "I don't think that the other measures will be that meaningful to managed service organizations." 	<ul style="list-style-type: none"> • "Majority of clients are long term clients and transitioning off case management is not realistic for many of them. Maintaining/stabilizing their condition is a goal." • "The \$ in new benefits would be exceedingly difficult to track, and may just not be feasible." • "The SW does not bear responsibility for the client's willingness to engage, or task follow through. We have the responsibility to offer support in a meaningful way, and to keep offering." • "Not sure what the percentage of pharmacist review tells us other than high utilization of meds of client caseload. Hours of service may not equate quality outcomes." • "Assessing for balance and fall risk as a stand alone category is 1-dimensional and doesn't address the reasons, etc. Medication review should be objective, but becomes subjective and difficult to interface with PCP or other physicians." • "Number of hours/category is too stringent & doesn't reflect actual work done."

Case management measures	Survey feedback		
	Up votes	Down votes	Net
# of new connections to services or benefits	6	1	5
% clients with no clinician connected to a primary care clinician	4	1	3
# clients served	3	1	2
# of plan goals achieved, by need category	3	1	2
# clients successfully completing all plan goals or transitioning positively off case management	3	1	2
% of all plan goals achieved in 6 months or 1 year, by need category	2	2	0
% of clients with stabilized nutrition risk	2	2	0
% assessed for balance and fall risk	1	2	-1
% whose medications were reviewed by pharmacist	2	3	-1
% of clients completing 75% of goals or all goals within one year	2	3	-1
# hours provided, by category	1	4	-3
\$ in new benefits as a result of case management	0	5	-5

APPENDIX C: LIST OF POSSIBLE TOOLS

Topic	Tool	Description
Nutrition risk	Mini Nutritional Assessment (MNA)	18-item assessment of malnutrition
	SCREEN questionnaire	Proprietary nutrition risk tool.
Depression risk	Meals on Wheels food security questions	Questions that MOW SF adds to existing nutrition risk tool to measure food security
	Geriatric depression scale	Short form (15 questions) is currently used for case management
Fall risk	Patient Health Questionnaire 2/9	Brief form statistically valid depression measure (2/9 questions)
	Hendrich II, with Get-Up-And-Go	Clinical assessment of fall risk. Get-Up-And-Go portion could possibly be used in a non-clinical setting.
Cognition	Mini-Cog	Ask client to remember three words, accurately draw a clock face, and then remember the three words
	Folstein Mini-Mental State Examination	Suggested by providers. 11-question measure of cognitive function.
Loneliness	UCLA Loneliness Scale	Statistically valid questions to gauge loneliness. Full version is 20 questions, short form is three. Not a clinical assessment.
Anxiety	Generalized Anxiety Disorder Scale (GAD-2/3/7)	Brief telephone screening tool to assess for anxiety. Need to determine if it can be used in a non-clinical setting.
Quality of life	Behavioral Risk Factor Surveillance System (BRFSS) Module 19	CDC's largest annual survey of health behaviors. Module 19 has questions for needed support and quality of life.
	Short Form Health Survey (SF-12)	A measure of perceived health (health-related quality of life [QoL]) that describes the degree of general physical health status and mental health distress. Suggested by providers.
Additional survey questions	Medicare Health Outcomes Survey (HOS)	Five of the questions from this annual survey are of significant interest to Medicare Advantage plans, as they drive star ratings
	Consumer Assessment of Healthcare Providers and Systems (CAHPS)	A set of surveys from the Agency for Healthcare Research and Quality (AHRQ). CAHPS data is a requirement for all health plans seeking accreditation or who must provide HEDIS quality measures

Many of these tools and instructions for their use can be found at <http://consultgerirn.org/resources>.

The Controller's Office created an Excel workbook with a complete list of researched tools, with fuller descriptions and links to tool instructions, to be sent separately to DAAS and available upon request.

APPENDIX D: MANAGED CARE QUALITY MEASUREMENT FOR ELDERLY PATIENTS

A full examination of health care quality measures used by managed care providers was out of scope for the Controller's project. However, the Controller's Office conducted a high-level survey of how the Center for Medicare and Medicaid Services (CMS) measures the quality of managed care plans. Where possible, proposed measures match those used by the federal government to rate managed care plans.

Types of health plans

As providers in the MSO prepare to market themselves to health plans, they will need to consider at least four different types of Medicare payers, each with different incentives for quality improvement.

Traditional Medicare

Traditional fee-for-service Medicare covers "home health services" like skilled nursing care but otherwise deems most community-based supports ineligible, such as home-delivered meals or personal care necessary to bathe, dress, or use the bathroom. Case management must have medical supervision to be reimbursable under Medicare. Details on the home health services covered under Medicare may be found at <http://www.medicare.gov/coverage/home-health-services.html>.

Medicare Advantage

CMS allows private health care plans to provide Medicare Part A (hospital) and Part B (medical insurance) coverage to Medicare enrollees via the Medicare Advantage program, also called Medicare Part C. Medicare Advantage providers may be health maintenance organizations (HMOs) or preferred provider networks (PPOs). In the Bay Area, Kaiser is the largest Medicare Advantage provider. CMS rates each Medicare Advantage plan on a one- to five-star scale based on its quality performance; they are described in more detail below.

Accountable Care Organizations

Accountable Care Organizations (ACOs) are groups of doctors, hospitals, and health care providers who give coordinated care to patients. If ACOs can produce a cost savings for CMS (for example, by managing utilization), they can retain a portion of the savings. Becoming an ACO is entirely voluntary for provider networks.

Dual-Eligible Demonstration Projects

California is one of several states working with CMS to test capitated rate models in the dual-eligible population.

Medicare Advantage quality ratings

CMS rates each Medicare Advantage plan on a one- to five-star scale based on its quality performance. Star ratings are of the utmost importance to Medicare Advantage plans: 4- and 5-star plans can receive bonuses, and only 5-star plans are permitted to market to consumers outside of the open enrollment window. Plans with less than three stars for three or more consecutive years are given a warning symbol by CMS. A MA plan is more likely to contract with an MSO that can help maintain a high star rating.

Star ratings show plan performance in five categories:

- Access and Service
- Qualified Providers
- Staying Healthy
- Getting Better
- Living with Illness

The star rating is based on four sources, described in detail below:

- Health Effectiveness Data and Information Set (HEDIS)
- Consumer Assessment of Healthcare Providers and Systems (CAHPS) – a survey
- Health Outcomes Survey (HOS)
- CMS Administrative Data, including info on disenrollment, audits, and complaints (not publically available)

Healthcare Effectiveness Data and Information Set (HEDIS)

The Healthcare Effectiveness Data and Information Set (HEDIS), launched in 1998, was the first database of outcomes for Medicare plans. It is the biggest driver of Star Ratings and therefore of great concern to health plans. Administered by the National Committee for Quality Assurance (NCQA), HEDIS consists of 75 measures across eight domains of care as of 2012. Some CAHPS and Health Outcomes Survey data feed into the HEDIS measures. HEDIS measures relevant to community-based care for older adults include:

- Medication review – plan members whose doctor has reviewed a medication list at least once a year
- Functional Status Assessment – plan members whose doctor has assessed ADL annually
- Pain Assessment – plan members with a pain assessment at least once/year

For detailed explanations of the 2015 HEDIS measures, see <http://www.ncqa.org/HEDISQualityMeasurement/HEDISMeasures/HEDIS2015.aspx>.

Consumer Assessment of Healthcare Providers and Systems (CAHPS)

The Consumer Assessment of Healthcare Providers and Systems (CAHPS), produced by the Agency for Healthcare Research and Quality (AHRQ), is required to be administered for all health plans seeking accreditation or who must provide HEDIS quality measures. CAHPS assesses patient experience and comprises 9 of the 51 total Star Rating measures. CAHPS measures relevant to community-based care for older adults include:

- Adults 65 and older with a pneumonia vaccine

Health Outcomes Survey (HOS)

CMS administers the Health Outcomes Survey (HOS) each year to a randomly selected set of Medicare Advantage patients. HOS measures relevant to community-based care for older adults include:

- Improving or Maintaining Physical Health
- Improving or Maintaining Mental Health
- Monitoring physical activity
- Improving bladder control
- Reducing the risk of falling

The 2015 HOS survey instrument can be found at http://www.hosonline.org/surveys/hos/download/HOS_2015_Survey.pdf.

From: Board of Supervisors, (BOS)
To: BOS-Supervisors
Subject: FW: CCSF Monthly Pooled Investment Report for May 2015 - Revised
Attachments: CCSF Monthly Pooled Investment Report for May 2015_Revised.pdf

From: Dion, Ichieh (TTX)
Sent: Tuesday, June 16, 2015 11:33 AM
Subject: CCSF Monthly Pooled Investment Report for May 2015 - Revised

Hello All -

Please disregard the previous report and use this CCSF Pooled Investment Report for the month of May. Thank you.

Regards,

Ichieh Dion
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 140
San Francisco, CA 94102
415-554-5433

Ichieh Dion
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 140
San Francisco, CA 94102
415-554-5433

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**Office of the Treasurer & Tax Collector
City and County of San Francisco**



José Cisneros, Treasurer

Pauline Marx, Chief Assistant Treasurer
Michelle Durgy, Chief Investment Officer

Investment Report for the month of May 2015

June 15, 2015

**The Honorable Edwin M. Lee
Mayor of San Francisco
City Hall, Room 200
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4638**

**The Honorable Board of Supervisors
City and County of San Francisco
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4638**

Ladies and Gentlemen,

In accordance with the provisions of California State Government Code, Section 53646, we forward this report detailing the City's pooled fund portfolio as of May 31, 2015. These investments provide sufficient liquidity to meet expenditure requirements for the next six months and are in compliance with our statement of investment policy and California Code.

This correspondence and its attachments show the investment activity for the month of May 2015 for the portfolios under the Treasurer's management. All pricing and valuation data is obtained from Interactive Data Corporation.

CCSF Pooled Fund Investment Earnings Statistics *

<i>(in \$ million)</i>	Current Month		Prior Month	
	Fiscal YTD	May 2015	Fiscal YTD	April 2015
Average Daily Balance	\$ 6,262	\$ 7,274	\$ 6,159	\$ 7,124
Net Earnings	43.35	4.40	38.95	4.38
Earned Income Yield	0.75%	0.71%	0.76%	0.75%

CCSF Pooled Fund Statistics *

<i>(in \$ million)</i>	% of Portfolio	Book Value	Market Value	Wtd. Avg. Coupon	Wtd. Avg. YTM	WAM
Investment Type						
U.S. Treasuries	6.43%	\$ 472.2	\$ 478.1	1.09%	1.20%	440
Federal Agencies	58.40%	4,339.0	4,343.5	0.85%	0.75%	700
State & Local Government						
Agency Obligations	4.91%	368.3	365.4	1.38%	0.54%	337
Public Time Deposits	0.01%	0.7	0.7	0.58%	0.58%	321
Negotiable CDs	9.15%	680.5	680.3	0.44%	0.44%	475
Commercial Paper	8.20%	610.0	610.0	0.00%	0.12%	11
Medium Term Notes	8.26%	615.8	614.3	0.77%	0.40%	404
Money Market Funds	4.51%	335.1	335.1	0.04%	0.04%	1
Suprationals	0.1%	10.0	10.0	0.00%	0.00%	0
Totals	100.0%	\$ 7,431.6	\$ 7,437.4	0.74%	0.63%	531

In the remainder of this report, we provide additional information and analytics at the security-level and portfolio-level, as recommended by the California Debt and Investment Advisory Commission.

Very truly yours,

**José Cisneros
Treasurer**

cc: Treasury Oversight Committee: Aimee Brown, Ronald Gerhard, Reeta Madhavan, Charles Perl
Ben Rosenfield, Controller, Office of the Controller
Tonia Lediju, Internal Audit, Office of the Controller
Cynthia Fong, Deputy Director for Finance & Administration, San Francisco County Transportation Authority
Carol Lu, Budget Analyst
San Francisco Public Library

* Please see last page of this report for non-pooled funds holdings and statistics.

Portfolio Summary Pooled Fund

As of May 31, 2015

<i>(in \$ million)</i> Security Type	Par Value	Book Value	Market Value	Market/Book Price	Current % Allocation	Max. Policy Allocation	Compliant?
U.S. Treasuries	\$ 475.0	\$ 472.2	\$ 478.1	101.26	6.43%	100%	Yes
Federal Agencies	4,329.8	4,339.0	4,343.5	100.10	58.40%	100%	Yes
State & Local Government							
Agency Obligations	362.9	368.3	365.4	99.21	4.91%	20%	Yes
Public Time Deposits	0.7	0.7	0.7	100.00	0.01%	100%	Yes
Negotiable CDs	680.5	680.5	680.3	99.97	9.15%	30%	Yes
Bankers Acceptances	-	-	-	-	0.00%	40%	Yes
Commercial Paper	610.0	610.0	610.0	100.00	8.20%	25%	Yes
Medium Term Notes	612.7	615.8	614.3	99.74	8.26%	25%	Yes
Repurchase Agreements	-	-	-	-	0.00%	10%	Yes
Reverse Repurchase/ Securities Lending Agreements	-	-	-	-	0.00%	\$75mm	Yes
Money Market Funds	335.1	335.1	335.1	100.00	4.51%	10%	Yes
LAIF	-	-	-	-	0.00%	\$50mm	Yes
Suprationals	10.0	10.0	10.0	100.01	0.00%	5%	Yes
TOTAL	\$ 7,416.7	\$ 7,431.6	\$ 7,437.4	100.08	100.00%	-	Yes

The City and County of San Francisco uses the following methodology to determine compliance: Compliance is pre-trade and calculated on both a par and market value basis, using the result with the lowest percentage of the overall portfolio value. Cash balances are included in the City's compliance calculations.

Please note the information in this report does not include cash balances. Due to fluctuations in the market value of the securities held in the Pooled Fund and changes in the City's cash position, the allocation limits may be exceeded on a post-trade compliance basis. In these instances, no compliance violation has occurred, as the policy limits were not exceeded prior to trade execution.

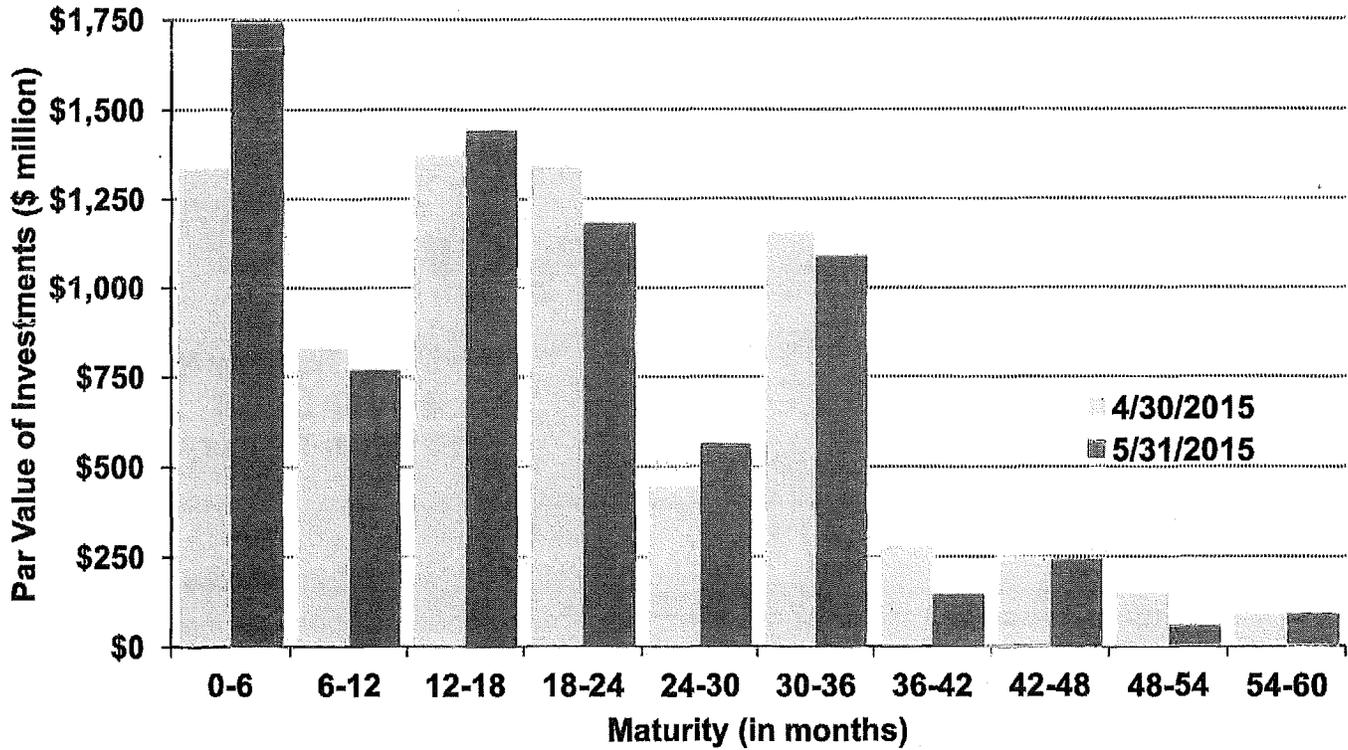
The full Investment Policy can be found at <http://www.sftreasurer.org/>, in the Reports & Plans section of the About menu.

Totals may not add due to rounding.

Portfolio Analysis

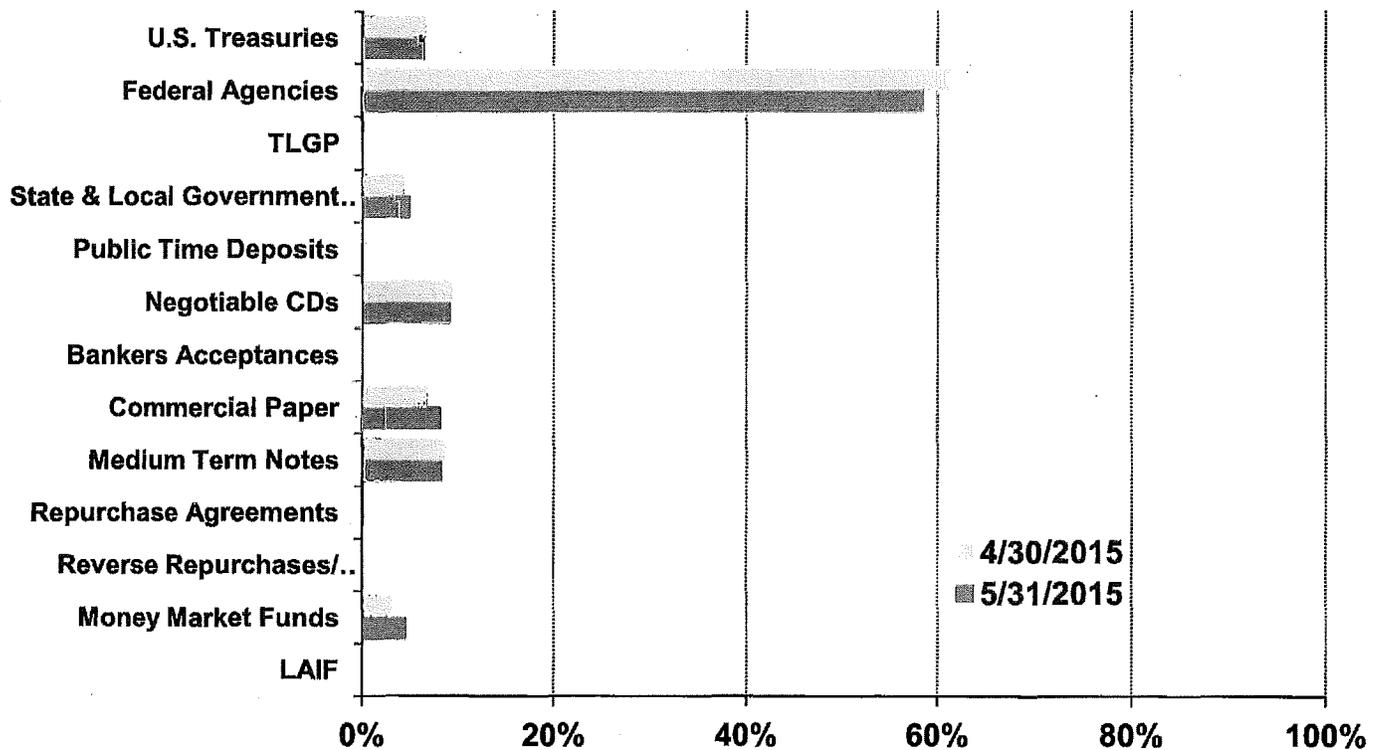
Pooled Fund

Par Value of Investments by Maturity

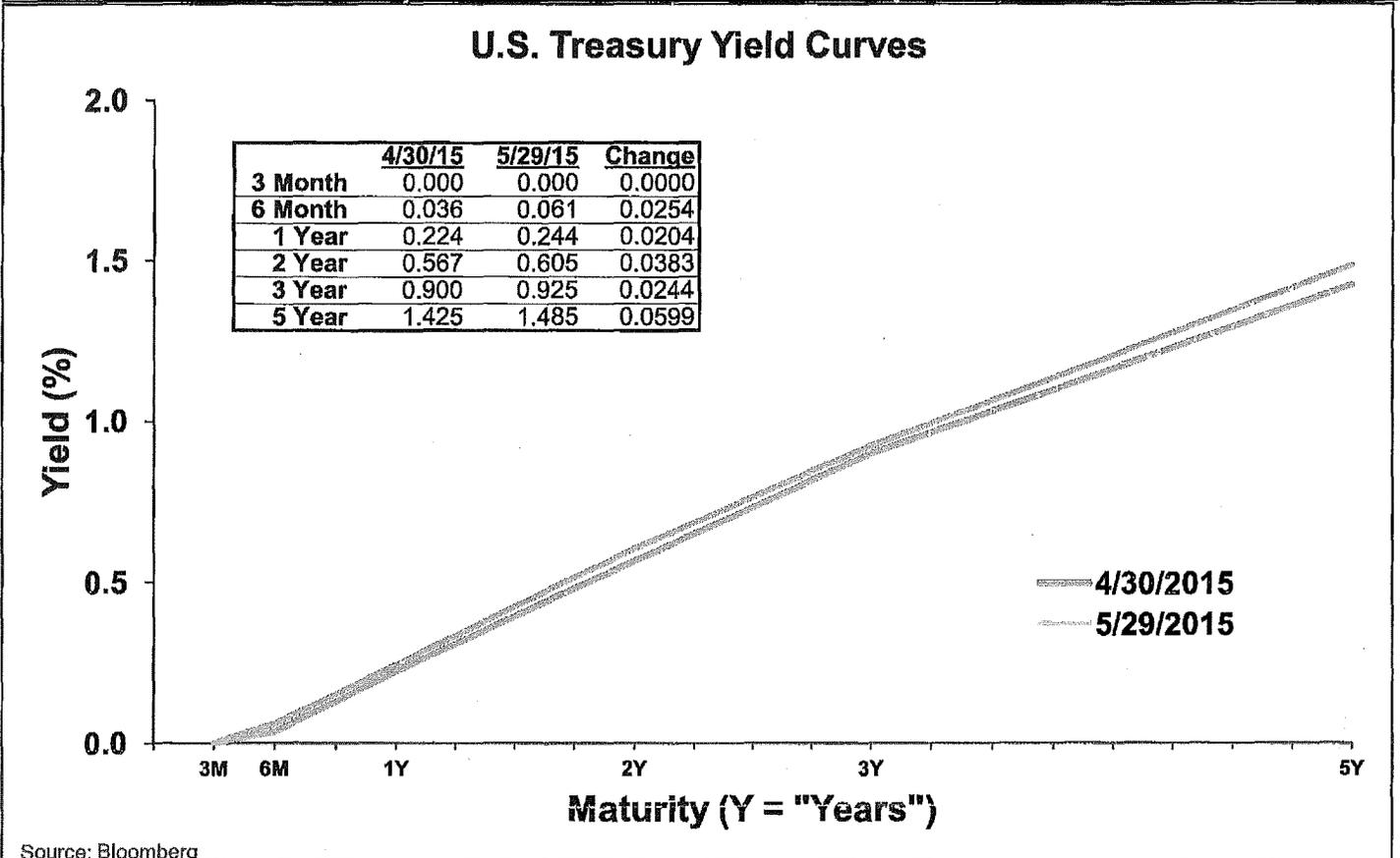
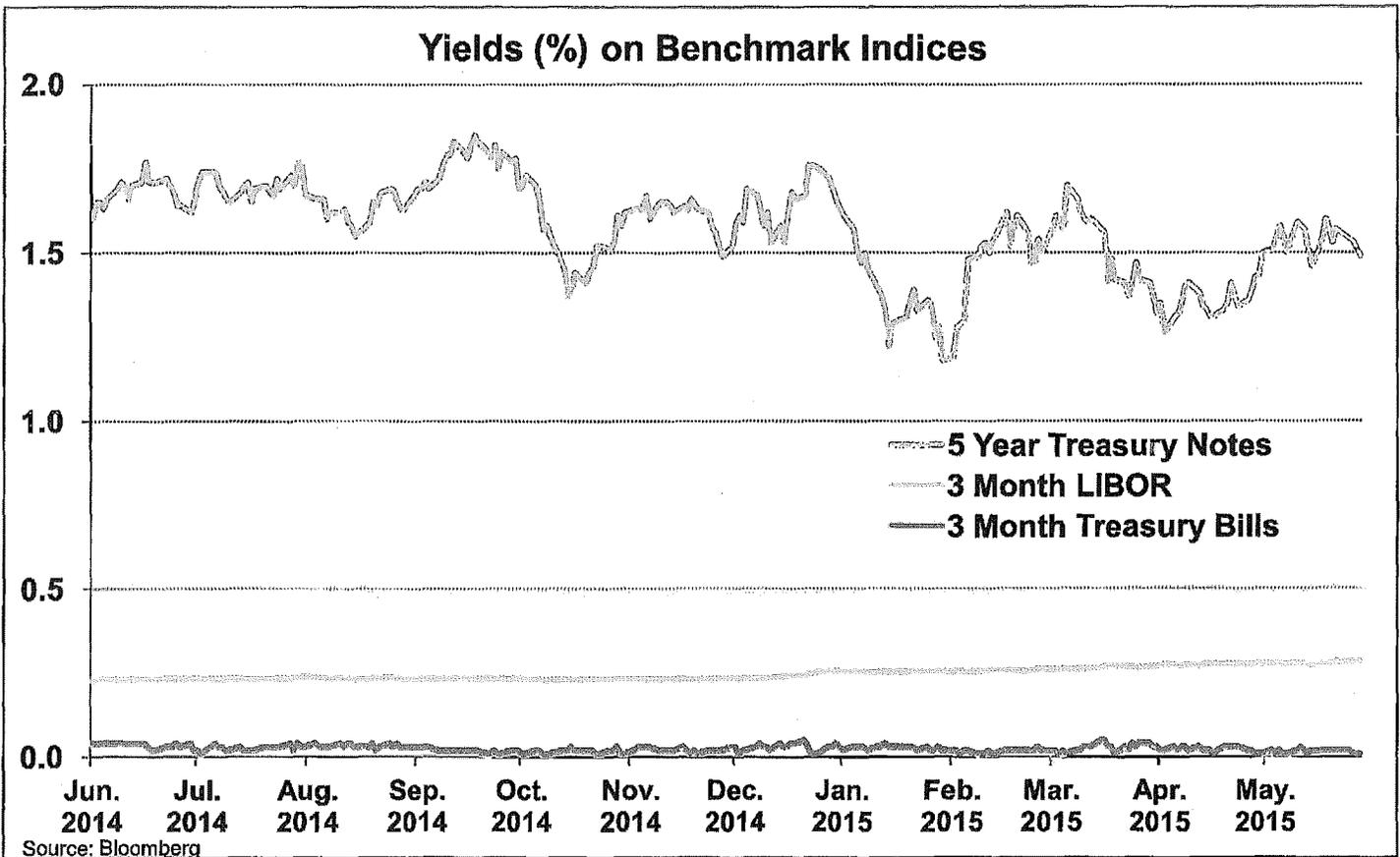


Callable bonds shown at maturity date.

Asset Allocation by Market Value



Yield Curves



Investment Inventory

Pooled Fund

As of May 31, 2015

Type of Investment	CUSIP	Issuer Name	Settle	Maturity	Duration	Coupon	Par Value	Book Value	Amortized	
			Date	Date					Book Value	Market Value
U.S. Treasuries	912828PE4	US TSY NT	12/23/11	10/31/15	0.42	1.25	\$ 25,000,000	\$ 25,609,375	\$ 25,065,785	\$ 25,119,250
U.S. Treasuries	912828PJ3	US TSY NT	12/16/10	11/30/15	0.50	1.38	50,000,000	49,519,531	49,951,688	50,304,500
U.S. Treasuries	912828PJ3	US TSY NT	12/16/10	11/30/15	0.50	1.38	50,000,000	49,519,531	49,951,688	50,304,500
U.S. Treasuries	912828PJ3	US TSY NT	12/23/10	11/30/15	0.50	1.38	50,000,000	48,539,063	49,852,529	50,304,500
U.S. Treasuries	912828RJ1	US TSY NT	10/11/11	9/30/16	1.33	1.00	75,000,000	74,830,078	74,954,432	75,574,500
U.S. Treasuries	912828RM4	US TSY NT	12/26/13	10/31/16	1.41	1.00	25,000,000	25,183,594	25,091,444	25,189,500
U.S. Treasuries	912828RX0	US TSY NT	2/25/14	12/31/16	1.57	0.88	25,000,000	25,145,508	25,081,009	25,156,250
U.S. Treasuries	912828SJ0	US TSY NT	3/21/12	2/28/17	1.74	0.88	25,000,000	24,599,609	24,858,477	25,148,500
U.S. Treasuries	912828SJ0	US TSY NT	3/21/12	2/28/17	1.74	0.88	25,000,000	24,599,609	24,858,477	25,148,500
U.S. Treasuries	912828SJ0	US TSY NT	3/14/12	2/28/17	1.74	0.88	75,000,000	74,771,484	74,919,540	75,445,500
U.S. Treasuries	912828SM3	US TSY NT	4/4/12	3/31/17	1.82	1.00	50,000,000	49,835,938	49,939,760	50,406,500
Subtotals					1.20	1.09	\$ 475,000,000	\$ 472,153,320	\$ 474,524,327	\$ 478,102,000
Federal Agencies	313396GH0	FREDDIE MAC DISCOUNT NT	5/15/15	6/1/15	0.00	0.00	\$ 50,000,000	\$ 49,998,583	\$ 49,998,583	\$ 50,000,000
Federal Agencies	313384GS2	FED HOME LN DISCOUNT NT	5/14/15	6/10/15	0.00	0.00	45,000,000	44,998,144	44,998,144	44,999,775
Federal Agencies	313379ER6	FEDERAL HOME LOAN BANK	5/12/15	6/12/15	0.00	0.50	10,000,000	10,024,439	10,022,113	10,001,400
Federal Agencies	3133EAVE5	FEDERAL FARM CREDIT BANK	12/5/12	6/22/15	0.06	0.20	50,000,000	49,987,300	49,999,713	50,003,500
Federal Agencies	31315PDZ9	FARMER MAC	11/22/13	7/22/15	0.14	2.38	15,000,000	15,511,350	15,042,964	15,047,400
Federal Agencies	313384JT7	FED HOME LN DISCOUNT NT	5/29/15	7/29/15	0.16	0.00	24,990,000	24,987,036	24,987,036	24,989,195
Federal Agencies	313383V81	FEDERAL HOME LOAN BANK	12/12/13	8/28/15	0.24	0.38	9,000,000	9,014,130	9,001,993	9,005,670
Federal Agencies	3137EACM9	FREDDIE MAC	12/15/10	9/10/15	0.28	1.75	50,000,000	49,050,000	49,944,538	50,231,000
Federal Agencies	313370JB5	FEDERAL HOME LOAN BANK	12/15/10	9/11/15	0.28	1.75	75,000,000	73,587,000	74,916,738	75,234,750
Federal Agencies	31315PGT0	FARMER MAC	9/15/10	9/15/15	0.29	2.13	45,000,000	44,914,950	44,995,063	45,253,800
Federal Agencies	3133ECJB1	FEDERAL FARM CREDIT BANK	4/24/13	9/18/15	0.30	0.18	16,200,000	16,198,073	16,199,760	16,201,134
Federal Agencies	31398A3T7	FANNIE MAE	10/14/11	9/21/15	0.31	2.00	25,000,000	25,881,000	25,068,618	25,144,250
Federal Agencies	3133EAJF6	FEDERAL FARM CREDIT BANK	11/30/12	9/22/15	0.31	0.21	27,953,000	27,941,120	27,951,692	27,960,547
Federal Agencies	31398A4M1	FANNIE MAE	12/15/10	10/26/15	0.41	1.63	25,000,000	24,317,500	24,943,509	25,147,250
Federal Agencies	31398A4M1	FANNIE MAE	12/23/10	10/26/15	0.41	1.63	42,000,000	40,924,380	41,910,568	42,247,380
Federal Agencies	31331J2S1	FEDERAL FARM CREDIT BANK	12/15/10	11/16/15	0.46	1.50	25,000,000	24,186,981	24,923,992	25,116,750
Federal Agencies	3133ECLZ5	FEDERAL FARM CREDIT BANK	5/8/13	11/19/15	0.47	0.19	25,000,000	24,997,000	24,999,445	25,006,000
Federal Agencies	313371ZY5	FEDERAL HOME LOAN BANK	12/3/10	12/11/15	0.52	1.88	25,000,000	24,982,000	24,998,106	25,224,500
Federal Agencies	313371ZY5	FEDERAL HOME LOAN BANK	12/14/10	12/11/15	0.52	1.88	50,000,000	49,871,500	49,986,396	50,449,000
Federal Agencies	3130A3P81	FEDERAL HOME LOAN BANK	12/29/14	1/29/16	0.66	0.25	25,000,000	25,000,000	25,000,000	24,998,500
Federal Agencies	313375RN9	FEDERAL HOME LOAN BANK	4/13/12	3/11/16	0.78	1.00	22,200,000	22,357,620	22,231,347	22,314,330
Federal Agencies	3133XP43	FEDERAL HOME LOAN BANK	12/12/13	3/11/16	0.77	3.13	14,000,000	14,848,400	14,293,836	14,302,400
Federal Agencies	3133EAJU3	FEDERAL FARM CREDIT BANK	4/12/12	3/28/16	0.82	1.05	25,000,000	25,220,750	25,045,951	25,155,500
Federal Agencies	3135G0VA8	FANNIE MAE	12/13/13	3/30/16	0.83	0.50	25,000,000	25,022,250	25,008,045	25,031,250
Federal Agencies	31315PTF6	FARMER MAC	4/1/13	4/1/16	0.92	0.18	50,000,000	50,000,000	50,000,000	50,018,000
Federal Agencies	313379Z21	FEDERAL HOME LOAN BANK	4/18/12	4/18/16	0.88	0.81	20,000,000	19,992,200	19,998,281	20,076,200
Federal Agencies	3133ECWT7	FEDERAL FARM CREDIT BANK	11/20/13	5/9/16	0.94	0.65	22,650,000	22,746,489	22,686,732	22,703,454
Federal Agencies	3133EDB35	FEDERAL FARM CREDIT BANK	1/15/14	6/2/16	1.00	0.21	50,000,000	49,991,681	49,996,487	50,034,500
Federal Agencies	31315PB73	FARMER MAC	2/9/12	6/9/16	1.02	0.90	10,000,000	10,000,000	10,000,000	10,067,800
Federal Agencies	313373SZ6	FEDERAL HOME LOAN BANK	10/23/14	6/10/16	1.01	2.13	28,000,000	28,790,468	28,497,358	28,501,200
Federal Agencies	313771AA5	FEDERAL HOME LOAN BK IL	9/1/14	6/13/16	0.99	5.63	8,620,000	9,380,715	9,063,750	9,069,188
Federal Agencies	313771AA5	FEDERAL HOME LOAN BK IL	5/30/13	6/13/16	0.99	5.63	14,195,000	16,259,095	14,897,908	14,934,701
Federal Agencies	313771AA5	FEDERAL HOME LOAN BK IL	5/20/13	6/13/16	0.99	5.63	16,925,000	19,472,890	17,784,913	17,806,962
Federal Agencies	3133EDDP4	FEDERAL FARM CREDIT BANK	2/11/14	6/17/16	1.04	0.52	50,000,000	50,062,000	50,027,636	50,088,000
Federal Agencies	3130A1BK3	FEDERAL HOME LOAN BANK	3/24/14	6/24/16	1.06	0.50	25,000,000	25,000,000	25,000,000	25,014,000
Federal Agencies	3135G0XP3	FANNIE MAE	3/25/14	7/5/16	1.09	0.38	50,000,000	49,753,100	49,881,441	49,964,500

Investment Inventory

Pooled Fund

Type of Investment	GLSIP	Issuer Name	Settle	Maturity	Duration	Coupon	Par Value	Book Value	Amortized	
			Date	Date					Book Value	Market Value
Federal Agencies	31315PA25	FARMER MAC	3/26/13	7/27/16	1.14	2.00	11,900,000	12,440,498	12,087,113	12,106,227
Federal Agencies	31315PA25	FARMER MAC	3/26/13	7/27/16	1.14	2.00	14,100,000	14,735,205	14,319,899	14,344,353
Federal Agencies	31315PA25	FARMER MAC	7/27/11	7/27/16	1.14	2.00	15,000,000	14,934,750	14,984,929	15,259,950
Federal Agencies	31315PA25	FARMER MAC	3/26/14	7/27/16	1.14	2.00	20,000,000	20,643,350	20,317,909	20,346,600
Federal Agencies	3134G4UC0	FREDDIE MAC	11/20/14	7/29/16	1.16	0.65	15,000,000	15,022,500	15,015,462	15,009,750
Federal Agencies	3135G0YE7	FANNIE MAE	3/17/14	8/26/16	1.23	0.63	50,000,000	50,124,765	50,063,151	50,103,000
Federal Agencies	31315PQB8	FARMER MAC	10/29/13	9/1/16	1.24	1.50	7,000,000	7,156,240	7,068,938	7,087,640
Federal Agencies	313370TW8	FEDERAL HOME LOAN BANK	10/11/11	9/9/16	1.26	2.00	25,000,000	25,727,400	25,188,340	25,476,750
Federal Agencies	313370TW8	FEDERAL HOME LOAN BANK	11/5/14	9/9/16	1.26	2.00	25,000,000	25,662,125	25,457,790	25,476,750
Federal Agencies	3133EDH21	FEDERAL FARM CREDIT BANK	3/14/14	9/14/16	1.29	0.21	50,000,000	49,993,612	49,996,712	50,030,500
Federal Agencies	3134G4XW3	FREDDIE MAC	3/26/14	9/26/16	1.32	0.60	25,000,000	25,000,000	25,000,000	24,970,500
Federal Agencies	3130A1CD8	FEDERAL HOME LOAN BANK	1/9/15	9/28/16	1.32	1.13	25,000,000	25,137,500	25,062,452	25,064,750
Federal Agencies	313378UB5	FEDERAL HOME LOAN BANK	10/23/14	10/11/16	1.35	1.13	5,000,000	5,060,200	5,041,696	5,042,150
Federal Agencies	3133EDJA1	FEDERAL FARM CREDIT BANK	4/11/14	10/11/16	1.36	0.20	25,000,000	24,993,750	24,996,595	25,015,000
Federal Agencies	3130A3CE2	FEDERAL HOME LOAN BANK	11/3/14	10/14/16	1.37	0.63	40,000,000	40,032,000	40,022,549	40,043,600
Federal Agencies	3137EADS5	FREDDIE MAC	3/3/14	10/14/16	1.36	0.88	25,000,000	25,200,250	25,104,943	25,139,000
Federal Agencies	3136G1WP0	FANNIE MAE	11/4/13	11/4/16	1.41	1.50	18,000,000	18,350,460	18,074,893	18,094,680
Federal Agencies	3134G5LS2	FREDDIE MAC	11/17/14	11/17/16	1.46	0.60	25,000,000	25,000,000	25,000,000	24,946,500
Federal Agencies	3130A3J70	FEDERAL HOME LOAN BANK	11/17/14	11/23/16	1.47	0.63	25,000,000	24,990,000	24,992,659	25,040,500
Federal Agencies	313381GA7	FEDERAL HOME LOAN BANK	11/30/12	11/30/16	1.50	0.57	23,100,000	23,104,389	23,101,646	23,111,088
Federal Agencies	313371PV2	FEDERAL HOME LOAN BANK	11/6/14	12/9/16	1.50	1.63	25,000,000	25,513,000	25,374,007	25,405,250
Federal Agencies	313371PV2	FEDERAL HOME LOAN BANK	12/4/14	12/9/16	1.50	1.63	25,000,000	25,486,750	25,368,369	25,405,250
Federal Agencies	313371PV2	FEDERAL HOME LOAN BANK	12/12/14	12/9/16	1.50	1.63	25,000,000	25,450,885	25,345,772	25,405,250
Federal Agencies	3130A12F4	FEDERAL HOME LOAN BANK	3/19/14	12/19/16	1.54	0.70	20,500,000	20,497,950	20,498,845	20,511,685
Federal Agencies	313381KR5	FEDERAL HOME LOAN BANK	12/28/12	12/28/16	1.57	0.63	9,000,000	9,000,000	9,000,000	8,988,840
Federal Agencies	313381KR5	FEDERAL HOME LOAN BANK	12/28/12	12/28/16	1.57	0.63	13,500,000	13,500,000	13,500,000	13,483,260
Federal Agencies	3134G5VG7	FREDDIE MAC	12/29/14	12/29/16	1.57	0.78	50,000,000	50,000,000	50,000,000	50,022,500
Federal Agencies	3130A3QU1	FEDERAL HOME LOAN BANK	12/30/14	12/30/16	1.57	0.75	8,000,000	8,000,000	8,000,000	8,020,800
Federal Agencies	3130A3QU1	FEDERAL HOME LOAN BANK	12/30/14	12/30/16	1.57	0.75	50,000,000	50,000,000	50,000,000	50,130,000
Federal Agencies	3134G33C2	FREDDIE MAC	1/3/13	1/3/17	1.58	0.60	50,000,000	50,000,000	50,000,000	49,983,550
Federal Agencies	3133ECB37	FEDERAL FARM CREDIT BANK	12/20/12	1/12/17	1.61	0.58	14,000,000	14,000,000	14,000,000	13,981,940
Federal Agencies	31315PWW5	FARMER MAC	5/4/12	1/17/17	1.61	1.01	49,500,000	49,475,250	49,491,419	49,778,685
Federal Agencies	3133EDRD6	FEDERAL FARM CREDIT BANK	12/12/14	1/30/17	1.67	0.16	50,000,000	49,981,400	49,985,478	49,961,000
Federal Agencies	3133786Q9	FEDERAL HOME LOAN BANK	1/10/13	2/13/17	1.69	1.00	67,780,000	68,546,456	68,099,399	68,225,992
Federal Agencies	3133EDFW7	FEDERAL FARM CREDIT BANK	2/27/14	2/27/17	1.74	0.24	50,000,000	50,000,000	50,000,000	50,055,000
Federal Agencies	3133782N0	FEDERAL HOME LOAN BANK	12/15/14	3/10/17	1.76	0.88	50,000,000	50,058,500	50,046,456	50,171,500
Federal Agencies	3133EDP30	FEDERAL FARM CREDIT BANK	10/3/14	3/24/17	1.81	0.22	26,000,000	26,009,347	26,006,852	26,021,580
Federal Agencies	3134G4XM5	FREDDIE MAC	3/28/14	3/28/17	1.81	0.78	25,000,000	25,000,000	25,000,000	25,031,750
Federal Agencies	3136G1ZB8	FANNIE MAE	3/28/14	3/28/17	1.81	0.88	25,000,000	25,000,000	25,000,000	25,070,750
Federal Agencies	3133EDZW5	FEDERAL FARM CREDIT BANK	10/29/14	3/29/17	1.83	0.21	25,000,000	24,999,750	24,999,811	25,012,000
Federal Agencies	31315PTQ2	FARMER MAC	4/10/12	4/10/17	1.84	1.26	12,500,000	12,439,250	12,477,410	12,605,250
Federal Agencies	3133ECLL6	FEDERAL FARM CREDIT BANK	4/17/13	4/17/17	1.87	0.60	10,000,000	10,000,000	10,000,000	9,986,600
Federal Agencies	31315PUQ0	FARMER MAC	4/26/12	4/26/17	1.89	1.13	10,500,000	10,500,000	10,500,000	10,576,230
Federal Agencies	3137EADF3	FREDDIE MAC	5/14/12	5/12/17	1.93	1.25	25,000,000	25,133,000	25,051,844	25,270,750
Federal Agencies	31315PZQ5	FARMER MAC	12/28/12	6/5/17	1.98	1.11	9,000,000	9,122,130	9,055,411	9,035,460
Federal Agencies	313379FW4	FEDERAL HOME LOAN BANK	12/19/14	6/9/17	2.00	1.00	12,000,000	12,024,093	12,020,323	12,074,160
Federal Agencies	3130A3SL9	FEDERAL HOME LOAN BANK	12/30/14	6/15/17	2.02	0.95	25,000,000	24,959,750	24,966,608	25,104,250
Federal Agencies	3133EAUW6	FEDERAL FARM CREDIT BANK	6/19/12	6/19/17	2.04	0.34	50,000,000	50,000,000	50,000,000	50,117,000
Federal Agencies	3133EEGH7	FEDERAL FARM CREDIT BANK	12/26/14	6/26/17	2.05	0.93	8,400,000	8,397,312	8,397,774	8,430,576
Federal Agencies	3137EADH9	FREDDIE MAC	3/25/14	6/29/17	2.05	1.00	25,000,000	24,920,625	24,949,458	25,161,000

Investment Inventory

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Settle Date	Maturity Date	Duration	Coupon	Par Value	Book Value	Amortized Book Value	Market Value
Federal Agencies	3134G5W50	FREDDIE MAC	12/30/14	6/30/17	2.07	1.00	50,000,000	50,000,000	50,000,000	50,253,500
Federal Agencies	3133ECV92	FEDERAL FARM CREDIT BANK	7/24/13	7/24/17	2.14	0.22	50,000,000	50,000,000	50,000,000	50,038,000
Federal Agencies	3133ECV6	FEDERAL FARM CREDIT BANK	8/5/13	7/26/17	2.15	0.28	23,520,000	23,520,000	23,520,000	23,561,630
Federal Agencies	3133EEFX3	FEDERAL FARM CREDIT BANK	12/23/14	8/23/17	2.22	0.23	50,000,000	50,000,000	50,000,000	50,046,500
Federal Agencies	3134G6ER0	FREDDIE MAC	2/25/15	8/25/17	2.21	1.00	18,300,000	18,300,000	18,300,000	18,328,182
Federal Agencies	3134G5HS7	FREDDIE MAC	9/25/14	9/25/17	2.29	1.13	20,100,000	20,079,900	20,084,467	20,155,275
Federal Agencies	3137EADL0	FREDDIE MAC	3/25/14	9/29/17	2.30	1.00	25,000,000	24,808,175	24,872,864	25,094,500
Federal Agencies	3133EEBR0	FEDERAL FARM CREDIT BANK	11/18/14	11/13/17	2.44	0.22	25,000,000	24,988,794	24,990,797	24,985,250
Federal Agencies	3134G44F2	FREDDIE MAC	5/21/13	11/21/17	2.45	0.80	50,000,000	50,000,000	50,000,000	49,766,000
Federal Agencies	31315PJ83	FARMER MAC	12/1/14	12/1/17	0.00	0.35	25,000,000	25,000,000	25,000,000	25,000,000
Federal Agencies	3130A3HF4	FEDERAL HOME LOAN BANK	12/22/14	12/8/17	2.48	1.13	25,000,000	24,988,313	24,994,934	25,109,250
Federal Agencies	3133EEFE5	FEDERAL FARM CREDIT BANK	12/18/14	12/18/17	2.51	1.13	50,000,000	50,012,500	50,010,618	50,283,500
Federal Agencies	3133EEFE5	FEDERAL FARM CREDIT BANK	12/19/14	12/18/17	2.51	1.13	50,000,000	49,916,063	49,928,868	50,283,500
Federal Agencies	31315PZ28	FARMER MAC	12/22/14	12/22/17	2.51	1.20	46,000,000	46,000,000	46,000,000	46,352,360
Federal Agencies	3136G13Q0	FANNIE MAE	12/26/12	12/26/17	2.54	0.75	29,000,000	29,000,000	29,000,000	29,008,700
Federal Agencies	3136G13T4	FANNIE MAE	12/26/12	12/26/17	2.54	0.80	39,000,000	39,000,000	39,000,000	39,013,260
Federal Agencies	3134G32M1	FREDDIE MAC	12/28/12	12/28/17	2.54	1.00	50,000,000	50,000,000	50,000,000	49,850,000
Federal Agencies	3134G5VA0	FREDDIE MAC	12/29/14	12/29/17	2.53	1.25	25,000,000	25,000,000	25,000,000	25,027,250
Federal Agencies	31315P4S5	FARMER MAC	1/5/15	1/5/18	2.59	0.34	50,000,000	50,000,000	50,000,000	50,106,500
Federal Agencies	3134G5XM2	FREDDIE MAC	1/30/15	1/30/18	2.65	0.50	25,000,000	25,000,000	25,000,000	25,003,750
Federal Agencies	3133EEMH0	FEDERAL FARM CREDIT BANK	5/27/15	2/2/18	2.66	0.23	4,000,000	4,000,122	4,000,124	4,003,120
Federal Agencies	3133EEMH0	FEDERAL FARM CREDIT BANK	2/2/15	2/2/18	2.66	0.23	35,000,000	34,978,893	34,981,185	35,027,300
Federal Agencies	3133EEAN0	FEDERAL FARM CREDIT BANK	11/5/14	2/5/18	2.67	0.22	25,000,000	25,000,000	25,000,000	25,012,750
Federal Agencies	3133EEAN0	FEDERAL FARM CREDIT BANK	11/5/14	2/5/18	2.67	0.22	25,000,000	24,991,750	24,993,194	25,012,750
Federal Agencies	3133EEAN0	FEDERAL FARM CREDIT BANK	11/5/14	2/5/18	2.67	0.22	50,000,000	49,983,560	49,986,438	50,025,500
Federal Agencies	3134G6AX1	FREDDIE MAC	2/20/15	2/20/18	2.69	0.75	22,000,000	22,000,000	22,000,000	22,007,040
Federal Agencies	3134G6ED1	FREDDIE MAC	2/27/15	2/27/18	2.72	0.50	25,000,000	25,000,000	25,000,000	24,995,500
Federal Agencies	3134G6ED1	FREDDIE MAC	2/27/15	2/27/18	2.72	0.50	25,000,000	25,000,000	25,000,000	24,995,500
Federal Agencies	3135G0UN1	FANNIE MAE	2/26/14	2/28/18	2.71	1.15	8,770,000	8,713,434	8,731,219	8,769,737
Federal Agencies	3135G0UN1	FANNIE MAE	2/26/14	2/28/18	2.71	1.15	19,000,000	18,877,450	18,915,982	18,999,430
Federal Agencies	3134G6FR9	FREDDIE MAC	3/5/15	3/5/18	0.00	0.75	25,000,000	25,000,000	25,000,000	25,001,000
Federal Agencies	3134G6JN4	FREDDIE MAC	3/16/15	3/16/18	2.76	1.00	50,000,000	50,000,000	50,000,000	50,015,000
Federal Agencies	3133EEN71	FEDERAL FARM CREDIT BANK	5/22/15	3/22/18	2.80	0.22	50,000,000	49,992,500	49,992,572	50,014,500
Federal Agencies	3133EEQ86	FEDERAL FARM CREDIT BANK	5/27/15	3/26/18	2.82	0.22	50,000,000	49,978,819	49,978,923	49,896,000
Federal Agencies	3133EEQ86	FEDERAL FARM CREDIT BANK	5/29/15	3/26/18	2.82	0.22	50,000,000	49,979,431	49,979,493	49,896,000
Federal Agencies	3134G6LN1	FREDDIE MAC	3/26/15	3/26/18	2.78	1.00	25,000,000	25,000,000	25,000,000	25,011,750
Federal Agencies	3134G6ME0	FREDDIE MAC	4/6/15	4/6/18	2.81	1.05	25,000,000	25,000,000	25,000,000	25,017,250
Federal Agencies	3134G6MZ3	FREDDIE MAC	4/10/15	4/10/18	2.83	0.63	25,000,000	25,000,000	25,000,000	25,008,500
Federal Agencies	3133EEZC7	FEDERAL FARM CREDIT BANK	4/16/15	4/16/18	2.88	0.23	50,000,000	49,992,422	49,992,740	50,005,000
Federal Agencies	3134G6NA7	FREDDIE MAC	4/17/15	4/17/18	2.85	0.63	25,000,000	25,000,000	25,000,000	25,008,250
Federal Agencies	31315PZM4	FARMER MAC	5/3/13	5/3/18	2.90	0.88	24,600,000	24,600,000	24,600,000	24,626,322
Federal Agencies	3133ECPB4	FEDERAL FARM CREDIT BANK	5/23/13	5/14/18	2.92	0.88	10,000,000	9,934,600	9,961,199	9,910,500
Federal Agencies	3135G0WJ8	FANNIE MAE	5/23/13	5/21/18	2.94	0.88	25,000,000	24,786,500	24,873,000	24,878,000
Federal Agencies	3130A4MX7	FEDERAL HOME LOAN BANK	3/27/15	6/25/18	3.04	0.50	4,000,000	4,000,111	4,000,111	4,000,600
Federal Agencies	3134G52D6	FREDDIE MAC	4/17/14	7/17/18	3.04	1.64	25,000,000	25,000,000	25,000,000	25,048,500
Federal Agencies	3134G5ZP3	FREDDIE MAC	1/27/15	7/27/18	3.12	0.75	25,000,000	25,000,000	25,000,000	25,016,250
Federal Agencies	3134G5ZZ1	FREDDIE MAC	1/30/15	7/30/18	3.11	1.00	25,000,000	25,000,000	25,000,000	25,030,000
Federal Agencies	3130A4GL0	FEDERAL HOME LOAN BANK	3/18/15	9/18/18	3.23	1.33	15,000,000	15,000,000	15,000,000	15,022,950
Federal Agencies	3134G6RP0	FREDDIE MAC	4/24/15	10/24/18	3.35	1.00	50,000,000	49,985,000	49,985,446	50,048,000
Federal Agencies	31315PS59	FARMER MAC	3/3/15	12/3/18	3.48	0.40	50,000,000	50,000,000	50,000,000	50,095,500

Investment Inventory

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Settle	Maturity	Duration	Coupon	Par Value	Book Value	Amortized			
			Date	Date					Book Value	Market Value		
Federal Agencies	31315PW96	FARMER MAC	3/3/15	12/3/18	3.49	0.38	50,000,000	50,000,000	50,000,000	50,189,000		
Federal Agencies	3134G4LZ9	FREDDIE MAC	12/10/13	12/10/18	3.47	0.88	50,000,000	50,000,000	50,000,000	50,205,000		
Federal Agencies	3134G4MB1	FREDDIE MAC	12/18/13	12/18/18	3.45	1.50	25,000,000	25,000,000	25,000,000	25,016,250		
Federal Agencies	3136G2C39	FANNIE MAE	12/30/14	12/28/18	3.46	1.63	15,000,000	15,000,000	15,000,000	15,108,150		
Federal Agencies	3130A4NB4	FEDERAL HOME LOAN BANK	4/2/15	4/2/19	3.81	0.42	50,000,000	50,000,000	50,000,000	49,915,500		
Federal Agencies	31315PS91	FARMER MAC	8/12/14	8/12/19	4.17	0.40	50,000,000	50,000,000	50,000,000	50,137,500		
Federal Agencies	31315PJ26	FARMER MAC	12/2/14	12/2/19	4.47	0.38	50,000,000	50,000,000	50,000,000	50,145,000		
Federal Agencies	3130A4HA3	FEDERAL HOME LOAN BANK	3/18/15	3/18/20	4.66	1.25	25,000,000	25,000,000	25,000,000	25,012,750		
Federal Agencies	3134G6KV4	FREDDIE MAC	3/25/15	3/25/20	4.64	1.63	15,000,000	15,000,000	15,000,000	15,013,200		
Subtotals							1.87	0.85	\$ 4,329,803,000	\$ 4,339,602,921	\$ 4,335,610,240	\$ 4,343,488,689
State/Local Agencies	91411UT96	UNIVERSITY OF CALIFORNIA	5/7/15	6/9/15	0.00	0.00	\$ 50,000,000	\$ 49,994,959	\$ 49,994,959	\$ 49,998,333		
State/Local Agencies	13063CLC2	CALIFORNIA ST	4/29/15	6/22/15	0.06	1.50	11,500,000	11,626,372	11,612,106	11,509,200		
State/Local Agencies	544351KF5	LOS ANGELES CA	4/29/15	6/25/15	0.07	1.50	50,000,000	50,709,083	50,647,136	50,046,000		
State/Local Agencies	544351KF5	LOS ANGELES CA	4/30/15	6/25/15	0.07	1.50	50,000,000	50,709,167	50,649,167	50,046,000		
State/Local Agencies	91411UTW5	UNIVERSITY OF CALIFORNIA	5/26/15	6/30/15	0.08	0.00	10,000,000	9,998,542	9,998,542	9,998,792		
State/Local Agencies	040647DT3	ARIZONA ST TRANSPRTN BRD	5/13/15	7/1/15	0.09	4.00	2,700,000	2,753,316	2,747,998	2,708,613		
State/Local Agencies	13063BHZ8	CALIFORNIA ST	8/19/14	11/1/15	0.42	3.95	5,000,000	5,215,300	5,075,036	5,068,800		
State/Local Agencies	64966GXS6	NEW YORK NY	4/1/13	12/1/15	0.49	5.13	12,255,000	13,700,477	12,526,584	12,539,193		
State/Local Agencies	13063BN73	CALIFORNIA ST	12/19/14	2/1/16	0.66	1.05	7,000,000	7,044,310	7,026,543	7,032,340		
State/Local Agencies	13063BN73	CALIFORNIA ST	3/27/13	2/1/16	0.66	1.05	11,000,000	11,037,180	11,008,750	11,050,820		
State/Local Agencies	13063BN73	CALIFORNIA ST	3/31/15	2/1/16	0.66	1.05	21,000,000	21,150,150	21,127,248	21,097,020		
State/Local Agencies	91412GUT0	UNIV OF CALIFORNIA CA REVENUE	4/10/14	5/15/16	0.95	0.63	2,500,000	2,500,000	2,500,000	2,501,525		
State/Local Agencies	612574DR1	MONTEREY PENINSULA CA CMNTY	5/7/13	8/1/16	1.16	0.98	2,670,000	2,670,000	2,670,000	2,678,304		
State/Local Agencies	13063CPM6	CALIFORNIA ST	12/9/14	11/1/16	1.41	0.75	44,000,000	44,046,200	44,034,600	44,116,160		
State/Local Agencies	91412GUU7	UNIV OF CALIFORNIA CA REVENUE	4/10/14	5/15/17	1.94	1.22	3,250,000	3,250,000	3,250,000	3,260,140		
State/Local Agencies	13063CFC9	CALIFORNIA ST	11/5/13	11/1/17	2.37	1.75	16,500,000	16,558,905	16,535,739	16,692,885		
State/Local Agencies	13063CPN4	CALIFORNIA ST	12/22/14	11/1/17	2.39	1.25	5,000,000	5,004,550	5,003,849	4,999,300		
State/Local Agencies	13063CPN4	CALIFORNIA ST	11/25/14	11/1/17	2.39	1.25	50,000,000	50,121,500	50,100,192	49,993,000		
State/Local Agencies	6055804W6	MISSISSIPPI ST	4/23/15	10/1/19	3.89	6.09	8,500,000	10,249,139	10,207,342	10,108,030		
Subtotals							0.90	1.38	\$ 362,875,000	\$ 368,339,150	\$ 368,716,240	\$ 365,444,455
Public Time Deposits	PP7QLOE87	TRANS-PAC NATIONAL BK	3/20/15	3/21/16	0.80	0.58	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000		
Public Time Deposits	PPRNET9Q5	BANK OF SAN FRANCISCO	4/9/15	4/11/16	0.86	0.56	240,000	240,000	240,000	240,000		
Public Time Deposits	PP9302V13	PREFERRED BANK LA CALIF	5/15/15	5/16/16	0.96	0.59	240,000	240,000	240,000	240,000		
Subtotals							0.32	0.20	\$ 720,000	\$ 720,000	\$ 720,000	\$ 720,000

Investment Inventory

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Settle	Maturity	Duration	Coupon	Par Value	Book Value	Amortized	
			Date	Date					Book Value	Market Value
Negotiable CDs	78009NGU4	ROYAL BANK OF CANADA NY	5/19/14	6/25/15	0.07	0.37	\$ 5,500,000	\$ 5,497,250	\$ 5,499,836	\$ 5,499,707
Negotiable CDs	78009NSA5	ROYAL BANK OF CANADA NY	9/16/14	3/10/16	0.77	0.35	25,000,000	25,000,000	25,000,000	24,989,466
Negotiable CDs	78009NTW6	ROYAL BANK OF CANADA NY	4/8/15	4/8/16	0.85	0.30	100,000,000	100,000,000	100,000,000	99,913,436
Negotiable CDs	96121TWJ3	WESTPAC BANKING CORP NY	4/24/14	4/25/16	0.90	0.43	25,000,000	25,000,000	25,000,000	25,006,167
Negotiable CDs	96121TWK0	WESTPAC BANKING CORP NY	4/24/14	4/25/16	0.90	0.40	50,000,000	50,000,000	50,000,000	50,002,172
Negotiable CDs	06417HKT2	BANK OF NOVA SCOTIA HOUS	5/9/14	5/9/16	0.94	0.47	25,000,000	24,989,525	24,995,085	24,992,500
Negotiable CDs	06366CWA2	BANK OF MONTREAL CHICAGO	2/12/15	8/12/16	1.19	0.42	25,000,000	25,000,000	25,000,000	24,991,000
Negotiable CDs	06366CA32	BANK OF MONTREAL CHICAGO	3/31/15	9/23/16	1.31	0.44	25,000,000	25,000,000	25,000,000	24,996,750
Negotiable CDs	06366CA32	BANK OF MONTREAL CHICAGO	3/31/15	9/23/16	1.31	0.44	50,000,000	50,000,000	50,000,000	49,993,500
Negotiable CDs	06417HUW4	BANK OF NOVA SCOTIA HOUS	9/25/14	9/23/16	1.31	0.46	50,000,000	50,000,000	50,000,000	49,965,900
Negotiable CDs	06366CC48	BANK OF MONTREAL CHICAGO	4/7/15	10/7/16	1.35	0.44	50,000,000	50,000,000	50,000,000	49,865,500
Negotiable CDs	06417HVR4	BANK OF NOVA SCOTIA HOUS	10/7/14	10/7/16	1.35	0.47	50,000,000	50,000,000	50,000,000	49,984,150
Negotiable CDs	78009NSX5	ROYAL BANK OF CANADA NY	12/15/14	12/15/16	1.53	0.45	100,000,000	100,000,000	100,000,000	100,148,800
Negotiable CDs	06417HE36	BANK OF NOVA SCOTIA HOUS	2/23/15	2/23/17	1.72	0.56	25,000,000	25,000,000	25,000,000	24,995,400
Negotiable CDs	06417HE36	BANK OF NOVA SCOTIA HOUS	2/23/15	2/23/17	1.72	0.56	25,000,000	25,000,000	25,000,000	24,995,400
Negotiable CDs	06417HUR5	BANK OF NOVA SCOTIA HOUS	9/25/14	9/25/17	2.30	0.54	50,000,000	50,000,000	50,000,000	49,975,450
Subtotals					1.29	0.44	\$ 680,500,000	\$ 680,486,775	\$ 680,494,921	\$ 680,315,298
Commercial Paper	62478YT16	MUFG UNION BANK NA	5/29/15	6/1/15	0.00	0.00	\$ 75,000,000	\$ 74,999,563	\$ 74,999,563	\$ 75,000,000
Commercial Paper	06538CT27	BANK TOKYO-MIT UFJ NY	5/26/15	6/2/15	0.00	0.00	100,000,000	99,997,083	99,997,083	99,999,583
Commercial Paper	36960MT29	GENERAL ELECTRIC CO	5/26/15	6/2/15	0.00	0.00	50,000,000	49,999,222	49,999,222	49,999,792
Commercial Paper	06538CT35	BANK TOKYO-MIT UFJ NY	5/27/15	6/3/15	0.00	0.00	100,000,000	99,997,083	99,997,083	99,999,167
Commercial Paper	06538CT43	BANK TOKYO-MIT UFJ NY	5/28/15	6/4/15	0.00	0.00	100,000,000	99,997,472	99,997,472	99,998,750
Commercial Paper	36959JTB9	GENERAL ELEC CAP CORP	4/9/15	6/11/15	0.00	0.00	10,000,000	9,997,725	9,997,725	9,999,583
Commercial Paper	58934BTW4	MERCK & CO INC	5/26/15	6/30/15	0.08	0.00	75,000,000	74,994,167	74,994,167	74,990,938
Commercial Paper	89116FTW0	TORONTO DOMINION HDG USA	4/9/15	6/30/15	0.08	0.00	100,000,000	99,968,111	99,968,111	99,987,917
Subtotals					0.01	0.00	\$ 610,000,000	\$ 609,950,426	\$ 609,950,426	\$ 609,975,729

Investment Inventory

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Settle	Maturity	Duration	Coupon	Par Value	Book Value	Amortized	
			Date	Date					Book Value	Market Value
Medium Term Notes	36962G5Z3	GENERAL ELEC CAP CORP	8/19/13	7/2/15	0.09	1.63	\$ 5,000,000	\$ 5,075,250	\$ 5,003,420	\$ 5,005,500
Medium Term Notes	36962G4M3	GENERAL ELEC CAP CORP	11/25/13	7/9/15	0.11	1.02	8,565,000	8,624,955	8,568,855	8,570,996
Medium Term Notes	89233P6J0	TOYOTA MOTOR CREDIT CORP	3/4/14	7/17/15	0.13	0.88	6,100,000	6,147,885	6,104,405	6,104,270
Medium Term Notes	89233P6J0	TOYOTA MOTOR CREDIT CORP	11/15/13	7/17/15	0.13	0.88	10,000,000	10,072,000	10,005,438	10,007,000
Medium Term Notes	594918AG9	MICROSOFT CORP	10/30/13	9/25/15	0.32	1.63	3,186,000	3,260,266	3,198,395	3,199,923
Medium Term Notes	961214BW2	WESTPAC BANKING CORP	9/15/14	9/25/15	0.32	1.13	10,152,000	10,232,201	10,176,809	10,175,350
Medium Term Notes	369604BE2	GENERAL ELECTRIC CO	5/7/14	10/9/15	0.36	0.85	8,000,000	8,043,680	8,010,920	8,013,360
Medium Term Notes	369604BE2	GENERAL ELECTRIC CO	5/19/14	10/9/15	0.36	0.85	9,300,000	9,358,311	9,314,922	9,315,531
Medium Term Notes	369604BE2	GENERAL ELECTRIC CO	3/5/14	10/9/15	0.36	0.85	10,000,000	10,069,000	10,015,386	10,016,700
Medium Term Notes	06366RQH9	BANK OF MONTREAL	3/27/14	11/6/15	0.44	0.80	8,500,000	8,532,470	8,508,710	8,514,195
Medium Term Notes	36962G4T8	GENERAL ELEC CAP CORP	5/12/14	11/9/15	0.44	2.25	7,000,000	7,183,890	7,054,224	7,057,260
Medium Term Notes	742718DS5	PROCTER & GAMBLE MTN	3/12/14	11/15/15	0.46	1.80	10,000,000	10,231,900	10,063,177	10,063,200
Medium Term Notes	742718DS5	PROCTER & GAMBLE MTN	3/7/14	11/15/15	0.46	1.80	23,025,000	23,588,652	23,177,314	23,170,518
Medium Term Notes	459200GU9	IBM CORP	2/11/14	1/5/16	0.59	2.00	19,579,000	20,139,743	19,755,395	19,764,217
Medium Term Notes	46625HHW3	JPMORGAN CHASE & CO	2/11/15	1/15/16	0.62	2.60	12,836,000	13,079,085	13,007,819	12,981,432
Medium Term Notes	064255AK8	BK TOKYO-MITSUBISHI UFJ	3/17/14	2/26/16	0.74	0.73	10,000,000	10,035,800	10,013,595	10,009,400
Medium Term Notes	36962G2V5	GENERAL ELEC CAP CORP	5/19/14	5/11/16	0.94	0.48	17,689,000	17,703,328	17,695,337	17,728,093
Medium Term Notes	36962G7A6	GENERAL ELEC CAP CORP	4/1/15	7/12/16	1.11	0.93	18,194,000	18,324,486	18,307,478	18,324,633
Medium Term Notes	36962G7A6	GENERAL ELEC CAP CORP	3/23/15	7/12/16	1.11	0.93	27,651,000	27,853,609	27,823,876	27,849,534
Medium Term Notes	064159CQ7	BANK OF NOVA SCOTIA	2/13/15	7/15/16	1.11	1.38	16,483,000	16,639,415	16,610,478	16,608,271
Medium Term Notes	89114QAL2	TORONTO-DOMINION BANK	12/15/14	9/9/16	1.27	0.72	18,930,000	19,016,132	18,993,308	18,996,823
Medium Term Notes	89114QAL2	TORONTO-DOMINION BANK	3/2/15	9/9/16	1.27	0.72	24,000,000	24,103,620	24,086,691	24,084,720
Medium Term Notes	89236TBU8	TOYOTA MOTOR CREDIT CORP	12/9/14	9/23/16	1.31	0.36	14,150,000	14,145,331	14,146,573	14,160,613
Medium Term Notes	89236TBU8	TOYOTA MOTOR CREDIT CORP	2/11/15	9/23/16	1.31	0.36	28,150,000	28,142,963	28,144,275	28,171,113
Medium Term Notes	89236TBU8	TOYOTA MOTOR CREDIT CORP	9/23/14	9/23/16	1.31	0.36	50,000,000	50,000,000	50,000,000	50,037,500
Medium Term Notes	89236TBV6	TOYOTA MOTOR CREDIT CORP	9/25/14	9/23/16	1.31	0.37	47,500,000	47,500,000	47,500,000	47,512,350
Medium Term Notes	9612E0DB0	WESTPAC BANKING CORP	10/10/14	10/7/16	1.35	0.43	50,000,000	50,000,000	50,000,000	49,999,650
Medium Term Notes	89236TCL7	TOYOTA MOTOR CREDIT CORP	4/14/15	10/14/16	1.37	0.38	50,000,000	50,000,000	50,000,000	49,986,500
Medium Term Notes	36967FAB7	GENERAL ELEC CAP CORP	1/9/15	1/9/17	1.60	0.55	20,000,000	20,000,000	20,000,000	20,063,200
Medium Term Notes	36962G2F0	GENERAL ELEC CAP CORP	4/8/15	2/15/17	1.70	0.44	3,791,000	3,789,138	3,789,286	3,796,042
Medium Term Notes	36962G2F0	GENERAL ELEC CAP CORP	4/1/15	2/15/17	1.70	0.44	4,948,000	4,942,755	4,943,222	4,954,581
Medium Term Notes	89236TCC7	TOYOTA MOTOR CREDIT CORP	4/14/15	2/16/17	1.70	0.47	10,000,000	10,006,300	10,005,851	10,004,600
Medium Term Notes	89236TCC7	TOYOTA MOTOR CREDIT CORP	2/20/15	2/16/17	1.70	0.47	50,000,000	50,000,000	50,000,000	50,023,000
Subtotals					1.10	0.77	\$ 612,729,000	\$ 615,842,162	\$ 614,025,159	\$ 614,270,073
Money Market Funds	09248U718	BLACKROCK LIQUIDITY FUNDS T-FI	1/15/13	6/1/15	0.01	0.01	\$ 5,001,576	\$ 5,001,576	\$ 5,001,576	\$ 5,001,576
Money Market Funds	316175108	FIDELITY INSTITUTIONAL MONEY M	6/20/13	6/1/15	0.01	0.01	5,004,004	5,004,004	5,004,004	5,004,004
Money Market Funds	61747C707	MORGAN STANLEY INSTITUTIONAL	12/31/12	6/1/15	0.01	0.04	325,103,843	325,103,843	325,103,843	325,103,843
Subtotals					0.01	0.04	\$ 335,109,423	\$ 335,109,423	\$ 335,109,423	\$ 335,109,423
Supranationals	459516GY0	INTERNATIONAL FINANCE CORP	5/14/15	6/16/15	0.04	0.00	\$ 10,000,000	\$ 9,999,083	\$ 9,999,083	\$ 9,999,779
Subtotals					0.04	0.00	\$ 10,000,000	\$ 9,999,083	\$ 9,999,083	\$ 9,999,779
Grand Totals					1.42	0.74	\$ 7,416,736,423	\$ 7,431,603,261	\$ 7,426,550,869	\$ 7,437,425,446

Monthly Investment Earnings

Pooled Fund

For month ended May 31, 2015

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle	Maturity	Earned	Amort.	Realized	Earned Income
						Date	Date	Interest	Expense	Gain/(Loss)	/Net Earnings
U.S. Treasuries	912828PE4	US TSY NT	\$ 25,000,000	1.25	0.61	12/23/11	10/31/15	\$ 26,325	\$ (13,417)	\$ -	\$ 12,908
U.S. Treasuries	912828PJ3	US TSY NT	50,000,000	1.38	1.58	12/16/10	11/30/15	58,541	8,229	-	66,770
U.S. Treasuries	912828PJ3	US TSY NT	50,000,000	1.38	1.58	12/16/10	11/30/15	58,541	8,229	-	66,770
U.S. Treasuries	912828PJ3	US TSY NT	50,000,000	1.38	2.00	12/23/10	11/30/15	58,541	25,119	-	83,659
U.S. Treasuries	912828RJ1	US TSY NT	75,000,000	1.00	1.05	10/11/11	9/30/16	63,525	2,901	-	66,425
U.S. Treasuries	912828RM4	US TSY NT	25,000,000	1.00	0.74	12/26/13	10/31/16	21,060	(5,473)	-	15,587
U.S. Treasuries	912828RX0	US TSY NT	25,000,000	0.88	0.67	2/25/14	12/31/16	18,733	(4,337)	-	14,395
U.S. Treasuries	912828SJ0	US TSY NT	25,000,000	0.88	1.21	3/21/12	2/28/17	18,427	6,877	-	25,304
U.S. Treasuries	912828SJ0	US TSY NT	25,000,000	0.88	1.21	3/21/12	2/28/17	18,427	6,877	-	25,304
U.S. Treasuries	912828SJ0	US TSY NT	75,000,000	0.88	0.94	3/14/12	2/28/17	55,282	3,909	-	59,191
U.S. Treasuries	912828SM3	US TSY NT	50,000,000	1.00	1.07	4/4/12	3/31/17	42,350	2,791	-	45,141
Subtotals			\$ 475,000,000					\$ 438,750	\$ 41,705	\$ -	\$ 481,455
Federal Agencies	3133EAQC5	FEDERAL FARM CREDIT BANK	\$ -	0.19	0.54	6/8/12	5/14/15	\$ 3,403	\$ 176	\$ -	\$ 3,580
Federal Agencies	313396GH0	FREDDIE MAC DISCOUNT NT	50,000,000	0.00	0.06	5/15/15	6/1/15	1,417	-	-	1,417
Federal Agencies	313384GS2	FED HOME LN DISCOUNT NT	45,000,000	0.00	0.06	5/14/15	6/10/15	1,238	-	-	1,238
Federal Agencies	313379ER6	FEDERAL HOME LOAN BANK	10,000,000	0.50	0.07	5/12/15	6/12/15	2,639	(2,326)	-	313
Federal Agencies	3133EAVE5	FEDERAL FARM CREDIT BANK	50,000,000	0.20	0.50	12/5/12	6/22/15	8,692	424	-	9,115
Federal Agencies	31315PDZ9	FARMER MAC	15,000,000	2.38	0.32	11/22/13	7/22/15	29,688	(26,115)	-	3,572
Federal Agencies	313384JT7	FED HOME LN DISCOUNT NT	24,990,000	0.00	0.07	5/29/15	7/29/15	146	-	-	146
Federal Agencies	313383V81	FEDERAL HOME LOAN BANK	9,000,000	0.38	0.28	12/12/13	8/28/15	2,813	(702)	-	2,111
Federal Agencies	3137EACM9	FREDDIE MAC	50,000,000	1.75	2.17	12/15/10	9/10/15	72,917	17,023	-	89,940
Federal Agencies	313370JB5	FEDERAL HOME LOAN BANK	75,000,000	1.75	2.31	12/15/10	9/11/15	109,375	25,305	-	134,680
Federal Agencies	31315PGT0	FARMER MAC	45,000,000	2.13	2.17	9/15/10	9/15/15	79,688	1,444	-	81,131
Federal Agencies	3133ECJB1	FEDERAL FARM CREDIT BANK	16,200,000	0.18	0.21	4/24/13	9/18/15	2,432	68	-	2,500
Federal Agencies	31398A3T7	FANNIE MAE	25,000,000	2.00	1.08	10/14/11	9/21/15	41,667	(18,992)	-	22,674
Federal Agencies	3133EAJF6	FEDERAL FARM CREDIT BANK	27,953,000	0.21	0.34	11/30/12	9/22/15	4,980	359	-	5,338
Federal Agencies	31398A4M1	FANNIE MAE	25,000,000	1.63	2.22	12/15/10	10/26/15	33,854	11,913	-	45,767
Federal Agencies	31398A4M1	FANNIE MAE	42,000,000	1.63	2.19	12/23/10	10/26/15	56,875	18,860	-	75,735
Federal Agencies	31331J2S1	FEDERAL FARM CREDIT BANK	25,000,000	1.50	2.20	12/15/10	11/16/15	31,250	14,025	-	45,275
Federal Agencies	3133ECLZ5	FEDERAL FARM CREDIT BANK	25,000,000	0.19	0.21	5/8/13	11/19/15	3,938	101	-	4,038
Federal Agencies	313371ZY5	FEDERAL HOME LOAN BANK	25,000,000	1.88	1.89	12/3/10	12/11/15	39,063	304	-	39,367
Federal Agencies	313371ZY5	FEDERAL HOME LOAN BANK	50,000,000	1.88	1.93	12/14/10	12/11/15	78,125	2,185	-	80,310
Federal Agencies	3130A3P81	FEDERAL HOME LOAN BANK	25,000,000	0.25	0.25	12/29/14	1/29/16	5,208	-	-	5,208
Federal Agencies	313375RN9	FEDERAL HOME LOAN BANK	22,200,000	1.00	0.82	4/13/12	3/11/16	18,500	(3,422)	-	15,078
Federal Agencies	3133XPP43	FEDERAL HOME LOAN BANK	14,000,000	3.13	0.41	12/12/13	3/11/16	36,458	(32,074)	-	4,385
Federal Agencies	3133EAJU3	FEDERAL FARM CREDIT BANK	25,000,000	1.05	0.82	4/12/12	3/28/16	21,875	(4,733)	-	17,142
Federal Agencies	3135G0VA8	FANNIE MAE	25,000,000	0.50	0.46	12/13/13	3/30/16	10,417	(823)	-	9,594
Federal Agencies	31315PTF6	FARMER MAC	50,000,000	0.18	0.18	4/1/13	4/1/16	7,761	-	-	7,761
Federal Agencies	3133792Z1	FEDERAL HOME LOAN BANK	20,000,000	0.81	0.82	4/18/12	4/18/16	13,500	166	-	13,666
Federal Agencies	3133ECWT7	FEDERAL FARM CREDIT BANK	22,650,000	0.65	0.48	11/20/13	5/9/16	12,269	(3,320)	-	8,949
Federal Agencies	3133EDB35	FEDERAL FARM CREDIT BANK	50,000,000	0.21	0.23	1/15/14	6/2/16	9,078	297	-	9,375
Federal Agencies	31315PB73	FARMER MAC	10,000,000	0.90	0.90	2/9/12	6/9/16	7,500	-	-	7,500
Federal Agencies	313373SZ6	FEDERAL HOME LOAN BANK	28,000,000	2.13	0.39	10/23/14	6/10/16	49,583	(41,115)	-	8,468
Federal Agencies	313771AA5	FEDERAL HOME LOAN BK IL	8,620,000	5.63	0.62	9/4/14	6/13/16	40,406	(36,392)	-	4,014
Federal Agencies	313771AA5	FEDERAL HOME LOAN BK IL	14,195,000	5.63	0.77	5/30/13	6/13/16	66,539	(57,646)	-	8,893
Federal Agencies	313771AA5	FEDERAL HOME LOAN BK IL	16,925,000	5.63	0.65	5/20/13	6/13/16	79,336	(70,522)	-	8,814
Federal Agencies	3133EDDP4	FEDERAL FARM CREDIT BANK	50,000,000	0.52	0.44	2/11/14	6/17/16	21,667	(2,243)	-	19,424
Federal Agencies	3130A1BK3	FEDERAL HOME LOAN BANK	25,000,000	0.50	0.50	3/24/14	6/24/16	10,417	-	-	10,417
Federal Agencies	3135G0XP3	FANNIE MAE	50,000,000	0.38	0.59	3/25/14	7/5/16	15,625	9,188	-	24,813
Federal Agencies	31315PA25	FARMER MAC	11,900,000	2.00	0.62	3/26/13	7/27/16	19,833	(13,745)	-	6,088

Monthly Investment Earnings

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity Date	Earned Interest	Amort. Expense	Realized Gain/(Loss)	Earned Income /Net Earnings
Federal Agencies	31315PA25	FARMER MAC	14,100,000	2.00	0.63	3/26/13	7/27/16	23,500	(16,154)	-	7,346
Federal Agencies	31315PA25	FARMER MAC	15,000,000	2.00	2.09	7/27/11	7/27/16	25,000	1,107	-	26,107
Federal Agencies	31315PA25	FARMER MAC	20,000,000	2.00	0.61	3/26/14	7/27/16	33,333	(23,353)	-	9,980
Federal Agencies	3134G4UC0	FREDDIE MAC	15,000,000	0.65	0.56	11/20/14	7/29/16	8,125	(1,130)	-	6,995
Federal Agencies	3135G0YE7	FANNIE MAE	50,000,000	0.63	0.52	3/17/14	8/26/16	26,042	(4,331)	-	21,711
Federal Agencies	31315PQB8	FARMER MAC	7,000,000	1.50	0.70	10/29/13	9/1/16	8,750	(4,666)	-	4,084
Federal Agencies	313370TW8	FEDERAL HOME LOAN BANK	25,000,000	2.00	1.39	10/11/11	9/9/16	41,667	(12,562)	-	29,104
Federal Agencies	313370TW8	FEDERAL HOME LOAN BANK	25,000,000	2.00	0.55	11/5/14	9/9/16	41,667	(30,454)	-	11,213
Federal Agencies	3133EDH21	FEDERAL FARM CREDIT BANK	50,000,000	0.21	0.22	3/14/14	9/14/16	8,724	216	-	8,940
Federal Agencies	3134G4XW3	FREDDIE MAC	25,000,000	0.60	0.60	3/26/14	9/26/16	12,500	-	-	12,500
Federal Agencies	3130A1CD8	FEDERAL HOME LOAN BANK	25,000,000	1.13	0.80	1/9/15	9/28/16	23,438	(16,269)	-	7,168
Federal Agencies	313378UB5	FEDERAL HOME LOAN BANK	5,000,000	1.13	0.51	10/23/14	10/11/16	4,708	(2,596)	-	2,113
Federal Agencies	3133EDJA1	FEDERAL FARM CREDIT BANK	25,000,000	0.20	0.22	4/11/14	10/11/16	4,327	212	-	4,539
Federal Agencies	3130A3CE2	FEDERAL HOME LOAN BANK	40,000,000	0.63	0.58	11/3/14	10/14/16	20,833	(1,395)	-	19,438
Federal Agencies	3137EADS5	FREDDIE MAC	25,000,000	0.88	0.57	3/3/14	10/14/16	18,229	(6,493)	-	11,736
Federal Agencies	3136G1WP0	FANNIE MAE	18,000,000	1.50	0.84	11/4/13	11/4/16	22,500	(14,883)	-	7,617
Federal Agencies	3134G5LS2	FREDDIE MAC	25,000,000	0.60	0.60	11/17/14	11/17/16	12,500	-	-	12,500
Federal Agencies	3130A3J70	FEDERAL HOME LOAN BANK	25,000,000	0.63	0.64	11/17/14	11/23/16	13,021	421	-	13,441
Federal Agencies	313381GA7	FEDERAL HOME LOAN BANK	23,100,000	0.57	0.57	11/30/12	11/30/16	10,973	(93)	-	10,879
Federal Agencies	313371PV2	FEDERAL HOME LOAN BANK	25,000,000	1.63	0.64	11/6/14	12/9/16	33,854	(20,815)	-	13,039
Federal Agencies	313371PV2	FEDERAL HOME LOAN BANK	25,000,000	1.63	0.65	12/4/14	12/9/16	33,854	(20,502)	-	13,352
Federal Agencies	313371PV2	FEDERAL HOME LOAN BANK	25,000,000	1.63	0.72	12/12/14	12/9/16	33,854	(19,056)	-	14,799
Federal Agencies	3130A12F4	FEDERAL HOME LOAN BANK	20,500,000	0.70	0.70	3/19/14	12/19/16	11,958	63	-	12,022
Federal Agencies	313381KR5	FEDERAL HOME LOAN BANK	9,000,000	0.63	0.63	12/28/12	12/28/16	4,688	-	-	4,688
Federal Agencies	313381KR5	FEDERAL HOME LOAN BANK	13,500,000	0.63	0.63	12/28/12	12/28/16	7,031	-	-	7,031
Federal Agencies	3134G5VG7	FREDDIE MAC	50,000,000	0.78	0.78	12/29/14	12/29/16	32,500	-	-	32,500
Federal Agencies	3130A3QU1	FEDERAL HOME LOAN BANK	8,000,000	0.75	0.75	12/30/14	12/30/16	5,000	-	-	5,000
Federal Agencies	3130A3QU1	FEDERAL HOME LOAN BANK	50,000,000	0.75	0.75	12/30/14	12/30/16	31,250	-	-	31,250
Federal Agencies	3134G33C2	FREDDIE MAC	50,000,000	0.60	0.60	1/3/13	1/3/17	25,000	-	-	25,000
Federal Agencies	3133ECB37	FEDERAL FARM CREDIT BANK	14,000,000	0.58	0.58	12/20/12	1/12/17	6,767	-	-	6,767
Federal Agencies	31315PWW5	FARMER MAC	49,500,000	1.01	1.02	5/4/12	1/17/17	41,663	446	-	42,109
Federal Agencies	3133EDRD6	FEDERAL FARM CREDIT BANK	50,000,000	0.16	0.18	12/12/14	1/30/17	6,582	739	-	7,321
Federal Agencies	3133786Q9	FEDERAL HOME LOAN BANK	67,780,000	1.00	0.72	1/10/13	2/13/17	56,483	(15,893)	-	40,590
Federal Agencies	3130A45K4	FEDERAL HOME LOAN BANK	-	0.80	0.87	2/27/15	2/27/17	17,333	(3,516)	40,800	54,617
Federal Agencies	3130A45K4	FEDERAL HOME LOAN BANK	-	0.80	0.87	2/27/15	2/27/17	11,267	(2,286)	26,520	35,501
Federal Agencies	3133EDFW7	FEDERAL FARM CREDIT BANK	50,000,000	0.24	0.24	2/27/14	2/27/17	10,197	-	-	10,197
Federal Agencies	3133782N0	FEDERAL HOME LOAN BANK	50,000,000	0.88	0.82	12/15/14	3/10/17	36,458	(2,222)	-	34,236
Federal Agencies	3133EDP30	FEDERAL FARM CREDIT BANK	26,000,000	0.22	0.21	10/3/14	3/24/17	4,982	(321)	-	4,661
Federal Agencies	3134G4XM5	FREDDIE MAC	25,000,000	0.78	0.78	3/28/14	3/28/17	16,250	-	-	16,250
Federal Agencies	3136G1ZB8	FANNIE MAE	25,000,000	0.88	0.88	3/28/14	3/28/17	18,229	-	-	18,229
Federal Agencies	3133EDZW5	FEDERAL FARM CREDIT BANK	25,000,000	0.21	0.21	10/29/14	3/29/17	4,341	9	-	4,350
Federal Agencies	31315PTQ2	FARMER MAC	12,500,000	1.26	1.36	4/10/12	4/10/17	13,125	1,031	-	14,156
Federal Agencies	3133ECLL6	FEDERAL FARM CREDIT BANK	10,000,000	0.60	0.60	4/17/13	4/17/17	5,000	-	-	5,000
Federal Agencies	31315PUQ0	FARMER MAC	10,500,000	1.13	1.13	4/26/12	4/26/17	9,844	-	-	9,844
Federal Agencies	3137EADF3	FREDDIE MAC	25,000,000	1.25	1.14	5/14/12	5/12/17	26,042	(2,260)	-	23,781
Federal Agencies	31315PZQ5	FARMER MAC	9,000,000	1.11	0.80	12/28/12	6/5/17	8,325	(2,337)	-	5,988
Federal Agencies	313379FW4	FEDERAL HOME LOAN BANK	12,000,000	1.00	0.93	12/19/14	6/9/17	10,000	(713)	-	9,287
Federal Agencies	3130A3SL9	FEDERAL HOME LOAN BANK	25,000,000	0.95	1.02	12/30/14	6/15/17	19,792	1,389	-	21,181
Federal Agencies	3133EAUW6	FEDERAL FARM CREDIT BANK	50,000,000	0.34	0.34	6/19/12	6/19/17	14,708	-	-	14,708
Federal Agencies	3133EEGH7	FEDERAL FARM CREDIT BANK	8,400,000	0.93	0.94	12/26/14	6/26/17	6,510	91	-	6,601
Federal Agencies	3137EADH9	FREDDIE MAC	25,000,000	1.00	1.10	3/25/14	6/29/17	20,833	2,064	-	22,898
Federal Agencies	3134G5W50	FREDDIE MAC	50,000,000	1.00	1.00	12/30/14	6/30/17	41,667	-	-	41,667

Monthly Investment Earnings

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity Date	Earned Interest	Amort. Expense	Realized Gain/(Loss)	Earned Income (Net Earnings)
Federal Agencies	3133ECV92	FEDERAL FARM CREDIT BANK	50,000,000	0.22	0.22	7/24/13	7/24/17	9,581	-	-	9,581
Federal Agencies	3133ECVG6	FEDERAL FARM CREDIT BANK	23,520,000	0.28	0.28	8/5/13	7/26/17	5,429	-	-	5,429
Federal Agencies	3133EEFX3	FEDERAL FARM CREDIT BANK	50,000,000	0.23	0.23	12/23/14	8/23/17	10,008	-	-	10,008
Federal Agencies	3134G6ER0	FREDDIE MAC	18,300,000	1.00	1.00	2/25/15	8/25/17	15,250	-	-	15,250
Federal Agencies	3134G5HS7	FREDDIE MAC	20,100,000	1.13	1.16	9/25/14	9/25/17	18,844	569	-	19,412
Federal Agencies	3137EADL0	FREDDIE MAC	25,000,000	1.00	1.22	3/25/14	9/29/17	20,833	4,631	-	25,465
Federal Agencies	3136G0Y39	FANNIE MAE	-	0.80	0.80	11/8/12	11/8/17	7,778	-	-	7,778
Federal Agencies	3133EEBR0	FEDERAL FARM CREDIT BANK	25,000,000	0.22	0.23	11/18/14	11/13/17	4,595	318	-	4,913
Federal Agencies	3134G44F2	FREDDIE MAC	50,000,000	0.80	0.80	5/21/13	11/21/17	33,333	-	-	33,333
Federal Agencies	3134G5NE1	FREDDIE MAC	-	0.63	0.63	11/24/14	11/24/17	9,983	-	-	9,983
Federal Agencies	3134G5NE1	FREDDIE MAC	-	0.63	0.65	11/24/14	11/24/17	4,472	(1,211)	8,400	11,661
Federal Agencies	31315PJ83	FARMER MAC	25,000,000	0.35	0.35	12/1/14	12/1/17	7,297	-	-	7,297
Federal Agencies	3130A3HF4	FEDERAL HOME LOAN BANK	25,000,000	1.13	1.19	12/22/14	12/8/17	23,438	1,275	-	24,712
Federal Agencies	3133EEFE5	FEDERAL FARM CREDIT BANK	50,000,000	1.13	1.12	12/18/14	12/18/17	46,875	(354)	-	46,521
Federal Agencies	3133EEFE5	FEDERAL FARM CREDIT BANK	50,000,000	1.13	1.18	12/19/14	12/18/17	46,875	2,421	-	49,296
Federal Agencies	31315PZ28	FARMER MAC	46,000,000	1.20	1.20	12/22/14	12/22/17	46,000	-	-	46,000
Federal Agencies	3136G13Q0	FANNIE MAE	29,000,000	0.75	0.75	12/26/12	12/26/17	18,125	-	-	18,125
Federal Agencies	3136G13T4	FANNIE MAE	39,000,000	0.80	0.80	12/26/12	12/26/17	26,000	-	-	26,000
Federal Agencies	3134G32M1	FREDDIE MAC	50,000,000	1.00	1.00	12/28/12	12/28/17	41,667	-	-	41,667
Federal Agencies	3134G5VA0	FREDDIE MAC	25,000,000	1.25	1.25	12/29/14	12/29/17	26,042	-	-	26,042
Federal Agencies	31315P4S5	FARMER MAC	50,000,000	0.34	0.34	1/5/15	1/5/18	14,234	-	-	14,234
Federal Agencies	3134G5XM2	FREDDIE MAC	25,000,000	0.50	0.50	1/30/15	1/30/18	10,417	-	-	10,417
Federal Agencies	3133EEMH0	FEDERAL FARM CREDIT BANK	4,000,000	0.23	0.24	5/27/15	2/2/18	128	3	-	131
Federal Agencies	3133EEMH0	FEDERAL FARM CREDIT BANK	35,000,000	0.23	0.25	2/2/15	2/2/18	6,957	597	-	7,554
Federal Agencies	3133EEAN0	FEDERAL FARM CREDIT BANK	25,000,000	0.22	0.22	11/5/14	2/5/18	4,748	-	-	4,748
Federal Agencies	3133EEAN0	FEDERAL FARM CREDIT BANK	25,000,000	0.22	0.23	11/5/14	2/5/18	4,748	215	-	4,963
Federal Agencies	3133EEAN0	FEDERAL FARM CREDIT BANK	50,000,000	0.22	0.23	11/5/14	2/5/18	9,496	429	-	9,925
Federal Agencies	3134G5ZK4	FREDDIE MAC	-	0.75	0.75	2/6/15	2/6/18	2,594	-	-	2,594
Federal Agencies	3134G6AX1	FREDDIE MAC	22,000,000	0.75	0.75	2/20/15	2/20/18	13,750	-	-	13,750
Federal Agencies	3130A4AT9	FEDERAL HOME LOAN BANK	-	0.85	0.85	2/27/15	2/27/18	15,347	-	-	15,347
Federal Agencies	3134G6ED1	FREDDIE MAC	25,000,000	0.50	0.50	2/27/15	2/27/18	10,417	-	-	10,417
Federal Agencies	3134G6ED1	FREDDIE MAC	25,000,000	0.50	0.50	2/27/15	2/27/18	10,417	-	-	10,417
Federal Agencies	3135G0UN1	FANNIE MAE	8,770,000	1.15	1.32	2/26/14	2/28/18	8,405	1,199	-	9,603
Federal Agencies	3135G0UN1	FANNIE MAE	19,000,000	1.15	1.32	2/26/14	2/28/18	18,208	2,597	-	20,805
Federal Agencies	3134G6FR9	FREDDIE MAC	25,000,000	0.75	0.75	3/5/15	3/5/18	15,625	-	-	15,625
Federal Agencies	3134G6JN4	FREDDIE MAC	50,000,000	1.00	1.00	3/16/15	3/16/18	41,667	-	-	41,667
Federal Agencies	3133EEN71	FEDERAL FARM CREDIT BANK	50,000,000	0.22	0.23	5/22/15	3/22/18	3,052	72	-	3,125
Federal Agencies	3133EEQ86	FEDERAL FARM CREDIT BANK	50,000,000	0.22	0.24	5/27/15	3/26/18	1,528	104	-	1,632
Federal Agencies	3133EEQ86	FEDERAL FARM CREDIT BANK	50,000,000	0.22	0.24	5/29/15	3/26/18	917	63	-	979
Federal Agencies	3134G6LN1	FREDDIE MAC	25,000,000	1.00	1.00	3/26/15	3/26/18	20,833	-	-	20,833
Federal Agencies	3134G6ME0	FREDDIE MAC	25,000,000	1.05	1.05	4/6/15	4/6/18	21,875	-	-	21,875
Federal Agencies	3134G6MZ3	FREDDIE MAC	25,000,000	0.63	0.63	4/10/15	4/10/18	13,021	-	-	13,021
Federal Agencies	3133EEZC7	FEDERAL FARM CREDIT BANK	50,000,000	0.23	0.24	4/16/15	4/16/18	10,029	214	-	10,244
Federal Agencies	3134G6NA7	FREDDIE MAC	25,000,000	0.63	0.63	4/17/15	4/17/18	13,021	-	-	13,021
Federal Agencies	31315PZM4	FARMER MAC	24,600,000	0.88	0.88	5/3/13	5/3/18	17,698	-	-	17,698
Federal Agencies	313382XK4	FEDERAL HOME LOAN BANK	-	0.75	0.75	5/7/13	5/7/18	3,125	-	-	3,125
Federal Agencies	3133ECPB4	FEDERAL FARM CREDIT BANK	10,000,000	0.88	1.01	5/23/13	5/14/18	7,292	1,116	-	8,407
Federal Agencies	3135G0WJ8	FANNIE MAE	25,000,000	0.88	1.05	5/23/13	5/21/18	18,229	3,629	-	21,858
Federal Agencies	3133834P3	FEDERAL HOME LOAN BANK	-	0.50	0.50	5/22/13	5/22/18	14,583	-	-	14,583
Federal Agencies	3130A4MX7	FEDERAL HOME LOAN BANK	4,000,000	0.50	0.50	3/27/15	6/25/18	1,667	-	-	1,667
Federal Agencies	3134G52D6	FREDDIE MAC	25,000,000	1.64	1.64	4/17/14	7/17/18	34,167	-	-	34,167
Federal Agencies	3134G5ZP3	FREDDIE MAC	25,000,000	0.75	0.75	1/27/15	7/27/18	15,625	-	-	15,625

Monthly Investment Earnings

Pooled Fund

Type of Investment	CUSIP	Issue Name	Par Value	Coupon	YTM ¹	Settle	Maturity	Earned	Amort.	Realized	Earned Income
						Date	Date	Interest	Expense	Gain/(Loss)	/Net Earnings
Federal Agencies	3134G5ZZ1	FREDDIE MAC	25,000,000	1.00	1.00	1/30/15	7/30/18	20,833	-	-	20,833
Federal Agencies	3130A4GL0	FEDERAL HOME LOAN BANK	15,000,000	1.33	1.33	3/18/15	9/18/18	16,625	-	-	16,625
Federal Agencies	3134G6RP0	FREDDIE MAC	50,000,000	1.00	1.01	4/24/15	10/24/18	41,667	364	-	42,030
Federal Agencies	31315PS59	FARMER MAC	50,000,000	0.40	0.40	3/3/15	12/3/18	16,744	-	-	16,744
Federal Agencies	31315PW96	FARMER MAC	50,000,000	0.38	0.38	3/3/15	12/3/18	15,910	-	-	15,910
Federal Agencies	3134G4LZ9	FREDDIE MAC	50,000,000	0.88	0.88	12/10/13	12/10/18	36,458	-	-	36,458
Federal Agencies	3134G4MB1	FREDDIE MAC	25,000,000	1.50	1.50	12/18/13	12/18/18	31,250	-	-	31,250
Federal Agencies	3136G2C39	FANNIE MAE	15,000,000	1.63	1.63	12/30/14	12/28/18	20,313	-	-	20,313
Federal Agencies	3130A4NB4	FEDERAL HOME LOAN BANK	50,000,000	0.42	0.42	4/2/15	4/2/19	18,126	-	-	18,126
Federal Agencies	31315PE47	FARMER MAC	-	0.49	0.49	11/3/14	5/3/19	677	-	-	677
Federal Agencies	31315PS91	FARMER MAC	50,000,000	0.40	0.40	8/12/14	8/12/19	16,328	-	-	16,328
Federal Agencies	313586RC5	FANNIE MAE	-	0.00	2.18	11/21/14	10/9/19	-	(268,627)	455,511	186,884
Federal Agencies	313586RC5	FANNIE MAE	-	0.00	2.17	11/24/14	10/9/19	-	(222,021)	378,750	156,729
Federal Agencies	313586RC5	FANNIE MAE	-	0.00	2.16	11/24/14	10/9/19	-	(88,302)	145,800	57,498
Federal Agencies	31315PJ26	FARMER MAC	50,000,000	0.38	0.38	12/2/14	12/2/19	15,900	-	-	15,900
Federal Agencies	3130A4HA3	FEDERAL HOME LOAN BANK	25,000,000	1.25	1.25	3/18/15	3/18/20	26,042	-	-	26,042
Federal Agencies	3134G6KV4	FREDDIE MAC	15,000,000	1.63	1.63	3/25/15	3/25/20	20,313	-	-	20,313
Subtotals			\$ 4,329,803,000					\$ 3,138,821	\$ (983,544)	\$ 1,055,781	\$ 3,205,059
State/Local Agencies	91412GPW9	UNIV OF CALIFORNIA CA REVENUE	\$ -	0.39	0.39	3/14/13	5/15/15	\$ 762	\$ -	\$ -	762
State/Local Agencies	91411UT96	UNIVERSITY OF CALIFORNIA	50,000,000	0.00	0.11	5/7/15	6/9/15	3,819	-	-	3,819
State/Local Agencies	13063CLC2	CALIFORNIA ST	11,500,000	1.50	0.13	4/29/15	6/22/15	14,651	(13,402)	-	1,249
State/Local Agencies	544351KF5	LOS ANGELES CA	50,000,000	1.50	0.12	4/29/15	6/25/15	62,500	(58,193)	-	4,307
State/Local Agencies	544351KF5	LOS ANGELES CA	50,000,000	1.50	0.12	4/30/15	6/25/15	62,500	(58,125)	-	4,375
State/Local Agencies	91411UTW5	UNIVERSITY OF CALIFORNIA	10,000,000	0.00	0.15	5/26/15	6/30/15	250	-	-	250
State/Local Agencies	040647DT3	ARIZONA ST TRANSPRTN BRD	2,700,000	4.00	0.19	5/13/15	7/1/15	5,400	(5,318)	-	82
State/Local Agencies	13063BHZ8	CALIFORNIA ST	5,000,000	3.95	0.35	8/19/14	11/1/15	16,458	(15,203)	-	1,255
State/Local Agencies	64966GXS6	NEW YORK NY	12,255,000	5.13	0.66	4/1/13	12/1/15	52,390	(46,006)	-	6,384
State/Local Agencies	13063BN73	CALIFORNIA ST	7,000,000	1.05	0.48	12/19/14	2/1/16	6,125	(3,358)	-	2,767
State/Local Agencies	13063BN73	CALIFORNIA ST	11,000,000	1.05	0.91	3/27/13	2/1/16	9,625	(1,107)	-	8,518
State/Local Agencies	13063BN73	CALIFORNIA ST	21,000,000	1.05	0.40	3/31/15	2/1/16	18,375	(11,451)	-	6,924
State/Local Agencies	91412GUT0	UNIV OF CALIFORNIA CA REVENUE	2,500,000	0.63	0.63	4/10/14	5/15/16	1,321	-	-	1,321
State/Local Agencies	612574DR1	MONTEREY PENINSULA CA CMNTY	2,670,000	0.98	0.98	5/7/13	8/1/16	2,185	-	-	2,185
State/Local Agencies	13063CPM6	CALIFORNIA ST	44,000,000	0.75	0.69	12/9/14	11/1/16	27,500	(2,067)	-	25,433
State/Local Agencies	91412GUU7	UNIV OF CALIFORNIA CA REVENUE	3,250,000	1.22	1.22	4/10/14	5/15/17	3,310	-	-	3,310
State/Local Agencies	13063CFC9	CALIFORNIA ST	16,500,000	1.75	1.66	11/5/13	11/1/17	24,063	(1,253)	-	22,809
State/Local Agencies	13063CPN4	CALIFORNIA ST	5,000,000	1.25	1.22	12/22/14	11/1/17	5,208	(135)	-	5,073
State/Local Agencies	13063CPN4	CALIFORNIA ST	50,000,000	1.25	1.17	11/25/14	11/1/17	52,083	(3,514)	-	48,570
State/Local Agencies	6055804W6	MISSISSIPPI ST	8,500,000	6.09	1.38	4/23/15	10/1/19	43,130	(32,825)	-	10,305
Subtotals			\$ 362,875,000					\$ 411,558	\$ (251,958)	\$ -	159,600
Public Time Deposits	PP7QLOE87	TRANS-PAC NATIONAL BK	\$ 240,000	0.58	0.58	3/20/15	3/21/16	\$ 120	\$ -	\$ -	120
Public Time Deposits	PPRNET9Q5	BANK OF SAN FRANCISCO	240,000	0.56	0.56	4/9/15	4/1/16	116	-	-	116
Public Time Deposits	PP9302V13	PREFERRED BANK LA CALIF	240,000	0.59	0.59	5/15/15	5/16/16	67	-	-	67
Subtotals			\$ 720,000					\$ 302	\$ -	\$ -	302
Negotiable CDs	78009NGU4	ROYAL BANK OF CANADA NY	\$ 5,500,000	0.37	0.57	5/19/14	6/25/15	\$ 1,681	\$ 212	\$ -	1,893
Negotiable CDs	78009NSA5	ROYAL BANK OF CANADA NY	25,000,000	0.35	0.35	9/16/14	3/10/16	7,456	-	-	7,456
Negotiable CDs	78009NTW6	ROYAL BANK OF CANADA NY	100,000,000	0.30	0.30	4/8/15	4/8/16	25,845	-	-	25,845
Negotiable CDs	96121TWJ3	WESTPAC BANKING CORP NY	25,000,000	0.43	0.43	4/24/14	4/25/16	9,192	-	-	9,192
Negotiable CDs	96121TWK0	WESTPAC BANKING CORP NY	50,000,000	0.40	0.40	4/24/14	4/25/16	17,323	-	-	17,323
Negotiable CDs	06417HKT2	BANK OF NOVA SCOTIA HOUS	25,000,000	0.47	0.51	5/9/14	5/9/16	9,935	444	-	10,380

Monthly Investment Earnings

Pooled Fund

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Negotiable CDs	06366CWA2	BANK OF MONTREAL CHICAGO	25,000,000	0.42	0.42	2/12/15	8/12/16	9,108	-	-	9,108
Negotiable CDs	06366CA32	BANK OF MONTREAL CHICAGO	25,000,000	0.44	0.44	3/31/15	9/23/16	9,518	-	-	9,518
Negotiable CDs	06366CA32	BANK OF MONTREAL CHICAGO	50,000,000	0.44	0.44	3/31/15	9/23/16	19,036	-	-	19,036
Negotiable CDs	06417HUW4	BANK OF NOVA SCOTIA HOUS	50,000,000	0.46	0.46	9/25/14	9/23/16	20,001	-	-	20,001
Negotiable CDs	06366CC48	BANK OF MONTREAL CHICAGO	50,000,000	0.44	0.44	4/7/15	10/7/16	18,941	-	-	18,941
Negotiable CDs	06417HVR4	BANK OF NOVA SCOTIA HOUS	50,000,000	0.47	0.47	10/7/14	10/7/16	20,268	-	-	20,268
Negotiable CDs	78009NSX5	ROYAL BANK OF CANADA NY	100,000,000	0.45	0.45	12/15/14	12/15/16	38,802	-	-	38,802
Negotiable CDs	06417HE36	BANK OF NOVA SCOTIA HOUS	25,000,000	0.56	0.56	2/23/15	2/23/17	11,743	-	-	11,743
Negotiable CDs	06417HE36	BANK OF NOVA SCOTIA HOUS	25,000,000	0.56	0.56	2/23/15	2/23/17	11,743	-	-	11,743
Negotiable CDs	06417HUR5	BANK OF NOVA SCOTIA HOUS	50,000,000	0.54	0.54	9/25/14	9/25/17	23,112	-	-	23,112
Subtotals			\$ 680,500,000					\$ 253,704	\$ 656	\$ -	\$ 254,361
Commercial Paper	06538CS44	BANK TOKYO-MIT UFJ NY	\$ -	0.00	0.15	4/27/15	5/4/15	\$ 1,250	\$ -	\$ -	\$ 1,250
Commercial Paper	06538CS51	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	4/28/15	5/5/15	1,667	-	-	1,667
Commercial Paper	06538CS69	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	4/29/15	5/6/15	2,083	-	-	2,083
Commercial Paper	62478YS82	MUFG UNION BANK NA	-	0.00	0.11	5/7/15	5/8/15	76	-	-	76
Commercial Paper	06538CSB8	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/4/15	5/11/15	2,917	-	-	2,917
Commercial Paper	62478YSB5	MUFG UNION BANK NA	-	0.00	0.11	5/8/15	5/11/15	321	-	-	321
Commercial Paper	89116FSB7	TORONTO DOMINION HDG USA	-	0.00	0.13	5/4/15	5/11/15	1,264	-	-	1,264
Commercial Paper	06538CSC6	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/5/15	5/12/15	2,917	-	-	2,917
Commercial Paper	62478YSC3	MUFG UNION BANK NA	-	0.00	0.11	5/11/15	5/12/15	107	-	-	107
Commercial Paper	06538CSD4	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/6/15	5/13/15	2,917	-	-	2,917
Commercial Paper	62478YSD1	MUFG UNION BANK NA	-	0.00	0.11	5/12/15	5/13/15	92	-	-	92
Commercial Paper	62478YSE9	MUFG UNION BANK NA	-	0.00	0.11	5/13/15	5/14/15	92	-	-	92
Commercial Paper	62478YSF6	MUFG UNION BANK NA	-	0.00	0.11	5/14/15	5/15/15	76	-	-	76
Commercial Paper	06538CSJ1	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/11/15	5/18/15	2,917	-	-	2,917
Commercial Paper	62478YSJ8	MUFG UNION BANK NA	-	0.00	0.12	5/15/15	5/18/15	350	-	-	350
Commercial Paper	89116FSJ0	TORONTO DOMINION HDG USA	-	0.00	0.12	5/11/15	5/18/15	1,167	-	-	1,167
Commercial Paper	06538CSK8	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/12/15	5/19/15	2,917	-	-	2,917
Commercial Paper	62478YSK5	MUFG UNION BANK NA	-	0.00	0.11	5/18/15	5/19/15	107	-	-	107
Commercial Paper	06538CSL6	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/13/15	5/20/15	2,917	-	-	2,917
Commercial Paper	06538CSS1	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/18/15	5/26/15	3,333	-	-	3,333
Commercial Paper	58934BSS4	MERCK & CO INC	-	0.00	0.07	4/30/15	5/26/15	3,889	-	-	3,889
Commercial Paper	89116FSS0	TORONTO DOMINION HDG USA	-	0.00	0.12	5/18/15	5/26/15	1,333	-	-	1,333
Commercial Paper	06538CST9	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/19/15	5/27/15	3,333	-	-	3,333
Commercial Paper	62478YST6	MUFG UNION BANK NA	-	0.00	0.10	5/26/15	5/27/15	83	-	-	83
Commercial Paper	06538CSU6	BANK TOKYO-MIT UFJ NY	-	0.00	0.15	5/20/15	5/28/15	3,333	-	-	3,333
Commercial Paper	62478YSU3	MUFG UNION BANK NA	-	0.00	0.10	5/27/15	5/28/15	139	-	-	139
Commercial Paper	62478YSV1	MUFG UNION BANK NA	-	0.00	0.10	5/28/15	5/29/15	208	-	-	208
Commercial Paper	62478YT16	MUFG UNION BANK NA	75,000,000	0.00	0.07	5/29/15	6/1/15	438	-	-	438
Commercial Paper	06538CT27	BANK TOKYO-MIT UFJ NY	100,000,000	0.00	0.15	5/26/15	6/2/15	2,500	-	-	2,500
Commercial Paper	36960MT29	GENERAL ELECTRIC CO	50,000,000	0.00	0.08	5/26/15	6/2/15	667	-	-	667
Commercial Paper	06538CT35	BANK TOKYO-MIT UFJ NY	100,000,000	0.00	0.15	5/27/15	6/3/15	2,083	-	-	2,083
Commercial Paper	06538CT43	BANK TOKYO-MIT UFJ NY	100,000,000	0.00	0.13	5/28/15	6/4/15	1,444	-	-	1,444
Commercial Paper	36959JTB9	GENERAL ELEC CAP CORP	10,000,000	0.00	0.13	4/9/15	6/11/15	1,119	-	-	1,119
Commercial Paper	58934BTW4	MERCK & CO INC	75,000,000	0.00	0.08	5/26/15	6/30/15	1,000	-	-	1,000
Commercial Paper	89116FTW0	TORONTO DOMINION HDG USA	100,000,000	0.00	0.14	4/9/15	6/30/15	12,056	-	-	12,056
Subtotals			\$ 610,000,000					\$ 89,111	\$ -	\$ -	\$ 63,111
Medium Term Notes	64952WAW3	NEW YORK LIFE GLOBAL FDG	\$ -	3.00	0.26	9/22/14	5/4/15	\$ 1,250	\$ (1,128)	\$ -	\$ 122
Medium Term Notes	459200HD6	IBM CORP	-	0.75	0.27	12/19/13	5/11/15	1,130	(706)	-	424
Medium Term Notes	36962G5Z3	GENERAL ELEC CAP CORP	5,000,000	1.63	0.81	8/19/13	7/2/15	6,771	(3,420)	-	3,350

Monthly Investment Earnings

Pooled Fund

Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Maturity Date	Earned Interest	Amort. Expense	Realized Gain/(Loss)	Earned Income /Net Earnings
Medium Term Notes	36962G4M3	GENERAL ELEC CAP CORP	8,565,000	1.02	-1.76	11/25/13	7/9/15	7,307	(3,145)	-	4,162
Medium Term Notes	89233P6J0	TOYOTA MOTOR CREDIT CORP	6,100,000	0.88	0.30	3/4/14	7/17/15	4,448	(2,969)	-	1,479
Medium Term Notes	89233P6J0	TOYOTA MOTOR CREDIT CORP	10,000,000	0.88	0.44	11/15/13	7/17/15	7,292	(3,665)	-	3,627
Medium Term Notes	594918AG9	MICROSOFT CORP	3,186,000	1.63	0.39	10/30/13	9/25/15	4,314	(3,313)	-	1,002
Medium Term Notes	961214BW2	WESTPAC BANKING CORP	10,152,000	1.13	0.35	9/15/14	9/25/15	9,518	(6,630)	-	2,888
Medium Term Notes	369604BE2	GENERAL ELECTRIC CO	8,000,000	0.85	0.46	5/7/14	10/9/15	5,667	(2,604)	-	3,063
Medium Term Notes	369604BE2	GENERAL ELECTRIC CO	9,300,000	0.85	0.40	5/19/14	10/9/15	6,588	(3,558)	-	3,029
Medium Term Notes	369604BE2	GENERAL ELECTRIC CO	10,000,000	0.85	0.42	3/5/14	10/9/15	7,083	(3,669)	-	3,414
Medium Term Notes	06366RJH9	BANK OF MONTREAL	8,500,000	0.80	0.56	3/27/14	11/6/15	5,667	(1,709)	-	3,958
Medium Term Notes	36962G4T8	GENERAL ELEC CAP CORP	7,000,000	2.25	0.48	5/12/14	11/9/15	13,125	(10,441)	-	2,684
Medium Term Notes	742718DS5	PROCTER & GAMBLE MTN	10,000,000	1.80	0.41	3/12/14	11/15/15	15,000	(11,727)	-	3,273
Medium Term Notes	742718DS5	PROCTER & GAMBLE MTN	23,025,000	1.80	0.34	3/7/14	11/15/15	34,538	(28,274)	-	6,264
Medium Term Notes	459200GU9	IBM CORP	19,579,000	2.00	0.48	2/11/14	1/5/16	32,632	(25,084)	-	7,548
Medium Term Notes	46625HHW3	JPMORGAN CHASE & CO	12,836,000	2.60	0.75	2/11/15	1/15/16	27,811	(20,084)	-	7,727
Medium Term Notes	064255AK8	BK TOKYO-MITSUBISHI UFJ	10,000,000	0.73	0.26	3/17/14	2/26/16	6,158	(1,561)	-	4,597
Medium Term Notes	36962G2V5	GENERAL ELEC CAP CORP	17,689,000	0.48	0.40	5/19/14	5/11/16	7,193	(614)	-	6,579
Medium Term Notes	36962G7A6	GENERAL ELEC CAP CORP	18,194,000	0.93	0.35	4/1/15	7/12/16	14,506	(8,643)	-	5,863
Medium Term Notes	36962G7A6	GENERAL ELEC CAP CORP	27,651,000	0.93	0.34	3/23/15	7/12/16	22,046	(13,167)	-	8,879
Medium Term Notes	064159CQ7	BANK OF NOVA SCOTIA	16,483,000	1.38	0.78	2/13/15	7/15/16	18,887	(8,306)	-	10,581
Medium Term Notes	89114QAL2	TORONTO-DOMINION BANK	18,930,000	0.72	0.42	12/15/14	9/9/16	11,795	(4,211)	-	7,584
Medium Term Notes	89114QAL2	TORONTO-DOMINION BANK	24,000,000	0.72	0.44	3/2/15	9/9/16	14,954	(5,767)	-	9,187
Medium Term Notes	89236TBU8	TOYOTA MOTOR CREDIT CORP	14,150,000	0.36	0.39	12/9/14	9/23/16	4,442	221	-	4,663
Medium Term Notes	89236TBU8	TOYOTA MOTOR CREDIT CORP	28,150,000	0.36	0.38	2/11/15	9/23/16	8,837	370	-	9,207
Medium Term Notes	89236TBU8	TOYOTA MOTOR CREDIT CORP	50,000,000	0.36	0.36	9/23/14	9/23/16	15,696	-	-	15,696
Medium Term Notes	89236TBV6	TOYOTA MOTOR CREDIT CORP	47,500,000	0.37	0.37	9/25/14	9/23/16	15,200	-	-	15,200
Medium Term Notes	9612E0DB0	WESTPAC BANKING CORP	50,000,000	0.43	0.43	10/10/14	10/7/16	18,511	-	-	18,511
Medium Term Notes	89236TCL7	TOYOTA MOTOR CREDIT CORP	50,000,000	0.38	0.38	4/14/15	10/14/16	16,232	-	-	16,232
Medium Term Notes	36967FAB7	GENERAL ELEC CAP CORP	20,000,000	0.55	0.55	1/9/15	1/9/17	9,537	-	-	9,537
Medium Term Notes	36962G2F0	GENERAL ELEC CAP CORP	3,791,000	0.44	0.47	4/8/15	2/15/17	1,424	85	-	1,509
Medium Term Notes	36962G2F0	GENERAL ELEC CAP CORP	4,948,000	0.44	0.50	4/1/15	2/15/17	1,859	237	-	2,096
Medium Term Notes	89236TCC7	TOYOTA MOTOR CREDIT CORP	10,000,000	0.47	0.43	4/14/15	2/16/17	3,940	(290)	-	3,650
Medium Term Notes	89236TCC7	TOYOTA MOTOR CREDIT CORP	50,000,000	0.47	0.47	2/20/15	2/16/17	19,700	-	-	19,700
Subtotals			\$ 612,728,000					\$ 401,057	\$ (173,773)	\$ -	\$ 227,285
Money Market Funds	09248U718	BLACKROCK LIQUIDITY FUNDS T-FI	\$ 5,001,576	0.01	0.01	1/15/13	6/1/15	\$ 42	\$ -	\$ -	\$ 42
Money Market Funds	316175108	FIDELITY INSTITUTIONAL MONEY M	5,004,004	0.01	0.01	6/20/13	6/1/15	43	-	-	43
Money Market Funds	61747C707	MORGAN STANLEY INSTITUTIONAL	325,103,843	0.04	0.04	12/31/12	6/1/15	8,114	-	-	8,114
Subtotals			\$ 335,109,423					\$ 8,199	\$ -	\$ -	\$ 8,199
Supranationals	459516GY0	INTERNATIONAL FINANCE CORP	\$ 10,000,000	0.00	0.10	5/14/15	6/16/15	\$ 500	\$ -	\$ -	\$ 500
Subtotals			\$ 10,000,000					\$ 500	\$ -	\$ -	\$ 500
Grand Totals			\$ 747,837,423					\$ 417,756	\$ (1,372,913)	\$ 1,055,781	\$ 4,399,988

¹ Yield to maturity is calculated at purchase

Investment Transactions

Pooled Fund

For month ended May 31, 2015

Transaction	Settle Date	Maturity	Type of Investment	Issuer Name	CUSIP	Par Value	Coupon	YTM	Price	Interest	Transaction
Purchase	5/1/2015	6/1/2015	Money Market Funds	BLACKROCK LIQUIDITY FUND	09248U718	\$ 41	0.01	0.01	\$ 100.00	\$ -	\$ 41
Purchase	5/4/2015	5/11/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSB8	100,000,000	0.00	0.15	100.00	-	99,997,083
Purchase	5/4/2015	5/11/2015	Commercial Paper	TORONTO DOMINION HDG USA	89116FSB7	50,000,000	0.00	0.13	100.00	-	49,998,736
Purchase	5/5/2015	5/12/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSC6	100,000,000	0.00	0.15	100.00	-	99,997,083
Purchase	5/6/2015	5/13/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSD4	100,000,000	0.00	0.15	100.00	-	99,997,083
Purchase	5/7/2015	5/8/2015	Commercial Paper	MUFG UNION BANK NA	62478YS82	25,000,000	0.00	0.11	100.00	-	24,999,924
Purchase	5/7/2015	6/9/2015	State/Local Agencies	UNIVERSITY OF CALIFORNIA	91411UT96	50,000,000	0.00	0.11	99.99	-	49,994,959
Purchase	5/8/2015	5/11/2015	Commercial Paper	MUFG UNION BANK NA	62478YSB5	35,000,000	0.00	0.11	100.00	-	34,999,679
Purchase	5/11/2015	5/18/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSJ1	100,000,000	0.00	0.15	100.00	-	99,997,083
Purchase	5/11/2015	5/12/2015	Commercial Paper	MUFG UNION BANK NA	62478YSC3	35,000,000	0.00	0.11	100.00	-	34,999,893
Purchase	5/11/2015	5/18/2015	Commercial Paper	TORONTO DOMINION HDG USA	89116FSJ0	50,000,000	0.00	0.12	100.00	-	49,998,833
Purchase	5/12/2015	5/19/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSK8	100,000,000	0.00	0.15	100.00	-	99,997,083
Purchase	5/12/2015	6/12/2015	Federal Agencies	FEDERAL HOME LOAN BANK	313379ER6	10,000,000	0.50	0.07	100.04	20,833	10,024,439
Purchase	5/12/2015	5/13/2015	Commercial Paper	MUFG UNION BANK NA	62478YS01	30,000,000	0.00	0.11	100.00	-	29,999,908
Purchase	5/13/2015	7/1/2015	State/Local Agencies	ARIZONA ST TRANSPRTN BRD	04064DT3	2,700,000	4.00	0.19	100.51	39,600	2,753,316
Purchase	5/13/2015	5/20/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSL6	100,000,000	0.00	0.15	100.00	-	99,997,083
Purchase	5/13/2015	5/14/2015	Commercial Paper	MUFG UNION BANK NA	62478YSE9	30,000,000	0.00	0.11	100.00	-	29,999,908
Purchase	5/14/2015	6/10/2015	Federal Agencies	FED HOME LN DISCOUNT NT	313384GS2	45,000,000	0.00	0.06	100.00	-	44,998,144
Purchase	5/14/2015	6/16/2015	Supranationals	INTERNATIONAL FINANCE CORP	459516GY0	10,000,000	0.00	0.10	99.99	-	9,999,083
Purchase	5/14/2015	6/1/2015	Money Market Funds	MORGAN STANLEY INSTITUTI	61747C707	50,000,000	0.04	0.04	100.00	-	50,000,000
Purchase	5/14/2015	5/15/2015	Commercial Paper	MUFG UNION BANK NA	62478YSF6	25,000,000	0.00	0.11	100.00	-	24,999,924
Purchase	5/15/2015	6/1/2015	Federal Agencies	FREDDIE MAC DISCOUNT NT	313396GH0	50,000,000	0.00	0.06	100.00	-	49,998,583
Purchase	5/15/2015	5/18/2015	Commercial Paper	MUFG UNION BANK NA	62478YSJ8	35,000,000	0.00	0.12	100.00	-	34,999,650
Purchase	5/15/2015	5/16/2016	Public Time Deposits	PREFERRED BANK LA CALIF	PP9302V13	240,000	0.57	0.57	100.00	-	240,000
Purchase	5/18/2015	5/26/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSS1	100,000,000	0.00	0.15	100.00	-	99,996,667
Purchase	5/18/2015	5/19/2015	Commercial Paper	MUFG UNION BANK NA	62478YSK5	35,000,000	0.00	0.11	100.00	-	34,999,893
Purchase	5/18/2015	5/26/2015	Commercial Paper	TORONTO DOMINION HDG USA	89116FSS0	50,000,000	0.00	0.12	100.00	-	49,998,667
Purchase	5/19/2015	5/27/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CST9	100,000,000	0.00	0.15	100.00	-	99,996,667
Purchase	5/20/2015	5/28/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSU6	100,000,000	0.00	0.15	100.00	-	99,996,667
Purchase	5/22/2015	3/22/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EE71	50,000,000	0.22	0.23	99.99	-	49,992,500
Purchase	5/26/2015	6/2/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CT27	100,000,000	0.00	0.15	100.00	-	99,997,083
Purchase	5/26/2015	6/2/2015	Commercial Paper	GENERAL ELECTRIC CO	36960MT29	50,000,000	0.00	0.08	100.00	-	49,999,222
Purchase	5/26/2015	6/30/2015	Commercial Paper	MERCK & CO INC	58934BTW4	75,000,000	0.00	0.08	99.99	-	74,994,167
Purchase	5/26/2015	5/27/2015	Commercial Paper	MUFG UNION BANK NA	62478YST6	30,000,000	0.00	0.10	100.00	-	29,999,917
Purchase	5/26/2015	6/30/2015	State/Local Agencies	UNIVERSITY OF CALIFORNIA	91411UTW5	10,000,000	0.00	0.15	99.99	-	9,998,542
Purchase	5/27/2015	6/3/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CT35	100,000,000	0.00	0.15	100.00	-	99,997,083
Purchase	5/27/2015	2/2/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEMH0	4,000,000	0.23	0.24	99.99	642	4,000,122
Purchase	5/27/2015	3/26/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEQ86	50,000,000	0.23	0.25	99.96	319	49,978,819
Purchase	5/27/2015	5/28/2015	Commercial Paper	MUFG UNION BANK NA	62478YSU3	50,000,000	0.00	0.10	100.00	-	49,999,861
Purchase	5/28/2015	6/4/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CT43	100,000,000	0.00	0.13	100.00	-	99,997,472
Purchase	5/28/2015	6/1/2015	Money Market Funds	MORGAN STANLEY INSTITUTI	61747C707	75,000,000	0.04	0.04	100.00	-	75,000,000
Purchase	5/28/2015	5/29/2015	Commercial Paper	MUFG UNION BANK NA	62478YSV1	75,000,000	0.00	0.10	100.00	-	74,999,792
Purchase	5/29/2015	7/29/2015	Federal Agencies	FED HOME LN DISCOUNT NT	313384JT7	24,990,000	0.00	0.07	99.99	-	24,987,036
Purchase	5/29/2015	3/26/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEQ86	50,000,000	0.22	0.24	99.96	931	49,979,431
Purchase	5/29/2015	6/1/2015	Money Market Funds	FIDELITY INSTITUTIONAL M	316175108	43	0.01	0.01	100.00	-	43
Purchase	5/29/2015	6/1/2015	Money Market Funds	MORGAN STANLEY INSTITUTI	61747C707	8,114	0.04	0.04	100.00	-	8,114
Purchase	5/29/2015	6/1/2015	Commercial Paper	MUFG UNION BANK NA	62478YT16	75,000,000	0.00	0.07	100.00	-	74,999,563
Subtotals						\$ 2,438,938,187	0.32	0.13	\$ 100.00	\$ 62,125	\$ 2,438,934,845

Investment Transactions

Pooled Fund

Transaction	Trade Date	Maturity	Issuer/Investment	Issue Name	CUSIP	Par Value	Coupon	Yield	Price	Interest	Transaction
Sale	5/14/2015	10/9/2019	Federal Agencies	FANNIE MAE	313586RC5	\$ 10,000,000	0.00	2.16	\$ 91.51	\$ -	\$ 9,151,000
Sale	5/14/2015	10/9/2019	Federal Agencies	FANNIE MAE	313586RC5	25,000,000	0.00	2.17	91.51	-	22,877,500
Sale	5/14/2015	10/9/2019	Federal Agencies	FANNIE MAE	313586RC5	29,675,000	0.00	2.18	91.51	-	27,155,593
Subtotals						\$ 64,675,000	0.00	2.17	\$ 91.51	\$ -	\$ 59,184,093
Call	5/3/2015	5/3/2019	Federal Agencies	FARMER MAC	31315PE47	\$ 25,000,000	0.49	0.49	\$ 100.00	\$ -	\$ 25,000,000
Call	5/6/2015	2/6/2018	Federal Agencies	FREDDIE MAC	3134G5ZK4	24,900,000	0.75	0.75	100.00	46,688	24,946,688
Call	5/7/2015	5/7/2018	Federal Agencies	FEDERAL HOME LOAN BANK	313382XK4	25,000,000	0.75	0.75	100.00	-	25,000,000
Call	5/8/2015	11/8/2017	Federal Agencies	FANNIE MAE	3136G0Y39	50,000,000	0.80	0.80	100.00	-	50,000,000
Call	5/22/2015	5/22/2018	Federal Agencies	FEDERAL HOME LOAN BANK	3133834P3	50,000,000	0.50	0.50	100.00	-	50,000,000
Call	5/24/2015	11/24/2017	Federal Agencies	FREDDIE MAC	3134G5NE1	11,200,000	0.63	0.65	100.00	-	11,200,000
Call	5/24/2015	11/24/2017	Federal Agencies	FREDDIE MAC	3134G5NE1	25,000,000	0.63	0.63	100.00	-	25,000,000
Call	5/27/2015	2/27/2017	Federal Agencies	FEDERAL HOME LOAN BANK	3130A45K4	19,500,000	0.80	0.87	100.00	39,000	19,539,000
Call	5/27/2015	2/27/2017	Federal Agencies	FEDERAL HOME LOAN BANK	3130A45K4	30,000,000	0.80	0.87	100.00	60,000	30,060,000
Call	5/27/2015	2/27/2018	Federal Agencies	FEDERAL HOME LOAN BANK	3130A4AT9	25,000,000	0.85	0.85	100.00	53,125	25,053,125
Subtotals						\$ 285,699,000	0.69	0.71	\$ 100.00	\$ 198,813	\$ 285,798,813
Maturity	5/4/2015	5/4/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CS44	\$ 100,000,000	0.00	0.15	\$ 100.00		\$ 100,000,000
Maturity	5/4/2015	5/4/2015	Medium Term Notes	NEW YORK LIFE GLOBAL FDG	64952WAW3	5,000,000	3.00	0.26	100.00	75,000	5,075,000
Maturity	5/5/2015	5/5/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CS51	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/6/2015	5/6/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CS69	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/8/2015	5/8/2015	Commercial Paper	MUFG UNION BANK NA	62478YS82	25,000,000	0.00	0.11	100.00		25,000,000
Maturity	5/11/2015	5/11/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSB8	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/11/2015	5/11/2015	Medium Term Notes	IBM CORP	459200HD6	5,425,000	0.75	0.27	100.00	20,344	5,445,344
Maturity	5/11/2015	5/11/2015	Commercial Paper	MUFG UNION BANK NA	62478YSB5	35,000,000	0.00	0.11	100.00		35,000,000
Maturity	5/11/2015	5/11/2015	Commercial Paper	TORONTO DOMINION HDG USA	89116FSB7	50,000,000	0.00	0.13	100.00		50,000,000
Maturity	5/12/2015	5/12/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSC6	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/12/2015	5/12/2015	Commercial Paper	MUFG UNION BANK NA	62478YSC3	35,000,000	0.00	0.11	100.00		35,000,000
Maturity	5/13/2015	5/13/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSD4	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/13/2015	5/13/2015	Commercial Paper	MUFG UNION BANK NA	62478YSD1	30,000,000	0.00	0.11	100.00		30,000,000
Maturity	5/14/2015	5/14/2015	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EAQC5	50,000,000	0.19	0.54	100.00	7,854	50,007,854
Maturity	5/14/2015	5/14/2015	Commercial Paper	MUFG UNION BANK NA	62478YSE9	30,000,000	0.00	0.11	100.00		30,000,000
Maturity	5/15/2015	5/15/2015	Commercial Paper	MUFG UNION BANK NA	62478YSF6	25,000,000	0.00	0.11	100.00		25,000,000
Maturity	5/15/2015	5/15/2015	State/Local Agencies	UNIV OF CALIFORNIA CA RE	91412GPW9	5,000,000	0.39	0.39	100.00	9,800	5,009,800
Maturity	5/18/2015	5/18/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSJ1	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/18/2015	5/18/2015	Commercial Paper	MUFG UNION BANK NA	62478YSJ8	35,000,000	0.00	0.12	100.00		35,000,000
Maturity	5/18/2015	5/18/2015	Commercial Paper	TORONTO DOMINION HDG USA	89116FSJ0	50,000,000	0.00	0.12	100.00		50,000,000
Maturity	5/19/2015	5/19/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSK8	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/19/2015	5/19/2015	Commercial Paper	MUFG UNION BANK NA	62478YSK5	35,000,000	0.00	0.11	100.00		35,000,000
Maturity	5/20/2015	5/20/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSL6	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/26/2015	5/26/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSS1	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/26/2015	5/26/2015	Commercial Paper	MERCK & CO INC	58934BSS4	80,000,000	0.00	0.07	100.00		80,000,000
Maturity	5/26/2015	5/26/2015	Commercial Paper	TORONTO DOMINION HDG USA	89116FSS0	50,000,000	0.00	0.12	100.00		50,000,000
Maturity	5/27/2015	5/27/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CST9	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/27/2015	5/27/2015	Commercial Paper	MUFG UNION BANK NA	62478YST6	30,000,000	0.00	0.10	100.00		30,000,000
Maturity	5/28/2015	5/28/2015	Commercial Paper	BANK TOKYO-MIT UFJ NY	06538CSU6	100,000,000	0.00	0.15	100.00		100,000,000
Maturity	5/28/2015	5/28/2015	Commercial Paper	MUFG UNION BANK NA	62478YSU3	50,000,000	0.00	0.10	100.00		50,000,000
Maturity	5/29/2015	5/29/2015	Commercial Paper	MUFG UNION BANK NA	62478YSV1	75,000,000	0.00	0.10	100.00		75,000,000
Subtotals						\$ 1,900,425,000	0.02	0.13	\$ 100.00	\$ 112,599	\$ 1,900,537,998

Investment Transactions

Pooled Fund

Transaction	Sale Date	Maturity	Type of Investment	Issuer Name	CUSIP	Par Value	Coupon	Yield	Price	Interest	Transaction
Interest	5/1/2015	6/1/2015	Money Market Funds	BLACKROCK LIQUIDITY FUND	09248U718	\$ 5,001,535	0.01	0.01	\$ -	\$ -	\$ 41
Interest	5/1/2015	11/1/2015	State/Local Agencies	CALIFORNIA ST	13063BHZ8	5,000,000	3.95	0.35	-	-	98,750
Interest	5/1/2015	11/1/2017	State/Local Agencies	CALIFORNIA ST	13063CFC9	16,500,000	1.75	1.66	-	-	144,375
Interest	5/1/2015	11/1/2016	State/Local Agencies	CALIFORNIA ST	13063CPM6	44,000,000	0.75	0.69	-	-	143,000
Interest	5/1/2015	11/1/2017	State/Local Agencies	CALIFORNIA ST	13063CPN4	5,000,000	1.25	1.22	-	-	27,083
Interest	5/1/2015	11/1/2017	State/Local Agencies	CALIFORNIA ST	13063CPN4	50,000,000	1.25	1.17	-	-	270,833
Interest	5/1/2015	12/1/2017	Federal Agencies	FARMER MAC	31315PJ83	25,000,000	0.35	0.35	-	-	7,276
Interest	5/1/2015	4/1/2016	Federal Agencies	FARMER MAC	31315PTF6	50,000,000	0.18	0.18	-	-	7,469
Interest	5/2/2015	6/2/2016	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EDB35	50,000,000	0.21	0.22	-	-	8,594
Interest	5/2/2015	2/2/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEMH0	35,000,000	0.23	0.25	-	-	6,599
Interest	5/3/2015	5/3/2019	Federal Agencies	FARMER MAC	31315PE47	25,000,000	0.49	0.49	-	-	10,157
Interest	5/3/2015	5/3/2018	Federal Agencies	FARMER MAC	31315PZM4	24,600,000	0.70	0.70	-	-	86,100
Interest	5/4/2015	6/1/2015	Money Market Funds	CITI SWEEP		-	0.02	0.02	-	-	2
Interest	5/4/2015	11/4/2016	Federal Agencies	FANNIE MAE	3136G1WP0	18,000,000	1.50	0.84	-	-	135,000
Interest	5/4/2015	6/1/2015	Money Market Funds	MORGAN STANLEY INSTITUTI	61747C707	200,095,730	0.04	0.04	-	-	5,543
Interest	5/5/2015	1/5/2018	Federal Agencies	FARMER MAC	31315P4S5	50,000,000	0.34	0.34	-	-	14,065
Interest	5/5/2015	2/5/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEAN0	25,000,000	0.22	0.22	-	-	4,532
Interest	5/5/2015	2/5/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEAN0	25,000,000	0.22	0.23	-	-	4,532
Interest	5/5/2015	2/5/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEAN0	50,000,000	0.22	0.23	-	-	9,065
Interest	5/6/2015	11/6/2015	Medium Term Notes	BANK OF MONTREAL	06366RJH9	8,500,000	0.80	0.56	-	-	34,000
Interest	5/7/2015	10/7/2016	Negotiable CDs	BANK OF MONTREAL CHICAGO	06366CC48	50,000,000	0.44	0.44	-	-	18,231
Interest	5/7/2015	5/7/2018	Federal Agencies	FEDERAL HOME LOAN BANK	313382XK4	25,000,000	0.75	0.75	-	-	93,750
Interest	5/7/2015	10/7/2016	Medium Term Notes	WESTPAC BANKING CORP	9612E0DB0	50,000,000	0.43	0.43	-	-	17,815
Interest	5/8/2015	11/8/2017	Federal Agencies	FANNIE MAE	3136G0Y39	50,000,000	0.80	0.80	-	-	200,000
Interest	5/8/2015	4/8/2016	Negotiable CDs	ROYAL BANK OF CANADA NY	78009NTW6	100,000,000	0.30	0.30	-	-	24,979
Interest	5/9/2015	5/9/2016	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ECWT7	22,650,000	0.65	0.48	-	-	73,613
Interest	5/9/2015	11/9/2015	Medium Term Notes	GENERAL ELEC CAP CORP	36962G4T8	7,000,000	2.25	0.48	-	-	78,750
Interest	5/11/2015	5/9/2016	Negotiable CDs	BANK OF NOVA SCOTIA HOUS	06417HKT2	25,000,000	0.45	0.48	-	-	28,191
Interest	5/11/2015	10/11/2016	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EDJA1	25,000,000	0.20	0.22	-	-	4,167
Interest	5/11/2015	5/11/2016	Medium Term Notes	GENERAL ELEC CAP CORP	36962G2V5	17,689,000	0.46	0.39	-	-	20,044
Interest	5/11/2015	3/10/2016	Negotiable CDs	ROYAL BANK OF CANADA NY	78009NSA5	25,000,000	0.35	0.35	-	-	7,448
Interest	5/12/2015	8/12/2016	Negotiable CDs	BANK OF MONTREAL CHICAGO	06366CWA2	25,000,000	0.42	0.42	-	-	8,458
Interest	5/12/2015	8/12/2019	Federal Agencies	FARMER MAC	31315PS91	50,000,000	0.38	0.38	-	-	47,263
Interest	5/12/2015	5/12/2017	Federal Agencies	FREDDIE MAC	3137EADF3	25,000,000	1.25	1.14	-	-	156,250
Interest	5/13/2015	11/13/2017	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEBR0	25,000,000	0.21	0.23	-	-	4,375
Interest	5/14/2015	5/14/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ECPB4	10,000,000	0.88	1.01	-	-	43,750
Interest	5/14/2015	9/14/2016	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EDH21	50,000,000	0.20	0.21	-	-	8,271
Interest	5/15/2015	2/15/2017	Medium Term Notes	GENERAL ELEC CAP CORP	36962G2F0	3,791,000	0.43	0.45	-	-	3,913
Interest	5/15/2015	2/15/2017	Medium Term Notes	GENERAL ELEC CAP CORP	36962G2F0	4,948,000	0.43	0.48	-	-	5,107
Interest	5/15/2015	11/15/2015	Medium Term Notes	PROCTER & GAMBLE MTN	742718DS5	10,000,000	1.80	0.41	-	-	90,000
Interest	5/15/2015	11/15/2015	Medium Term Notes	PROCTER & GAMBLE MTN	742718DS5	23,025,000	1.80	0.34	-	-	207,225
Interest	5/15/2015	5/15/2016	State/Local Agencies	UNIV OF CALIFORNIA CA RE	91412GUT0	2,500,000	0.63	0.63	-	-	7,925
Interest	5/15/2015	5/15/2017	State/Local Agencies	UNIV OF CALIFORNIA CA RE	91412GUU7	3,250,000	1.22	1.22	-	-	19,858
Interest	5/16/2015	11/16/2015	Federal Agencies	FEDERAL FARM CREDIT BANK	31331J2S1	25,000,000	1.50	2.20	-	-	187,500
Interest	5/16/2015	4/16/2018	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEZC7	50,000,000	0.23	0.24	-	-	9,688
Interest	5/17/2015	11/17/2016	Federal Agencies	FREDDIE MAC	3134G5LS2	25,000,000	0.60	0.60	-	-	75,000

Investment Transactions Pooled Fund

Transaction	Settle Date	Maturity	Type of Investment	Issuer Name	CUSIP	Par Value	Coupon	YTM	Price	Interest	Transaction
Interest	5/18/2015	2/16/2017	Medium Term Notes	TOYOTA MOTOR CREDIT CORP	89236TCC7	10,000,000	0.45	0.42	-	-	10,890
Interest	5/18/2015	2/16/2017	Medium Term Notes	TOYOTA MOTOR CREDIT CORP	89236TCC7	50,000,000	0.45	0.45	-	-	54,448
Interest	5/19/2015	11/19/2015	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ECLZ5	25,000,000	0.18	0.20	-	-	3,761
Interest	5/21/2015	11/21/2017	Federal Agencies	FREDDIE MAC	3134G44F2	50,000,000	0.80	0.80	-	-	200,000
Interest	5/21/2015	5/21/2018	Federal Agencies	FANNIE MAE	3135G0WJ8	25,000,000	0.88	1.05	-	-	109,375
Interest	5/22/2015	5/22/2018	Federal Agencies	FEDERAL HOME LOAN BANK	3133834P3	50,000,000	0.50	0.50	-	-	125,000
Interest	5/22/2015	9/22/2015	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EAJF6	27,953,000	0.21	0.31	-	-	4,787
Interest	5/22/2015	6/22/2015	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EAVE5	50,000,000	0.20	0.35	-	-	8,354
Interest	5/23/2015	11/23/2016	Federal Agencies	FEDERAL HOME LOAN BANK	3130A3J70	25,000,000	0.63	0.64	-	-	80,729
Interest	5/23/2015	8/23/2017	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EEFX3	50,000,000	0.23	0.23	-	-	9,646
Interest	5/24/2015	7/24/2017	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ECV92	50,000,000	0.22	0.22	-	-	9,240
Interest	5/24/2015	3/24/2017	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EDP30	26,000,000	0.22	0.20	-	-	4,805
Interest	5/24/2015	11/24/2017	Federal Agencies	FREDDIE MAC	3134G5NE1	-	0.63	0.63	-	-	39,063
Interest	5/24/2015	11/24/2017	Federal Agencies	FREDDIE MAC	3134G5NE1	-	0.63	0.65	-	-	17,500
Interest	5/26/2015	9/23/2016	Negotiable CDs	BANK OF MONTREAL CHICAGO	06366CA32	25,000,000	0.44	0.44	-	-	10,118
Interest	5/26/2015	9/23/2016	Negotiable CDs	BANK OF MONTREAL CHICAGO	06366CA32	50,000,000	0.44	0.44	-	-	20,235
Interest	5/26/2015	2/23/2017	Negotiable CDs	BANK OF NOVA SCOTIA HOUS	06417HE36	25,000,000	0.54	0.54	-	-	34,596
Interest	5/26/2015	2/23/2017	Negotiable CDs	BANK OF NOVA SCOTIA HOUS	06417HE36	25,000,000	0.54	0.54	-	-	34,596
Interest	5/26/2015	2/26/2016	Medium Term Notes	BK TOKYO-MITSUBISHI UFJ	064255AK8	10,000,000	0.71	0.35	-	-	17,580
Interest	5/26/2015	4/25/2016	Negotiable CDs	WESTPAC BANKING CORP NY	96121TWK0	50,000,000	0.40	0.40	-	-	17,856
Interest	5/27/2015	2/27/2017	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EDFW7	50,000,000	0.24	0.24	-	-	9,844
Interest	5/27/2015	2/27/2018	Federal Agencies	FREDDIE MAC	3134G6ED1	25,000,000	0.50	0.50	-	-	31,250
Interest	5/27/2015	2/27/2018	Federal Agencies	FREDDIE MAC	3134G6ED1	25,000,000	0.50	0.50	-	-	31,250
Interest	5/29/2015	6/1/2015	Money Market Funds	BLACKROCK LIQUIDITY FUND	09248UJ78	5,001,619	0.01	0.01	-	-	42
Interest	5/29/2015	3/29/2017	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EDZW5	25,000,000	0.20	0.20	-	-	4,193
Interest	5/29/2015	6/1/2015	Money Market Funds	FIDELITY INSTITUTIONAL M	316175108	5,004,004	0.01	0.01	-	-	43
Interest	5/29/2015	6/1/2015	Money Market Funds	MORGAN STANLEY INSTITUTI	61747C707	325,103,843	0.04	0.04	-	-	8,114
Interest	5/30/2015	11/30/2016	Federal Agencies	FEDERAL HOME LOAN BANK	313381GA7	23,100,000	0.57	0.57	-	-	65,835
Interest	5/31/2015	11/30/2015	U.S. Treasuries	US TSY NT	912828PJ3	50,000,000	1.38	1.58	-	-	343,750
Interest	5/31/2015	11/30/2015	U.S. Treasuries	US TSY NT	912828PJ3	50,000,000	1.38	1.58	-	-	343,750
Interest	5/31/2015	11/30/2015	U.S. Treasuries	US TSY NT	912828PJ3	50,000,000	1.38	2.00	-	-	343,750
Subtotals						\$ 2,688,712,730	0.48	0.45	\$ -	\$ -	\$ 4,452,982

Grand Totals	47	Purchases
	(3)	Sales
	(41)	Maturities / Calls
	3	Change in number of positions

Non-Pooled Investments

As of May 31, 2015

Type of Investment	CUSIP	Issue Name	Settle	Maturity	Duration	Coupon	Par Value	Book Value	Amortized	
			Date	Date					Book Value	Market Value
State/Local Agencies	797712AD8	SFRDA SOUTH BEACH HARBOR	1/20/12	12/1/16	1.45	3.50	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000
Subtotals					1.45	3.50	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000
Grand Totals					1.45	3.50	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000

NON-POOLED FUNDS PORTFOLIO STATISTICS

	Current Month		Prior Month	
	Fiscal YTD	May 2015	Fiscal YTD	April 2015
Average Daily Balance	\$ 2,927,731	\$ 2,640,000	\$ 2,957,731	\$ 2,640,000
Net Earnings	\$ 93,888	\$ 7,700	\$ 86,188	\$ 7,700
Earned Income Yield	3.49%	3.43%	3.50%	3.55%

Note: All non-pooled securities were inherited by the City and County of San Francisco as successor agency to the San Francisco Redevelopment Agency. Book value and amortized book value are derived from limited information received from the SFRDA and are subject to verification.

From: Board of Supervisors, (BOS)
Subject: FW: HRC SF Administrative Code Chapters 12B and 14B Waiver Request Form) for Fleetcor Technologies DBA Chevron
Attachments: 20150618102820330.pdf

Supervisors:

Please find attached a completed HRC (SF Administrative Code Chapters 12B and 14B Waiver Request Form) for Fleetcor Technologies DBA Chevron.

Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

5



POLICE DEPARTMENT
CITY AND COUNTY OF SAN FRANCISCO
HEADQUARTERS
1245 3rd STREET
SAN FRANCISCO, CALIFORNIA 94158



EDWIN M. LEE
MAYOR

GREGORY P. SUHR
CHIEF OF POLICE

June 2, 2015

Tamra Winchester
Human Right Commission
25 Van Ness Avenue, suite 800
San Francisco, CA 94102

RE: Sole Source Waiver for Fleetcor Technologies DBA Chevron

Dear Tamra:

The Police Department is requesting your approval of Sole Source Waiver for fuel purchase with Chevron in the amount of \$35,000.00. -This waiver request is for officers purchase fuel while using the Department vehicle.

Please email a copy of the Sole Source Waiver to wendy.chan@sfgov.org when approved.

Maureen Gannon
Chief Financial Officer
San Francisco Police Department
1245 3rd Street
San Francisco, CA 94158
Phone: 415-837-7209
Fax: 415-575-6085

/wc

Enclosure

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Maria Su, Psy.D.
DIRECTOR

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Edwin M. Lee
MAYOR

June 26, 2015

Ms. Angela Calvillo
Clerk of the Board of Supervisors
1 Dr. Carlton B. Goodlet Place
San Francisco, CA 94102-4689

Dear Ms. Calvillo,

The U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance is seeking applications for funding under the Edward Byrne Memorial Justice Assistance Grant Program FY 2015 Local Solicitation. Department of Children, Youth and Their Families is leading in partnership with Adult Probation Department, the District Attorney's Office, the Police Department, the Public Defender's Office, and the Sheriff's Department, and intend to apply for these Federal grant funds to support San Francisco's Drug Elimination Team (DET). The DET is a multidisciplinary partnership that focuses on the prevention, reduction and suppression of drug-related criminal activity through a coordinated approach.

The Bureau of Justice Assistance requires the applicant agency to make the grant application available for review by the governing body not fewer than 30 days before the application is submitted. We have been advised that while this requirement cannot be met at the time the application is submitted, BJA will add a withholding special condition to our award. The withholding of funds special condition can be cleared once we confirm the governing body review requirement has been satisfied by being listed on the City's Petitions and Communications.

In accordance with this requirement, we respectfully request that you disseminate a copy of this correspondence along with the attached Edward Byrne Memorial Justice Assistance Grant Program FY 2015 Local Solicitation to each member of the Board of Supervisors for review.

Thank you in advance for your assistance with this matter. Department of Children, Youth and Their Families and all of our City partners are committed to complying with all applicable requirements pertaining to the Edward Byrne Memorial Justice Assistance Grant. If you have any questions, please contact me at (415) 554-8957 or lamont.snaer@dcyf.org

Lamont Snaer
Department of Children Youth and Their Families

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Applicant: City and County of San Francisco
Department of Children, Youth and Their Families
Title: The CCSF's Multi-Faceted Framework for Reducing Crime and Violence
Attachment 1: PROGRAM NARRATIVE

PROBLEM STATEMENT

The City and County San Francisco (CCSF) is an urban environment spanning approximately 49 square miles with approximately 852,469 (U.S. Census Bureau 2014) culturally, ethnically, and linguistically diverse residents (17,179 residents per square mile). San Francisco's ethnic diversity includes approximately 41% White, 33% Asian/Pacific Islander, 15% Hispanic/Latino, and 6% African American residents. Like many urban city's, low-income African American and Latinos disproportionately live in segmented neighborhoods that are impacted by violent crime.

In 2008, the San Francisco Police Department (SFPD) completed a comprehensive performance evaluation of the department's violent crime trends and tactical operations efficiencies. The department's data showed that crime and service calls were primarily concentrated in five "hot-zone" neighborhoods which total only 2.1% of San Francisco's 49 square miles. The five zones included: Zone 1: Tenderloin/SOMA, Zone 2: Western Addition, Zone 3: Mission, Zone 4: Bay view/Hunters Point, and Zone 5: Visitation Valley. These zones are the areas with the greatest percentage of total crime incident reports from 2002-2009. To address the geographic concentration of crime, the SFPD initiated a commensurate "Zone Strategy" that aligned resources and staffing with hotzone neighborhoods to address issues of violence and crime. Zone Strategy tactics include intensive and sustained street level narcotics enforcement, fugitive apprehension, strict enforcement of court orders, probation compliance checks, 10-35 search teams, zone enforcement units and multi-agency law enforcement partnership with federal investigators. Since the Zone Strategy was implemented, homicides and non-fatal shootings decreased in all of the designated zones in San Francisco:

Zone 1 (Tenderloin/SOMA) Homicides decreased 22%; Non-fatal shootings decreased 58%

Zone 2 (Western Addition) Homicides decreased 29%; Non-fatal shootings decreased 73%

Zone 3 (Mission) Homicides decreased 38%; Non-fatal shootings decreased 26%

Zone 4 (Bayview) Homicides decreased 30%; Non-fatal shooting decreased 4%

Zone 5 (Visitacion Valley) Homicides decreased 50%; Non-fatal shootings decreased 33%.

Additionally, in 2008 SFPD conducted 412 parole and probation searches; 325 parolees and probationers were arrested as a result of these searches; and, 80% of these arrests occurred in a designated zone. One of the most successful “zone tactics” initiated was the coordination and calendaring of an intensive “buy/bust” street level narcotics enforcement program in the Tenderloin area of San Francisco, (Zone #1). Station level personnel, the Narcotics Division and the Gang Task force scheduled continuous narcotics enforcement at all times of the day and night resulting in a significant number of arrests. SFPD data continues to show a co-location of drug proliferation in the same “hot zone” neighborhoods where poverty and violence are more widespread. Drug abuse and addiction continue to be a major problem for the criminal justice system in San Francisco. The main drugs of choice for the offender population continue to be crack cocaine, heroin and methamphetamine.

Trend analysis of San Francisco’s violent crime rates indicate that there is a clear need for intervention strategies and techniques to reduce the harm caused by street violence in the CCSF. The homicide rate in San Francisco rose steadily from 2005 to 2008, with a peak of 100 homicides in 2007. Table 1 illustrates the violent crime trends from 2005 to 2011. Prior to 2009 San Francisco experienced over 80 homicides a year. Of the 98 homicides reported for 2008, approximately 38% were youth and young adults aged 14 to 25. Young adults represented 49% of victims of homicides, shootings and critical assaults tracked by the Mayor’s Office of Violence Prevention Services between October 1, 2012 and December 31, 2013.¹

¹ Mayor’s Office of Violence Prevention Services Street Violence Response Team Data Brief. October 1, 2012 - December 31, 2013.
City and County of San Francisco, Edward Byrne Memorial JAG Program FY 2014 Local Solicitation

Table 1. San Francisco Violent Crime Trends 2007-2014.

Year	Population	Violent crime	% Change	Murder and non-negligent manslaughter	Forcible rape	Robbery	Aggravated assault
2007	733,799	6,414	-1.8%	100	125	3,771	2,418
2008	798,144	6,744	5.1%	98	166	4,108	2,372
2009	788,197	5,957	-11.7%	45	179	3,423	2,310
2010	818,594	5,747	-3.5%	48	133	3,180	2,386
2011	814,701	5,374	-6.5%	50	131	3,088	2,105
2012	820,363	5,779	7.5%	69	164	3,703	3,357
2013	841,138	7,064	22.2%	48	161	4,202	2,653
2014 ²	852,469	6,745	-4.5%	45	317	3,267	3,116

Source: U.S Federal Bureau of Investigation. Uniform Crime Reports (2006-2013). <http://www.fbi.gov/about-us/cjis/ucr/crime-in-the-u.s/2012/crime-in-the-u.s.-2012/tables/6tabledatadec.pdf>

The primary source of the drugs sold in San Francisco is interstate traffic from the Mexican border. San Francisco is a target location for many of these narcotics, so there is not a high incidence of transportation through the county. Often, narcotics are stored in neighboring counties and then brought to San Francisco for distribution.

Historically, San Francisco has not been known for a significant amount of drug manufacturing. However, San Francisco is a manufacturing site for Gamma Hydroxybutrate (GHB). GHB is a central nervous system depressant consumed primarily by affluent young people. This narcotic, commonly referred to as the “date rape drug,” has been most commonly associated with nighttime entertainment and events.

The areas most affected by the increase in drug activity are the Mission District, where street level trafficking of heroin and cocaine are rampant; the Civic Center, where most parolees

² San Francisco Police Department. UCR: Part 1 Crimes and Other Select Crimes.

who are released in San Francisco reside; the Western Addition, where nearly half of the families have incomes below the poverty level; and Bayview Hunter's Point, where over half of the firearm-related offenses have occurred. In addition, drug activity plagues the City's 21 public housing sites.

As far as drug availability and production in the County, discussions with police narcotics officers indicated that all types of drugs have always been available on the streets of San Francisco. Bars, nightclubs, schools and office buildings have all had their share of drug problems. Police have served search warrants in bars and nightclubs, conducted undercover buys in schools, assisted private companies in conducting on-the-job narcotics surveillance and abatement, and assisted Naval Intelligence officers with narcotics investigations. In addition, the Police Narcotics Division has been involved in several major seizures of narcotics and work with federal and state law enforcement on suppressing drug dealing.

Clearly, through Zone Strategy activities San Francisco has demonstrated violence reduction success and continues to address the most efficient ways of abating illegal drug use and trafficking in some of San Francisco's most vulnerable neighborhoods. This success creates collateral impacts on the criminal justice system –more individuals are in-custody and in line for prosecution; probation case loads are increased; more referrals are made to collaborative drug courts; more individuals are in need of community-based reentry support and there is a continuous need for stronger coordination between law enforcement and criminal justice partners.

CCSF 2015/2016 JAG ACTIVITIES OVERVIEW

CCSF will use 2015 JAG funds to sustain data driven suppression, efficient prosecution, intensive probation supervision, recidivism reduction and violence prevention efforts. JAG funding will be used specifically to continue funding evidence based programs, including:

- **The Drug Elimination Team (DET)**³, a multidisciplinary team of SFPD, San Francisco's District Attorney's Office (SFDA) Drug Court, Sheriff's Department (SFSD) and the Adult Probation Department (APD), and
- **Targeted Drug Treatment for Underserved Population**, a treatment intervention conducted by SFSD for inmates unable to be moved to program facility due to classification level,
- **Reentry Social Work** through the San Francisco Public Defender's Office (Public Defender) that provides efficacious legal and wrap around support to help indigent clients charged with felony drug cases and other felony offenses successfully exit the criminal justice system, and
- **Citywide Violence Prevention Planning** that will examine current criminal justice trends impacting youth and young adults and strengthen partnerships and collaboration at various levels to create a continuum of supports for youth and young adults.

This additional consideration for the next program year seeks to address San Francisco's ongoing implementation and response to California's Public Safety Realignment, which significantly shifts state in-custody inmates to community-based supervision in local jurisdictions. Since October 1, 2011, these offenders sentenced for non-serious, non-violent, non-sex offenses have been supervised by APD upon release from state prison under Post-Release Community Supervision (PRCS), or following local commitment under newly enacted PC1170(h). San Francisco's realigned population is predominately high risk and high needs: 63% have a prior conviction for violence, weapons, or sex crime; and 88% are assessed as high risk for recidivating. Since July 1st, 2013 parole revocation proceedings are being heard by the San Francisco Superior Court. In 2011, the state estimated that San Francisco would assume responsibility for approximately 700 additional offenders at any point. To date, APD has

³ Acronym table located on page 32

supervised 795 individuals on PRCS or PC1170(h) Mandatory Supervision. DET partners, in particular SFPD, SFDA, SFSD, APD, and Public Defender's Office are also working closely on realignment efforts and have agreed in partnership that FY 2015 JAG support is needed to meet the diverse needs of this newly released population.

Under the direction of APD the Community Corrections Partnership & Community Corrections Partnership Executive Committee (CCP) which includes members of the DET partnership created the CCSF Public Safety Realignment and Post Release Community Supervision 2012 Implementation Plan and has developed a data collection and reporting tool that provides accurate data about its response to AB109 – including the supervision of the realigned population, associated impact on services, and overall costs. The CCP Executive Committee already published its first 12 month report, Public Safety Realignment in San Francisco: The First 12 Months. City partners will leverage current data and incorporate departments that provide enforcement, prosecution, defense, treatment, housing, and related services to the realigned population. DET partners will therefore continue to analyze this impact and identify potential needs for future JAG applications.

The 2015 JAG funding will be used to achieve the following goals:

Law Enforcement, Prosecution and Court Programs Goals:

Drug Elimination Team Goals:

- 1) To reduce the narcotic trade and associated violence in affected San Francisco neighborhoods through law enforcement, prosecution and probation efforts.
- 2) To reduce the negative impact of the street drug trafficking, drug-related crime, violence and addiction through a coordinated multidisciplinary partnership between San Francisco's law enforcement, criminal justice, and substance abuse treatment agencies.

Drug Treatment and Enforcement and Prevention and Education Goals:

Reentry Social Work Program Goals:

1) To reduce re-incarceration and recidivism amongst indigent clients of the Public Defender within the Reentry Social Work program by addressing their social and behavioral needs, and efficiently connecting reentry clients to stabilizing support services including housing, substance abuse treatment, mental health, employment and education.

Planning, Evaluation and Technology Improvement Programs Goals:

Violence Prevention Planning:

- 3) To facilitate criminal justice convening's to review and discuss current trends impacting young adults.
- 4) To support CCSF's DET partners as they develop a data collection and reporting tool that will provide accurate data about its response to AB 109.

STRENGTHENING SAN FRANCISCO'S CRIMINAL JUSTICE SYSTEM

CCSF public safety investments will continue to build and strengthen our criminal justice resolve through smart policing. This targeted and multidisciplinary effort which focuses on leveraging resources to efficiently address emerging and chronic crime problems remains a successful model. CCSF looks forward to directing federal, state and local dollars towards data-driven suppression, proactive in-custody programming, efficient prosecution, and high quality probation supervision strategies, and will also commit funds for promising collaborative courts, upgraded justice technology and community-based interventions and programs that address individual-level resiliency and skills building tactics that help at-risk and reentering individuals permanently exit the criminal justice system, and become productive members of our San Francisco community.

Three-quarters of individuals involved in California's criminal justice system cycle through the criminal justice system within three years of release. CCSF realizes that we cannot incarcerate our way towards public safety and that while we need to suppress violence and crime to preserve the safety and vitality of San Francisco, we also need to attend to the mental health

and behavioral, and abuse issues that perpetuate an individual's connection to the criminal justice system.

Competitive stimulus JAG, federal and state formula stimulus JAG funds has provided CCSF criminal justice partners an opportunity to strengthen collaboration and to think critically about how we conduct public safety business. These collective funds will continue to help CCSF improve communication, coordination and information sharing amongst criminal justice partners, expand strategies that strengthen public safety system efficacy,. JAG funds will offer CCSF the ability to balance strategic suppression and system enhancements with pragmatic individual level interventions that will move us towards reaching holistic violence and crime reduction goals.

CCSF's 2015 JAG STRATEGIES – (I) Drug Elimination Team, (II) Reentry Social Work, and (III) Citywide Violence Prevention Planning
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STRATEGY I: DRUG ELIMINATION TEAM

The JAG DET is a multidisciplinary partnership that includes SFPD, SFSD, SFDA and APD. This successful DET project design includes SFPD's work conducting a variety of Rotating Narcotic Enforcement Team (R-NET) operations which include buy-walk operations, public housing narcotic enforcement, observed sales enforcement, search warrant preparation, narcotics related parole and probation searches and surveillance. The strategy entails coordinating with law enforcement agencies in an effort against chronic violence, then talking directly to those individuals identified as chronically criminally violent and creating the presence that a coordinated law enforcement team will respond to their violence. An on-going goal is to create awareness for drug dealers and users that the police are committed to eliminating street drug trafficking and violence and that police have support from residents and businesses in these communities.

When violence does break out law enforcement agencies involved including SFPD,

SFDA, APD, Juvenile Probation Department (JPD), SFSD, and if needed Parole, Bureau of Alcohol Tobacco and Firearms, Federal Bureau of Investigation, Drug Enforcement Administration, and the U.S. Attorney, will follow through in a coordinated response to break the violence cycle. SFDA will then determine whether they will press charges and then identify Drug Court eligibility.

If a suspect is charged, the Public Defender will likely represent them (the Public Defender represents approximately 75% of indigent accused), and if there is a negotiated disposition and the defendant has a significant substance abuse problem, the DET may attempt to have the individual sentenced to probation with a treatment requirement. While not a grant funded partner, the San Francisco Behavioral Health Services, a division of the Department of Public Health that is responsible for overseeing the 70+ contracts with community-based agencies that provide substance abuse and mental health treatment services in the City, will continue to play a treatment role within the DET spectrum of interventions.

As a result of this coordination of agency resources, the person arrested through DET encounters a far more focused and coordinated response. The Assistant District Attorney at the DA's Office reviews search warrants prior to service; therefore a person arrested through an R-NET operation is more likely to be faced with a conviction. This reality—when combined with the immediate coordinated involvement of APD and SFSD, and potential access to a continuum of treatment slots—enables SFPD and SFDA to better negotiate cooperation from those individuals arrested on street-buys. As a result, investigators are better able to move up the drug sales distribution chain.

The DET was designed to assess trends in drug-related crimes throughout San Francisco while developing and implementing integrative coordinated strategies to address specific, well defined crime-related problems. During the early years of the Office of Justice Programs Byrne JAG funding, the DET program strategies were designed to reduce heroin and cocaine use and

sale and related criminal activity in the Tenderloin and Mission Districts. Based on the DET's ongoing assessment of trends in drug-related crimes throughout San Francisco, in 2002 these enforcement strategies were expanded to other neighborhoods to decrease the sale of all drugs.

In 2006, CCSF launched an aggressive Violence Reduction Plan which addressed police staffing needs, developed community policing initiatives, and focused on improving crime analysis, personnel deployment and enhanced forensic services. Included in this plan was the formation of violence reduction units to address narcotics enforcement and gang activity, however demands for services strained resources in both personnel and funding.

In 2007, SFPD received a Federal Byrne Competitive grant to address the increase in gang and drug-related violence. The program addressed identified hotspots from data-driven crime analysis to conduct buy-bust operations and conducted spontaneous and unannounced searches of eligible probationers. This program was highly successful in reducing drug and gang activity. During this same time period CCSF retained Dr. Anthony Braga of Harvard University's Kennedy School of Government to conduct extensive research into gun violence. One of the conclusions of the Braga Study was that gun violence was very concentrated in San Francisco. Much of the gun violence was due to turf disputes over drug sales. As a result of this new data, SFPD initiated a comprehensive violence reduction plan dividing the most violent parts of San Francisco into five zones –Tenderloin/SOMA, Western Addition, Mission, Bayview and Visitacion Valley. The DET will concentrate buy-bust drug enforcement within the five identified zones but retain the flexibility to address drug activity outside them should crime analysis studies indicate that displacement is occurring.

CCSF currently monitors gun and gang related incidents of violence using the Shot Spotter System and COMPSTAT data collection systems. The Shot Spotter gun location system is used by SFPD to identify, locate and map gunshot activity in specific areas of the city. The Shot Spotter System is currently operating in 3 of the 5 identified hot-zones targeted in city

violence prevention efforts. SFPD utilizes the Shot Spotter System to generate reports highlighting the number of gunshots fired based on area, and incidents per day aggregated over a thirty and ninety day periods.

In the fall of 2009, SFPD initiated a comprehensive data tracking plan which includes COMPSTAT, short for computer statistics. Although many may argue that there are various factors that directly affect any downturn in crime, one new factor was the implementation of the crime control model. COMPSTAT has a well-established and proven track record in reducing crimes and improving the overall operating systems of several major metropolitan police departments. Police Departments such as New York, Boston, Philadelphia, Miami, New Orleans, Los Angeles and Newark, New Jersey have all experienced significant reduction in violent crimes as a result of the implementation of the COMPSTAT crime control model.

Although many of these departments have custom tailored their COMPSTAT process to their own department and community needs, the core elements of COMPSTAT have remained the same. The core elements provide a basic road map for getting police officers back in the business of actually proactively fighting crime rather than just reacting to it. A vital component of the COMPSTAT philosophy is its emphasis on holding police managers directly accountable for combating the crime in their assigned area and providing them the authority to deploy their resources to achieve the desired results.

The intended impact of the DET program is to reduce street drug trafficking and violence through improved coordination among law enforcement, criminal justice, drug treatment, and community-crime prevention agencies. If successful, the implementation of DET strategies should result in the following outcomes:

- Reduced levels of street drug sales and use;
- Reduced levels of prostitution and other overt street crime in the DET areas;

- Reduced gun and other violent activity related to drug trafficking and criminal activity in the DET areas;
- Increased proportion of convictions to arrests;
- Increased perception among residents and businesses that the neighborhoods are safe;
- Increased proportion of incidents in which suspects are detained and accept a reduction of or dropping of charges in exchange for cooperation;
- Among those convicted or plea-bargained, a higher percentage of individuals who both successfully complete treatment and successfully meet the terms of probation.

The DET represents a far better coordination of San Francisco's resources. Through a comprehensive and coordinated effort of strategic arrests, prosecution, and sanctions, San Francisco's law enforcement, criminal justice, and substance abuse treatment agencies work collectively towards the reduction in use and sale of narcotics and violence. Indeed, the overarching goal of DET is not simply to reduce the use and sale of narcotics, but also to demonstrate the viability of applying these coordinated strategies to other communities that are impacted by crime. The continuation of DET has required thoughtful examination of the roles and responsibilities of both the funded and non-funded partner departments. This analysis ensures that the partners complete activities utilizing a team orientated approach and a neighborhood focus to address drug related incidents.

Demonstrated Success

While JAG funding levels have fluctuated each fiscal year since 2009 impacting the number of R-NET operations and arrests, DET continues to meet or exceed projected measures. In 2011, DET efforts resulted in approximately 50 R-NET operations which led to the arrest of 151 individuals. There were approximately 365 warrants expedited or issued and 206 defendants were apprehended, while 106 cases were referred for prosecution. In 2010, there were approximately 109 R-NET operations which led to the arrests of 464 individuals. In 2009, DET

efforts resulted in a total of 31 RNET operations that led to the arrest of 136 people, 4 of which were meth related. All of the 136 cases were referred for prosecution and of those 104, R-NET defendants were convicted of either felony or misdemeanor charges. By the end of 2009, warrants dropped by almost 19%, while the number of clients apprehended continued to improve by 22%. During that year, of the probationers on the Drug Abatement caseloads, there 51 were 85 referrals made to treatment through Walden House, Salvation Army, and Asian American Recovery Services. SFSD accounts that there is a correlation between these numbers and the success of the Sheriff's Re-entry Programs. Those who realize that they need treatment can start receiving it while incarcerated and continue to receive support once released as part of the re-entry process. If these clients want to change their lives, they can receive out-of-custody assistance through SFSD Programs like NoVA (No Violence Alliance).

DET Partner Roles and Activities

SFPD will continue to employ a series of R-NET, 587 hours, to conduct a variety of operations to address street-level dealing, violence and gang activity. The R-NET program is a targeted enforcement program. SFPD personnel assigned to the Field Operations Bureau and Investigations Bureau will execute this program. The program involves a series of "buy-bust" operations in a concentrated area. These "hand to hand" narcotic sales to police officers make extremely solid cases for prosecution. The overwhelming majority of the R-NET cases were filed for prosecution by the SFDA's Office. In addition to the current buy-bust activities, the SFPD's Field Operation and Investigation Bureau personnel will include other enforcement activities in its R-NET operations for the DET program. They include:

- Buy-walk programs – undercover officers purchase contraband from a variety of dealers in a specific area. The suspects are then identified and arrest warrants are obtained. This type of program is most effective in areas where buy-bust operations cannot be implemented due to terrain and the existence of prior dealer/buyer relationships;

- Public housing narcotics enforcement, which includes collaborating with San Francisco Housing Authority and SFPD foot patrols along with informants to conduct numerous search warrants and make arrests;
- Observed sales and surveillance operations – while the current R-NET operations of hand-to-hand sales have been an effective tool, members of the DET would like to try some observed sales cases and surveillance operations to reach the midlevel dealer;
- Narcotics-related parole and probation searches, and narcotics-related search warrants, which includes long-term enforcement operations.

The DET program brought the first coordinated effort of this type between the SFPD, APD, SFDA, SFSD and the treatment community. The coordination of these agencies' resources and the arrest efforts of the police allow investigators to move efficiently up the distribution hierarchy and identify and arrest larger distributors. When arrests are made, SFPD sends a list of arrestees to all DET partners to ensure communication and "flagging" of DET arrestees.

During FY 2015/16, SFPD personnel will conduct 12 R-NET operations. For FY 2015/16, it is projected that the R-NET operations will result in a total of 50 arrests. The SFPD Narcotics Division will be tasked with the administrative duties of the programs enforcement component. These duties include in part, record keeping of arrests, date and number of operations, overtime days, hours and personnel worked, source document collection and retention, identification of assets seized with grant funds, data needed to complete the progress report forms and completion of progress report forms. If assets are seized in any R-NET operations, it will be reported. Assets will be reported to the Program Director who will make a determination of project expenditures.

SFDA will dedicate a 0.58 FTE attorney, directed by the Head Attorney of the Collaborative Courts team to work on Drug Court caseload. The role of the SFDA includes the following:

- Consistent charging of all narcotics cases;

- Assessment of eligibility and suitability for Drug Court;
- Handling grant identified probation revocations in collaboration with the Drug Court Team;
- Work closely with collaborative drug court team to ensure that suitable defendants are efficiently connected with drug court support and services.
- Community education and community-based problem solving through regular participation at community meetings in target neighborhoods.

APD will dedicate 0.55 FTE of Probation Officer time to exclusively handle cases resulting from the R-NET operations and/or Operation City and County of San Francisco, Ceasefire gang violence suppression activities. The SFPD Gang Task Force is still actively participating in the Ceasefire Program. The program has been used to assist the SFPD goal of actively identifying and targeting the worst offenders in the gang subculture. This has been accomplished by working with District Station Officers and other Specialized Units. The Probation Officer will work closely with the SFPD and SFDA to utilize “Motions to Revoke” (MTRs) to encourage probationers to cooperate with investigators in exchange for immediate entry into treatment and the opportunity to avoid prosecution. Additionally, Probation Officers will closely monitor compliance with the terms of probation by conducting field and address visits, actively enforcing stay away orders, conducting warrantless searches, and utilizing licensed community-based treatment services. Caseload ratios will be 1 to 60. Probation Officers will primarily operate in the community. Immediate access to a range of treatment alternatives provides individuals with the supervision and treatment they need to extricate themselves from their addiction.

APD DET activities will include:

- Evaluating police reports from the R-NET operations; placing the defendant’s names and identifying numbers on a roster;

- Tracking the R-NET arrests from the point of entry in the criminal justice system through final disposition; including contacting probationers in the assigned drug treatment programs to ensure attendance and participation, and conducting home visits, therefore involving the family in the defendant's rehabilitation process.
- Identifying the R-NET defendants that are sentenced to probation and those that are currently on supervised probation pending a SFDA MTRs probation; and coordinating with SFDA's officers recommendations and sanctions when appropriate (i.e. MTRs probation and recommendations);
- Assigning the defendants to the designated probation caseloads that includes DET;
- Interviewing, assessing and informing each probationer of treatment modalities;
- Obtaining direct information and monitoring behaviors of probationers with assistance from R-NET police officers including SFPD officers in District Stations, when necessary, and R-NET operations regarding probationers actively involved in narcotics activities in the targeted neighborhoods;
- Referring each probationer to a substance abuse treatment program when appropriate;
- Upon re-offense, increasing legal sanctions and treatment interventions or if necessary pursue probation revocation proceedings;
- Conducting probation supervision activities in conjunction with R-NET officers to ensure compliance of probation terms; and
- Conducting probation supervision activities in conjunction with Operation City and County of San Francisco, Ceasefire strategies and other gang violence suppression activities.

SFSD will expand its in custody substance abuse services to reach an underserved high risk population by dedicating .30 FTE of a Care Coordinator to provide treatment groups in custody at County Jail #4 and post release at the Community Programs site. The San Francisco Sheriff's Department provides an array of in custody programming including:

- **SISTER Project – Sisters in Sober Treatment Empowered in Recovery**

The SISTER program, serves up to 56 substance abusing women in the San Francisco County Jail daily. The goal is to prevent relapse and recidivism by helping participants develop the tools needed to live healthy, drug free lives. Program activities include: group and individual substance abuse counseling, and classes ranging from Parenting to Life Skills to Healthy Relationships, among others. This program provides post-release opportunities for women to continue treatment following release from jail.

- **Roads to Recovery (Roads)**

Roads to Recovery educates male inmates about the recovery process while introducing the fundamental components of drug treatment. Roads offers classes and training in: substance abuse, life skills, group and individual counseling, as well as specialized topics including parenting and conflict resolution.

The San Francisco Sheriff's Department manages three housing jails. Two of these facilities offer the programming as described above. The third facility, County Jail # 4 at 850 Bryant Street, is a linear style jail built in 1958. Because of this jail's architectural limitations, the facility offers minimal programming in the form of 5 Keys Charter High School Independent Study, parent/child visitation and twelve-step groups. Approximately 30% of male inmates in the San Francisco County Jail are housed in this facility. SFSD currently contracts with HealthRIGHT 360 to provide substance use disorder treatment services to inmates in the SISTER and Roads program units. The Sheriff's Department grant expansion will support a .30 FTE Care Coordinator, which will expand its contract with HealthRIGHT 360 treatment groups in custody at County Jail #4 and post release at the Community Programs site.

The Care Coordinator will utilize the *Living in Balance* curriculum published by Hazelden Publishing. This curriculum provides a comprehensive recovery program that incorporates a biopsychosocial approach to strengthening neglected areas of an addict's life. The *Living in Balance* program provides a comprehensive, group-oriented treatment framework that is appropriate for outpatient and/or residential settings. It is research-based and listed on the National Registry of Evidence-based Programs and Practices (NREPP). This flexible program

draws from cognitive-behavioral, experiential, and Twelve Step approaches to help clients achieve lifelong recovery. Sessions can be easily customized for specific client populations or treatment tracks. The Core Program is made up of twelve unique sessions to help clients address life issues that are central to achieving successful recovery. There are 21 optional sessions, which provide an opportunity to customize the treatment program and to meet specific topics & client needs.

In addition to the curriculum, staff working in the program will use motivation enhancement and cognitive-behavioral therapeutic approaches when working with participants:

Motivational Enhancement Therapy or MET is a counseling approach that helps participants resolve their ambivalence about engaging in treatment and quitting their drug use. This approach, which is based on a technique called motivational interviewing, typically includes an initial assessment of the participant's motivation to participate in treatment, followed by interactions designed to help the participant develop a desire to engage in treatment by providing non-confrontational feedback. Being empathic yet directive, the therapist discusses the need for treatment and tries to elicit self-motivational statements from the participant to strengthen his or her motivation and build a plan for change.

Cognitive-Behavioral Therapy or CBT, strategies are based on the theory that learning processes play a critical role in the development of problem behaviors like drug abuse. A core element of CBT is teaching participants how to anticipate problems and helping them develop effective coping strategies. In CBT, participants explore the positive and negative consequences of using drugs. They learn to monitor their feelings and thoughts and recognize distorted thinking patterns and cues that trigger their substance abuse; identify and anticipate high-risk situations; and apply an array of self-control skills, including emotional regulation and anger management, practical problem solving, and substance refusal.

The Care Coordinator activities will include:

- Complete intake assessments for clients referred by SFSD Rehabilitation Service Coordinators and/or Jail Behavioral Health and approved by SFSD Classification for group participation;
- Conduct a minimum of six hours per week of group time using *Living in Balance* curriculum;

- Refer group participants to SFSD intensive case management for post-release support and transitional housing;
- Provide Sheriff's Grant Administration with data to support grant billing
- Track all grant data including:
 - i) Number of client intake assessments
 - ii) Number of unduplicated participants in groups held in custody
 - iii) Number of participants who complete 12 sessions of core curriculum in custody
 - iv) Number of unduplicated participants in groups held at the Community Programs site
 - v) Number of participants who complete 12 sessions of core curriculum post release
 - vi) Number of participants links to post release services.

Drug Elimination Team Goals

Goal 1: Reduce the narcotic trade and associated violence in affected San Francisco neighborhoods through law enforcement, prosecution and probation efforts.

Objective 1a: SFPD will implement narcotics enforcement throughout the City.

Outcomes:

- Total of 12 R-NET operations will take place.
- Total of 50 individuals will be arrested as a result of R-NET operations in the targeted zones.
- 100% (50 cases) of cases will include communication between SFPD and APD on arrestee information and status.

Objective 1b: SFDA will collaborate with JAG innovation grant partners to ensure consistent charging and handling of narcotics cases (possession, possession-for-sale, and sale).

Outcomes:

- 100% of people will have a thorough individualized eligibility and suitability review.
- SFDA's office will participate in monthly collaborative Drug Court meetings to troubleshoot issues and strategize on how to continue to strengthen Drug Court operation and successes.

- SFDA's Office will report the number of participants that are referred to Drug Court during the reporting period.
- SFDA's Office will report the number of participants that successfully complete Drug Court during the reporting period.

Objective 1c: APD will analyze, track and classify all police incident reports generated from R-NET operations.

Outcomes:

- 50 police reports from the R-NET operations will be evaluated by APD.
- One DET probation supervision caseload up to 60 clients will be supervised by APD.

Goal 2: Reduce the negative impact of the street drug trafficking, drug-related crime, violence and addiction through a coordinated multidisciplinary partnership between San Francisco's law enforcement, criminal justice, and substance abuse treatment agencies.

Objective 2a: SFSD will complete intake assessments on 100% of County Jail #4 inmates referred by SFSD's Rehabilitation Service Coordinators and/or Jail Behavioral Health and approved by SFSD Classification for group participation.

Objective 2b: 100% of group participants will be referred to SFSD intensive case management for post-release support and transitional housing.

Outcomes:

- 100% of referred eligible inmates at County Jail #4 will be offered an intake assessment and access to the treatment
- 100% of group participants will be referred to SFSD intensive case management for post-release support and transitional housing

Objective 2c: APD will place clients in appropriate treatment program, increase contact with probationers in the community, and increase coordination with other DET partners.

Outcomes:

- A Deputy Probation Officer (0.65 FTE) will interview, assess and refer probationers (arrested through R-NET activities) to treatment programs when appropriate;
- 24 visits per month will be conducted by the Probation Office either to the probationers' homes or to the assigned treatment program;
- Once per month APD will provide the SFSD with an updated list of Bench Warrant Fugitives;
- At least once per month, more often as needed, APD will contact the SFDA's Office.

Goal 3: To support CCSF's DET Partners as they develop a data collection and reporting tool that will provide accurate data about its response to AB 109.

Objective 3: Assist DET partners in implementing a streamlined and efficient system to manage additional responsibilities under AB 109; create system that protects public safety and utilizes best practices in recidivism reduction; and establish system that effectively utilizes alternatives to pre-trial and post-conviction incarceration where appropriate.

Outcomes: CCSF's creation of data collection and reporting tool that will track partner's outcome measures including recidivism rates for non-violent, non-serious, non-sex offenders, PRCS with number and type of offenders sentenced to county jail and state prison, and number and type of offenders sentenced to probation or alternative programs.

STRATEGY II: REENTRY SOCIAL WORK

While the SFPD, SFSD, and SFDA and APD provide immediate and necessary solutions to abating illegal drug proliferation and deterring collateral violence and crime, CCSF understands that long-term public safety also depends on criminal justice individuals permanently exiting the criminal justice system.

As CCSF suppression strategies like the Zone Strategy and DET effectively mitigate drug and violence proliferation and the SFDA's Office establishes grounds on which to charge arrested individuals, there is a commensurate impact on the Public Defender's Office. A large

proportion of clients in the Social Work program are facing drug-related charges. CCSF proposes to use a portion of 2015 JAG funds to support 1.00 FTE Social Worker within the Public Defender's Office to provide reentry interventions that address the substance abuse and mental and behavioral health challenges of approximately 60 felony clients. The Public Defender's Office Reentry Unit provides the Office's adult clients with an innovative blend of legal, social, and practical support through its social work and Clean Slate programs.

The Reentry Social Work services are a cornerstone of the holistic legal defense team approach employed by the Office of the Public Defender. The Reentry Social Workers work hand in hand with the Public Defender Attorneys in order to provide vigorous legal defense by addressing underlying and contributing social and behavioral health needs for their indigent clients. The Reentry Unit's Social Workers provide high quality clinical work and advocacy, effectively placing hundreds of individuals in drug treatment and other service programs each year with limited staff. JAG funds will continue to enable a Social Worker to provide ongoing intensive reentry intervention to a greater number of eligible clients.

A Spring 2009 evaluation of a sample of 66 Reentry Unit clients details valuable client demographic, criminal history and case outcome details. Approximately 85% were male. 57% were African American, 29% were White, 8% were Latino, 5% other and 2% Asian. The average age of the client was 39 with the greatest proportion of clients being within the 26-35 year old age range. 50% of clients were facing MTRs. 60% of clients were facing drug related charges, 27% faced theft charges, 5% faced robbery charges, 5% faced assault charges and 12% faced other charges. No reentry clients in the sample faced weapons or sex offense charges. Nearly 98% of the sampled clients received a more favorable legal outcome than they were likely to receive without social work services – clients received less severe or shorter sentences or were released earlier from a jail sentence. Other sampled clients showed personal successes such as attending all of their medical or other appointments, deciding to seek drug treatment, and

achieving detoxification from substances. Amongst clients who are awarded early release from jail, 73% are released to a community-based-residential program and another 18% to a community-based outpatient program. On average, reentry clients facing prison avoid more than 2.5 years (934 days) in prison due to alternative sentencing, and reentry clients facing jail avoid 332 days in jail due to non-incarcerating sentencing alternatives. The reduced jail and prison time contributes to cost savings for California prisons and San Francisco jails.

Reentry Social Workers facilitate a more organized reentry of previously incarcerated people back into their communities and help keep reentering individuals focused on treatment plan program and services. While client needs are varied and they gain access to an array of social services, the Reentry Unit Social Work evaluation showed that the largest proportion of clients sought and enrolled in housing and substance abuse treatment programs, medical services and vocational trainings. Evaluation data also showed that one of the largest deterrents to accessing needed services was the short supply of available services.

Reentry Social Worker Role and Activities

- Review client referrals from Deputy Public Defenders. Clients are prioritized if 1) they are charged with a felony and 2) their probable sentence may likely include state prison time which could be avoided by placement into a treatment program or other alternative to incarceration.
- Partner with Deputy Public Defender to critically evaluate the best legal course of action for a client. The legal advocacy and tactical strategizing that Reentry Social Workers provide ranges from supplying documentation in court proceedings to negotiating in a Judge's chambers on a client's behalf.
- Conduct a client assessment within 5 days of being assigned the case.

- Reentry Social Workers use a psychosocial assessment tool adapted to their unique needs, incorporating aspects of instruments that local treatment providers use to ensure accuracy and consistency when making referrals to these local partners.
- Create a comprehensive reentry plan if the client is determined appropriate for social services and alternatives to likely incarceration.
- Maintain open and effective communication with the Deputy Public Defender, the Court, the APD and the client.
- Solidify linkages with community-based education, employment, and mental health services detailed in the client's treatment plan.

The Reentry Social Workers have extensive knowledge of San Francisco social services and treatment networks as well as deep relationships with the social services staff and directors to which they connect their clients. The Reentry Unit's ultimate goal is to decrease sentence length and severity of sentencing location (from state prison to jail to program placement) by providing alternatives to incarceration that promise better client, family, and community outcomes through decreased recidivism and healthier reentry into defendants' communities.

Reentry Unit Social Work JAG Goal

Goal 1: To reduce re-incarceration and recidivism amongst clients within the Reentry Social Work program by addressing their social and behavioral needs, and efficiently connecting reentry clients to stabilizing support services including housing, substance abuse treatment, mental health, employment and education.

Objective 1a: Ensure critical evaluation and assessment of clients to determine appropriateness for Social Work services, and complete comprehensive intakes to determine legal advocacy and reentry needs.

Outcomes:

- 100% of referrals will be discussed with the Deputy Public Defender;

- 100% of eligible clients will receive an intake within 5 days, unless there is a valid reason for the assessment to be delayed;
- 100% of clients will exit jail or court sentencing with a pragmatic reentry treatment plan.

Objective 1b: Contingent on space availability, clients will enroll in mental/behavioral health, medical, housing and/or treatment services, education or employment services upon release.

Outcomes:

- 100% of clients will receive a direct referral from the Social Worker to the essential services;
- 65% of all clients will enroll in essential services, contingent on space availability.

STRATEGY III: CITYWIDE VIOLENCE PREVENTION PLANNING

In 2008, CCSF completed the San Francisco Violence Prevention Planning Initiative with the goal of creating a 3-5 year strategic plan to serve as a framework for a comprehensive citywide approach for violence prevention. The process aimed to connect existing violence prevention strategies, fill gaps where needed, and guide violence prevention policy priorities for San Francisco moving forward. The plan was to result in the identification of policy priorities across city agencies and local communities, create an infrastructure for collaboration between agencies and with the community, increase accountability for violence prevention outcomes and to serve as a guide for violence prevention programming and funding decisions. After publishing the CCSF Violence Prevention Plan for 2008-2013 the product of a city and community partnership focused on coordination, accountability, outcomes, and sustainability, partners realized that the violence prevention plan was far too robust to effectively implement the identified recommendations for violence prevention systems' and program improvements. Subsequently, then Mayor Newsom charged The Department of Children, Youth and their Families (DCYF) with coordinating the revision of the CCSF Violence Prevention Plan (2008-2013). DCYF developed strong partnerships with multiple City Departments and community-City and County of San Francisco, Edward Byrne Memorial JAG Program FY 2014 Local Solicitation

based organizations to work collaboratively in developing and implementing a unified City and community vision to reduce violence and victimization in San Francisco.

DCYF used information from numerous community input meetings and secondary data collection to complete the first phase of the Violence Prevention Plan revision and published the *Street Violence Reduction Initiative* (SVRI) in Spring 2011. The SVRI targeted perpetrators and victims of street violence between the ages of 10 and 25 years old and it received acknowledgements from the National Council of Crime and Delinquency and California Cities Gang Prevention Network Strategies and ultimately has been incorporated into the public safety plan that guides street violence reduction.

In 2011, DCYF, DPH and Juvenile Probation Department released the Violence Prevention and Intervention (VPI) Request for Funding Proposals (RFP) and selected 66 community-based agency programs to work with youth and young adults ages 10 to 25. DCYF quickly began working with Mission Analytics Group, Inc. (MAG) an independent evaluator, to understand the referral process for youth and young adults who had formal contact with the juvenile or criminal justice system. DCYF's VPI and Youth Workforce Development for Justice System Involved funded programs were evaluated and five service areas were examined. In 2013, MAG's evaluation report examined juvenile justice system involved youth and young adults who participated in these programs. The report analyzed contact with JPD and community-based program's capacity to serve youth and young who were system-involved. In early 2014 MAG released their draft process referral report which combined detailed analysis of linked data from the Juvenile Justice System (JJIS) and DCYF's Contract Management System with qualitative findings from interviews, focus groups and written reports by DCYF program offers.

MAG's 2014 report illuminates trends that were highlighted from a Transitional Age Youth convening in 2012. DCYF led and convened this multidisciplinary panel discussion and successfully brought key community-based agency groups to better understand promising

Goal 2. To refine the Violence Prevention and Intervention (VPI) Strategy with a particular focus on strengthening partnerships between community based organizations, justice system partners and SFUSD.

Objective 2. Work collaboratively with partners to design and pilot programs which can significantly reduce the phenomena known as the school to prison pipeline.

Outcome: DCYF will produce a Violence Prevention and Intervention RFP, which will contain a refinement to the previous Request For Proposals (RFP). This RFP will be based upon research and evaluations of the various service areas that have been implemented since 2011.

SOURCE DOCUMENTATION

DET has maintained an effective protocol for tracking individuals apprehended through R-NET activities. DET partners maintain open lines of communication to evaluate criminal history, current charges and department specific perspective on case matters. This level of coordination creates a variety of individual and system benefits and efficiencies – R-NET detainees receive information from SFSD regarding community-based drug treatment and other support services – this information is valuable to an individual whose case results in release and/or probation. While the Public Defender’s Reentry Social Work services are not inextricably woven into the DET, an R-NET defendant may also benefit through the advocacy and community-based support provided by the Social Worker.

On the system side, SFPD and the SFDA Office’s confer regarding R-NET specific matters which results in a more efficient sharing of case details and more efficient processing of cases. SFDA and APD will continue to discuss R-NET individuals with regard to MTRs resulting in additional systems’ efficiencies. Each of the DET partners maintains internal electronic and hardcopy tracking procedures to measure progress towards DET goals and maintain department specific records needed to regularly report on required JAG performance measures.

practices when working with adult criminal system partners. After the panel discussion many suggested the importance of continuing the dialogue and including juvenile justice system partners who also serve young adults.

CCSF is seeking to use a portion of 2015 JAG funds to support 1.00 FTE Violence Prevention Planning Analyst in DCYF to work towards the Violence Prevention and Intervention funding strategy Refinement and track and implement the recommendations and work of the MAG findings as it relates to an integration with community based organizations, San Francisco Unified School District's Pupil Services Department (SFUSD) and justice systems partners to examine the school to prison pipeline. DCYF will oversee the implementation of MAG's recommendations which include strengthening partnerships between community-based agencies and criminal justice partners as well as SFUSD. The JAG Program Manager (0.35 FTE) will monitor R-NET activities and convene partner departments as well as oversee federal reporting requirements.

SFUSD and Criminal Justice Collaboration Activities/Goal

Goal 1: To convene community-based agencies, SFUSD and criminal justice partners to discuss current trends impacting youth and young adults in order to promote awareness, create solutions, reduce suspensions and reduce incidents of violence.

Objective 1: DCYF will leverage existing partnerships with community-based agencies that work with DET to help strengthen and align efforts in order to create a continuum of supports for young adults impacted by drug abuse, addiction and homicide.

Outcomes:

- Facilitate at least 2 convening's with criminal justice partners and community-based agencies;
- Create a policy brief discussing current trends and disseminate to criminal justice partners and community-based agencies.

The Public Defender's Office Reentry Unit, Social Work component will maintain department specific tracking protocols to measure the success of individuals served through social work interventions, and data required for reporting on performance measures.

DCYF will provide narrative documentation of the Violence Prevention Planning Analyst's progress towards the implementation of the planning efforts to strengthen partnerships and collaborations, as well as progress towards the VPI Refinement and new RFP.

JAG COORDINATION

The 2015 JAG funds will be administered by DCYF. CCSF has successfully overseen federal and state JAG funds for over a decade, and will continue to deliver on JAG activities under the administration of DCYF. The JAG Program Manager will lead CCSF's coordination of JAG partners and project activities. Once funds are available to CCSF, DCYF will convene the partners to discuss implementation of JAG-funded strategies, meeting schedules and review reporting protocols. The DET Team will also convene to make recommendations for citywide planning that will include making future JAG applications reflective of innovative programming that the City is leading including specialized programs, innovative programs and a range of violence reduction strategies.

CLOSING

CCSF will use 2015 JAG funds for the Law Enforcement, Prosecution and Court, Prevention and Education, Drug Treatment and Enforcement and Planning, Evaluation and Technology Improvement purpose areas, with the intent to deliver data-driven suppression efforts, efficient prosecution, high quality intensive supervision, as well as pragmatic reentry social work; and guide CCSF's violence prevention efforts through public safety and social service agencies.

Acronym Table

Acronym	Term
AB 109	Assembly Bill 109
APD	Adult Probation Department
CCSF	City and County of San Francisco
DCYF	The Department of Children Youth and Their Families
DET	Drug Elimination Team
GHB	Gamma Hydroxybutrate
JPD	Juvenile Probation Department
MAG	Mission Analytics Group
MTRs	Motions to Revoke Probations
PD	San Francisco Public Defender
R-NET	CCSF's Rotating Narcotic Enforcement Team
RSC	Sheriff's Department Rehabilitation Services Coordinator
SFPD	San Francisco Police Department
SFDA	San Francisco District Attorney
SFSD	San Francisco Sheriff's Department
SFUSD	San Francisco Unified School District
SVRI	Street Violence Reduction Initiative
VPI	Violence Prevention and Intervention

ADULT PROBATION

Salary Detail

Class	Title	Bi Weekly Pay	Pay Periods	FTE	Salary at FTE		
8444	Deputy Probation Officer	\$3,809.00	26.10	0.55	\$54,678.00		
					Total Salary	\$54,678.00	\$54,678.00

Fringe Detail

Fringe Calculated on Percentage of Salary

Description	Base	Fringe %	Amount
Retirement/PERS	\$54,678.00	25.13%	\$13,741.00
Unemployment Insurance	\$54,678.00	0.27%	\$148.00
Medicare	\$54,678.00	2.45%	\$1,340.00

Total Fringe Calculated as a Percentage of Salary \$15,229.00

Fringe Calculated as Cost per Pay Period

Description	Cost	Pay Periods	FTE	Amount
Health	\$129.00	26.10	0.55	\$1,852.00
Dependant Coverage	\$242.15	26.10	0.55	\$3,476.00
Dental Coverage	\$52.00	26.10	0.55	\$746.00

Total Fringe Calculated as Cost per Pay Period \$6,074.00

Total Fringe \$21,303.00 \$21,303.00

Total Adult Probation \$75,981.00

DISTRICT ATTORNEY

Salary Detail

Class	Title	Bi Weekly Pay	Pay Periods	FTE	Salary at FTE	
8177	Assistant District Attorney	\$6,711.00	26.10	0.58	\$102,302.00	
				Total Salary	\$102,302.00	\$102,302.00

Fringe Detail

Fringe Calculated on Percentage of Salary

Description	Base	Fringe %	Amount
Retirement	\$102,302.00	18.51%	\$18,936.00
Unemployment Insurance	\$102,302.00	0.27%	\$276.00
Long Term Disability Insurance	\$102,302.00	0.00%	\$0.00
Medicare	\$102,302.00	1.45%	\$1,483.00
Social Security	\$102,302.00	6.20%	\$6,343.00

Total Fringe Calculated as a Percentage of Salary \$27,038.00

Fringe Calculated as Cost per Pay Period

Description	Cost	Pay Periods	FTE	Amount
Health	\$117.16	26.10	0.58	\$1,786.00
Dependant Coverage	\$344.98	26.10	0.58	\$5,259.00
Dental Coverage	\$55.48	26.10	0.58	\$846.00
Flexible Benefits Package	\$0.00	26.10	0.58	\$0.00

Total Fringe Calculated as Cost per Pay Period \$7,891.00

Total Fringe \$34,929.00 \$34,929.00

Total District Attorney \$137,231.00

DEPARTMENT OF CHILDREN, YOUTH AND THEIR FAMILIES

Salary Detail

Class	Title	Bi Weekly Pay	Pay Periods	FTE	Salary at FTE	
1822	Violence Prevention Analyst	\$2,890.00	14.50	1.00	\$41,905.00	
1823	JAG Fiscal Analyst	\$3,208.00	15.00	0.15	\$7,218.00	
1824	JAG Program Manager	\$4,514.00	15.00	0.35	\$23,699.00	
Total Salary					\$72,822.00	\$72,822.00

Fringe Detail for Violence Prevention Analyst

Fringe Calculated on Percentage of Salary

Description	Base	Fringe %	Amount
Retirement	\$41,905.00	21.99%	\$9,215.00
Unemployment Insurance	\$41,905.00	0.27%	\$113.00
Long Term Disability Insurance	\$41,905.00	0.39%	\$163.00
Social Security	\$41,905.00	6.20%	\$2,598.00
Medicare	\$41,905.00	1.45%	\$608.00

Total Fringe Calculated as a Percentage of Salary \$12,697.00

Fringe Calculated as Cost per Pay Period

Description	Cost	Pay Periods	FTE	Amount
Health	\$601.26	14.50	1.00	\$8,718.00
Dependant Coverage	\$0.00	14.50	1.00	\$0.00
Dental Coverage	\$59.30	14.50	1.00	\$860.00

Total Fringe Calculated as Cost per Pay Period \$9,578.00

Total Fringe for Violence Prevention Analyst \$22,391.00 \$22,391.00

Fringe Detail for JAG Program Manager

Fringe Calculated on Percentage of Salary

Description	Base	Fringe %	Amount
Retirement	\$23,699.00	21.99%	\$5,211.00
Unemployment Insurance	\$23,699.00	0.27%	\$64.00
Long Term Disability Insurance	\$23,699.00	0.35%	\$83.00
Social Security	\$23,699.00	6.20%	\$1,469.00
Medicare	\$23,699.00	1.45%	\$344.00

Total Fringe Calculated as a Percentage of Salary \$7,171.00

Fringe Calculated as Cost per Pay Period

Description	Cost	Pay Periods	FTE	Amount
Health	\$257.99	15.00	0.35	\$1,354.00
Dependant Coverage	\$0.00	15.00	0.35	\$0.00
Dental Coverage	\$28.13	15.00	0.35	\$148.00

Total Fringe Calculated as Cost per Pay Period \$1,502.00

Total Fringe \$8,789.00 \$8,789.00

Fringe Detail for JAG Fiscal Analyst

Fringe Calculated on Percentage of Salary

Description	Base	Fringe %	Amount
Retirement	\$7,218.00	21.99%	\$1,587.00
Unemployment Insurance	\$7,218.00	0.27%	\$19.00
Long Term Disability Insurance	\$7,218.00	0.35%	\$25.00
Social Security	\$7,218.00	6.20%	\$448.00
Medicare	\$7,218.00	1.45%	\$105.00

Total Fringe Calculated as a Percentage of Salary \$2,184.00

Fringe Calculated as Cost per Pay Period

Description	Cost	Pay Periods	FTE	Amount
Health	\$257.99	15.00	0.15	\$580.00
Dependant Coverage	\$0.00	15.00	0.15	\$0.00
Dental Coverage	\$28.13	15.00	0.15	\$63.00

Total Fringe Calculated as Cost per Pay Period \$643.00

Total Fringe \$2,943.00 \$2,943.00

TOTAL CHILDREN, YOUTH & THEIR FAMILIES \$106,945.00

PUBLIC DEFENDER

Salary Detail

Class	Title	Bi Weekly Pay	Pay Periods	FTE	Salary at FTE	
2910	Social Worker	\$2,647.00	14.26	1.00	\$37,733.00	
					Total Salary	\$37,733.00
						\$37,733.00

Fringe Detail

Fringe Calculated on Percentage of Salary

Description	Base	Fringe %	Amount
Retirement	\$37,733.00	21.99%	\$8,297.00
Unemployment Insurance	\$37,733.00	0.27%	\$102.00
Long Term Disability Insurance	\$37,733.00	0.39%	\$147.00
Social Security	\$37,733.00	6.20%	\$2,339.00
Medicare	\$37,733.00	1.45%	\$547.00

Total Fringe Calculated as a Percentage of Salary \$11,432.00

Fringe Calculated as Cost per Pay Period

Description	Cost	Pay Periods	FTE	Amount
Health	\$137.65	14.26	1.00	\$1,962.00
Dependant Coverage	\$308.77	14.26	1.00	\$4,402.00
Dental Coverage	\$50.88	14.26	1.00	\$725.00

Total Fringe Calculated as Cost per Pay Period \$7,089.00

Total Fringe \$18,522.00 \$18,522.00

Total Public Defender \$56,255.00

SHERIFF

Salary Detail

Class	Title	Bi Weekly Pay	Pay Periods	FTE	Salary at FTE	
N/A	Healthright Manager	-	-	0.04	\$2,200.00	
N/A	SA Care Coordinator	-	-	0.30	\$11,210.00	
					Total Salary	\$13,410.00
						\$13,410.00

Fringe Detail

Fringe Calculated on Percentage of Salary

Base	Fringe %	Amount
\$13,410.00	34%	\$4,554.00

Total Fringe \$4,554.00 \$4,554.00

Total Sheriff \$17,964.00

POLICE DEPARTMENT

Salary Detail

Class	Title	Hours	Rate	OT Total	
Various	Police Overtime	587	89.44	\$52,498.00	
			Total Overtime	\$52,498.00	\$52,498.00

Fringe Detail

Fringe Calculated on Percentage of Salary		Base	Fringe %	Amount	
Description					
Medicare		\$52,498.00	1.45%	\$761.00	
Unemployment Insurance		\$52,498.00	0.27%	\$142.00	
	Total Fringe Calculated as a Percentage of Salary			\$903.00	
			Total Fringe	\$903.00	\$903.00
			Total Police Department		\$53,401.00
			TOTAL PERSONNEL & FRINGE		\$447,777.00

GRANT AUDIT

Audit Costs		\$1,000		
	TOTAL AUDIT COSTS			\$1,000.00

TOTAL PROJECT COSTS \$448,777.00

Applicant: City and County of San Francisco
Department of Children, Youth and Their Families
Title: The CCSF's Multi-Faceted Framework for Reducing Crime and Violence
Attachment 2b: BUDGET NARRATIVE

I. PERSONNEL & FRINGE

\$447,777

Deputy Probation Officer- \$75,981

Salary and benefits for 0.55 FTE Deputy Probation Officer to exclusively handle cases resulting from the R-NET operations and/or Operation City and County of San Francisco, Ceasefire gang violence suppression activities. The Probation Officer will closely monitor compliance with the terms of probation by conducting field and address visits, actively enforcing stay away orders, conducting warrantless searches, and utilizing licensed community-based treatment services. Caseload ratios will be 1 to 60.

Assistant District Attorney- \$137,231

Salary and benefits for a 0.58 FTE attorney, directed by the Head Attorney of the Collaborative Courts team to work on Drug Court. Responsibilities include but are not limited to consistent charging of all narcotics cases, assessment of eligibility and suitability for Drug Court, handling grant identified probation revocations in collaboration with the Drug Court Team, and handling grant identified parole revocations.

Violence Prevention Planning Analyst- \$64,296

Salary and benefits for 1.00 FTE Violence Prevention Planning Analyst to strengthen collaborative partnerships with community based agencies and criminal justice partners on issues impacting young adults and support Drug Elimination Team Partner's in their response to Assembly Bill 109.

JAG Fiscal Analyst (Admin) - \$10,161

Salary and benefits for 0.15 FTE Fiscal Analyst to monitor fiscal compliance, submit federally required fiscal reports and process all grant related financial transactions in the CCSF's financial management system. This is an administrative position.

JAG Program Manager- \$32,488

Salary and benefits for 0.35 FTE Program Manager to monitor R-NET program activities. Responsibilities will include convening partner departments to discuss program progress and oversight of federal reporting requirements.

Public Defender Social Worker- \$56,255

Salary and benefits for 1.00 FTE Public Defender Social Worker to provide reentry interventions that address the substance abuse and mental and behavioral health challenges of approximately 60 felony offenders.

SA Care Coordinator and Care Manager (Healthright 360) - \$17,964

The San Francisco Sheriff's Department (SFSFSD) currently contracts with Healthright 360 to provide substance use disorder treatment. This will expand its custody substance abuse services to reach underserved high risk population by dedicating a .30 FTE of a Care Coordinator and .04

FTE Care Manager to provide treatment groups in custody at County Jail #4 and post release at the Community Programs site.

Police Officer Overtime- \$53,401

Overtime pay and fringe for 587 hours to support the Rotating Narcotic Enforcement Team (R-NET) to conduct a variety of operations to address street-level dealing, violence and gang activity. SFPD personnel will conduct fourteen (12) R-NET operations. For FY 2014/13, it is projected that the R-NET operation will result in a total of 50 arrests.

II. OTHER COSTS

\$1,000

Audit Costs-\$1,000

To ensure the City and County of San Francisco's financial integrity and promote efficient, effective and accountable government the administration of Justice Assistance Grants will be audited by the Office of the Controller.

TOTAL PROJECT COSTS

\$448,777

Applicant: City and County of San Francisco
Department of Children, Youth and Their Families
Title: The CCSF's Multi-Faceted Framework for Reducing Crime and Violence
Attachment 3: REVIEW NARRATIVE

GOVERNING BODY REVIEW

The City and County of San Francisco (CCSF) is a dual jurisdiction governed by the Mayor and the Board of Supervisors. The CCSF will make the grant application available for review by the governing body by June 26, 2015. This item will appear on the Board of Supervisor's agenda on July 7, 2015. An opportunity to comment will be made available to citizens on July 7, 2015.

Documentation of this review and comments, if made, will be kept on site for audit purposes throughout the duration of the grant award.

PUBLIC COMMENT

Notice for Public comment will also be made available throughout the San Francisco Public Library System and Department of Children Youth and Their Families Website. The following language was posted:

PUBLIC NOTICE OF AVAILABILITY OF FUNDS

On June 24, 2015, the Department of Children Youth and Their Families of the City and County of San Francisco issued a notice of intent to apply for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY2015 Local Solicitation. The JAG Program (42 U.S. C. 3751(a)) is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system, from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment and justice information sharing initiatives. The due date for applying for funds under this announcement is June 26, 2015. However, those interested in commenting on this funding opportunity are required to respond by close of business on June 25, 2015.

*The Solicitation and Fund Guidelines will be available for down load at:
<https://www.bja.gov/Funding/15JAGLocalSol.pdf>*

Applicant: City and County of San Francisco
Department of Children, Youth and Their Families
Title: The CCSF's Multi-Faceted Framework for Reducing Crime and Violence
Attachment 4: ABSTRACT

The City and County of San Francisco will use JAG funds to improve or enhance law enforcement and criminal justice partner efforts within five JAG purpose areas: *Law Enforcement, Prosecution and Court, Prevention and Education, Drug Treatment and Enforcement and Planning, Evaluation and Technology Improvement*. The greatest proportion of JAG funds will continue to support San Francisco's successful multidisciplinary partnership, the Drug Elimination Team (DET) which abates drug activity and reduces violence in high-crime San Francisco neighborhoods through a streamlined San Francisco team consisting of the Police Department, Sheriff's Department, District Attorney's Office and Adult Probation. In addition to the law enforcement, prosecution, and drug treatment and enforcement work, JAG funds will also support Prevention and Education strategies: The Reentry Social Work component of the San Francisco Public Defender's Office, Reentry Unit will help felony drug clients successfully exit the criminal justice system by addressing their underlying and contributing social and behavioral health needs, and efficiently connecting reentering clients with a range of stabilizing housing, mental and behavioral health, addiction, education and employment services. Lastly, the Department of Children, Youth and Families will use JAG funds to continue necessary planning to strengthen collaborative partnerships between community-based agencies, San Francisco Unified School District and criminal justice partners on issues impacting youth and young adults. The analyst will also assist in analyzing evaluation findings on youth and young adults that have made contact with the criminal justice system and support CCSF's violence prevention efforts through public safety and social service agencies.

CCSF Top 5 FY2015 JAG Project Identifiers
Policing
Prevention-Substance Abuse
Probation
Prosecution
Reentry

Applicant: City and County of San Francisco
Department of Children, Youth and Their Families
Title: The CCSF's Multi-Faceted Framework for Reducing Crime and Violence
Attachment 5: APPLICANT DISCLOSURE OF PENDING APPLICATIONS

The City and County of San Francisco does not have pending applications for federally funded assistance that includes requests for funding to support the same project being proposed under this solicitation and would cover the identical cost items outlines in the budget narrative and worksheet in the application under this solicitation.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year <u>N/A</u> quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee City and County of San Francisco Department of Children, Youth and Families 1390 Market Street, Suite 900 San Francisco, CA 94102 Congressional District, if known: 4c	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known:	
6. Federal Department/Agency: N/A	7. Federal Program Name/Description: N/A CFDA Number, if applicable: <u>N/A</u>	
8. Federal Action Number, if known: N/A	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> N/A	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> N/A	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: <u>N/A</u> Title: <u>N/A</u> Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.



**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
ACCOUNTING SYSTEM AND FINANCIAL CAPABILITY QUESTIONNAIRE**

SECTION A: PURPOSE

The financial responsibility of grantees must be such that the grantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems should meet the following criteria as outlined in the OJP Financial Guide.

- (1) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (2) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (3) The accounting system should provide accurate and current financial reporting information.
- (4) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

SECTION B: GENERAL

1. If your firm publishes a general information pamphlet setting forth the history, purpose and organizational structure of your business, please provide this office with a copy; otherwise, complete the following items:

a. When was the organization founded/incorporated (<i>month, day, year</i>) 04/15/1850	b. Principle officers Mayor Edwin M. Lee	Titles Mayor - CCSF
c. Employer Identification Number: 946000479	Maria Su	Executive Director - DCYF
d. Number of Employees Full Time: 25,458 Part Time:	Leo Chyi	Director of Budget, Ops, and Grant Support - DCYF

2. Is the firm affiliated with any other firm: Yes No
 If "yes", provide details: this is the first line
this is the second line

3. Total Sales/Revenues in most recent accounting period. (*12 months*)
 \$ 8,581,831,912.00

SECTION C: ACCOUNTING SYSTEM

1. Has any Government Agency rendered an official written opinion concerning the adequacy of the accounting system for the collection, identification and allocation of costs under Federal contracts/grants? Yes No

a. If yes, provide name, and address of Agency performing review:

b. Attach a copy of the latest review and any subsequent correspondence, clearance documents, etc.

Note: If review occurred within the past three years, omit questions 2-8 of this Section and Section D.

2. Which of the following best describes the accounting system: Manual Automated Combination

3. Does the accounting system identify the receipt and expenditure of program funds separately for each contract/grant? Yes No Not Sure

4. Does the accounting system provide for the recording of expenditures for each grant/contract by the component project and budget cost categories shown in the approved budget? Yes No Not Sure

5. Are time distribution records maintained for an employee when his/her effort can be specifically identified to a particular cost objective? Yes No Not Sure

6. If the organization proposes an overhead rate, does the accounting system provide for the segregation of direct and indirect expenses? Yes No Not Sure

7. Does the accounting/financial system include budgetary controls to preclude incurring obligations in excess of:

- a. Total funds available for a grant? Yes No Not Sure
- b. Total funds available for a budget cost category (e.g. Personnel, Travel, etc)? Yes No Not Sure

8. Is the firm generally familiar with the existing regulation and guidelines containing the cost principles and procedures for the determination and allowance of costs in connection with Federal contracts/grants? Yes No Not Sure

SECTION D: FUNDS CONTROL

1. If Federal grant/contract funds are commingled with organization funds, can the Federal grant funds and related costs and expenses be readily identified? Yes No Not Sure

SECTION E: FINANCIAL STATEMENTS

1. Did an independent certified public accountant (CPA) ever examine the financial statements? Yes No

2. If an independent CPA review was performed please provide this office with a copy of their latest report and any management letters issued. Enclosed N / A

3. If an independent CPA was engaged to perform a review and no report was issued, please provide details and an explanation below:

SECTION F: ADDITIONAL INFORMATION

1. Use this space for any additional information (*indicate section and item numbers if a continuation*)

The City and County of San Francisco releases an audited Comprehensive Annual Financial Report (CAFR) after every fiscal year in accordance with GASB. The attached document is the 'Independent Auditor's Report' regarding the FY'2014 CAFR.

The numbers used above are for the City and County of San Francisco (CCSF) as a whole. Please note the Department of Children, Youth and their Families of San Francisco (DCYF) applies for the City and County of San Francisco.

SECTION G: APPLICANT CERTIFICATION

I certify that the above information is complete and correct to the best of my knowledge.

<p>1. Signature </p>	<p>b. Firm Name, Address, and Telephone Number SF Department of Children, Youth and Their Families (DCYF) 1390 Market St, Suit 900 San Francisco, CA 94102 (415) 554-8959</p>
<p>a. Title Director of Budget, Operations, and Grant Support (CFO) - DCYF</p>	

SECTION H: CPA CERTIFICATION

The purpose of the CPA certification is to assure the Federal agency that the recipient can establish fiscal controls and accounting procedures which assure that Federal and State/local funds available for the conduct of the grant programs and projects are disbursed and accounted for properly. **If the audit report requested in Section E 2 above is not enclosed, then completion of this section is required.**

<p>1. Signature</p>	<p>b. Firm Name, Address, and Telephone Number</p>
<p>a. Title</p>	

PUBLIC REPORTING BURDEN FOR THIS COLLECTION OF INFORMATION IS ESTIMATED TO AVERAGE 4 HOURS (OR MINUTES) PER RESPONSE, INCLUDING THE TIME FOR REVIEWING INSTRUCTIONS, SEARCHING EXISTING DATA SOURCES, GATHERING AND MAINTAINING THE DATA NEEDED, AND COMPLETING AND REVIEWING THE COLLECTION OF INFORMATION. SEND COMMENTS REGARDING THIS BURDEN ESTIMATE OR ANY OTHER ASPECTS OF THIS COLLECTION OF INFORMATION, INCLUDING SUGGESTIONS FOR REDUCING THIS BURDEN, TO OFFICE OF JUSTICE PROGRAMS, OFFICE OF THE COMPTROLLER, 810 - 7TH STREET, NW, WASHINGTON, DC 20531; AND TO THE PUBLIC USE REPORTS PROJECT, 1121-7120, OFFICE OF INFORMATION AND REGULATORY AFFAIRS, OFFICE OF MANAGEMENT AND BUDGET, WASHINGTON, DC 20503.

Certified Public Accountants.

Walnut Creek
 2121 N. California Blvd., Suite 750
 Walnut Creek, CA 94596
 925.274.0190

Independent Auditor's Report

The Honorable Mayor Edwin Lee
 The Honorable Members of the Board of Supervisors
 City and County of San Francisco, California

Sacramento
 Oakland
 LA/Century City
 Newport Beach
 San Diego
 Seattle

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City and County of San Francisco (City), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the San Francisco International Airport (major fund), San Francisco Water Enterprise (major fund), Hetch Hetchy Water and Power (major fund), San Francisco Municipal Transportation Agency (major fund), San Francisco Wastewater Enterprise (major fund), and the Health Service System, which collectively represent the following percentages of the assets, net position/fund balances, and revenues/additions of the following opinion units.

Opinion Unit	Assets	Net Position/ Fund Balances	Revenues/ Additions
Business-type activities	91.0%	88.1%	71.7%
Aggregate remaining fund information	0.7%	0.4%	8.3%

Those financial statements were audited by other auditors whose reports have been furnished to us, and our opinions, insofar as they relate to the amounts included for those entities, are based solely on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the reports of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matters

As discussed in Note 2(s) to the basic financial statements, in 2014, the City adopted Governmental Accounting Standards Board (GASB) Statement No. 65, *Items Previously Reported as Assets and Liabilities*, and GASB Statement No. 67, *Financial Reporting for Pension Plans – an Amendment of GASB Statement No. 25*. The July 1, 2013 beginning net position has been restated for the retroactive application of GASB Statement No. 65. Our opinion is not modified with respect to these matters.

Other Matters

Prior-Year Comparative Information

The financial statements include partial and summarized prior-year comparative information. Such information does not include all of the information required or sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the government's financial statements for the year ended June 30, 2013, from which such partial and summarized information was derived.

We have previously audited the City's 2013 financial statements, and we expressed, based on our audit and the reports of other auditors, unmodified audit opinions on the respective financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information in our report dated November 27, 2013. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2013, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedules of funding progress, and the schedule of employer contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining fund financial statements and schedules and the introductory and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and other auditors. In our opinion, based on our audit, the procedures performed as described above, and the report of the other auditors, the combining fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Macias Gini & O'Connell LLP

Walnut Creek, California
November 28, 2014

From: Massey, Steven (ETH)
Sent: Wednesday, June 17, 2015 4:39 PM
To: Board of Supervisors, (BOS)
Cc: St.Croix, John; Mainardi, Jesse (ETH)
Subject: RE: 2014-2015 Sole Source Contracts Memo - Response Required

The Ethics Commission did not enter into any new Sole Source contracts in 2014-2015.

The Ethics Commission has one existing sole source contract:

Amendment Date: 9/16/13
Contractor: Netfile, Inc.
Term: 10/31/10-9/30/18
Contract Amount Not to Exceed: \$949,500

Steven Massey
Information Technology Officer
San Francisco Ethics Commission
25 Van Ness Avenue, Suite 220
San Francisco, CA 94102
415-252-3108
Steven.Massey@sfgov.org
<http://www.sfethics.org>

From: St.Croix, John
Sent: Wednesday, June 17, 2015 4:17 PM
To: Massey, Steven (ETH); Mainardi, Jesse (ETH)
Subject: FW: 2014-2015 Sole Source Contracts Memo - Response Required

John St. Croix
Executive Director
San Francisco Ethics Commission

From: Gosiengfiao, Rachel (BOS)
Sent: Wednesday, June 17, 2015 4:16 PM
To: MYR-ALL Department Heads
Cc: MYR-All Department Head Assistant
Subject: 2014-2015 Sole Source Contracts Memo - Response Required

Dear Department Heads:

Please see attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

Office of the Clerk of the Board
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

From: Eng, Sandra (CSC)
Sent: Wednesday, June 17, 2015 5:03 PM
To: Board of Supervisors, (BOS)
Subject: Sole Source Contracts for Fiscal Year 2014-15
Attachments: Sole Source.doc.pdf

The Civil Service Commission did not enter into any Sole Source Contract in Fiscal Year 2014-15. Please see the attached memo.

Sincerely,

Sandra Eng

*Sandra Eng
Assistant Executive Officer
Civil Service Commission
City and County of San Francisco
25 Van Ness Avenue, Suite 720
San Francisco, CA 94102
Direct (415) 252-3254
Main (415) 252-3247
Fax (415) 252-3260*



CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE
MAYOR

Date: June 17, 2015

E. DENNIS NORMANDY
PRESIDENT

DOUGLAS S. CHAN
VICE PRESIDENT

KATE FAVETTI
COMMISSIONER

SCOTT R. HELDFOND
COMMISSIONER

GINA M. ROCCANOVA
COMMISSIONER

To: Angela Calvillo
Clerk of the Board
Board of Supervisors

From: Michael L. Brown *MB*
Executive Officer

Subject: Sole Source Contract

MICHAEL L. BROWN
EXECUTIVE OFFICER

In compliance with Sunshine Ordinance Section 67.24(e), the Civil Service Commission did not enter into any Sole Source Contract in Fiscal Year 2014-15.

From: Goldstein, Cynthia (PAB)
Sent: Thursday, June 18, 2015 8:10 AM
To: Board of Supervisors, (BOS)
Subject: FW: 2014-2015 Sole Source Contracts Memo - Response Required
Attachments: 2014-2015 Sole Source Contracts Memo.pdf

The Board of Appeals did not enter into any sole source contracts in FY15.

Cynthia G. Goldstein
Executive Director
San Francisco Board of Appeals
1650 Mission Street, Suite 304
San Francisco, CA 94103
Phone: 415-575-6881
Fax: 415-575-6885
Email: cynthia.goldstein@sfgov.org

From: Gosiengfiao, Rachel (BOS)
Sent: Wednesday, June 17, 2015 4:16 PM
To: MYR-ALL Department Heads
Cc: MYR-All Department Head Assistant
Subject: 2014-2015 Sole Source Contracts Memo - Response Required

Dear Department Heads:

Please see attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

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Board.of.Supervisors@sfgov.org

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<http://www.sfbos.org/index.aspx?page=104>

From: Robbins, Susannah (ECN)
Sent: Thursday, June 18, 2015 9:34 AM
To: Board of Supervisors, (BOS)
Subject: sole source

The Film Office did not enter into any sole source contracts in the previous fiscal year.

Susannah Greason Robbins
Executive Director
San Francisco Film Commission
City Hall, Room 473
San Francisco, CA 94102
415-554-6642 (direct line)
415-554-6241 (office)
415-554-6503 (fax)



http://twitter.com/film_sf

<http://facebook.com/filmSF>

From: DeMartini, Keith (CPC)
Sent: Friday, June 19, 2015 1:18 PM
To: Board of Supervisors, (BOS)
Cc: DiSanto, Thomas (CPC); Yeung, Danny (CPC); La, Belle (CPC)
Subject: FW: 2014-2015 Sole Source Contracts Memo - Response Required

The Planning department currently has the following sole source grant agreements:

San Francisco Parks Alliance - Pavement to Parks Fiscal Sponsorship Grant Agreement
Friends of Urban Forest - Street Tree Plantings Grant Agreement
Exploratorium - Living Innovation Zone Grant Agreement
Innovation Network for Communities - Design the Bay Area Resilience Competition Grant Agreement
Yerba Buena Center for the Arts - Market Street Prototype/Streetlife Zone Prototyping Grant Agreement

Keith DeMartini
Finance & IT Manager

Planning Department, City and County of San Francisco
1650 Mission Street, Suite 400, San Francisco, CA 94103
Direct: 415-575-9118 **Fax:** 415-558-6409
Email: Keith.DeMartini@sfgov.org
Web: www.sfplanning.org



Planning Information Center (PIC): 415-558-6377 or pic@sfgov.org
Property Information Map (PIM): <http://propertymap.sfplanning.org>

From: Rahaim, John (CPC)
Sent: Wednesday, June 17, 2015 4:29 PM
To: DiSanto, Thomas (CPC); DeMartini, Keith (CPC)
Subject: FW: 2014-2015 Sole Source Contracts Memo - Response Required

From: Gosiengfiao, Rachel (BOS)
Sent: Wednesday, June 17, 2015 4:16 PM
To: MYR-ALL Department Heads
Cc: MYR-All Department Head Assistant
Subject: 2014-2015 Sole Source Contracts Memo - Response Required

Dear Department Heads:

Please see attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

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(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

From: Wong, Genie (POL)
Sent: Thursday, June 18, 2015 1:50 PM
To: Board of Supervisors, (BOS); Calvillo, Angela (BOS); Gosiengfiao, Rachel (BOS)
Cc: Gannon, Maureen (POL)
Subject: SFPD Sole Source Contracts
Attachments: Sole Source Contracts June182015.pdf

Please find attached a list of all SFPD sole source contracts. Yellow highlighted are the contracts awarded or amended in FY 14-15.

Best Regards,

Genie Wong
Contracts Analyst
Fiscal Division
San Francisco Police Department
1245 - 3rd Street, 6th Floor
San Francisco, CA 94158
(415) 837-7208
Genie.Wong@sfgov.org

From: Gosiengfiao, Rachel (BOS)
Sent: Wednesday, June 17, 2015 4:15 PM
To: MYR-ALL Department Heads
Cc: MYR-All Department Head Assistant
Subject: 2014-2015 Sole Source Contracts Memo - Response Required

Dear Department Heads:

Please see attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

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Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

San Francisco Police Department Sole Source Contracts

June 18, 2015

Vendor Name/#	Contract Expiration	Sole Source Y/N	Service/Scope
Applied Biosystem/37731	6/30/16	Y	Maint on crime lab DNA genetic analyzers
JEOL/10239	12/31/16	Y	Maintenance on crime lab scanning microscope
Level II Inc./41412	3/9/20	Y	MAGNUS & Journal software
LexisNexis	6/30/16	Y	on-line legal resource service
Millipore Corp./12547	5/31/16	Y	Crime Lab water filter system parts and service
TASER/Evidence.com/59521	6/15/15	Y	Cloud based storage for body camera footage
Oracle/41827	5/14/16	Y	Software license & support
Oxford Instruments	6/30/17	Y	software maintenance for crime lab scanning microscope
Qiagen	6/30/19	Y	Maintenance on crime lab biorobot EZ1 instruments. All parts to repair these instruments are proprietary to Qiagen.
Data Works Plus/57104	6/30/15	Y	Maintenance agreement for digital photo manager and crime scene software & hardware support/ mugshot system
SF SPCA/Pets Unlimited/16379	6/30/17	Y	24/7 vet care for police service dogs
Shotspotter/76425	8/31/16	Y	Gun shot detection maintenance agreement
Tecan US, Inc./73814	1/31/20	Y	maintenance on crime lab "Freedom EVO 150" instrument
Life Technologies	9/30/15	Y	tecan validation services
Qiagen/65056	8/22/20	Y	maintenance of L122A0768 and L123A0771 genetic analyzers
Yellow highlighted are contracts awarded or extended in Fiscal Year 2014-2015			

From: Angela.Auyong@sfgov.org
Sent: Monday, June 22, 2015 10:48 AM
To: Board of Supervisors, (BOS)
Cc: Gosiengfiao, Rachel (BOS)
Subject: Re: 2014-2015 Sole Source Contracts Memo - Response Required
Attachments: PDR Sole Source Contract List 14-15.pdf

Dear Madam Clerk,

Attached please find the sole source contract annual report from the Office of the Public Defender. Please let me know if you have any questions.

Best regards,

Angela Auyong
Office Manager
Office of the Public Defender
555 Seventh Street
San Francisco CA 94103
Tel: 415-553-1677
Fax: 415-553-1607

From: "Gosiengfiao, Rachel (BOS)" <rachel.gosiengfiao@sfgov.org>
To: MYR-ALL Department Heads <MYR-All.DepartmentHeads@sfgov.org>
Cc: MYR-All Department Head Assistant <MYR-All.DepartmentHeadAssistant@sfgov.org>
Date: 06/17/2015 04:15 PM
Subject: 2014-2015 Sole Source Contracts Memo - Response Required

Dear Department Heads:

Please see attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

Office of the Clerk of the Board
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

[attachment "2014-2015 Sole Source Contracts Memo.pdf" deleted by Angela Auyong/PUBDEF/SFGOV]

SAN FRANCISCO PUBLIC DEFENDER

JEFF ADACHI – PUBLIC DEFENDER
MATT GONZALEZ – CHIEF ATTORNEY



June 22, 2015

Board of Supervisors
C/o Clerk of the Board
City Hall, Room 244

RE: Sole Source Contracts for FY 2014-2015

Dear Madam Clerk:

The Public Defender's office had following sole source contracts for the fiscal year 2014/2015.

<u>Term</u>	<u>Vendor</u>	<u>Amount</u>	<u>Reason</u>
7/1/2014-6/30/2015	Chevron	5,500	No potential contractors comply
7/1/2014-6/30/2015	Pathways Institute	100,000	Goods or Services are available from only one source

Please feel free to contact me at 553-1677 if you have any questions. Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read "Angela Auyong".

Angela Auyong
Executive Assistant

Adult Division - HOJ
555 Seventh Street
San Francisco, CA 94103
P: 415.553.1671
F: 415.553.9810
www.sfpublishdefender.org

Juvenile Division - YGC
375 Woodside Avenue, Rm. 118
San Francisco, CA 94127
P: 415.753.7601
F: 415.566.3030

Juvenile Division - JJC
258A Laguna Honda Blvd.
San Francisco, CA 94116
P: 415.753.8174
F: 415.753.8175

Clean Slate
P: 415.553.9337
www.sfpublishdefender.org/services

Reentry Council
P: 415.553.1593
www.sfreentry.com

Bayview Magic
P: 415.558.2428
www.bayviewmagic.org

MoMagic
P: 415.563.5207
www.momagic.org



SFERS
San Francisco Employees' Retirement System

**City and County of San Francisco
Employees' Retirement System**

Office of the Executive Director

June 18, 2015

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Subject: **SFERS Sole Source Contracts Fiscal Year 2014-2015**

Dear Ms. Calvillo,

The following are the sole source contracts in effect for the San Francisco Employees' Retirement System during the fiscal year 2014-15. The department did not enter into any new sole source contracts during the past fiscal year.

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 JUN 22 PM 5:00
 PV

<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
Oracle USA, Inc. 500 Oracle Parkway Redwood City, CA 94065	\$ 597,712.80	Oracle provides licensed software maintenance support for the San Francisco Employees' Retirement System. Software is proprietary and is maintained only through Oracle. Annual maintenance and support of the software is required.
Public Storage 90 South Van Ness Avenue San Francisco, CA 94103	\$ 6,038.00	Local off-site storage facility for disaster recovery hardware and equipment.
Total	\$ 603,750.80	

Please contact me should you have further questions.

Very truly yours,

Jay Huijsh
Executive Director

From: Joanne Chou [jchou@asianart.org]
Sent: Friday, June 26, 2015 2:07 PM
To: Board of Supervisors, (BOS)
Cc: Xu, Jay (MYR)
Subject: FW: 2014-2015 Sole Source Contracts Memo - Response Required
Attachments: C15-017 sole source contracts.pdf

Dear Ms. Calvillo,

This is to confirm that the Asian Art Museum did not enter into any sole source contracts during Fiscal Year 2014-15. Attached please find the resolution of the Asian Art Commission dated June 23, 2015 evidencing this information.

If you need additional information, please do not hesitate to contact me.

Thank you.

Joanne

Joanne T. Chou
Chief Financial Officer
Asian Art Museum
200 Larkin Street
San Francisco, CA 9413
Email: jchou@asianart.org
Tel: 415 581 3730
www.asianart.org

From: Jay Xu
Sent: Wednesday, June 17, 2015 6:38 PM
To: Joanne Chou
Subject: FW: 2014-2015 Sole Source Contracts Memo - Response Required

Jay Xu, Ph.D.
Director and Chief Executive Officer
Asian Art Museum of San Francisco
Chong-Moon Lee Center for Asian Art and Culture
200 Larkin Street
San Francisco, CA 94102
Tel: (415) 581-3750
jxu@asianart.org

From: Gosiengfiao, Rachel (BOS) [<mailto:rachel.gosiengfiao@sfgov.org>]
Sent: Wednesday, June 17, 2015 4:16 PM
To: MYR-ALL Department Heads

Cc: MYR-All Department Head Assistant

Subject: 2014-2015 Sole Source Contracts Memo - Response Required

Dear Department Heads:

Please see attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

Office of the Clerk of the Board
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking
<http://www.sfbos.org/index.aspx?page=104>

ASIAN ART COMMISSION

RESOLUTION C15-017

In Compliance with Sections 67.24(e) and 67.29-2 of the Sunshine Ordinance as Amended by Proposition G on November 2, 1999, the Asian Art Commission Hereby Acknowledges that No Sole Source Contracts were entered into During the Period of July 1, 2014 through June 30, 2015, and by Adoption of this Resolution, Hereby Posts Said Information on the Asian Art Museum's Website at www.asianart.org

WHEREAS, Section 67.24(e) of the Sunshine Ordinance requires that each City department provide the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year; and

WHEREAS, Section 67.29-2 of the Sunshine Ordinance encourages posting of the information on the web; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby acknowledges that no sole source contracts were entered into during the period of July 1, 2014 through June 30, 2015, and by adoption of this resolution, said information shall be forwarded to the Board of Supervisors and posted on the Asian Art Museum's website at www.asianart.org.

June 23, 2015

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

Date: June 18, 2015
To: Honorable Members, Board of Supervisors
From: Angela Calvillo, Clerk of the Board
Subject: Form 700

This is to inform you that the following individual has submitted a Form 700 Statement:

Lang, Davi Inez – Legislative Aide – Assuming Office

8

OFFICE OF THE MAYOR
SAN FRANCISCO



ORIG: Rules Clerk ^{Dep.}
C: Bus-11, CoB, Leg Dep, City
EDWIN M. LEE ^{Atty}
MAYOR CPage,
ACFile

Notice of Appointment

June 18, 2015

San Francisco Board of Supervisors
City Hall, Room 244
1 Carlton B. Goodlett Place
San Francisco, California 94102

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BOARD OF SUPERVISORS
SAN FRANCISCO
JUN 18 PM 1:15
ll

Honorable Board of Supervisors:

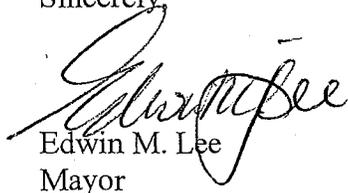
Pursuant to Section 4.117 of the Charter of the City and County of San Francisco, I hereby make the following nomination:

Audrey Joseph to the Entertainment Commission, for a term ending July 1, 2019.

I am confident that Ms. Joseph, an elector of the City and County, will serve our community well. Attached herein for your reference are her qualifications to serve.

Should you have any questions related to this nomination, please contact my Director of Appointments, Nicole Elliott, at (415) 554-7940.

Sincerely,


Edwin M. Lee
Mayor

9

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

June 18, 2015

Angela Calvillo
Clerk of the Board, Board of Supervisors
San Francisco City Hall
1 Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Ms. Calvillo,

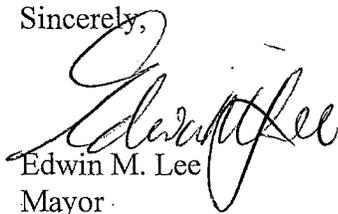
Pursuant to Section 4.117 of the Charter of the City and County of San Francisco, I hereby make the following nomination:

Audrey Joseph to the Entertainment Commission, for a term ending July 1, 2019.

I am confident that Ms. Joseph, an elector of the City and County, will serve our community well. Attached herein for your reference are her qualifications to serve.

Should you have any questions related to this nomination, please contact my Director of Appointments, Nicole Elliott, at (415) 554-7940.

Sincerely,


Edwin M. Lee
Mayor

FILE NO.

MOTION NO.

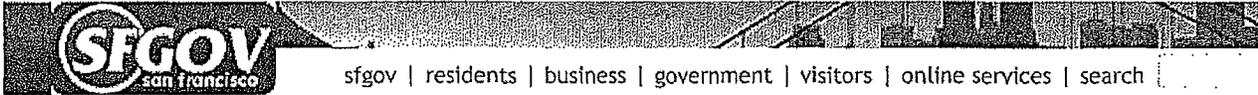
1 [Motion confirming the appointment of Audrey Joseph to the Entertainment Commission]
2

3 **Motion confirming the reappointment of Audrey Joseph to the Entertainment**
4 **Commission, term ending July 1, 2019.**
5

6 WHEREAS, Pursuant to Charter Section 4.117, the Mayor has submitted a
7 communication notifying the Board of Supervisors of the nomination of Audrey Joseph to the
8 Entertainment Commission, received by the Clerk of the Board of June 18, 2015; and

9 WHEREAS, The Board of Supervisors has the authority to hold a public hearing and
10 vote on the reappointment within sixty days following the transmittal of the Mayor's Notice of
11 Appointment, and the failure of the Board of Supervisors to act on the nomination within the
12 sixty day time period shall result in the nominee being deemed approved; now, therefore, be it

13 MOVED, That the Board of Supervisors hereby approves the Mayor's nomination for
14 the reappointment of Audrey Joseph to the Entertainment Commission, for a term ending July
15 1, 2019.
16
17
18
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25



City and County of San Francisco
Entertainment Commission

Audrey Joseph
 Commissioner - Industry Representative

Audrey Joseph was appointed to the Entertainment Commission by Mayor Willie L. Brown and took office July 1, 2003. She has served as the first Vice President 2003-2004 and the President of the Commission 2004-2005.

Audrey Joseph relocated to San Francisco from New York in 1982. Her background in the concert, nightclub and record business in New York served her well in San Francisco. Ms Joseph worked for Megatone Records upon her arrival and was instrumental in the marketing and promotion of Sylvester. Her community spirit led her to volunteer with organizations embarking on a new battle against the devastating pandemic of AIDS



1993 was the year Audrey founded Club Universe which became an international renown dance club and entertainment venue and hosted shows for the likes of Grace Jones, Cyndi Lauper, Chaka Kahn, B 52s, Blondie, and world class disc jockeys from around the globe. Universe was known for its ever evolving, ever changing themes each week.

Club Townsend, her night club venue, hosted the City's heart of diverse activity and entertainment including, Wicked, Futura, New Wave City, Club Asia, Club Q, Electric to name a few. Club Townsend also was the drop in center after the 911 attacks in New York and prided itself on its philanthropic events.

Audrey Joseph produced the dance stage at the Folsom Street Fair for many years and is still the main stage produce for San Francisco's Gay Pride celebration. This year that stage hosted En Vogue, Third Eye Blind, and Kimberly Locke as their primary headliners.

To: BOS-Supervisors
Subject: FW: Feasibility Report Regarding Ordinance No. 224-14
Attachments: BOS Feasibility Report.pdf; 2015-06-17 EVO Fire Safety.pdf

From: Harris, Sonya (DBI)
Sent: Thursday, June 25, 2015 4:00 PM
To: Calvillo, Angela (BOS)
Cc: Hui, Tom (DBI); Strawn, William (DBI)
Subject: Feasibility Report Regarding Ordinance No. 224-14

Good Afternoon Ms. Calvillo,

Please see the attached transmittal letter from the Building Inspection Commission in support of the Feasibility Report regarding Ordinance No. 224-14.

Thank you for distributing this report to all members of the Board of Supervisors.

Thank you.

Sonya Harris
Commission Secretary

Sonya Harris
Secretary
Building Inspection Commission
(415) 558-6164 (Phone)
(415) 558-6509 (Fax)

Email: sonya.harris@sfgov.org Web: www.sfdbi.org



Reax Engineering Inc.
 1921 University Ave
 Berkeley, CA 94704

Prepared for San Francisco Department of Building Inspections
 Department of Building Inspection
 1660 Mission Street, Suite 600
 San Francisco, CA 94103

**Fire Safety Analysis of the Corridor Air Approach to the DPH
 Enhanced Ventilation Ordinance**

Revision 4
 June 17th, 2015

	Prepared by	Reviewed by	Professional Engineer Seal
Name	David Rich, PhD Ronnie Thomas	Chris Lautenberger, PhD, PE Armin Wolski, MS, PE	N/A
Signature			

Document Revision History



Job # 14-0306

Job Name
DPH EVO

Client
San Francisco DBI

Report title: **Fire Safety Analysis of the DPH Enhanced Ventilation Ordinance**

Revision #	Date	Description
Rev 0	November 14 th , 2014	Initial draft provided for client review.
		<table border="1"> <tr> <td>Prepared by: David Rich, PhD Ronnie Thomas</td> <td>Reviewed by: Chris Lautenberger, PhD, PE</td> </tr> </table>
Prepared by: David Rich, PhD Ronnie Thomas	Reviewed by: Chris Lautenberger, PhD, PE	
Rev 1	January 8 th , 2015	Modified draft following 1 st DBI review
		<table border="1"> <tr> <td>Prepared by: David Rich, PhD</td> <td>Reviewed by: Chris Lautenberger, PhD, PE Armin Wolski, MS, PE</td> </tr> </table>
Prepared by: David Rich, PhD	Reviewed by: Chris Lautenberger, PhD, PE Armin Wolski, MS, PE	
Rev 2	March 11 th , 2015	Modified draft following 2 nd DBI review
		<table border="1"> <tr> <td>Prepared by: David Rich, PhD</td> <td>Reviewed by: Armin Wolski, MS, PE</td> </tr> </table>
Prepared by: David Rich, PhD	Reviewed by: Armin Wolski, MS, PE	
Rev 3	May 11, 2015	Modified draft following 1 st SFFD Plan Check review
		<table border="1"> <tr> <td>Prepared by: David Rich, PhD</td> <td>Reviewed by: Armin Wolski, MS, PE</td> </tr> </table>
Prepared by: David Rich, PhD	Reviewed by: Armin Wolski, MS, PE	
Rev 4	June 17 th , 2015	Modified draft following 2 nd SFFD Plan Check and DPH/DBI working group review
		<table border="1"> <tr> <td>Prepared by: David Rich, PhD</td> <td>Reviewed by: Armin Wolski, MS, PE</td> </tr> </table>
Prepared by: David Rich, PhD	Reviewed by: Armin Wolski, MS, PE	

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EXECUTIVE SUMMARY

The California Building Code generally restricts the use of a fire resistive rated corridor as a plenum. The restrictions are in place to protect against fire and smoke spread through openings and leakage paths in corridor walls between corridors and occupied areas. This study of non-high rise residential occupancies demonstrates that the use of a corridor as a plenum with appropriate protection can be deemed safe.

Corridor pressurization strategies in non- high rise residential occupancies, proposed to satisfy requirements of the San Francisco Department of Public Health (DPH) Enhanced Ventilation Ordinance (EVO), are demonstrated to maintain occupant fire life safety in accordance with the intent of the code, given properly designed and maintained, corridor wall fire smoke dampers (FSD). However, in the event of a failed FSD between the fire rated corridor and a moderately sized fire in an occupied space, corridor visibility drops below untenable conditions (<10 meter visibility) before occupants would be expected to egress (< 13 minutes) from the fire floor to safety.

If multiple FSDs fail, and one is in the room of fire origin, smoke could flow from the origin room to the corridor and into a second or remote room also with a failed FSD. This might have implications for occupants who are unable to self-rescue and fire department search and rescue operations. However, this sequence of events is very unlikely. Corridor pressurization relative to the room does not markedly change corridor visibility when compared with the operational or failed damper condition without pressurization. The systems were relatively insensitive to varying conditions of wind and weather developed on the basis of ASHRAE extreme winds and temperatures. This is an expected outcome given the evaluation was restricted to non- high rise buildings.

This evaluation has been developed on the basis of a building code assessment and a standard engineering analysis of anticipated fire driven flows of smoke in a prototype residential building using two computer programs validated for this application, CONTAM and Fire Dynamics Simulator. This performance based approach has been applied to a hypothetical, generic, non-high-rise occupancy, for the purpose of demonstrating the feasibility of the pressurization method. The successes demonstrated herein do not supersede California State Building or Fire Code requirements. Proposed systems of this type must undertake a similar engineering analysis and demonstrate to the satisfaction of building and/or fire officials that the approach meets the intent of the code. While this evaluation was generic, the results are expected to extend to a broad range of building types and designs that fall within the scope of the study.

A detailed risk analysis has not been conducted, and may not be feasible, but a fault tree analysis suggests that the proposed corridor ventilation approach represents an exceedingly small increase in risk of reduced occupant ability to egress in the event of a fire. This incremental increase has been offset in part by significant improvements in building fire safety from the era when corridors were used as plenums.

This report details some possible building features that could be included in a draft bulletin or code amendment to further offset any concerns regarding increased risk. Chief among them, improved smoke and fire damper reliability to reduce the risk of fire and smoke spread through improved inspection testing and maintenance. In addition, there is a high likelihood that the economics of the proposed approach will favor use of addressable smoke detector activation of fire smoke dampers through a central, continuously monitored fire alarm panel.

The results of this study provide strong support for adopting the proposed corridor air approach to the DPH Enhanced Ventilation Ordinance with vetting of options, potential risks, and the development of code language, guided by input from all stakeholders.

1.0 INTRODUCTION

Reax has evaluated possible fire and smoke spread effects associated with a novel heating, ventilation and cooling (HVAC) design approach for multi-family housing involving corridor supply air to rooms. This is one approach to meeting the San Francisco Department of Public Health (DPH) Enhanced Ventilation Ordinance (EVO) for air quality. This evaluation has been developed on the basis of a building code assessment and an engineering analysis using two computer programs validated for evaluation the spread of smoke and contaminants, CONTAM and Fire Dynamics Simulator. CONTAM, a multi-zone network air and gas flow model, was used to determine the expected pressure differentials and air flow in the building designed as per the proposed approach. FDS a computational fluid dynamics program specifically designed for evaluation of fire driven flow of smoke in buildings, was used to demonstrate occupant available safe egress time for the most challenging scenarios.

The proposed approach divided elements of the work into tasks as follows:

1. Definition of the goals of the engineering analysis, i.e. code requirements, and assessment of performance goals including required vs. available safe egress times, smoke spread, and fire-growth.
2. Definition of the building parameters, e.g. floor plans, building heights, ventilation rates.
3. Definition of the design fire matrix, e.g. maximum heat release rate, fire growth rate, soot fraction.
4. Development of the governing equations and underlying physics, i.e. algebraic expressions for smoke development in enclosures and relevant empirical support.
5. Modeled exploration of the matrix of design fires and building operating conditions.
6. Report on the findings of the algebraic, empirical, and computational analysis with recommendations.

Although technically more detailed, this approach reflects a similar method of practice in the field of fire protection engineering for performance based evaluation of occupant safety and property protection from the effects of smoke and fire.¹

2.0 CODE REQUIREMENTS AND PERFORMANCE OBJECTIVES

The evaluation is intended to support the San Francisco Fire Department and Department of Building Inspection (SFFD/DBI) requirements to limit smoke spread between units in non-high-rise buildings complying with the SFFDPH Enhanced Ventilation Ordinance, Article 38. The proposed design, based on performance based concepts, requires a rational engineering analysis supported by computer fire/smoke modeling to justify that the system provides a level of fire life safety that satisfies the intent of the California Building Code (CBC) and California Energy Code (CEC) requirements. This evaluation relies on exploration of a matrix of potential conditions, informed by code requirements, of typical building design details, typical ventilation conditions, expected and calculated fire size and growth rates, wind, and temperature induced stack effect.

BACKGROUND

¹ SFPE Engineering Guide to Performance-Based Fire Protection, 2nd Edition

Article 38 is a San Francisco Health Code amendment to Section 1205.3 of the San Francisco Building Inspection Commission (BIC) Code (based on the California Building Code) which requires that new buildings with 10 or more dwelling units shall have ventilation systems designed and constructed to remove greater than 80% of PM 2.5 from habitable areas of dwelling units located near busy freeways and roadways. Functionally it limits the use of natural ventilation (i.e. operable windows in residential units) by providing fresh air through filtered air mechanical ventilation. The public corridors adjacent to these dwelling units can be naturally or mechanically ventilated with requirement for two air changes per hour in R-2 occupancies and a minimum of 7.5 cubic feet per minute (CFM) of outside air per occupant.

Several approaches for meeting these requirements have been proposed. The following is a summary of potential approaches. (This summary is meant to be general and doesn't account for the feasibility of the HVAC engineering task or code restriction that would prohibit the approach.)

- Pressurize the corridor with filtered mechanical ventilation and provide a connection between the corridor and dwelling units for passage of filtered air to the units.
 - Exhaust through openings directly to the outside or through active or passive shafts in dwelling units.
- Naturally ventilate the corridor while providing filtered mechanical ventilation to each unit from the outside by way of individual unit intakes or shared shafts. Exhaust could be through,
 - Active or passive shafts in each unit, or
 - An airflow connection to the corridor which would vent naturally under positive pressure to the outside
- Naturally ventilate the corridor and use a filtered mechanical system with a connection between the corridor and dwelling units to draw (with a fan at the building envelope or in an exhaust shaft) or push (with a fan at the corridor wall) air into individual dwelling units from the corridor.
 - Exhaust through openings directly to the outside or through passive or active shafts in each dwelling unit.

In all cases of airflow openings between fire resistive rated corridor walls and dwelling units, a combination fire/smoke damper linked to smoke detection would be typically required.

BUILDING FIRE SAFETY CODE REQUIREMENTS

A prescriptive code challenge to the novel proposed methodology is identified in Section 602.1 of the California Mechanical Code. The Section provides restrictions to residential (Group R) and other occupancies regarding using corridors as supply, return or exhaust plenums. The Code section reads:

In Group A, E, H, I, L, and R occupancies, high-rise buildings, and other applications listed in Section 1.11.0 regulated by the office of the State Fire Marshal, corridors shall not be used to convey air to or from rooms except where permitted in accordance with Section 1018.5 of the California Building Code.

CBC Section 1018.5 reads:

Air movement in corridors. *Corridors shall not serve as supply, return, exhaust, relief or ventilation air ducts.*

Exceptions:

1. Use of a corridor as a source of makeup air for exhaust systems in rooms that open directly onto such corridors, including toilet rooms, bathrooms, dressing rooms, and janitor closets, shall be permitted, provided that each such corridor is directly supplied with outdoor air at a rate greater than the rate of makeup air taken from the corridor.
2. Where located within a dwelling unit, the use of corridors for conveying return air shall not be prohibited.
3. Where located within tenant spaces of 1,000 square feet or less in area, utilization of corridors for conveying return air is permitted.
4. Incidental air movement from pressurized rooms within health care facilities, provided that the corridor is not the primary source of supply or return to the room.
5. For health care facilities under the jurisdiction of the Office of Statewide Health Planning and Development (OSHPD), see the California Mechanical Code.

These requirements and restrictions against the use of the corridor as a plenum are mirrored in the 2013 International Mechanical Code (IMC). The IMC provides reasoning for this requirement in their illustrated 2012 *International Mechanical Code Study Companion* as follows:

Topic: Air Movement in Egress Elements Category: Duct Systems
Reference: IMC 601.2 Subject: General Provisions

Code Text: *Corridors shall not serve as supply, return, exhaust, relief or ventilation air ducts. See exceptions for 1) use of a corridor as a source of makeup air for exhaust systems in rooms that open directly onto such corridors, 2) conveying return air within a dwelling unit 3) conveying return air within tenant spaces of 1,000 square feet or less in area, and 4) pressurized rooms in health-care facilities.*

Discussion and Commentary: Exit access corridors required to be fire-resistance-rated are intended to protect people exiting through them under fire conditions. As such, they need to be free of smoke or other contaminants that may try to enter the corridor from an adjacent room. Where corridors have the ability to be used as air distribution system components, they also have the potential for spreading smoke and fire into elements of the egress systems.

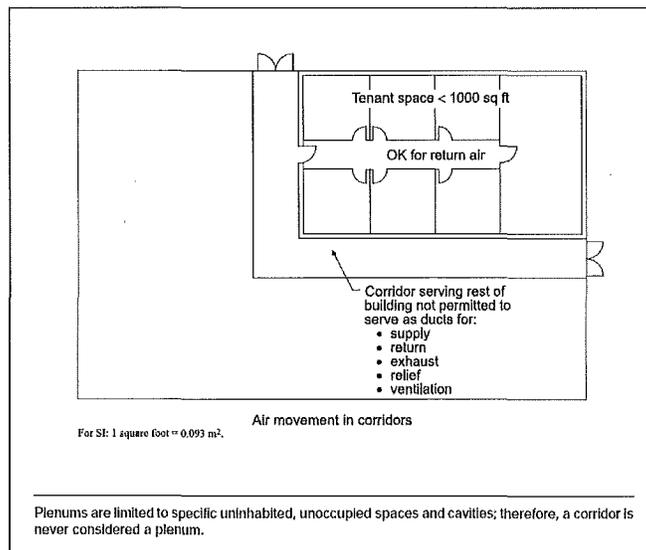


Figure 1. IMC provides reasoning for corridor supply prohibitions from their illustrated 2012 International Mechanical Code Study Companion.

Chapter 7 of the California Building Code provides detailed information on requirements for installation of fire and smoke dampers in corridor fire partitions. The relevant sections are reproduced as follows:

Section 717.5.4 Fire Partitions

...For Group A, E, I and R occupancies, high-rise buildings, and other applications listed in Section 1.11 regulated by the Office of the State Fire Marshal, ducts and air transfer openings that penetrate fire partitions shall be protected with listed fire dampers installed in accordance with their listings.

Exceptions:

- 1. Fire dampers are not required in corridor penetrations where the duct is constructed of steel not less than 0.019 inch (0.48 mm) in thickness, protected as a through penetration in accordance with Section 713 and there are no openings serving the corridor.*
- 2. Fire dampers are not required where the duct system is constructed of approved materials in accordance with the California Mechanical Code and the duct penetrating the wall complies with all of the following requirements:*
 - 2.1. For other than corridors in Group 1-2 occupancies the duct shall not exceed 100 square inches.*
 - 2.2. The duct shall be constructed of steel a minimum of 0.0217 inch in thickness.*
 - 2.3. The duct shall not have openings that communicate the corridor with adjacent spaces or rooms.*
 - 2.4. The duct shall be installed above a ceiling.*
 - 2.5. The duct shall not terminate at a wall register in the fire-resistance rated wall.*
 - 2.6. The duct shall be protected as a through penetration in accordance with Section 714 or shall comply with the all of the following:*
 - 1. A minimum 12-inch-long (305 mm) by 0.060-inch-thick (1.52 mm) steel sleeve shall be centered in each duct opening.*
 - 2. The sleeve shall be secured to both sides of the wall and for all four sides of the sleeve with minimum 1112-inch by 1112-inch by 0.060-inch (38 mm by 38 mm by 1.52 mm) steel retaining angles.*
 - 3. The retaining angles shall be secured to the sleeve and the wall with No. 10 (M5) screws.*
 - 4. The annular space between the steel sleeve and the wall opening shall be filled with mineral wool batting on all sides.*

Section 717.5.4.1 Corridors

...For Group A, E, H, I, Land R occupancies, high-rise buildings, and other applications listed in Section 1.11 regulated by the Office of the State Fire Marshal, a listed smoke damper designed to resist the passage of smoke shall also be provided at each point a duct or air transfer opening penetrates a fire-resistance rated corridor enclosure required to have smoke and draft doors in accordance with Section 715.5.3.

Exceptions:

- 1. Smoke dampers are not required where ducts are used as part of an approved mechanical smoke control system designed in accordance with Section 909 and where the smoke damper will interfere with the operation of the smoke control system.*
- 2. Smoke damper are not required in corridor penetrations where the duct is constructed of steel not less than 0.019 inch (0.48 mm) in thickness and there are no openings serving the corridor.*

Additional general information and direction is provided to designers in the following sections:

Section 717.2.1 Where the installation of a fire damper will interfere with the operation of a required smoke control system in accordance with Section 909, approved alternative protection shall be utilized. Where mechanical systems including ducts and dampers utilized for normal building ventilation serve as part of the smoke control system, the expected performance of these systems in smoke control mode shall be addressed in the rational analysis required by Section 909.4.

Section 717.3.3.2 Where a smoke damper is installed within an air transfer opening in a wall, a spot-type detector listed for releasing service shall be installed within 5 feet (1524 mm) horizontally of the damper. Where a smoke damper is installed in a corridor wall or ceiling, the damper shall be permitted to be controlled by a smoke detection system installed in the corridor.

This code analysis is simplified for the purpose of developing a test matrix of potential design conditions meant to satisfy the intent of Article 38.

Evaluation of these conditions for the potential to see fire induced smoke migration between dwelling units employs a performance-based approach using network and computational fluid dynamics based modeling. Performance based approaches are regulated under section 1.8.7.2 of the 2013 California Building Code (CBC) as an alternate methods of design and San Francisco Administrative Bulletin 005. The approved alternate design method must be at least equivalent in performance and safety to the materials, designs, tests or methods of construction prescribed in the code and must be supported by evidence (such as a rational engineering analysis) to substantiate these claims.

RELATIONSHIP TO SMOKE CONTROL

While there may not be smoke control system required for all Group R-2 buildings subject to Article 38, the approach proposed herein draws, as guidance, on the requirements of CBC Section 909 on smoke control. The section provides smoke control design guidance in selecting the design fire and inclusion of stack, wind and HVAC effects on the fire. (Sub-sections 909.4.1-909.4.6). Referenced codes allow for compartment, zone and CFD fire models as valid approaches to these performance based designs.

The 2013 California Energy Code (CEC) Section 121 prescribes ventilation requirements for occupied high rise units based on ANSI/ASHRAE Standard 62.1, Ventilation for Acceptable Indoor Air Quality. The minimum rates are 5 cfm of outside air per person and an additional 0.06 cfm for each square foot of dwelling area. CEC Section 150 prescribes the ventilation rates for low-rise units based on ANSI/ASHRAE Standard 62.2, Ventilation and Acceptable Indoor Air Quality in Low Rise Residential Buildings. This requires 15 cfm of outside air per person for a single bedroom or studio and 15 cfm for each additional room. These requirements form the basis for minimum ventilation rates explored in the modeling matrix. Higher flow rates are included where doing so is conservative.

3.0 DEFINITION OF THE MODELED BUILDING PARAMETERS, E.G. FLOOR PLANS, BUILDING HEIGHTS, VENTILATION RATES.

In order to evaluate the potential for the proposed approach to provide safety, a generalized prototypical building was required. With the prototype, different fire/ventilation and failure scenarios could be investigated, comparing the proposed approach to a traditional approach.

Based on the preceding code assessment, conversations with representatives of the SFFD and DBI, and typical building designs, a simplified set of anticipated building design parameters was developed. A

proto-typical low-rise building (max 75-feet to highest occupied level), 4-8 units per floor, with 2 elevators and 2 stairs serving each floor was chosen.

Further detailed in Section 5 of this report, the scenarios varied as follows:

- Proposed Article 38 type corridor ventilation, corridor supply and unit exhaust (toilet/kitchen) fans running, with a minimum 2 MW unit fire, no fire sprinklers, 100% fire smoke damper (FSD) operation and rated leakage of openings, walls, floors, and ceilings. The 2 MW fire size assumes sprinkler failure since sprinkler activation would typically limit fire growth to under 1 MW for a typical residential unit.
- As above with complete failure of supply and exhaust fans, and failure (25% in fail open condition per SFFD requirement) between dwelling unit of fire origin and one non-involved unit.
- Typical non-high-rise building as defined above with 100% damper failure, with complete failure of supply and exhaust fans, with a minimum 2 MW unit fire, no fire sprinklers
 - Summer scenarios would typically employ upper floor level and winter scenarios lower floor level for the Unit fire as worst case scenario. ASHRAE 98.7th percentile high and 0.4% low for San Francisco
 - Wind is applied to the building exterior at the fire façade and the rear wall opposite the fire façade using ASHRAE 98.7th percentile for San Francisco
 - Ventilation is based on mechanical supply in corridors per ASHRAE Standard 62.2 with exhaust through existing bathroom and kitchen fans.

The requirements were evaluated using the fault tree shown in *Figure 2*. *The fault tree provides a qualitative assessment of smoke migration from the room of origin to the corridor from worst to best given as colored boxes in the bottom row from black to red to orange to blue*. Based on this analysis, the conditions above were organized into a matrix of 6 building conditions and several weather conditions as follows:

1. 100% operable corridor supply and exhaust, 100% operable FSD
2. Failure of corridor supply and exhaust, 25% FSD fail to close
3. 100% operable corridor supply and exhaust, all FSD fail to close
4. Supply fails, exhaust fully operable, all FSD fail to close
5. Supply and exhaust fails, all FSD fail to close
6. Fire located in corridor, operable supply, exhaust fails or is turned off, 25% FSD fail to close

Each of the six were run for no wind and 1 condition of ASHRAE 95% extreme wind, two conditions of temperature at ASHRAE 99.4% high temperature and 0.4% low temperature and for 1 condition of a post flash over glass fall out condition in the room of fire origin for a total matrix size was 48 conditions.

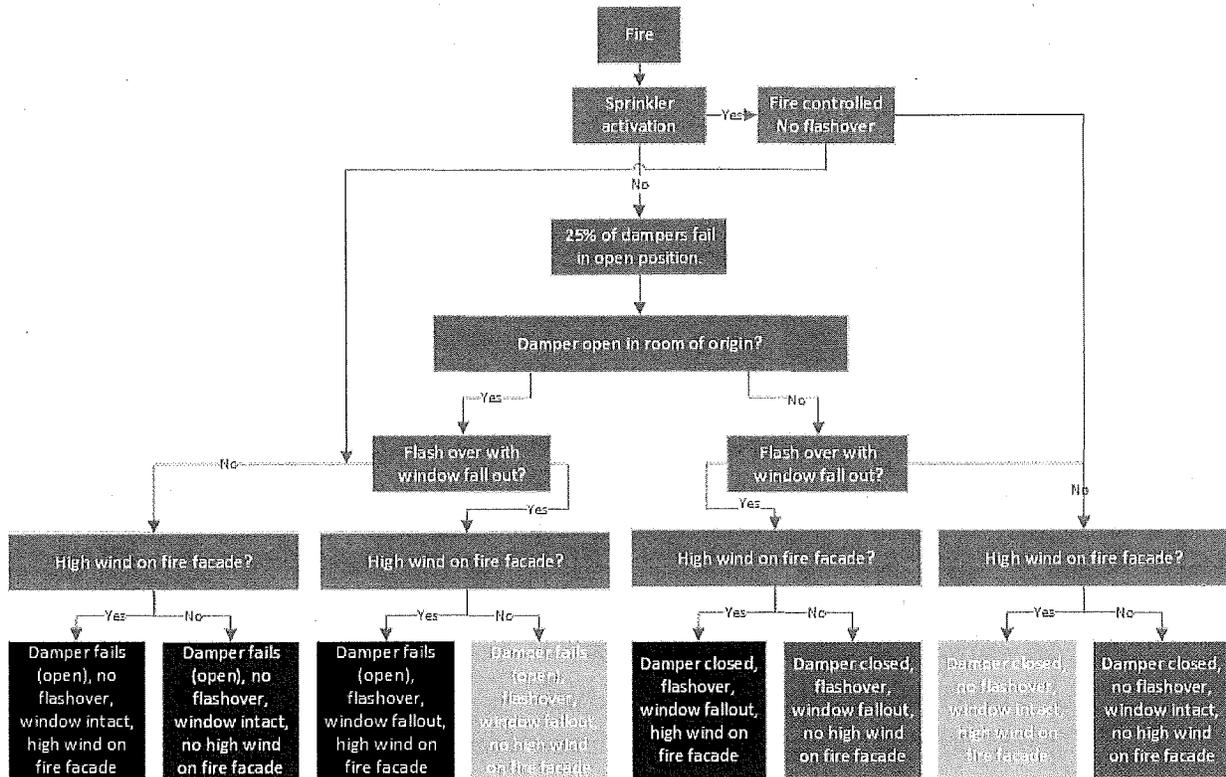


Figure 2. Fault tree developed to assist with defining the CONTAM matrix of tested failure conditions. Worst to best, black, red, orange, blue.

4.0 MODELING

Modeling was conducted using a network model (CONTAM) which is a simplified approach to evaluating pressure drops and flow rates across openings in the building as a function of environmental variables and ventilation rates. Computational fluid dynamics (Fire Dynamics Simulator) modeling provides a more detailed view of fire driven flows of smoke within a building based on the same environmental and ventilation factors.

4.1 CONTAM

The most fundamental approach to defining air flow in buildings relies on examining the relationship between pressure and kinetic and potential energy of gases in a building comprised of zones connected by airflow elements where flow within each element is governed by Bernoulli's Equation as follows:

$$\Delta P = \left(P_1 + \frac{\rho_1 V_1^2}{2} \right) - \left(P_2 + \frac{\rho_2 V_2^2}{2} \right) + \rho g(z_1 - z_2)$$

With variables defined as:

$$\dot{m} = \rho_i V_i = \frac{P_i V_i}{RT_i} = \text{mass flow through the path}$$

P_1, P_2 = entry and exit static pressures

V_1, V_2 = entry and exit velocities

z_1, z_2 = entry and exit elevations

ΔP = total pressure drop between points 1 and 2

$$= P_j - P_i + P_{wind} + P_{density, elevation}$$

For large Reynolds numbers (e.g. ducts) and neglecting elevation changes, the Bernoulli equation can be simplified as the orifice equation:

$$\dot{m} = CA(2\rho\Delta P)^{1/2}$$

Where

\dot{m} = mass flow through the path

ΔP = pressure difference across the path

A = flow area (or leakage area) of the path

ρ = air density as a function of pressure and temperature = $P/(287.055T)$

The coefficient C is a measure of the loss in kinetic energy of a gas as it passes through an orifice.

$$C_p = \frac{P - P_{Static}}{\frac{1}{2}\rho V^2}$$

Adjustment of the exponential term ($1/2$) in the orifice equation, to other values (n) provides for flows through other than larger Reynolds number orifices. Two that are commonly employed in a building air flow analysis are the Powerlaw (e.g. cracks) and laminar viscous equation (e.g. high air resistance elements) as follows:

$$\dot{m} = C(\Delta P)^n = KC\rho(\Delta P)^n$$

$$\dot{m} = C_k \frac{(\rho\Delta P)}{\mu}$$

Where

μ = dynamic viscosity as a function of temperature = $3.7143 \times 10^{-6} + 4.9286 \times 10^{-8} T$

$$K = \left(\frac{\rho_o}{\rho}\right)^n \left(\frac{v_o}{v}\right)^{2n-1}$$

Leakage areas are defined in terms of a reference pressure (4 Pa to 10 Pa common), and a predicted air flow rate (V_r) taken from a curve fit of pressure vs. velocity data as follows:

CONTAM solves the developed set of nodal equations according to user-defined specifications as given in *Tables 1, 2 and 3* below, and creates a simulation results file. The output from a CONTAM run is shown in *Figure 3* as well, with lines from airflow path icons indicating volume flow rate and direction and the direction and magnitude of pressure differentials.

Table 1. CONTAM input values for airflow elements.

Element	Description	A/Aw (ft ²)*	Cd	n
Exterior Façade	ASHRAE Principles of Smoke Management Table 6.2, tight façade	0.00005	0.7	0.5
	ASHRAE Principles of Smoke Management Table 6.2, average façade	0.00017	0.7	0.5
Interior walls	ASHRAE Principles of Smoke Management Table 6.2, average stairwell walls	0.00011	0.7	0.5
Elevator walls	ASHRAE Principles of Smoke Management Table 6.2, tight construction	0.00018	0.7	0.5
Stairwell walls	ASHRAE Principles of Smoke Management Table 6.2, tight stairwell walls	0.000014	0.7	0.5
Floors	ASHRAE Principles of Smoke Management Table 6.2, tight floors	0.0000066	0.7	0.5
Open window	2'W x 4'H window, volume flow is a function of pressure differential	8ft ² *	1	1
Closed damper	One way flow using test data based on exponential flow formula $V=C_e(\Delta P)^n$, with $n=1$, linear approximation of flow relative to pressure	$\Delta P=4$ in H ₂ O at 20 cfm, $n=1$	--	1
Open damper	Leakage explicitly defined as a 1ft opening into the units, volume flow is a function of pressure differential	1ft ² *	1	1
Unit Doors	ASHRAE Principles of Smoke Management Table 6.3 for 44" door, 0.12" top and side gaps, 0.5" bottom gap	0.079	0.7	0.5
Elevator Doors	ASHRAE Principles of Smoke Management Table 6.1, average 4' door	0.53	0.7	0.5

Table 2. CONTAM input values for weather and wind.

Atmospheric Conditions		FANS	cfm
1% Wind	28.6mph	Supply	1900
99.6 % Winter	37.8F	Exhaust	900
0.4% Summer	78F		

Table 3. CONTAM input values for zones.

Zone Descriptions	Size (sq ft, each)	Leakage Paths
Units 1-8	900	Wall, floor (2nd, 3rd floors), doors and dampers
Corridor	2700	Walls to units, floors, doors, and dampers
Stairs 1&2	150	Walls, doors and open to below
Elevators 1&2	750	Walls, doors and open to below

Wind profiles are applied to the building exterior using CONTAM libraries of empirical pressure coefficients developed for differing building types. These pressures variants are the result of the circulations around a building that develop as shown (generally) in *Figure 4* below. These pressure coefficients are shown for any location of the building façade in figure where the 0 and 360 degree location corresponds to the center of the front facing façade of the building and 180 degrees corresponds to the rear of the building. Speeds are taken from ASHRAE's San Francisco 1% extreme annual wind speed at 12.8 m/s (28.6 mph) and exterior temperatures are ASHRAE 99.6% coldest and 0.4% hottest at 3.2°C (37.8 °F) and 28.3°C (83 °F) respectively.

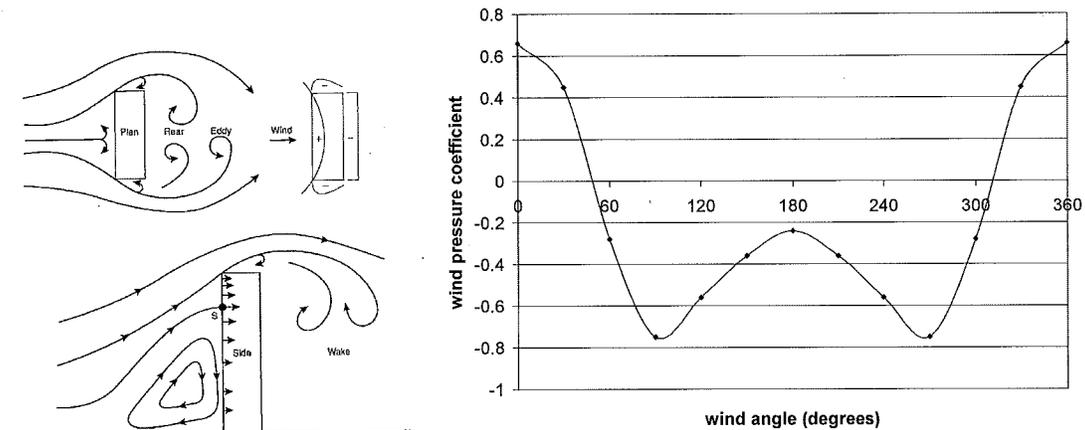


Figure 4. Exterior wind profiles (left) that result in a pressure distribution on the building exterior (right) which acts as an input for CONTAM's wind induced external pressure condition.

4.2 Computational Fire Dynamics Modeling, Fire Dynamics Simulator

Where CONTAM is useful in isolating worst case scenarios from a very large matrix, CFD models, specialized for use in fire driven flows of smoke, can provide more detailed information on smoke development and movement in building systems. CFD analysis relies on explicit treatment of fire growth parameters, smoke production, plume dynamics and mixing, fire driven temperature and pressure gradients and the role these factors have on tenability criteria (visibility, CO, heat) and occupant movement times. This information is used to calculate occupant available safe egress time (ASET) which must exceed required safe egress time (RSET) if occupants are to escape the fire safely.

Computer modeling of fire and smoke behavior is typically based on development of a design fire which is specified using several input parameters. The most important of these is fire growth rate which is typically classified with reference to standard fire growth curves defined according to their growth rate, i.e. slow to ultra-fast. Each curve is characterized according to the time at which it reaches a size of approximately 1 MW although fire growth can continue past this value to any specified maximum desired. For example, ultrafast growth reaches 1 MW in 75 seconds and fast growth is reached in 150 seconds. These curves demonstrate fire growth starting from the onset of open flaming.

For solid materials, there is an incubation period that can be highly variable based on the fuel, ignition source, and geometric and environmental considerations. For example, many fuels will smolder for an extensive period of time before the point when the smolder reaction transitions to an open flaming reaction.

In general, faster growing fires present more of a challenge to fire resistance and suppression because they reach a higher heat release rate at suppression activation time. In this respect, use of very fast fire growth rates may be considered conservative. However, slower growing fires, particularly those associated with smoldering incubation periods associated with high CO and soot fractions can also present fire life safety challenges. The present work established a design fire based on consultation with SFFD/DBI officials and characteristic of an upholstered furniture (or mattress) fire which typically sees long incubation times followed by rapid fire growth and ultimately high heat release rates on the order of 1 to 3 MW. Two MW was selected for the preliminary round of simulations. This fire makes up one axis

of a modeled matrix which will be combined with building and environmental conditions to form a second axis of the matrix.

The software used to perform this analysis is Fire Dynamics Simulator (FDS), a computer program that solves equations that describe the evolution of fire. The first version of FDS was publicly released in February 2000 followed by six major releases in development of the current version, released November 2, 2012 as FDS Version 6.0, SVN Repository Revision 13600. FDS is a free and open-source software tool provided by the National Institute of Standards and Technology (NIST) of the United States Department of Commerce. Pursuant to Title 17, Section 105 of the United States Code, this software is not subject to copyright protection and is in the public domain.

The majority of its applications have been for design of smoke handling systems and sprinkler/detector activation studies and residential and industrial fire reconstructions. Throughout its development, FDS has been used to solve practical fire problems in fire protection engineering, while at the same time providing a tool to study fundamental fire dynamics and combustion.

More technically, FDS is a computational fluid dynamics (CFD) model of fire-driven fluid flow. FDS solves numerically a form of the Navier-Stokes equations appropriate for low-speed, thermally-driven flow with an emphasis on smoke and heat transport from fires. Users provide input parameters from a text file, and a Fortran based code computes a numerical solution to the governing equations, and writes user-specified output data to files.

Simulations were run on a cluster of 32 quad-core CPU's (128 CPU's) with a total memory of 529.6 GB and storage of 8 TB.

Smokeview is a companion program provided by NIST that reads FDS output files and produces animations on the computer screen. Smokeview has a simple menu-driven interface but there are various third-party programs that have been developed to generate the text file containing the input parameters needed by FDS. Pyrosim, provided by Thunderhead Engineering, was used in this capacity in the development of input files.

The formulation of the equations and the numerical algorithm are contained in the FDS Technical Reference Guide [1]. Verification and Validation of the model are discussed in the FDS Verification [2] and Validation [3] guides. A detailed description of Smokeview is found in a separate User's Guide [4]. The documents referenced above provide significant detail on the basis and validation for the FDS and Smokeview models.

5.0 MODELED EXPLORATION OF THE MATRIX OF DESIGN FIRES AND BUILDING OPERATING CONDITIONS.

The following tables and figures provide results from the CONTAM and FDS simulations. CONTAM simulations which showed the greatest air flow from the compartment of origin to other units were used to inform selection of the more computationally intensive FDS simulations.

5.1 CONTAM Modeling

Six scenarios (shown in *Table 4*) are used to develop a matrix of 48 separate CONTAM simulations. Simulation results are broadly categorized (using a color code shown in *Table 5*) based on whether flow is occurring out of the fire compartment and in to non-fire compartments. Detailed results are shown in *Table 6* and *Table 7* below.

The top three rows of these tables show the simulated conditions of corridor supply, corridor exhaust, and status of the fire smoke dampers. The bottom row of each section, labeled “Flow CFM” is showing the flow rate in cubic feet per minute into or out of open or closed dampers in the room of fire origin and rooms not involved in the fire also with either with open or closed dampers. The first entry is flow occurring in the room of fire origin. Bold indicates flow out of the room and parentheses indicate an open damper. The second entry indicates flow occurring in a room not of fire origin but with bold indicating flow into the room, with parenthesis again indicating an open damper. The third entry indicates flow occurring at a non-fire room without an open fire damper. For example, the entry shown in the second column of the Wind/Summer *Table 6* reads as follows **(0.354)/(1.0)/0.003** which indicates a flow of 0.354 cfm out of the open damper in the room of fire origin and into the open damper on one room not involved in the fire at 1.0 cfm, and into a closed damper on one room not involved in the fire at 0.003 cfm.

The magnitude and direction of these flows defines the worst case scenarios (colored red) which are characterized by large flows out of the room of fire origin and large flows into rooms of non-fire origin. Yellow shows flows out of the room of fire origin but not into any non-involved rooms. Blue shows flow out of all dampers.

Table 4. CONTAM scenarios used to develop the simulation matrix.

1	100% operable corridor supply and exhaust, 100% operable FSD
2	Failure of corridor supply and exhaust, 25% FSD fail to close
3	100% operable corridor supply and exhaust, all FSD fail to close
4	Supply fails, exhaust fully operable, all FSD fail to close
5	Supply and exhaust fails, all FSD fail to close
6	Fire located in corridor, operable supply, exhaust fails or is turned off, 25% FSD fail to close

Table 5. CONTAM color coding for simulation results.

	No flow room of origin to corridor
	Positive flow room of origin to corridor, no flow corridor to other units
	Positive flow room of origin to corridor and corridor to non-fire units

Table 6. CONTAM outputs for ASHRAE winter/summer conditions and wind on the fire façade.

		Wind	
		Summer	
Scenario			4
Corridor supply			N
Corridor exhaust			Y
FSD			N
			out/in
ΔP into/out of unit (in. H2O)			0.0394799
Flow into/out of unit (cfm)			10.3047
ΔP into/out of surrounding units (in. H2O)			0.0361913
Flow into/out of surrounding units (cfm)			72.4191
Unit vs. corridor ambient (ΔP)			0.007796
Pressure (in. H2O)			(0.039)/(0.036)/(0.03)
Flow (cfm)			(10.3)/(72.4)/(62.0)
		Winter	
Scenario			4
Corridor supply			N
Corridor exhaust			Y
FSD			N
			out/in
ΔP into/out of unit (in. H2O)			0.0397167
Flow into/out of unit (cfm)			10.3665
ΔP into/out of surrounding units (in. H2O)			0.0358736
Flow into/out of surrounding units (cfm)			71.7834
Unit vs. corridor ambient (ΔP)			0.00756
Pressure (in. H2O)			(0.04)/(0.04)/(0.036)
Flow (cfm)			(10.4)/(71.8)/(62.3)

Table 7. CONTAM outputs for ASHRAE winter/summer conditions and no wind on fire façade.

		Non-Wind		
		Summer		
Scenario		2	4	5
Corridor supply		N	N	N
Corridor exhaust		N	Y	N
FSD		25% non-op	N	N
			out/in	out/in
ΔP into/out of unit (in. H2O)		0.000150004	0.035549	0.00014071
Flow into/out of unit (cfm)		0.0391527	9.27868	0.0367268
ΔP into/out of surrounding units (in. H2O)		0.000131311	0.0333995	0.000158681
Flow into/out of surrounding units (cfm)		0.262754	66.8327	0.317523
Unit vs. corridor ambient (ΔP)		0.04712606	0.011727	0.04713535
Pressure (in. H2O)		0.0001/(0.0001)/0.0002	(0.0355)/(0.033)/(0.029)	0.0001/(0.0001)/(0.0001)
Flow (cfm)		(0.039)/(0.263)/0.0007	(9.279)/(66.833)/(58.228)	(0.037)/(0.318)/(0.083)
		Winter		
Scenario		2	4	5
Corridor supply		N	N	N
Corridor exhaust		N	Y	N
FSD		25% non-op	N	N
			out/in	out/in
ΔP into/out of unit (in. H2O)		0.000361459	0.0357359	0.000325969
Flow into/out of unit (cfm)		0.0943449	9.32745	0.0850816
ΔP into/out of surrounding units (in. H2O)		0.000357418	0.0335672	0.000403887
Flow into/out of surrounding units (cfm)		0.715197	67.1684	0.808181
Unit vs. corridor ambient (ΔP)		0.0469146	0.012363	0.0469501
Pressure (in. H2O)		(0.0004)/(0.0004)/0.0004	(0.036)/(0.034)/(0.029)	0.0003/(0.0004)/(0.0004)
Flow (cfm)		(0.094)/(0.715)/0.002	(9.33)/(67.2)/(58.6)	(0.085)/(0.808)/(0.707)

5.2 FDS

Several of the worst case scenarios defined in CONTAM were evaluated using Fire Dynamics Simulator. CONTAM can provide rapid, single zone interpretations of challenging fire scenarios but little information on how these scenarios translate to reduced tenability in smoke heat and toxic products of combustion. These factors ultimately are the measure of fire safety for occupants and can be evaluated by modeling the fire floor in FDS with conditions established in the CONTAM analysis.

Four FDS scenarios consider a 2 MW un-sprinklered fire in a room with and without an open fire smoke damper, and with and without an ASHRAE 95% wind. The model geometry is shown in *Figure 5* and

inputs to the FDS model are given in *Table 8* and match the inputs given to the CONTAM simulations where applicable.

Of the various factors affecting tenability, visibility and temperature tend to govern. Slice files of visibility (based on soot fraction) and temperature are shown with black bands indicating the threshold for tenable conditions. Tenability is defined as 10 meter visibility and 70 °C temperature.

The results of these simulations are shown graphically and described in the Appendix and their significance in light of the tenability analysis of Section 6.0 is reported in Section 7.0, “Report on the findings of the algebraic, empirical, and computational analysis”.

Table 8. FDS input parameters.

FDS Analysis for Building Leakage				
Element	Description	A/Aw (m ²)	Area (m ²)	Total Leakage Applied to Surface (m ²)
Exterior Façade	ASHRAE Principles of Smoke Management Table 6.2, tight façade	0.00005	60	0.003
Interior Walls	ASHRAE Principles of Smoke Management Table 6.2, tight stairwell walls	0.00014	60	0.0084 + Door Leakage
Open damper	Leakage explicitly defined as a 0.4m x 0.4m damper opening into the units	0.16	ea	Explicit hole
Kitchen/Bath Exhaust	Leakage explicitly defined as a 0.4m x 0.4m exhaust vent opening into the units, no fans assumed on	0.16	ea	Explicit hole
Unit Doors	ASHRAE Principles of Smoke Management Table 6.3 for 36" door, 0.02" top and side gaps, 0.25" bottom gap	0.0073	ea	0.0073

FDS Input Parameters			
Descriptor	Leakage Paths	Size (m ² , each)	Leakage Area (m ²)
Units	Walls to corridor and dampers, ceiling, damper and kitchen/bath exhaust	100	60
Corridor	Walls to units and dampers	84	60/unit
Supply Air	2 ACH in corridor 0.0467 m ³ /s (99cfm) + 0.0849 m ³ /s (45cfm) per unit supply		
Exhaust Air	2 ACH in corridor 0.0467 m ³ /s (99cfm)		

It was assumed that the corridor exhaust system would provide necessary exhaust to meet Section 1203.4, and the excess supply ventilation would provide the required air changes to the units

Each story was assumed to be 3m in height

Temperatures inside all compartments except for the room of origin were 68°F (20°C)

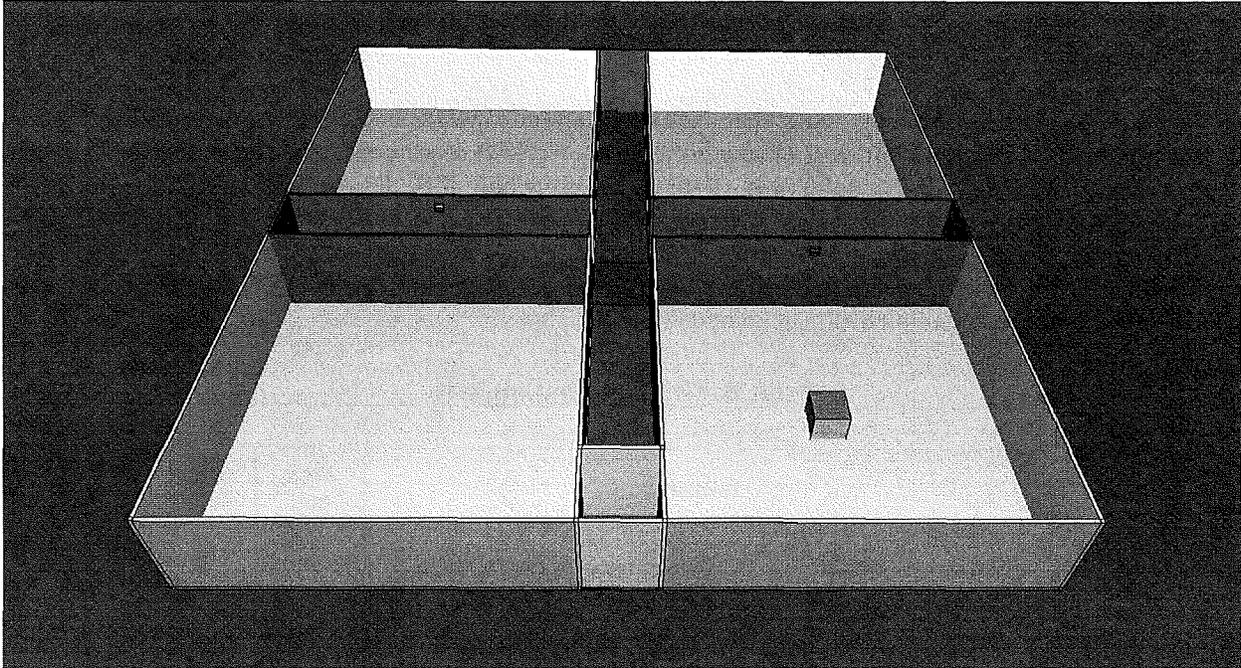


Figure 5. FDS modeled geometry showing simplified rooms separated by two corridors, a stair shaft, a 2 MW fire in an open damper unit and a second open damper unit in a non-fire involved unit.

6.0 RSET vs. ASET

The approach to determining required safe egress time (RSET) is an egress analysis based on the total time required for occupants to become aware of a fire and exit the building. The approach to determining available safe egress time (ASET) is definition of occupant tenability criteria and determination through modeling of the time to exceed thresholds for these criteria. The goal is to provide sufficient evidence that the required safe egress time (RSET) from each floor level is within the actual safe egress time (ASET), which is based on specific fire hazard criteria. Figure 6 shows a time line diagram of the Pass/ Fail criteria for this analysis.

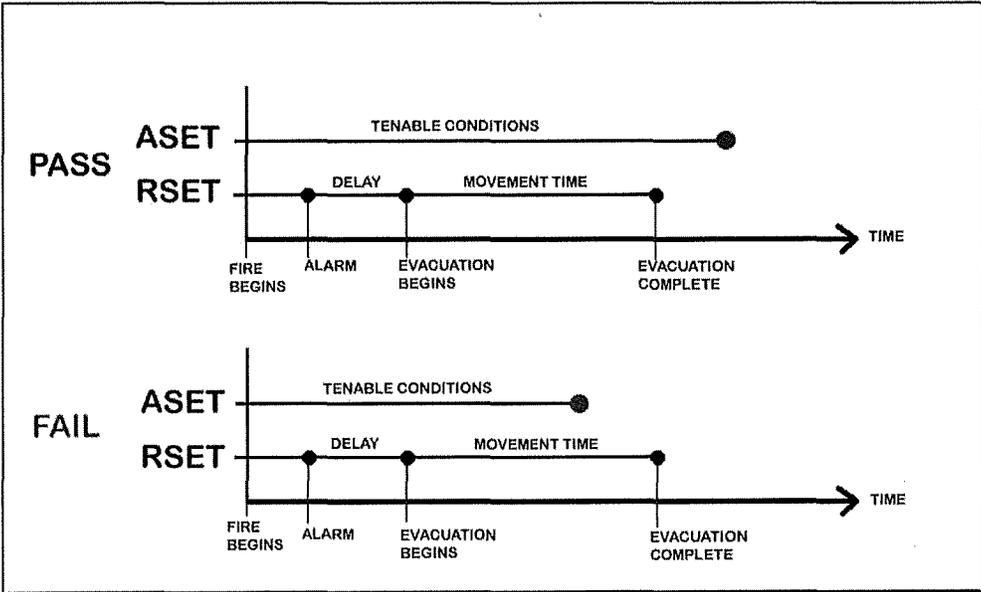


Figure 6. Pass/Fail Criteria, RSET and ASET.

6.1 Tenability Criteria

Visibility was the governing criteria considered in this report. Other criterion, such as increased CO and temperature levels, require a further analysis but are typically limiting after visibility falls below tenability. The ASET shown in the equation below is the minimum time occupants can see a lit exit sign from 10m (t_{vis}) anywhere in the means of egress.

$$ASET = \min(t_{vis})$$

These times are predicted from the FDS results. The trial design is acceptable if $ASET > RSET$. The quantitative tenability criteria selected (based on development in the following sections) is summarized in **Table 9** below.

Table 9. Tenability criteria set on the basis of analysis 6.1.1 below.

Criterion	Tenable Range
Visibility	> 10 m

6.1.1 Visibility level

Bryan provided a brief discussion regarding occupant movement through smoke. He points out that occupants have “moved through smoke for extended distances (over 20 m) under conditions of extremely limited visibility (less than 4 m) at personal risk. In a British study, only 3 percent of occupants initiated a “turn back” behavior (i.e. encountered smoke and turned around) when evacuating through smoke where visibility levels were greater than 10 m. Jin suggests a tenability limit of 10 m for occupants unfamiliar with a building based on his studies of people exposed to smoke. Therefore, 10 m (33 ft) is considered a conservative limiting visibility criterion as occupants in a residential building are expected to be somewhat familiar with their surroundings.

6.2 RSET Analysis

The Required Safe Egress Time (RSET) for the building was determined by performing a timed egress analysis, an approach for predicting the time necessary to evacuate a building or compartment. This timed egress analysis considers the time after ignition at which the fire alarm system would activate, the delay time to begin evacuation after occupants acknowledge the alarm, and the egress time which includes travel and queuing times and is given as the following expression:

$$RSET = \Psi \cdot (t_{alarm} + t_{delay} + t_{evac})$$

Where:

- t_{alarm} – Alarm Activation Time is time between start of a fire to initiation of fire alarm,
- t_{delay} - Delay of Movement Time is the time delay between initiation of fire alarm to the start of evacuation movement
- t_{evac} - Evacuation Movement Time
- Ψ - Safety Factor of 1.5

The evaluation is conducted for the floor of alarm since occupants may be considered safe once they have arrived at an exit enclosure.

It is assumed that occupants first become aware of the fire through the fire alarm system after it has been triggered by an automatic detection device located in the corridor. After the device has been activated, an alarm will alert the occupants to begin exiting.

Following a delay, discussed in more detail below, it is assumed that occupants will move toward the desired exit at normal walking speeds without stopping along the way. This analysis does not currently account for queuing at doorways or stair access components as the population density in the residential building is considered low. A safety factor will be applied to the movement time to account for blocked egress paths, turn-back behavior, and other unknowns that increase occupant egress time. Each component of the egress process is summarized below.

6.2.1 Alarm activation time

The time to alarm (t_{alarm}) is assumed to be the time at which sprinklers activate in the unit of origin or in the corridor. In the present study, it was assumed that a fast-growth t-squared fire would activate the sprinklers, within the 9 foot high ceiling unit in 50 seconds based on FDS results.

6.2.2 Delay of movement time

After an automatic initiating device has been activated, an alarm will alert the occupants to begin exiting. Researchers in the field of human behavior in fire are generally hesitant to provide concrete values for delay of movement after the onset of alarm. One reason is the strong dependence delay of movement has on type of structure, occupant history in the structure, occupant behavior, alarm characteristics, social factors and degree of alertness. Table 3-12.2 in the SFPE Handbook reports studies of delay time in fires taken from survivor questionnaires and drills. For an alarmed hotel high-rise, median delay time in an actual fire scenario is reported as 5 minutes. Reported values for 7 high and mid-rise apartment buildings report median delay times from 1.3 to 8 minutes. Case studies by Brennan and Proulx and Fahy found that mean times to start evacuation, even for those that are asleep and including investigation time, are approximately 5-6mins within a range of 1 to 9.7 minutes.

For this analysis it will be assumed that the maximum delay time will be near the upper reported value of 8 minutes.

6.2.3 Occupant movement time

IBC Section 1004 provides information on occupant loading where table 1004.1.1 gives occupant loading for residential occupancies as 200 ft² per occupant. Using gross floor area of approximately 5,200 ft², the occupant load is calculated at 26 persons. It is assumed that no queuing at the stairway access doors provide a constant flow as the low density and total number of evacuees would likely allow for steady movement to the exit enclosures on each floor. It is assumed that occupants are in a place of relative safety when they pass through the fire doors leading to the exit enclosure. Therefore, the RSET is the time for all occupants of the balconies to exit through the fire doors into the stair. The expression for this calculation is as follows;

$$t_{\text{egress}} = t_{\text{mov}}$$

Where:

t_{egress} = time to egress

t_{mov} = time to move to stair door

It is assumed that for the condition of occupants leaving rooms, people nearest the exit arrive at the stair door in a very short amount of time. Those far from the exit will not queue and their time to travel to the egress component is also very short in a small building. An average walking speed of 1.02m/s (200ft/s) is assumed for occupant travel. For a corridor that is 22m in the longest dimension, it is expected that occupants arrive at the egress enclosure in 22s.

The total egress time is:

$$t_{total} = t_{alarm} + t_{delay} + t_{egress}$$

Where,

$$t_{total} = \text{total time to egress}$$

$$t_{alarm} = \text{time of alarm activation— 50 seconds}$$

$$t_{delay} = \text{time to start movement— 8 minutes}$$

$$t_{egress} = \text{time to egress— 22 seconds}$$

$$\begin{aligned} t_{total} &= t_{alarm} + t_{start} + t_{egress} \\ &= 50 \text{ s} + 8 \text{ min} + 22 \text{ s} \\ &= 9 \text{ min } 12 \text{ s} \end{aligned}$$

Applying a safety factor of 1.5:

$$t_{total,sf} = t_{total} \cdot \Psi$$

Where,

$$t_{total,sf} = \text{total time to egress level with safety factor}$$

$$t_{total} = \text{total time to egress level— 11 minutes}$$

$$\Psi = \text{safety factor— 1.5}$$

$$t_{total,sf} = (9 \text{ min } 12 \text{ sec}) \cdot \psi(1.5) = 13 \text{ minutes } 48 \text{ seconds}$$

The average occupant would be expected to navigate to an exit enclosure in 13 minutes and 48 seconds. The majority of this time, inclusive of a safety factor, is consumed by a delay in movement time of 8 minutes. This accounts for occupants waking from sleep, possibly unfamiliar with the environment, locating other occupants or pets, dressing, collecting personal effects or similar actions before leaving the units, and is a matter of great discussion but of less study than other concerns (such as combustion or structural effects of fire) within the fire protection community.

7.0 REPORT ON THE FINDINGS OF THE ALGEBRAIC, EMPIRICAL, AND COMPUTATIONAL ANALYSIS

The results of the CONTAM and FDS analyses demonstrate worst case conditions when the room of fire origin smoke damper fails and sprinklers have failed to control the fire. This condition creates untenable conditions in the corridor before occupants have had sufficient time to egress from the fire floor based on the RSET/ASET analysis of Section 6.0 which establishes a required safe egress time of more than 13 minutes. Computational fluid dynamics modeling of these conditions, summarized in **Table 10**, shows that only for cases where the damper is closed (shaded columns) does tenability, based on visibility criteria, remain intact for greater than the RSET.

This performance is largely independent of environmental conditions, i.e. wind and weather, or the corridor ventilation condition, i.e. fans off or on. If the room of fire origin FSD and an FSD in another room both fail to close, long term tenability in the uninvolved room may be problematic for a person unable to self-rescue. Otherwise, failures of FSD's in rooms that are not rooms of fire origin, have no effect on tenability for occupants.

Findings may be summarized as follows:

Rapid Growth Fire → Uncontrolled by Sprinklers →	FSD in RFO closes	→ Tenable
	FSD in other room fails to close	→ Tenable
	FSD in RFO fails to close	→ Untenable

CONTAM analysis shown in Table 6 and Table 7 provides an explanation for these results based on high flow rates and low pressure drops between the room of fire origin and the corridor for the open damper condition which allows strong fire driven flows of smoke to enter the corridor. Because this is a non-high-rise building, the results for all cases are relatively insensitive to environmental condition of wind and temperature.

Table 10. Summary of tenability time from the FDS model showing that damper failure is the key distinguishing feature between a pass and fail condition.

Scenario	FDS analysis							
	A		C		E		G	
Fire Size (kW)	2000		500		2000		500	
FSD compartment of origin	Y		Y		Y		Y	
FSD unit other than compartment of origin	N		N		N		N	
Corridor supply and exhaust	N		N		Y		Y	
Time to loss of tenability in the corridor (s)*	95		100		95		95	

*Loss of tenability is assumed to occur when occupants cannot see a lighted exit sign from 10 m

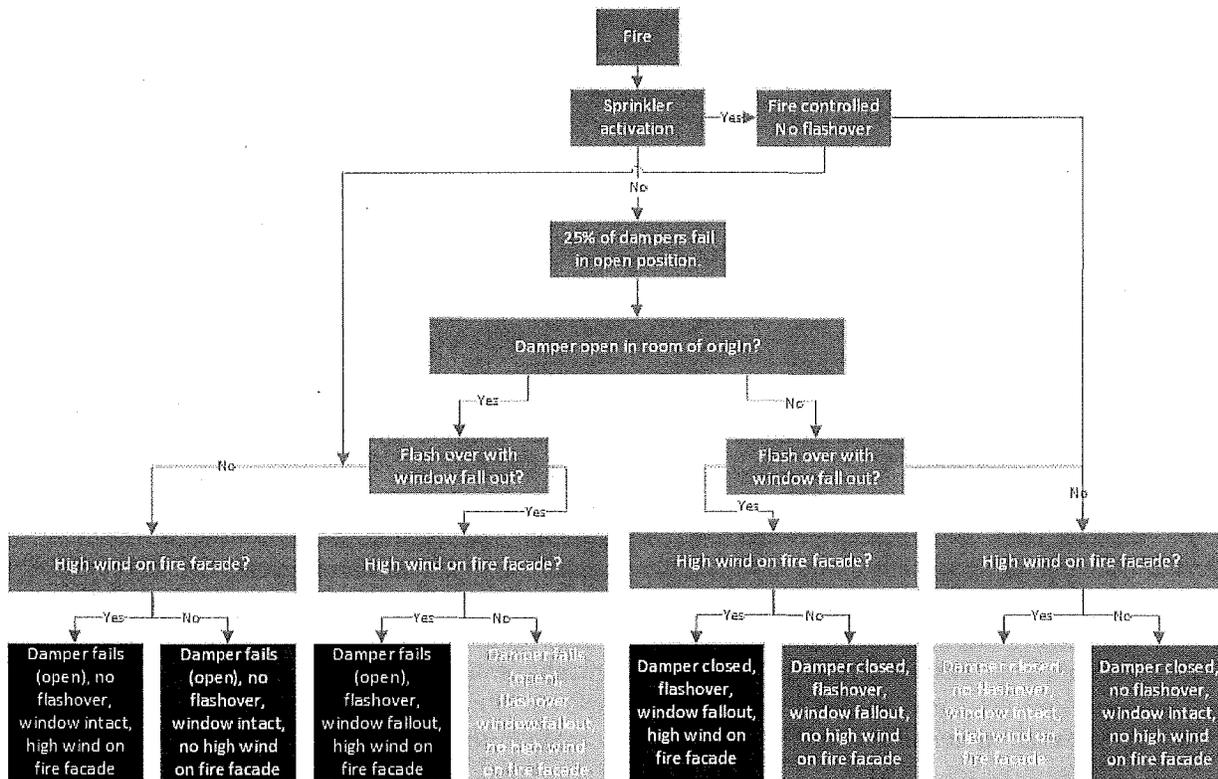


Figure 7. Fault tree developed to assist with defining the CONTAM matrix of tested failure conditions is presented again for comparison with the results of Table 10.

8.0 ANALYSIS AND SYSTEM RECOMMENDATIONS

The prescriptive requirements of the CBC restrict the use of a fire resistive rated corridor as a plenum, with few exceptions, in order to protect against fire and smoke spread. These developments likely grew out of large numbers of catastrophic hotel fires which occurred in the mid 40's. Those incidents saw large fires which grew in public spaces, spread through stairwells and ducts to corridors and through large, operable transoms between corridors and residential areas. Corridors pressurized relative to the rooms and open transoms enhanced smoke spread from public areas to the rooms.

Many changes enacted through the last half of the 20th century have reduced the likelihood of these types of events including sprinklers, smoke detection, reduced combustibility of some construction materials, fire smoke dampers, smoke and fire rated construction and egress paths, enhanced fire department response times and improved fire department accessibility to low rise exteriors. However, while use of fire smoke dampers is not prohibited in corridor walls, the prohibition against pressurized corridors makes the practice less likely. Legislation that introduces greater use of FSD's in this application raises concerns that the hard lessons of history might be revisited.

This report provides evidence that residential building designs, with corridors used as plenums to supply air to dwelling units, do not face an increased fire and smoke spread risk if fire smoke dampers operate correctly. If the damper in the room of fire origin fails to close, plenum pressurization relative to the room does not markedly enhance corridor visibility from the failed damper condition without pressurization. In both cases, corridor visibility drops untenable conditions before occupants would be expected to egress from the fire floor to safety. When dampers fail in the room of fire origin and a room not directly involved with the fire, smoke could flow from the origin room to the corridor and into the uninvolved room. However, this is both an unlikely scenario and one that does not seem to be consistent with the historical intent of the code as described above.

In the event that a jurisdiction such as the City of San Francisco has an interest to permit such designs, it is possible for them to publish an amendment to their code or develop an administrative bulletin that contains provisions that offsets the increased risk. The technical basis for such an amendment or bulletin is best founded on a basic and technically sound protection strategy. The strategy needs to be practical, cost effective, and sensible to both the design *and* construction community so that one is assured it will be implemented, followed and maintained. As a start, we have contemplated some possible building features that, not normally required in non-high-rise residential buildings could be part of such a strategy and form the basis for a draft bulletin or code amendment.

1. Improve smoke and fire damper reliability.

Installation Inspections – A special inspection program during commissioning can help reduce failure rates due to poor installation. Operational testing requirements after installation are provided in NFPA 80, Standard for Fire Doors and other Opening Protectives.

Periodic Inspections – Unlike the elements of fire alarm systems which are continuously powered and undergo frequent automated testing, elements of smoke control systems are in a dormant condition until needed. Manual testing is important for long term functionality and life safety protection afforded by the smoke control system. Inspection frequency requirements and guidance varies however. From NFPA 92 (Standard for Smoke Control Systems), manual inspections should occur semi-annually or annually depending on whether the components are part of a dedicated or non-dedicated system respectively.

Testing of a non-monitored systems would typically be conducted by building engineers or other staff and would require verification of operability of system components and test logging. Detailed requirements are found in NFPA 80, Standard for Fire Doors and other Opening Protectives.

2. Enhance fire alarm and smoke control requirements.

Improving smoke control in buildings employing this novel air supply approach can reduce the overall risk of smoke spread. Passive approaches can be very effective. As a first line of defense,

upon fire alarm, any proposed system supplying corridors with pressurized air smoke spread should shut down. Improved activation of FSD's could include addressable or non-addressable detection, relay based floor wide FSD activation on alarm, and/or integration with a central fire alarm system. This approach introduces several features that would improve reliability, level of protection, and fire department effectiveness. A matrix of current fire alarm requirements for typical R-2 low and mid-rise multi-family housing plus items for consideration is given in Table 11 and Table 12 respectively.

Table 11. Low rise (2-story) six or less units.

Condition	Building fire alarm requirement	Unit Smoke Detection	Corridor Requirement	Supply Air System
Individual unit MERV 13 supply air system or other standard approach per current Article 38 Guideline	See Corridor Requirement	120v smoke alarm detector in bedroom(s) and outside bedroom per CFC.	Smoke detection required, unless fully sprinklered building with notification alarm system.	No action required other than local supply duct detector shut down
Corridor Supply Air Option 1 compliance for Article 38	See Corridor Requirement	Wire all smoke detectors for all units on a floor on a common 120v circuit in parallel to a relay circuit with all FSDs in parallel, so that if any smoke detector goes off, all FSDs on that floor will close.	Consider area detection' coverage of the corridor or a detector within 5ft of each FSD, whichever is lesser, to close all FSDs Unit or corridor detector or either may trigger FSDs.	If corridor supply system has a supply air velocity greater than 200 fpm velocity, engineering analysis or, as FSDs are shut down on the event floor, add a relay to shut down the central supply air to the corridor maintain smoke boundary for tenable exit
Corridor Supply Air Option 2 compliance for Article 38	Install addressable FA system.	Install addressable FA system throughout units with local sounders for in unit notification. The FA, would control/close all FSDs on the event floor.	Consider addressable area detection coverage of the corridor or an addressable detector within 5ft of each FSD, whichever is lesser. The FA, through an addressable relay would drop the FSD control circuit to close all FSDs on the event floor. Unit or corridor detector would trigger FSDs.	Same per option 1 above

Table 12. Three stories plus, or more than six units.

Condition	Fire alarm	Unit Detection	Corridor	Supply air system
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Individual unit MERV 13 supply air system or other standard approach per current Article 38 Guideline	Any type of FA system (Projects often employ addressable FA systems.)	120v smoke alarm detector in bedroom(s) and outside bedroom per CFC .	Smoke detection required, unless fully sprinklered building with notification alarm system.	No action required other than local supply duct detector shut down
Corridor Supply Air Option 1 compliance for Article 38	Any type of FA system. (Projects often employ addressable FA systems.)	Wire all smoke detector of all units on a floor on a common 120v circuit in parallel to a relay circuit with all FSDs in parallel, so that if any smoke detector goes off, all FSDs on that floor will close.	Consider area detection coverage of the corridor or a detector within 5ft of each FSD, to close all FSDs. Unit or corridor detector may trigger FSDs.	If corridor supply system has a supply air velocity greater than 200 fpm velocity (or higher with engineering analysis), as FSDs are shut down on the event floor, add a relay to shut down the central supply air to the corridor to maintain smoke boundary for tenable exit
Corridor Supply Air Option 2 compliance for Article 38	Install addressable FA system.	Install addressable FA system throughout units with local sounders for in unit notification.. The FA, would control/close all FSDs on the event floor.	Consider addressable area detection coverage of the corridor or an addressable detector within 5ft of each FSD, whichever is lesser. The FA, would control/close all FSDs on the event floor. Unit o corridor detector either would trigger FSDs.	Same per option 1 above

A monthly self-test feature would help ensure that the dampers will be ready to function when needed. Automated system components may conform to the requirements of UL 864 for control equipment for smoke control system applications. These systems require frequent automated testing cycles which would be supported by a less frequent manual inspection cycle, e.g. the current recommended inspection and testing schedule, per NFPA 80, is once within one year of installation and every 4 years thereafter.

3. Early Damper Activation

Fusible link operating temperatures are provided in NFPA 90A, Standard for the Installation of Air Conditioning and Ventilating Systems, and ANSI/IL33 with a minimum value of 71 °C (160 °F) but higher link temperatures are often available from manufacturers. Specification of the lowest available link activation temperature would result in activation at an earlier stage of fire growth, potentially reducing risk of flashover and increasing tenability time for occupant egress.

4. Improve sprinkler system reliability to avoid post flashover spread.

One means to increase sprinkler system reliability is to employ high-rise standpipe/sprinkler system riser requirements. This would necessitate that all the standpipes in the low-rise building would be combination standpipe-sprinkler system risers and would all be interconnected with all floors systems on all stories. Valves would be necessary on all floors with associated fire alarm monitoring. Another means to improve sprinkler system reliability could involve a secondary water supply with an associated fire pump, not normally required in low rise buildings. This strategy however, from early estimates, is not recommended as it is potentially impractical, economically unfeasible, and overkill. It is an example of a strategy that may not be commensurate with the increased risk.

5. Other options.

While not normally required in such buildings, a horizontal exit wall can effectively split the floor areas into two smoke zones which restricts smoke spread to one half the floor area, and decreases the risk associated with spread of smoke via the corridor. Or, the installation of smoke detection in corridors of Group R-2 apartment facilities, not normally required, can improve the notification performance providing occupants with more safe egress time and reduce the overall risk.

Irrespective of which offsetting features are contemplated for a code amendment or bulletin, any building regulatory development process is well served if it is an open, deliberative consensus based process. The process should be risk informed and seek input from all stakeholders, building developers, engineers, architects, building authorities and contractors. This report is a first step in informing the process regarding the potential risks. Follow up steps, the vetting of options, the risks and the development of can code language, require the input from all stakeholders.

9.0 RECOMMENDATIONS; DAMPER INSTALLATION, INSPECTION, TESTING AND MAINTENANCE

In light of recommendation 2 above, it is recommended that dampers be installed as follows:

1. Smoke detectors should be classified in accordance with ANSI/UL 555S, Standard for Smoke Dampers.
2. In buildings with a required fire alarm system (buildings with three or more stories or containing more than 16 dwelling units), smoke detector activation should close the damper and activate a visible and audible supervisory signal at a constantly attended location.
3. In buildings without a fire alarm system, the detector should close the damper and activate a visible and audible alarm.
4. Typically, detectors are triggered by a smoke detector placed near the damper opening (i.e. within 5 feet per NFPA 72) on the interior of each dwelling so that smoke produced by a fire in the dwelling will trigger the damper. While detector location was not explicitly investigated for this report, *Figure 8* below demonstrates that large flows induced by the fire through the damper and out the exhaust duct could result in a region near the damper where detection would be problematic.

This issue is raised in NFPA 72 Section 17.7.4.2 and 17.7.6.3.2 which requires that in spaces served by air handling systems, detectors shall not be located where airflow prevents operation of the detectors or be located directly in the airstream of supply registers. CBC Section 717.3.3.2 requires only that the detector be placed within 5 feet of the opening or in the corridor serving the damper. Simulations shown in *Figure 8* demonstrate that if these CBC requirements are followed without regard for fire induced flows through the damper, detector and damper activation could be significantly delayed.

5. Detector and damper function should be visually inspected semi-annually and tested annually at a minimum in accordance with manufacturer's instructions. Inspection and testing can be manual or, in buildings with a fire alarm system, can be exercised by an automated test which cycles the damper and verifies actuation through a supervisory signal generated at the damper.

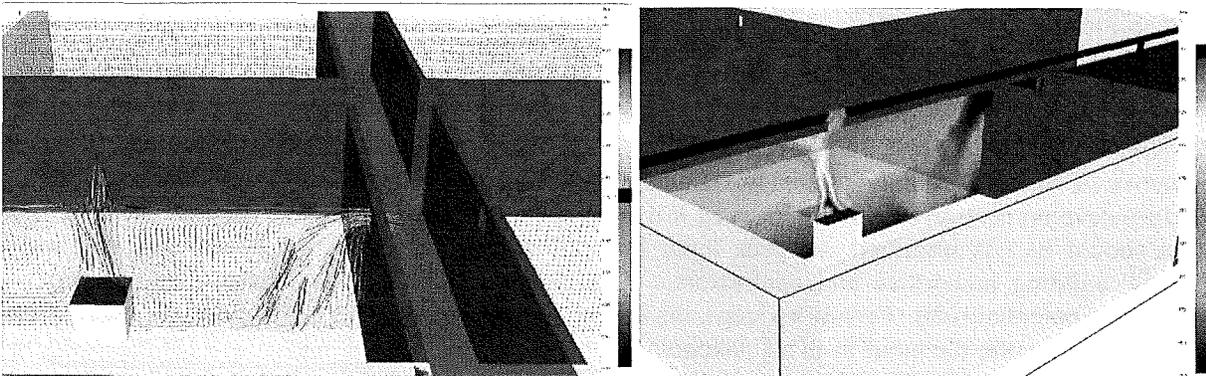


Figure 8. Slice files of velocity (left) and temperature (right) illustrating fire induced flow in through the damper and out through the ceiling exhaust vent.

The following is a summary of code and standards requirements and recommended practices that provide a basis for smoke damper installation and inspection recommendations above.

California building code (2013) section 420.2 requires that walls separating dwelling units in the same building, walls separating sleeping units in the same building and walls separating dwelling or sleeping units from other occupancies contiguous to them in the same building be constructed as fire partitions in accordance with Section 708.

Section 1018.1 on corridor construction requires that corridors be fire-resistance rated in accordance with Table 1018.1. The corridor walls required to be fire-resistance rated shall comply with Section 708 for fire partitions. Section 708.1.4 requires that corridor walls as required by Section 1018.1 be Fire Partitions. Section 708.9 requires that penetrations in a fire partition by ducts and air transfer openings shall comply with Section 717.

Section 717.5.4.1 [SFM] requires that for Group A, E, H, I, L and R occupancies, high-rise buildings, and other applications listed in Section 1.11 regulated by the Office of the State Fire Marshal, a listed smoke damper designed to resist the passage of smoke shall also be provided at each point a duct or air transfer opening penetrates a fire-resistance rated corridor enclosure required to have smoke and draft doors in accordance with Section 715.5.3.

Section 907.2.9.1 requires a manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 be installed in Group R-2 occupancies where:

1. Any dwelling unit or sleeping unit is located three or more stories above the lowest level of exit discharge;
2. Any dwelling unit or sleeping unit is located more than one story below the highest level of exit discharge of exits serving the dwelling unit or sleeping unit; or
3. The building contains more than 6 dwelling units or sleeping units. (2013 SFBC)
4. Congregate living facilities or congregate residences three or more stories in height or having an occupant load of 11 or more. (2013 SFBC)

Section 907.3 requires that automatic fire detectors utilized for the purpose of performing fire safety functions shall be connected to the building's fire alarm control unit where a fire alarm system is installed. Detectors shall, upon actuation, perform the intended function and activate the alarm notification appliances or activate a visible and audible supervisory signal at a constantly attended location. In buildings not equipped with a fire alarm system, the automatic fire detector shall be powered by normal electrical service and, upon actuation, perform the intended function.

Section 717.3.3.2 provides requirements for smoke damper actuation (also 717.3.3.3 Combination Fire and Smoke Detector) requiring that a smoke damper close upon actuation of a listed smoke detector or detectors installed in accordance with Section 907.3 and one of the following methods, as applicable:

3. Where a smoke damper is installed within an air transfer opening in a wall, a spot-type detector listed for releasing service shall be installed within 5 feet (1524 mm) horizontally of the damper.
4. Where a smoke damper is installed in a corridor wall or ceiling, the damper shall be permitted to be controlled by a smoke detection system installed in the corridor.

Further guidance on proposed requirements for fire dampers are given in NFPA standards 72, 90, and 92 as follows:

NFPA 92 (Standard for Smoke Control Systems – 2012)

- Section 6.4.7.2.2 requires that where an automatic smoke detection system is used to automatically activate a zoned smoke control system, the location of the smoke detectors and zoning of the detectors shall be arranged to detect smoke before it leaves the smoke zone.
- Section 8.6.1 The equipment should be maintained in accordance with the manufacturer's recommendations (See NFPA 90).
- Section 8.6.8 Non-dedicated smoke control systems shall be tested at least annually.

NFPA 90A (Installation of Air-Conditioning and Ventilating Systems – 2012)

- Section 5.4.3 Smoke dampers used for the protection of openings in smoke barriers or in engineered smoke control systems shall be classified in accordance with ANSI/UL 555S, Standard for Smoke Dampers.

NFPA 72, (National Fire Alarm and Signaling Code – 2013)

Table 14.3.1 and 14.3.2 require (respectively) visual inspection of initiating devices semi-annually and testing annually.

Section 17.7.4.2 requires that in spaces served by air handling systems, detectors shall not be located where airflow prevents operation of the detectors.

Section 17.7.6.3.2 requires that smoke detectors not be located directly in the airstream of supply registers.

Section 17.7.5.6 provides detailed location requirements for locations of smoke detectors employed in door release applications.

- Section 21.7.1 applies to the basic method by which a fire alarm system interfaces with the heating, ventilating, and air conditioning systems.
- Section 21.7.2 requires that if connected to the fire alarm system, all detection devices used to cause the operation of HVAC systems including smoke dampers, and fan control shall be monitored for integrity in accordance with 10.6.9 and 12.6.

10.0 CONCLUSION

The results of this study provide strong support for adopting the proposed corridor air approach to the DPH Enhanced Ventilation Ordinance with vetting of options, potential risks, and the development of code language, guided by input from all stakeholders.

This evaluation has been developed on the basis of a building code assessment and a standard engineering analysis of anticipated fire driven flows of smoke in a prototype residential building using two computer programs validated for this application, CONTAM and Fire Dynamics Simulator. The successes demonstrated herein do not supersede California State Building or Fire Code requirements. Proposed systems of this type must undertake a similar engineering analysis and demonstrate to the satisfaction of building and/or fire officials that the approach meets the intent of the code. While this evaluation was generic, the results are expected to extend to a broad range of building types and designs that fall within the scope of the study.

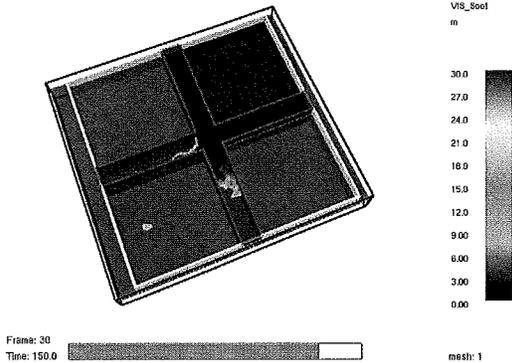
A detailed risk analysis has not been conducted, and may not be feasible, but a fault tree analysis suggests that the proposed corridor ventilation approach represents an exceedingly small increase in risk of reduced occupant ability to egress in the event of a fire. This incremental increase has been offset in part by significant improvements in building fire safety from the era when corridors were used as plenums.

This report details some possible building features that could be included in a draft bulletin or code amendment to further offset any concerns regarding increased risk. Chief among them, improved smoke and fire damper reliability to reduce the risk of fire and smoke spread through improved inspection testing and maintenance. In addition, there is a high likelihood that the economics of the proposed approach will favor use of addressable smoke detector activation of fire smoke dampers through a central, continuously monitored fire alarm panel.

Appendix A – Slice Files from Fire Dynamics Simulator

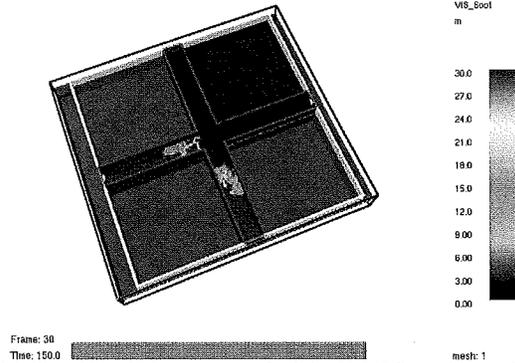
Visibility, Open FSD at all rooms, 2MW fire, no corridor fans

Smokeview 6.1.5 - Nov 22 2013



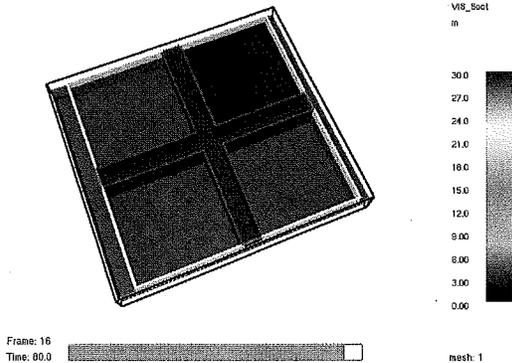
Visibility, Open FSD at all rooms, 2MW fire, with corridor fans

Smokeview 6.1.5 - Nov 22 2013



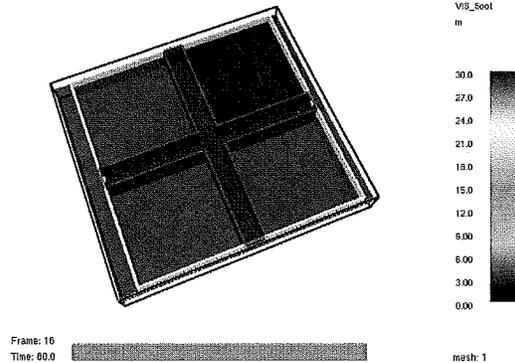
Visibility, Closed FSD at room of origin, 2MW fire, no corridor fans

Smokeview 6.1.5 - Nov 22 2013



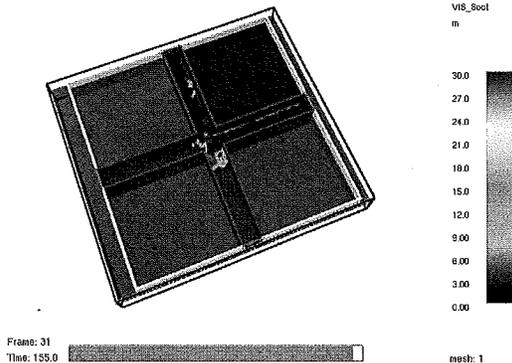
Visibility, Closed FSD at room of origin, 2MW fire, with corridor fans

Smokeview 6.1.5 - Nov 22 2013



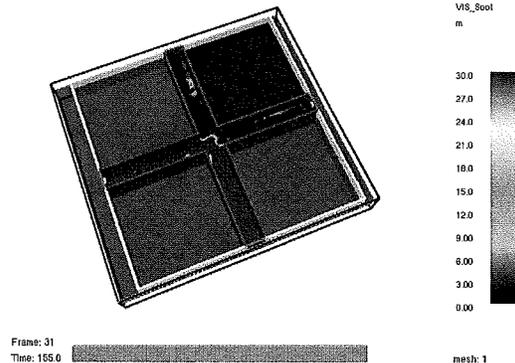
Visibility, Open FSD at all rooms, 500kW fire, no corridor fans

Smokeview 6.1.5 - Nov 22 2013



Visibility, Open FSD at all rooms, 500kW fire, with corridor fans

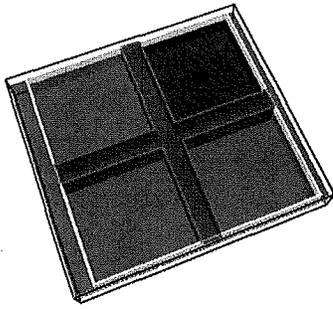
Smokeview 6.1.5 - Nov 22 2013



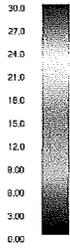
Visibility, Closed FSD at room of origin, 500kW fire, no corridor fans

Visibility, Closed FSD at room of origin, 500kW fire, with corr. fans

Smokeview 6.1.5 - Nov 22 2013



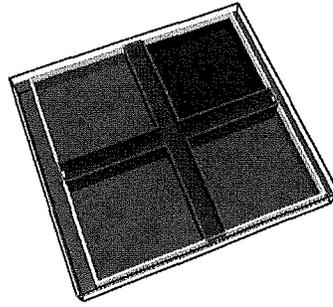
Slice
Vis_Soot
m



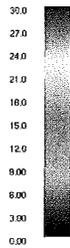
Frame: 28
Time: 140.0

mesh: 1

Smokeview 6.1.5 - Nov 22 2013



Slice
Vis_Soot
m

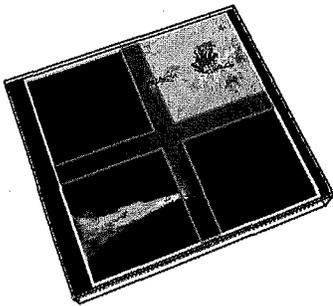


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Time: 140.0

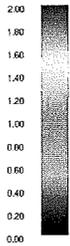
mesh: 1

Velocity, Open FSD at all rooms, 2MW fire, no corridor fans

Smokeview 6.1.5 - Nov 22 2013



Slice
vel
m/s

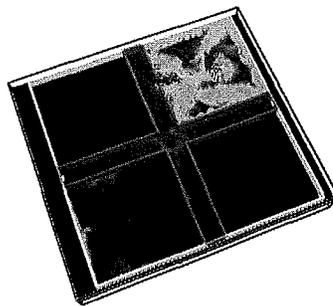


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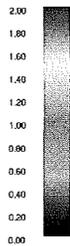
mesh: 1

Velocity, Open FSD at all rooms, 2MW fire, with corridor fans

Smokeview 6.1.5 - Nov 22 2013



Slice
vel
m/s

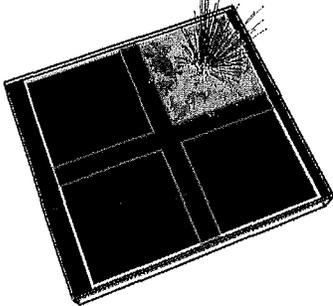


Frame: 30
Time: 150.0

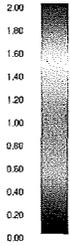
mesh: 1

Velocity, Closed FSD at room of origin, 2MW fire, no corridor fans

Smokeview 6.1.5 - Nov 22 2013



Slice
vel
m/s

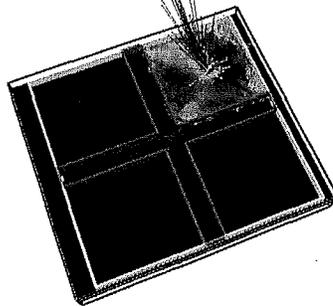


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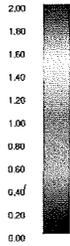
mesh: 1

Velocity, Closed FSD at room of origin, 2MW fire, with corridor fans

Smokeview 6.1.5 - Nov 22 2013



Slice
vel
m/s

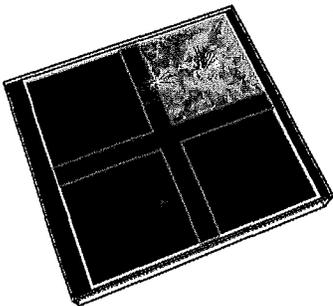


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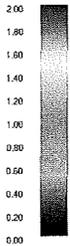
mesh: 1

Velocity, Open FSD at all rooms, 500kW fire, no corridor fans

Smokeview 6.1.5 - Nov 22 2013



Slice
vel
m/s

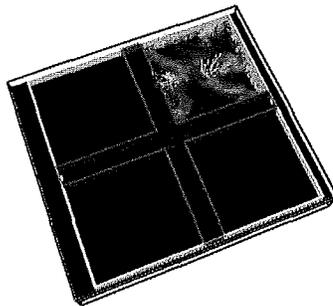


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Time: 155.0

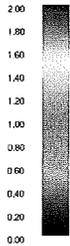
mesh: 1

Velocity, Open FSD at all rooms, 500kW fire, with corridor fans

Smokeview 6.1.5 - Nov 22 2013



Slice
vel
m/s



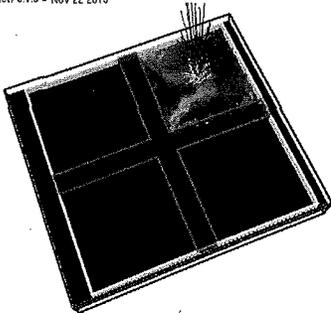
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mesh: 1

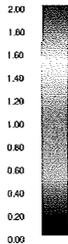
Velocity, Closed FSD at room of origin, 500kW fire, no corridor fans

Velocity, Closed FSD at room of origin, 500kW fire, with corr. fans

Smokeview 6.1.5 - Nov 22 2013



Scale
vel
m/s

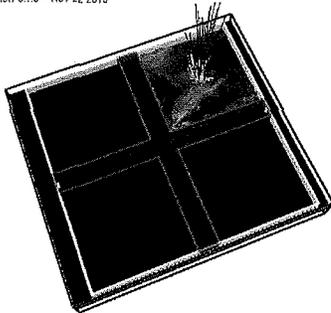


Frame: 28
Time: 140.0



mesh: 1

Smokeview 6.1.5 - Nov 22 2013



Scale
vel
m/s



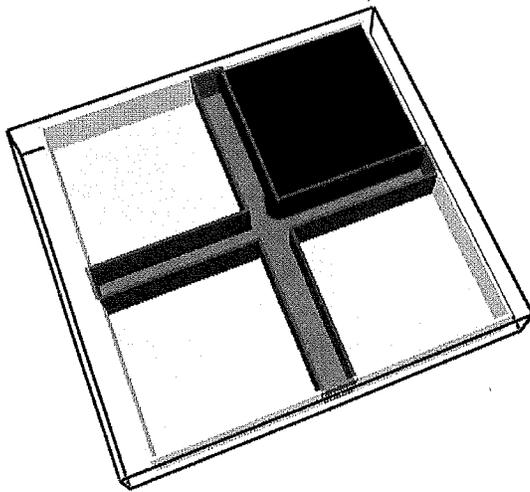
Frame: 28
Time: 140.0



mesh: 1

Smoke, Open FSD at all rooms, 2MW fire, no corridor fans, t=65s

Smokeyview 6.1.5 - Nov 22 2013



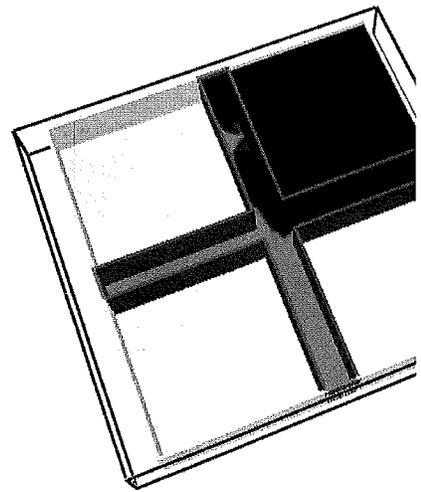
Frame: 13
Time: 65.0



mesh: 1

Smoke, Open FSD at all rooms, 2MW fire, no

Smokeyview 6.1.5 - Nov 22 2013

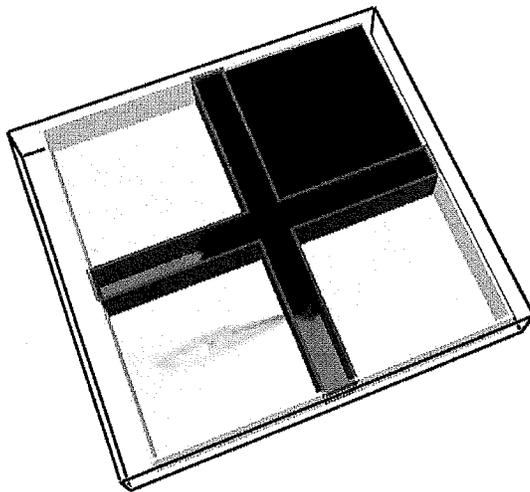


Frame: 19
Time: 95.0



Smoke, Open FSD at all rooms, 2MW fire, no corridor fans, t=150s

Smokeyview 6.1.5 - Nov 22 2013



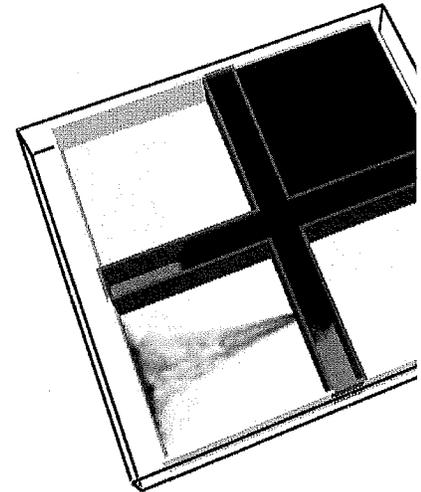
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Time: 150.0



mesh: 1

Smoke, Open FSD at all rooms, 2MW fire, no

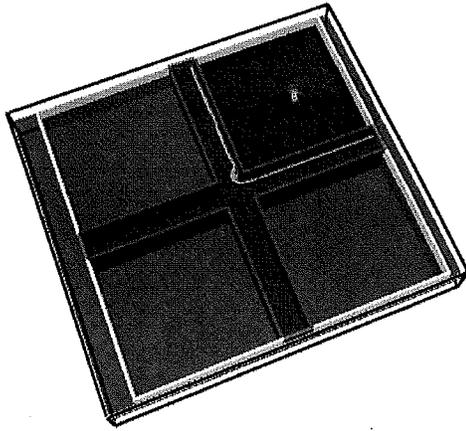
Smokeyview 6.1.5 - Nov 22 2013



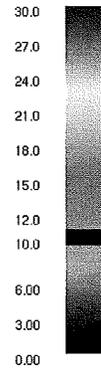
Frame: 35
Time: 175.0



Visibility, Open FSD at all rooms, 2MW fire, no corridor fans, t=65s
Smokeview 6.1.5 - Nov 22 2013



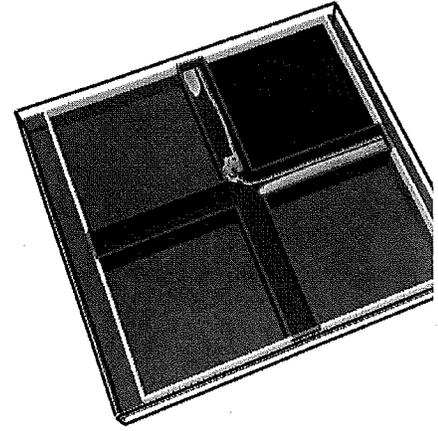
Slice
VIS_Soot
m



Frame: 13
Time: 65.0

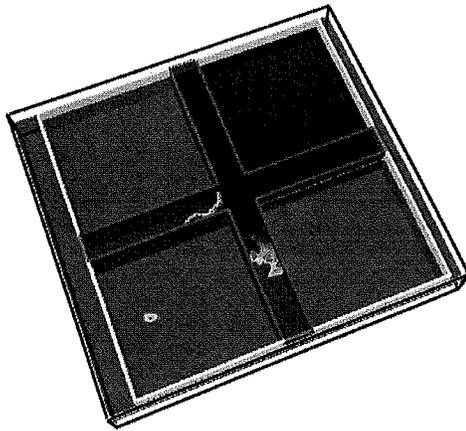
mesh: 1

Visibility, Open FSD at all rooms, 2MW fire, no corridor fans, t=95s
Smokeview 6.1.5 - Nov 22 2013

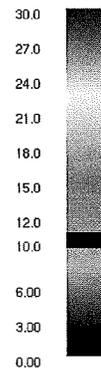


Frame: 19
Time: 95.0

Visibility, Open FSD at all rooms, 2MW fire, no corridor fans, t=150s
Smokeview 6.1.5 - Nov 22 2013



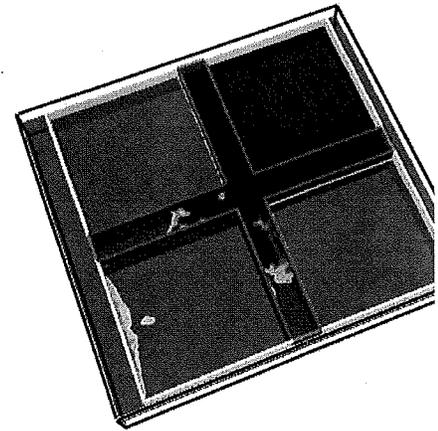
Slice
VIS_Soot
m



Frame: 30
Time: 150.0

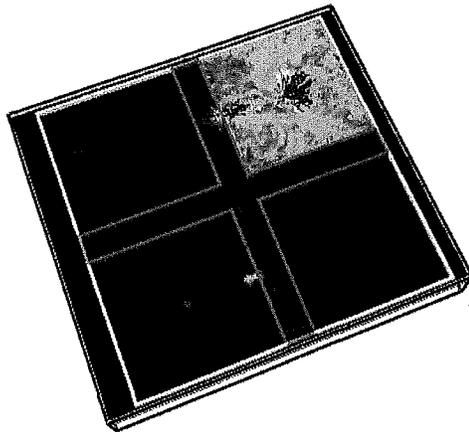
mesh: 1

Visibility, Open FSD at all rooms, 2MW fire, no corridor fans, t=175s
Smokeview 6.1.5 - Nov 22 2013



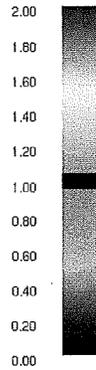
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Time: 175.0

Velocity, Open FSD at all rooms, 2MW fire, no corridor fans, t=65s
Smokeview 6.1.5 - Nov 22 2013



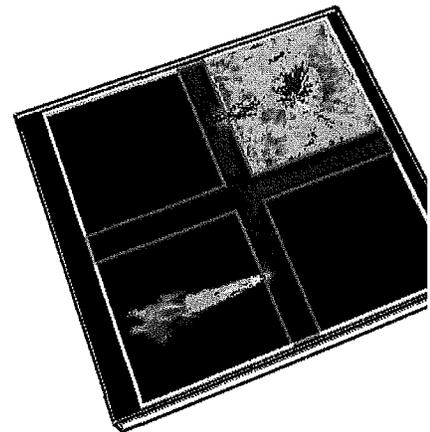
Frame: 13
Time: 65.0

Slice
vel
m/s



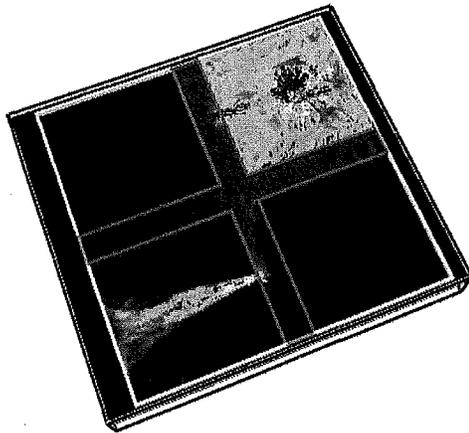
mesh: 1

Velocity, Open FSD at all rooms, 2MW fire, no
Smokeview 6.1.5 - Nov 22 2013



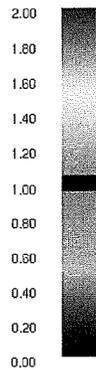
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Time: 95.0

Velocity, Open FSD at all rooms, 2MW fire, no corridor fans, t=150s
Smokeview 6.1.5 - Nov 22 2013



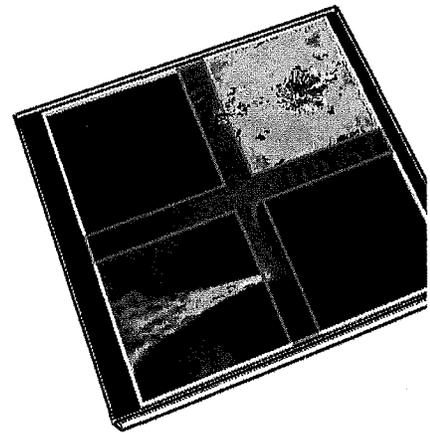
Frame: 30
Time: 150.0

Slice
vel
m/s



mesh: 1

Velocity, Open FSD at all rooms, 2MW fire, no
Smokeview 6.1.5 - Nov 22 2013



Frame: 35
Time: 175.0



11 / BOS-11, GAO,
File 150175
CPag.
Received in
BOS Chamber 4/16/15

PROFESSIONAL & TECHNICAL ENGINEERS, LOCAL 21, AFL-CIO
An Organization of Professional, Technical, and Administrative Employees

June 12, 2015

RE: Board of Supervisors Agenda Item 11: Chapter 6 Public Works Contracting Ordinance amending the Administrative Code to comprehensively revise Chapter 6 - Oppose

Dear Madam President and Board of Supervisors,

We, the International Federation of Professional and Technical Engineers, Local 21, request that you not pass the proposed changes to the Administrative Code, Chapter 6.

The lack of time for us to examine the massive overhaul of Public Works contracting is alarming, *coupled with the clear intent of the proposed changes to strip this legislative body, and the public at large, of oversight over major public works projects*, prompts us to urge you to vote against the changes.

The drastic easing of the ability for capital departments to utilize Design Build contracts is alarming. Design Build contracts reduces competition for design and construction services by excluding smaller firms unable to lead large design focused portions of the contracts; favors large international and national engineering firms; allows favoritism; increases costs due to the elimination of low bid contractor selection; and eliminates the foundation of the traditional quality assurance and control roles as the design team is not independent from the construction team.

Even more alarming is the change that Design Build decisions by departments will no longer need Commission approval. This is a direct attack on the Board of Supervisor's appointee's to Commissions and their ability to voice concerns over such decisions, and thwarts the public's ability to comment on such decisions. This is a direct attack on transparency and oversight of major capital projects and gives Department Directors sole power to make such decisions.

The proposed legislation directly removes Board of Supervisors oversight of the use of Sole Source contracts in Public Works. Sole Source contracts, much like Design Build, eliminates competition, allows for favoritism, and negates the traditional checks and balances of having two or more independent firms working on projects. There is a reason that Chapter 6 contracts seeking Sole Source providers must go through the Board of Supervisors, and this should not change. Again, sole power is given to the Department Directors to engage in this type of project delivery.

We urge this Board to reject these changes and instruct the City department's to honor the critical role of oversight in capital project planning and execution.

Sincerely,

Robert Muscat
Executive Director

11

From: Board of Supervisors, (BOS)
To: BOS-Supervisors; Wong, Linda (BOS); Caldeira, Rick (BOS)
Subject: File 150269 FW: Letter for File No. 150269
Attachments: CEO ltr for BOS File No. 150269_ 6-17-15.pdf

From: Tara Sullivan [<mailto:Sullivan@barcoast.com>]
Sent: Wednesday, June 17, 2015 2:39 PM
To: bos@sfgov.org
Subject: Letter for File No. 150269

To whom it may concern,

We respectfully request that the attached letter be included in the file for BOS File No. 150269. We would like for a copy to be distributed to each Supervisor when they review this item.

If I can get a confirmation that this was received and will be included that would be great. Thanks in advance for your assistance.

Best,
-tara

Tara Sullivan | Barbary Coast Consulting
MAIN (415) 364-0000 | DIRECT (415) 655-7483 | MOBILE (917) 294-4438
barcoast.com | sfusualsuspects.com
Public Relations | Strategic Communications | Outreach & Advocacy

12



June 17, 2015

Board President London Breed &
Members of the Board of Supervisors
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear President Breed,

As representatives of movie theater exhibition businesses throughout the United States, we are writing to once again inform you of our inability to comply with the two-week employee scheduling notification component of Article 33G: Predictable Scheduling and Fair Treatment for Formula Retail Employees without incurring undue hardship. If the legislation goes forward as amended, the movie theater exhibitors will be out of compliance from the very first day the ordinance goes into effect.

Our movie theaters in San Francisco cannot meet the two-week scheduling requirements due to the business model of the movie industry. Our industry is unique and functions very differently than a traditional retail or service business. The movie studios are the controlling factor as to what movies are shown at what locations, which is determined in most part on a weekly basis. This is the way it is done across the country – it is an industry practice that will not change. Movie theater exhibitors have no control of when they receive their film schedules. What is known is that the film schedule is determined between Monday and Wednesday of each week and is subject to last-minute changes each weekend based on the success or failure of a film.

If the legislation moves forward, the costs to our industry will be great. Movie theatre exhibitors will face penalties for circumstances which are beyond our control. As a result movie theatre exhibitors' bottom line will be adversely impacted and will impact how they staff theaters, resulting in adverse impacts to the public.

The negative repercussions on our industry seem to go against the intent of the legislation, which is not to penalize the businesses, but to help employees with their schedules. Our employees understand the scheduling model when hired – this is how our business operates. As a good business practice movie theatre exhibitors always try to communicate with its employees about their schedule as much in advance as possible and balance consistent work hours against their need for time off.

We respectfully request that the Supervisors exempt movie theaters from this component of the legislation. Without an exemption, our industry will be unfairly penalized for an industry practice that is simply out of our control.

Sincerely,

Gerardo I. Lopez
CEO and President
AMC Entertainment, Inc.

Timothy Warner
CEO and Director
Cinemark Holdings, Inc.

Ted Mundorff
CEO and President
Landmark Theatres

Subject: FW: File No. 150269
Attachments: SF File 150269 Letter.pdf

From: Angie Manetti [<mailto:amanetti@calretailers.com>]

Sent: Thursday, April 02, 2015 5:20 PM

To: Mar, Eric (BOS); Farrell, Mark (BOS); Christensen, Julie (BOS); Tang, Katy (BOS); Breed, London (BOS); Kim, Jane (BOS); Yee, Norman (BOS); Wiener, Scott; Campos, David (BOS); Cohen, Malia (BOS); Avalos, John (BOS); Fannon, Una (MYR)

Cc: Bill Dombrowski; Pamela Williams

Subject: File No. 150269

Good afternoon,

Please find attached a letter on behalf of the California Retailers Association regarding the predictive scheduling policies adopted in San Francisco.

Thank you,

--

Angie Manetti
Director of Governmental Affairs
California Retailers Association
980 Ninth Street, Suite 2100
Sacramento, CA 95814
P: [\(916\) 443-1975](tel:(916)443-1975)
F: [\(916\) 443-4218](tel:(916)443-4218)
E: amanetti@calretailers.com



April 2, 2015

The Honorable London Breed
President, San Francisco Board of Supervisors
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

RE: File No. 150269 Formula Retail Workers Bill of Rights

Dear Supervisor Breed:

As you know, last December the Mayor returned to the Board of Supervisors unsigned, two proposed ordinances regulating certain employment practices of "formula retailers". Mayor Lee urged the Board to recognize that because of the various businesses impacted, a more nuanced approach to the legislation was necessary. As a result, amendments are pending in the Budget Committee to Police Code, Articles 33F and 33G, increasing the employee threshold for the business to be covered and excluding from coverage certain unionized employers.

During the coming weeks we hope that a dialogue can be opened regarding a number of provisions that seriously impact the ability of many businesses to manage its workforce. Our industry is dynamic and highly competitive. As such, retailers must identify efficiencies in order to maximize productivity thereby enhancing the customer experiences, which causes each retailer to approach their needs and challenges differently. The notice and record keeping requirements when offering additional work hours to part-time employees, the 14 day requirement for posting schedules and the penalty threshold dates for changed schedules pose different problems for different business types.

We hope that over the next few weeks, we can engage in an open dialogue and work towards a solution to this rigid approach, which fails to contemplate the unique needs of our industry.

Page 2

Sincerely,

A handwritten signature in black ink, appearing to read 'AM', with a decorative flourish at the end.

Angie Manetti
Director, Government Affairs

cc: The Honorable Ed Lee
Supervisor Eric Mar
Supervisor Mark Farrell
Supervisor Julie Christensen
Supervisor Katy Tang
Supervisor Jane Kim
Supervisor Norman Yee
Supervisor Scott Wiener
Supervisor David Campos
Supervisor Malia Cohen
Supervisor John Avalos

From: Eileen Downey [eidowney@sbcglobal.net]
Sent: Sunday, June 14, 2015 12:18 PM
To: Lee, Mayor (MYR); Board of Supervisors, (BOS)
Cc: Campos, David (BOS); Christensen, Julie (BOS); Cohen, Malia (BOS); Avalos, John (BOS); Kim, Jane (BOS); Tang, Katy (BOS); Breed, London (BOS); Norman.Yee.Bos@sfgov.org; Mar, Eric (BOS); Farrell, Mark (BOS); Wiener, Scott; fix.sf1@gmail.com
Subject: Campos Emergency Ordinance

Dear Mayor Lee and Supervisors:

As a San Francisco resident and voter, I am a concerned and I agree with Supervisor Campos that we need to take emergency actions to stop displacements.

Please support Campos Ordinance #150461 - Declaration of an emergency and a request for a moratorium on market rate housing and PDR conversions.

Thank You,
Eileen Downey
1522-33rd Ave.
San Francisco, CA 94122

13

From: joan satriani [joansatriani@sbcglobal.net]
Sent: Saturday, June 27, 2015 9:56 AM
To: Lee, Mayor (MYR); Board of Supervisors, (BOS)
Cc: Campos, David (BOS); Christensen, Julie (BOS); Cohen, Malia (BOS); Avalos, John (BOS); Kim, Jane (BOS); Tang, Katy (BOS); Breed, London (BOS); Norman.Yee.Bos@sfgov.org; Mar, Eric (BOS); Farrell, Mark (BOS); Wiener, Scott; fix.sf1@gmail.com
Subject: Campos Emergency Ordinance

Dear Mayor Lee and Supervisors:

I am a concerned San Francisco resident and agree with Supervisor Campos that we need to take emergency actions to stop displacements. I believe in the community organizations and government officials committed to supporting policy evolution, and that the moratorium will result in useful understanding and more diversely helpful solutions currently out of reach.

Please support Campos Ordinance #150461 - Declaration of an emergency and a request for a moratorium on market rate housing and PDR conversions.

Thank You,

Name: Joan Satriani
Address: 499 Alabama St. #117
City: San Francisco, CA

To: Evans, Derek
Subject: FW: SF Chamber Letter in Opposition to File No. 150464 - Health Code Amendment; Service Station Bathrooms
Attachments: 6.12 Oppose - No. 150464 - Health Code Amendment; Service Station Bathrooms.pdf

From: Alexander Mitra [<mailto:amitra@sfchamber.com>]

Sent: Friday, June 12, 2015 4:57 PM

To: Breed, London (BOS)

Cc: Campos, David (BOS); Avalos, John (BOS); Cohen, Malia (BOS); Kim, Jane (BOS); Mar, Eric (BOS); Tang, Katy (BOS); Wiener, Scott; Yee, Norman (BOS); Christensen, Julie (BOS); Farrell, Mark (BOS)

Subject: SF Chamber Letter in Opposition to File No. 150464 - Health Code Amendment; Service Station Bathrooms

Dear Supervisor Breed,

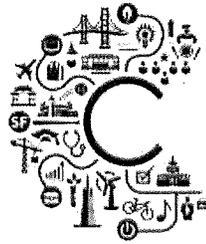
Please see the attached letter from the San Francisco Chamber of Commerce in opposition to File No. 150464 – Health Code Amendment; Service Station Bathrooms.

Thank you,

Alex Mitra
Manager, Public Policy and Small Business
San Francisco Chamber of Commerce
235 Montgomery Street, Suite 760
San Francisco, CA, 94104
415.352.8808 (P)
415.794.1755 (C)
amitra@sfchamber.com | www.sfchamber.com

14

150464



**SAN
FRANCISCO
CHAMBER OF
COMMERCE**

June 12, 2015

The Honorable London Breed
President, Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

RE: File No.150464, Health Code Amendment; Service Station Bathrooms

Dear Supervisor Breed:

The San Francisco Chamber of Commerce, representing over 1,500 local businesses, urges the Board of Supervisors to reject the proposed legislation by Supervisor Kim to impose administrative fines on service stations for violations of the Health Code restroom requirements.

Health Code Section 725 was enacted during the administration of Mayor Feinstein, for whom I oversaw legislative activities. Thirty years ago service stations were being converted from full service to self-service. Not only were air and water often unavailable to a motorist, so were the bathrooms. Section 725 was added, as I recall, not to provide a service to the general public, but to require gas stations to maintain restrooms for their motorist patrons.

In 1986 few if any gas stations had added the convenience stores that we see so often today, and few were open past nine or ten o'clock at night. Today, many stations are operated 24 hours a day, though it may be a single staff member managing the station from a secure booth or otherwise locked facility. I hope you would agree that public restrooms generally cannot be operated safely or maintained during the middle of the night with only a single staff member on property.

I do not believe Health Code Section 725 was drafted to require gasoline stations to provide restrooms for the general public or for a patron of a convenience store that may share the property. While it appears that the ordinance does require restroom access for motorists any time the station is open, from a safety point of view that is often not possible in this era of 24 hour stations.

The Chamber of Commerce urges the Board of Supervisors to reject this legislation and to revisit the current requirement that gas stations, as compared to every other business in San Francisco, must provide restrooms for motorists during all the hours the station is open.

Sincerely,

Jim Lazarus
Vice President of Public Policy

cc. Each Member of the Board of Supervisors

#150475

From: Kiyomi Noguchi [kiyomi.noguchi@wuyee.org]
Sent: Monday, June 22, 2015 10:35 AM
To: Board of Supervisors, (BOS)
Subject: Alyson Suzuki appointment appeal letter
Attachments: Alyson Suzuki Appointment Appeal Letter 20150619.pdf

The attached letter was delivered to supervisors on the Rules committee and Supervisor Wiener, and copied to Supervisor Yee.

Please distribute to Supervisors Breed, Campos, Christensen, Farrell, Kim, and Mar.

Thank you,

--

Kiyomi Noguchi
Special Projects Coordinator



827 Broadway Street
San Francisco, CA 94133
P: 415.230.7503 F: 415.391.4716
www.wuyee.org

15



WU YEE

Children's Services
護兒兒童服務

827 Broadway Street
San Francisco, CA 94133

P: 415.677.0100
F: 415.391.4716

www.wuyee.org

June 19, 2015

Rules Committee
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Re: Appointment of Alyson Lee-Suzuki to the Children, Youth and Their Families Oversight and Advisory Committee

Supervisors John Avalos, Katy Tang, Malia Cohen, and Scott Wiener

We are writing this letter requesting the reconsideration of Alyson Lee-Suzuki's service on Seat 10 of the Children, Youth and Their Families Oversight and Advisory Committee. We urge you revisit the eligibility criteria in SEC 2A.233 in Charter Section 16.108-1, and explore options that would allow Ms. Lee-Suzuki to accept the position on Seat 10, and consider the precedent in other City Committees and Commissions where members recuse themselves from specific decision making to avoid possible conflict of interest situations. We are prepared for Ms. Lee-Suzuki to recuse herself from voting on issues that may impact funding received by Wu Yee Children's Services (Wu Yee).

Ms. Lee-Suzuki was encouraged to apply for this position, not only because of Ms. Lee-Suzuki's personal and professional dedication, but also because she is the only applicant who brings the Asian immigrant experience to the Committee. This representation is essential in San Francisco, where the Chinese population represents the single largest ethnic minority group with 21.4% of the population, according to the U.S. Census. Equally important, 31.5% of children from 0 to age 17, and 32.7% of new births in the city are Asian, according to Kids Data, 2014. Failing to include representation from this community in matters of city funding for children, youth and their families would be a gross oversight.

Wu Yee Children's Services was informed that it would not be a conflict for Ms. Lee-Suzuki to serve on the Committee, as Wu Yee receives only indirect funding from DCYF. It was only during the approval hearing that Ms. Lee-Suzuki's eligibility was brought into question based on the stipulation that "organizations where DCYF is the decision-maker for funding may not serve as members of the Oversight and Advisory Committee."

Community support of Ms. Lee-Suzuki's nomination was evidenced by the attendance of many members of San Francisco's Chinese Community at the approval hearing. Yet, as it currently stands, highly-qualified candidates like Ms. Lee-Suzuki, who are representative of San Francisco's diversity and actively serving low-income and underserved children, youth, and families, are ineligible to serve on the Oversight and Advisory Committee. We urge you revisit the eligibility criteria in SEC 2A.233 in Charter Section 16.108-1, and explore options that would allow Ms. Lee-Suzuki to accept the position on Seat 10.

If your decision cannot be reconsidered, we are requesting clarity on what it means to be a "decision maker" for funding so that we can provide a clear explanation to Ms. Lee-Suzuki's many supporters and improve the decision making for future seats.

Sincerely,



Monica Walters
Chief Executive Officer,
Wu Yee Children's Services



Debbie Chang
Board of Directors President,
Wu Yee Children's Services

CC: Supervisor Norman Yee

From: Gosiengfiao, Rachel (BOS)
Sent: Tuesday, June 23, 2015 10:11 AM
To: BOS-Supervisors
Cc: Somera, Alisa (BOS)
Subject: Petitions Received for File No. 150475 - Alyson Lee-Suzuki - Appointment to Children, Youth and Their Families Oversight and Advisory Committee
Attachments: 150475 Petitions.pdf

Supervisors:

Please see the attached petitions regarding File No. 150475. Thank you.

Rachel Gosiengfiao
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163
rachel.gosiengfiao@sfgov.org | www.sfbos.org

Please complete a Board of Supervisors Customer Service Satisfaction form by clicking [here](#).

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

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June 19, 2015

File No. 150475

(166 petitions
received)

4/22/2015 ds

Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

Re: Alyson Lee -Suzuki's appointment to Children, Youth and Their Families Oversight and Advisory Committee

Dear Supervisors John Avalos, Katy Tang, Malia Cohen, and Scott Wiener,

We write to you today to ask you to strongly reconsider Alyson Lee-Suzuki for the DCYF Oversight and Advisory Committee Seat 10- Serving low- income families. We sincerely ask that you reconsider because we do not understand nor accept the reason why the original voting was overruled. We believe that it is not fair to take away Alyson's right to represent the Chinese community and participate in decision making in DCYF, just because Wu Yee Children Services receives indirect funding from DCYF.

On June 11th, 2015 we were all overjoyed when we heard that Alyson was voted in on the committee because we will finally have someone who can represent our voice and be our bridge to DCYF. Please understand how important it is for us low- income families to have a person, whom we trust, understand our needs, and share the same language that we speak to represent us in DCYF. Therefore it is very difficult for us to accept your decision to overrule the voting. We continue to ask that you strongly reconsider her position or to find another way so that Alyson can be our representative.

Thank you very much!

Parent

Collective of 166 parents in the community

CC: Supervisor Norman Yee

June 19, 2015

Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

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Sincerely,

Parent



Cc: Supervisor Norman Yee

June 19, 2015

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Parent

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June 19, 2015

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San Francisco, CA 94102-4689

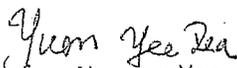
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Parent


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June 19, 2015

Rules Committee

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San Francisco, CA 94102-4689

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Sincerely,

Parent

Yan Yu Liu

Cc: Supervisor Norman Yee

June 19, 2015

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San Francisco, CA 94102-4689

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Sincerely,



Parent

Cc: Supervisor Norman Yee

June 19, 2015

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Sincerely,

Parent Yan Bing Jiang

Cc: Supervisor Norman Yee

June 19, 2015

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San Francisco, CA 94102-4689

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Sincerely,

Rin Yu Zhou

Parent

Cc: Supervisor Norman Yee

June 19, 2015

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Parent

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Jim Han ma

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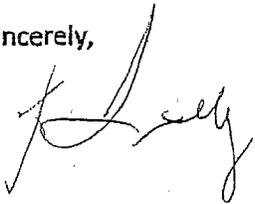
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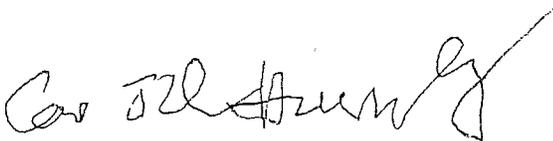
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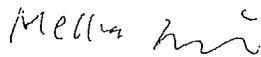
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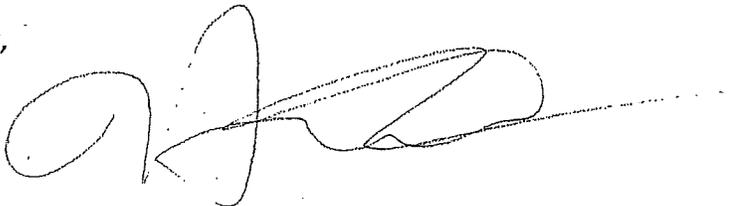
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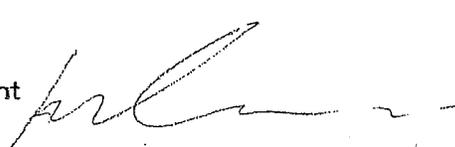
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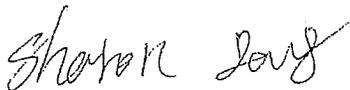
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Parent

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June 19, 2015

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San Francisco, CA 94102-4689

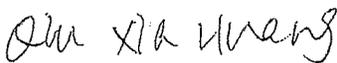
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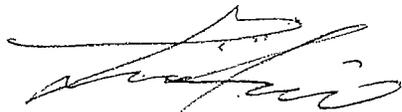
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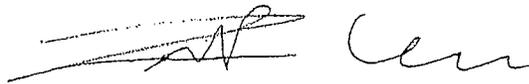
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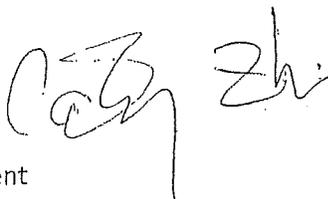
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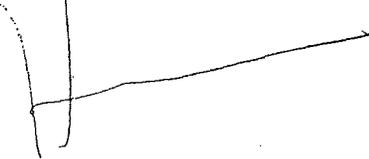
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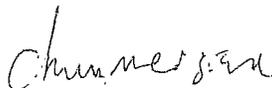
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Sincerely,

Parent

Xiuping Huang

Cc: Supervisor Norman Yee

June 19, 2015

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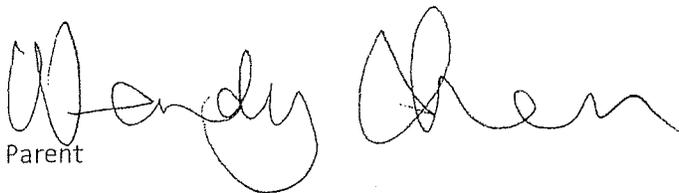
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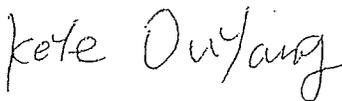
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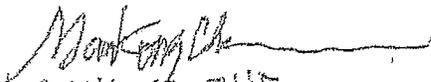
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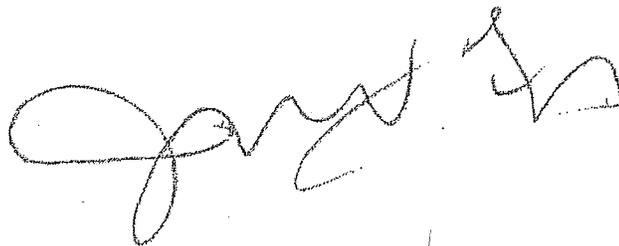
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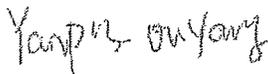
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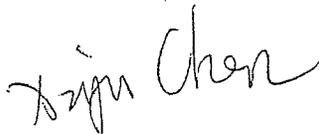
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June 19, 2015

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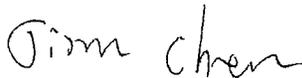
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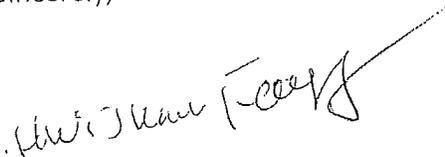
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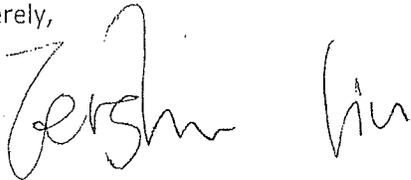
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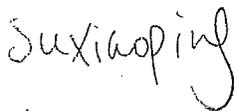
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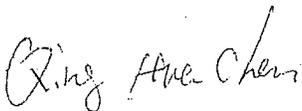
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Sincerely,



Parent

Cc: Supervisor Norman Yee

June 19, 2015

Rules Committee

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San Francisco, CA 94102-4689

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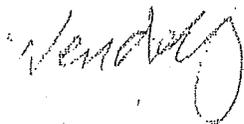
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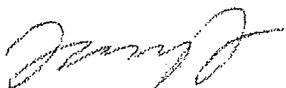
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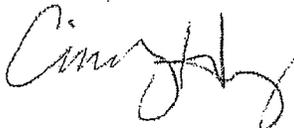
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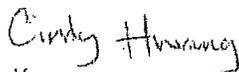
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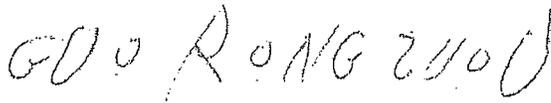
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Parent

Xueyan Li

Cc: Supervisor Norman Yee

June 19, 2015

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San Francisco, CA 94102-4689

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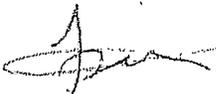
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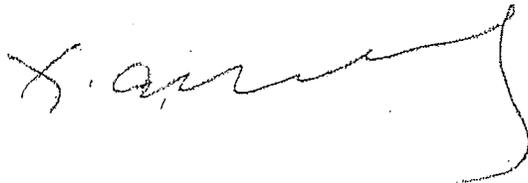
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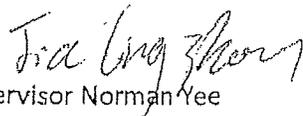
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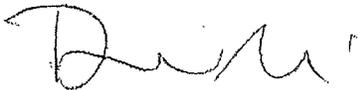
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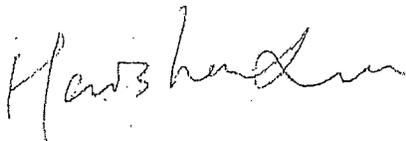
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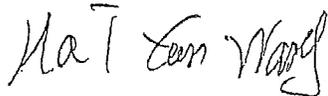
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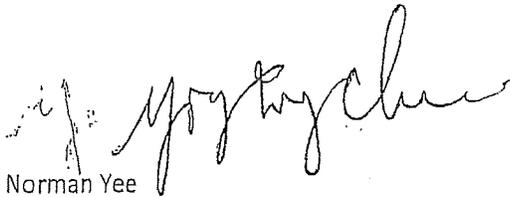
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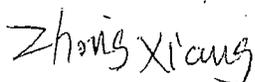
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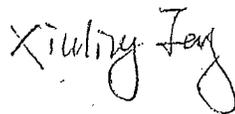
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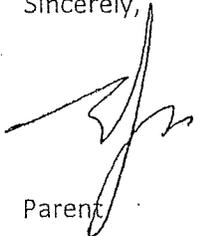
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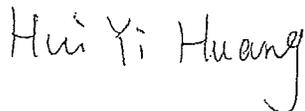
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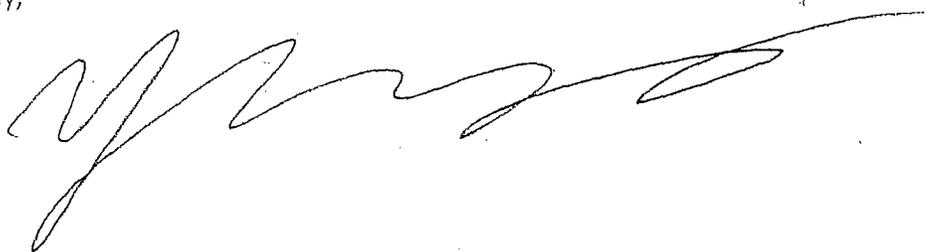
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Sincerely,

A handwritten signature in black ink, appearing to be a stylized name, possibly 'Norman Yee', written over a horizontal line.

Parent

Cc: Supervisor Norman Yee

June 19, 2015

Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

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Lixia Lim

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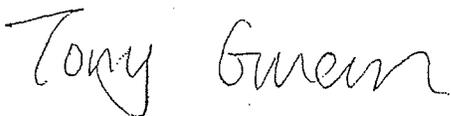
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Wen En Shen

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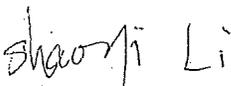
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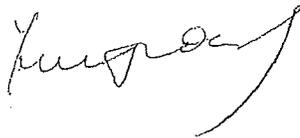
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Wuqiang Zhi Qian

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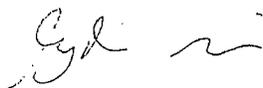
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Sincerely,



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Cc: Supervisor Norman Yee

June 19, 2015

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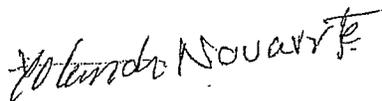
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Sincerely,



Parent

Cc: Supervisor Norman Yee

June 19, 2015

Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

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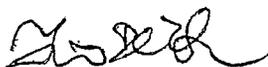
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Sincerely,

Jose L Zapata

Parent

Jose L Zapata

Cc: Supervisor Norman Yee

June 19, 2015

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1 Dr. Carlton B. Goodlètt Place

San Francisco, CA 94102-4689

Re: Alyson Lee -Suzuki's appointment to Children, Youth and Their Families Oversight and Advisory Committee

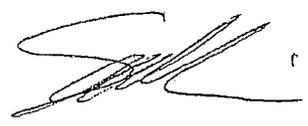
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Sincerely, *Zhang Jan & Susan*

Parent *Zhang Jan & Susan*

Cc: Supervisor Norman Yee



June 19, 2015

Rules Committee

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San Francisco, CA 94102-4689

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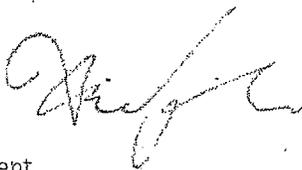
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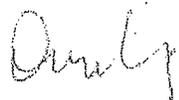
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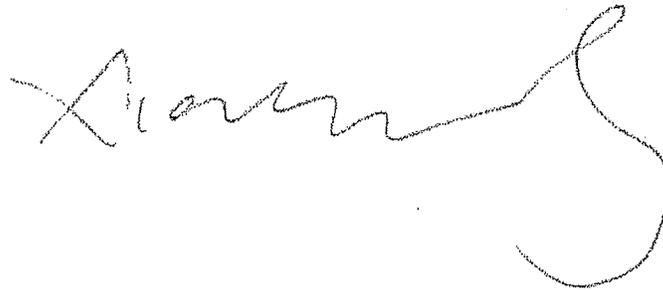
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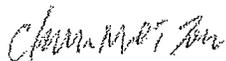
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Chun Hong Yee

Parent

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June 19, 2015

Rules Committee

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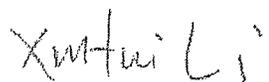
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Sincerely,



Parent

Cc: Supervisor Norman Yee

Gosiengfiao, Rachel (BOS)

To: BOS-Supervisors; Somera, Alisa (BOS)
Subject: Additional Petitions Submitted for File No. 150475 - Alyson Lee-Suzuki - Appointment to Children, Youth and Their Families Oversight and Advisory Committee
Attachments: 20150623120744249.pdf

Supervisors,

We received 56 additional petitions regarding File No. 150475. Thank you.

Rachel Gosiengfiao
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163
rachel.gosiengfiao@sfgov.org | www.sfbos.org

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The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

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From: Gosiengfiao, Rachel (BOS)
Sent: Tuesday, June 23, 2015 10:11 AM
To: BOS-Supervisors
Cc: Somera, Alisa (BOS)
Subject: Petitions Received for File No. 150475 - Alyson Lee-Suzuki - Appointment to Children, Youth and Their Families Oversight and Advisory Committee

Supervisors:

Please see the attached petitions regarding File No. 150475. Thank you.

Rachel Gosiengfiao
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163

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BOS-11

File No. 150475

June 19, 2015

Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

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BOARD OF SUPERVISORS
SAN FRANCISCO

2015 JUN 23 PM 12:02

AK

Re: Alyson Lee -Suzuki's appointment to Children, Youth and Their Families Oversight and Advisory Committee

Dear Supervisors John Avalos, Katy Tang, Malia Cohen, and Scott Wiener,

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Sincerely,

Parent

HUA JIN YU

Cc: Supervisor Norman Yee

June 19, 2015

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Sincerely,

Yang Chen Yan

Parent

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Man Li Lei

Parent

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shelly zheng

Parent

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Xue Mei Zhou

Parent

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Parent

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Mei Jian Zhou

Parent

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Parent

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Xiao Xia Yang

Parent

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ZHU MING CAI

Parent

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Cui Juan Zhen

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Sincerely,

Chan, Fion

Parent

Cc: Supervisor Norman Yee

June 19, 2015

Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

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Parent

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Parent

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Huan Chang Yu

Parent

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Yan Song Xu

Parent

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Jie Yun Zhou

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Parent

XIAO LAN YU

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Wan Juan ZHU

Parent

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MISTY CHOI

Parent

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Parent

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Ma, Monica

Parent

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Parent

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Dear Supervisors John Avalos, Katy Tang, Malia Cohen, and Scott Wiener,

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Sincerely,

Parent

Xiao Jun Huang

Cc: Supervisor Norman Yee

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Parent

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June 19, 2015

Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

Re: Alyson Lee -Suzuki's appointment to Children, Youth and Their Families Oversight and Advisory Committee

Dear Supervisors John Avalos, Katy Tang, Malia Cohen, and Scott Wiener,

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Sincerely,

Parent JIE XIA YU

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Pei Lian Zhu

Parent

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Shao Juan Kong

Parent

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Qiao Ping zhu

Parent

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Cui Lan Kuang

Parent

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Sincerely,

Cai Yun Lei

Parent

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Mei Zhi Zhou

Parent

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YAN Ting HUANG

Parent

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Parent

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Chen Feng Zhu

Parent

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LI HUA HUANG

Parent

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zheng Houq

Parent

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San Mei Zhen

Parent

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MAY HONG

Parent

Cc: Supervisor Norman Yee

June 19, 2015

Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

Re: Alyson Lee -Suzuki's appointment to Children, Youth and Their Families Oversight and Advisory Committee

Dear Supervisors John Avalos, Katy Tang, Malia Cohen, and Scott Wiener,

今天我们写信是想请求你们重新考虑允许 Alyson Lee -Suzuki 担任儿童，青少年及其家庭监督和咨询委员会委员的职位。我们很慎重地提出这个请求，是因为我们很难理解你们拒绝 Alyson 的理由。不能因为 DCYF 有份提供资金给护儿服务中心，就以此为理由剥夺 Alyson 作为我们华人低收入家庭代表的权利来参与 DCYF 的决议。在 6 月 11 日的提名竞选会议中，我们很荣幸地旁听委员会的评选。当得知 Alyson 可以当选委员会其中第十和十一席位时，家长们都很高兴。我们首先想到的是终于有人可以代表我们发表心声，可以作为桥梁帮助我们与 DCYF 沟通信息。你们难以理解在儿童，青少年及其家庭监督咨询委员会中，如果有一位值得我们信赖，了解我们需求并且会说同一种语言的代表参与，对于我们低收入家庭来说十分重要，因此我们难以接受你们的决定，所以再次恳请委员会能否重新慎重考虑或者寻求其它的途径提供一个席位给我们华人低收入家庭的代表 Alyson。十分感谢！

Sincerely,

Rui Feng Zhou

Parent

Cc: Supervisor Norman Yee

From: Board of Supervisors, (BOS)
To: BOS-Supervisors; Wong, Linda (BOS); Caldeira, Rick (BOS)
Subject: File 150490 FW: Mayor's Housing Bond and City Budget

From: Marco Montenegro [<mailto:mmontenegro@bhnc.org>]
Sent: Thursday, June 18, 2015 11:01 AM
To: Board of Supervisors, (BOS)
Subject: Mayor's Housing Bond and City Budget

Dear Board of Supervisors,

I am writing you to request that you strongly consider amending Mayor Lee's Housing Bond proposal.

In 2002 I was the field organizer for San Francisco's Proposition B, a \$250,000,000 affordable housing bond; 75% of the bond was to create rental housing through new construction or rehabilitation of apartments and 25% was to be used for down payment assistance for first-time home buyers.

SPUR estimated that if passed, the program would produce 3,700 rental units and as many as 1,000 down payment assistance loans. In 2002, through a sampling of recent market-rate projects, SPUR estimated an average per unit cost of \$325,000. That was 13 years ago and over that time we've seen a dramatic increase in land values and other housing costs, and the dissolution of the redevelopment agency.

Therefore, today's rising housing costs requires a greater investment than the proposed \$250,000,000 housing bond. A greater investment means an opportunity to produce enough units to give our families a fair chance at staying in the city where they live, work, worship, are raising their families, and go to school. *I urge you to consider increasing the amount of the Mayor's housing bond proposal.*

Thank you,

--

Marco A. Montenegro
Excelsior Community Hub Program Manager
Excelsior Community Center
4468 Mission Street
San Francisco, CA 94112

Phone: (415) 990-4012
mmontenegro@bhnc.org

Received Time Jun. 15, 2015 5:11PM No. 3205

File 150490

BOS-11, B+F Clerk

Leg Dup. COB



SAN FRANCISCO CHAMBER OF COMMERCE

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
JUN 15 AM 8:00
AK

June 15, 2015

Supervisor London Breed, President
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, #244
San Francisco, CA 94102

RE: SUPPORT #150490: General Obligation Bond Election – Affordable Housing – Not to Exceed \$250,000,000 (amended to \$300,000,000)

Dear Supervisor Breed,

The San Francisco Chamber of Commerce, representing over 1,500 local businesses with 200,000 employees, urges you and the Board of Supervisors to support Mayor Ed Lee's San Francisco Affordable Housing Bond proposed for the November 2015 ballot. This \$300 million bond will pay for construction, development, acquisition and preservation of housing affordable to low- and middle-income households through programs that prioritize San Francisco's working families, veterans, seniors, and disabled persons.

This bond issue will provide funding for the reconstruction of public housing, accelerate construction of new affordable units, acquire existing rent controlled buildings and increase middle income loan programs. Our understanding is that, as part of the City's rolling ten year capital plan, at the \$300 million level, approval of this General Obligation bond will not result in an increase in the City's \$1.17 property tax rate.

Supervisor John Avalos's proposed \$500 million housing bond as currently written will require raising property taxes to repay the bonds, while the cost of the Mayor's bond will not require raising property taxes.

Given the challenge of keeping San Francisco homeowners in their homes, the impact of raising property taxes would only exacerbate the housing affordability issues we are grappling with. In recent years San Francisco has successfully approved bond issues because the well thought out capital plan has assured voters that property tax rates will remain steady. Any proposed bond issue that breaks this covenant with the voters puts at risk the passage of future bonds.

The San Francisco Chamber of Commerce urges you to approve the Mayor's \$300 million housing bond as the only housing bond on the November ballot.

Sincerely,

Jim Lazarus
Senior Vice President of Public Policy

cc: Clerk of the Board, to be distributed to all Supervisors; Mayor Ed Lee



SAN FRANCISCO CHAMBER OF COMMERCE
Our City. Your Business.

FACSIMILE TRANSMITTAL SHEET

TO: Angela Calvillo, Clerk of the Board FROM: Jim Lazarus
COMPANY:

PHONE: 415.352.8810

FAX NUMBER: 415.554.5163

DATE: 6/15

PHONE NUMBER:

TOTAL NO. OF PAGES INCLUDING COVER:

2

RE: Support file No. 150490: General obligation Bond - Affordable Housing

- URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

Please distribute to each member of the Board of Supervisors



RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

2015 JUN 18 PM 2:36

JRB

Assessor's Parcel No. 4296-015 & 42960-17
BARRISH JERRY R
June 15, 2015

File 150653
BOS-11, COB, LU clerk,

Leg Dep.
CPay

150535 passed

Angela Calvillo
Clerk of the Board
San Francisco Board of Supervisors
Room 244. City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

RE: Written comment for public hearing - Dogpatch & Northwest Potrero Hill Green Benefit District

Dear Board of Supervisors:

I encourage you to vote against the establishment of the property-based special assessment district, to be known as the "Dogpatch & Northwest Potrero Hill Green Benefit District."

Although residents and retail business owners would benefit greatly from the planned improvements, I am neither a resident nor retail business owner.

My small industrial building and vacant lot are zoned PDR-1-G, prohibiting Residential and Office uses. Illinois Street has become a heavily used traffic corridor for large trucks and machinery, with its inherent noise, vibration and fumes. Even though there is already a designated bike lane the entire length of Illinois Street, the industrial nature of Illinois Street from 25th to Cesar Chavez is not conducive any of the proposed improvements. I encourage further analysis of the actual nature of properties in Dogpatch South Map Quadrant 10. The borders need to be redrawn in accordance with actual use. My only neighbors are Rent-a-Wreck, Ajax Auto Dismantlers, and a taco truck that has been issued a permit to park daily in front of my building. None of these businesses will benefit from any of the proposed improvements.

If feel as if the assessment boundaries have been expanded only to benefit residential and retail business owners that are many blocks away from my location.

Please vote no.

Sincerely yours,


Jerry R. Barrish

Mailing address:
315 Shoreside
Pacifica CA 94044

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From: Board of Supervisors, (BOS)
To: BOS-Supervisors; BOS Legislation (BOS); Wong, Linda (BOS)
Subject: File 150554 FW: Comments on Agenda - Budget - Need for Portable Hydrant Connections Agenda 150554

-----Original Message-----

From: Kit [<mailto:mesondk@yahoo.com>]
Sent: Tuesday, June 16, 2015 1:27 PM
To: Board of Supervisors, (BOS); Wiener, Scott; Yee, Norman (BOS)
Cc: Lee, Vic
Subject: Comments on Agenda - Budget - Need for Portable Hydrant Connections Agenda 150554

On the subject of the Budget for the City of San Francisco, I wish to comment as follows:

1. When I asked in January 2014, what had happened to the San Francisco Emergency drinking water hydrant program, i got no satisfactory answer.
2. In mid year, it was revealed that the Emergency Drinking Water hydrant program had been eliminated, apparently because of concerns about contamination and back flow. There appears to have been no public announcement of discontinuation of this program by the PUC or Fire Department, despite the disappearance of the map of emergency drinking water hydrants from the Water Department website.
3. An alternative means of supplying water to the growing population of the City of San Francisco is use of portable hydrants, connected to whatever water supplies, reservoirs, cisterns, wells, tankers, are available after an earthquake.
4. The brittleness and fragility of the City's water distribution system is exemplified by multiple breaks and leaks, large and small, which have occurred over the last 3-5 years. This includes the break at Vincente and Ulloa in West Portal, which flooded multiple houses. In the event of a nearby earthquake, the water distribution system underground may not be available for weeks. Contingency planning for an alternate water distribution system, even if some purification or treatment is necessary, is essential for San Francisco's citizen. There is apparently now no emergency drinking water plan.
5. The San Francisco Fire Department (SFFD) has had presentations on portable water systems, including use of portable hydrants, also called PWSS. The key components of a PWSS are Portable Hydrants, Gleason Valves, Gated Wyves, and 5 inch Hose Ramps. It is my understanding that there may be four or five sets of these PWSS systems in various fire station battalions.

I recommend that the Budget for the City of San Francisco include funds for a PWSS for every Fire Station. It is my understanding that the cost of each system is about \$1 million. Thus this recommendation may cost an additional \$40-\$50 million. However, we are spending \$400 million on Police Stations, Fire Stations, and a Forensic Lab in a SEISMIC UPGRADE FACILITY. San Francisco should spend at least 10% of these funds on a realistic alternative water supply system in the event of an earthquake that causes widespread outages to the Water Distribution System. The Presentation on the PWSS is contained in the meeting materials of the Fire Commission.

I recommend that the SFFD, PUC, and SF Emergency Services coordinate plans for use of alter native water supply systems in the event of a major water distribution system failure. The hundreds of millions of dollars spent on regional water system resilience will mean nothing if the water cannot bne distributed effectively after an earthquake to the growing population of San Francisco,

18

See Fire Commission meeting Jan 22, 2015, Report of Chief Guzman on PWSS. Commissioner Cleveland at the Jan 22 meeting said the PUC was studying the PWSS, but more than study is required. Rather than a budget which ignores the requirements of water supply in an emergency, the City, SFFD, and PUC budgets should recognize and meet the need for an emergency water supply system.

I request that this discussion and recommendation be provided to the Board of Supervisors in connection with discussion of the City Budget on Jun 16, 2015.

Respectfully

Kermit R. Kubitz
Resident of Sherwood Forest
mesondk@yahoo.com
415-412-4393

Sent from my iPad



SAN FRANCISCO CHAMBER OF COMMERCE

BOS-11, LTI clerk
0 page
File 150628

June 22, 2015

Supervisor London Breed, President
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, #244
San Francisco, CA 94102

RE: File No. 150628 – Establishing a Population-Based Police Staffing Policy

Dear Supervisor Breed:

The San Francisco Chamber of Commerce, representing over 1,500 local businesses, urges the Board of Supervisors to adopt file number 150628, making it city policy that police staffing levels be adjusted to account for population and neighborhood growth.

San Francisco is one of only a handful of major cities outside of the "sunbelt" with a greater population today than in 1950. After declining in population from 1950 to 1970, the city has not only returned to the historic population level of 1950, but in the last few years has grown to over 850,000 people. We are projected to continue to grow over the coming decades to perhaps as many as 1 million residents, plus hundreds of thousands of daily commuters and visitors into the city every day.

Not only has population grown for the first time since before World War II, the land area that must be policed has grown, with the transfer of the formerly federally owned Hunters Point Shipyard and Treasure Island Naval Station to the city. Clearly, police staffing levels set in the 1990's are no longer relevant.

What is relevant is swift police response times to serious crimes in progress, officers walking beats in our commercial districts and neighborhoods, expanded traffic law enforcement as part of the Vision Zero program, and not least of all, continued anti-terrorism policing in the ever more dangerous world we live in.

The San Francisco Chamber of Commerce supports both the accelerated academy class program contained in the Mayor's proposed 2015-16 budget and a policy that insures that police staffing levels grow to meet the public safety needs of our growing city.

Sincerely,

Jim Lazarus
Senior Vice President of Public Policy

cc: Clerk of the Board, to be distributed to all Supervisors; Mayor Ed Lee

19



SAN FRANCISCO CHAMBER OF COMMERCE
Our City. Your Business.

FACSIMILE TRANSMITTAL SHEET

TO: <i>Angela Calvillo, Clerk of the Board</i>	FROM: <i>Jim Lazarus</i>
COMPANY:	PHONE: <i>415.352.8810</i>
FAX NUMBER: <i>415.554.5163</i>	DATE: <i>6/22</i>
PHONE NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER: <i>2</i>

RE: *File No. 150628 - Establishing a Population-Based Police Staffing Policy*

- URGENT
 FOR REVIEW
 PLEASE COMMENT
 PLEASE REPLY
 PLEASE RECYCLE

NOTES/COMMENTS:

To be distributed to each Board of Supervisor



From: Board of Supervisors, (BOS)
To: BOS-Supervisors; BOS Legislation (BOS)
Subject: File 150656 FW: Urging Support of Resolution 150656 [Supporting California State Senate Constitutional Amendment 5 (Mitchell, Hancock) - Property Tax Fairness Amendment]
Attachments: SFR Letter in Support of SF BOS MIF Resolution (6-23-2015).docx

From: Mario Yedidia [<mailto:mario@sfrising.org>]
Sent: Tuesday, June 23, 2015 1:26 PM
To: Board of Supervisors, (BOS)
Cc: Cohen, Malia (BOS); Ben Grieff; SFR Leadership Committee
Subject: Urging Support of Resolution 150656 [Supporting California State Senate Constitutional Amendment 5 (Mitchell, Hancock) - Property Tax Fairness Amendment]

To: **Honorable Members, San Francisco Board of Supervisors**

From: **San Francisco Rising Alliance**

Date: **June 23, 2015**

Re: **Urging Support of Resolution 150656 [Supporting California State Senate Constitutional Amendment 5 (Mitchell, Hancock) - Property Tax Fairness Amendment]**

Dear Honorable Members of the Board of Supervisors of the City & County of San Francisco:

San Francisco Rising Alliance (www.sfrising.org) is a grassroots electoral alliance of eight community organizations rooted in San Francisco's working class communities of color. Today, we urge you to vote in support of resolution 150656 [Supporting California State Senate Constitutional Amendment 5 (Mitchell, Hancock) - Property Tax Fairness Amendment] sponsored by Supervisor Malia Cohen.

California's commercial and industrial property tax system is grossly unfair. That's why SF Rising has joined Make It Fair (www.makeitfairca.com), a coalition of civil rights, religious, community and labor groups dedicated to rebuilding our state. After examining the problem from many angles, we propose to close loopholes by assessing commercial and industrial property at fair market value, ensuring that big corporations and wealthy commercial property owners pay their fair share of property taxes.

This policy, laid out in Senate Constitutional Amendment 5, would bring in some \$691 million each year to San Francisco alone — and \$9 billion statewide.

A few weeks ago, SF Rising conducted an intense civic engagement program on this very issue. Over the course of 16 days of canvassing and phonebanking, we identified **2,857 San Francisco voters** (85% of all voters with

whom we spoke) who agree that we should close California's egregious commercial and industrial property tax loopholes. During this same period, our statewide California Calls network (www.cacalls.org) identified some **72,201 supportive voters of this policy** – from San Francisco to Kern and Fresno Counties, and Los Angeles to San Diego and Riverside and San Bernardino.

Please stand with these San Franciscans and Californians from across the state and support resolution 150656 today. Thank you very much.

Sincerely,

Mario Yedidia

Political Coordinator

San Francisco Rising

(415) 684-3473

www.sfrising.org

www.facebook.com/SFRisingAlliance



San Francisco Rising Alliance
Building the electoral power of working class communities of color in San Francisco
2301 Mission St., 2nd Floor
San Francisco, CA 94110
(415) 684-3473
www.sfrising.org

To: Honorable Members, San Francisco Board of Supervisors
From: San Francisco Rising Alliance
Date: June 23, 2015
Re: Urging Support of Resolution 150656 [Supporting California State Senate Constitutional Amendment 5 (Mitchell, Hancock) - Property Tax Fairness Amendment]

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Please stand with these San Franciscans and Californians from across the state and support resolution 150656 today. Thank you very much.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mario Yedidia".

Mario Yedidia
Political Coordinator, SF Rising

The members of San Francisco Rising are base-building organizations rooted in the city's low-income and working class communities of color. They are:

Causa Justa::Just Cause (CJJC); Chinese Progressive Association (CPA); Coleman Advocates for Children and Youth; People Organizing to Demand Environmental and Economic Rights (PODER); Filipino Community Center (FCC); Mujeres Unidas y Activas (MUA); SF Day Labor Program/La Colectiva de Mujeres/Mission SRO Collaborative; South of Market Community Action Network (SOMCAN).

From: Cheyenne Concepcion [cheyenne@todco.org]
Sent: Tuesday, June 16, 2015 12:36 PM
To: Richards, Dennis (CPC); mooreurban@aol.com; Johnson, Christine (CPC); richhillissf@yahoo.com; wordweaver21@aol.com; cwu.planning@gmail.com; planning@rodneyfong.com; Sanchez, Scott (CPC); Lee, Mayor (MYR)
Cc: Board of Supervisors, (BOS); info@cansf.org
Subject: June 18, Case No. 2013.0677CUA
Attachments: Opposition Letter 062314.0677.pdf

Dear Planning Commissioners, Zoning Administrator Sanchez, Planner Sucre, Mayor Lee, and Supervisors:

I am a concerned urban planner, artist and community member in opposition of the proposed project at 2000-2070 Bryant (2013.0677CUA) by Nick Podell Company. Please view attached letter of opposition.

Thank you,

Cheyenne Concepcion

Community Planning Researcher
TODCO Group: South of Market Neighborhood Builders
230 Fourth St. | San Francisco, CA 94103 | 415.896.1949

--
Check out the TODCO Central SOMA Community Plan:
<http://www.todcocentralsomacommunityplan.org/>

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Dear Mayor Lee, Zoning Administrator Sanchez and Planning Commissioners.

Not only am I a concerned community member, I am a concerned professional planner. I oppose the demolition of the properties at 2000-2070 Bryant (Case Number 062314.0677) because I believe the Planning Commission has the power to ask Mr. Nick Poddell to go back to the drawing board and guarantee the Mission District a bright future and equitable development solution through proper land use enforcements and project design. I believe that growth is inevitable and a sign of civic health, but it is the Mayor's, Zoning Administrators' and Planning Commissioners' job this growth is regulated and that existing communities continue to thrive. Section 1 of this document outlines why I oppose the development. Section 2 of this document outlines Goals, Objectives and Policies within the Mission Area Plan and Eastern Neighborhoods EIR, the General Plan and Planning Code that the proposed project (Case Number 062314.0677) has ignored.

Section 1.

I oppose the proposed project for the following reasons:

- (1) Proposed Project Design;
- (2) Demolition of 2050 Bryant a well regarded, city funded arts space (and PDR use);
- (3) Remove efficacy of the Eastern Neighborhood Plan Final EIR;

(1.1) Proposed Project Design

1.1.A The project does not prove an adequate mix of uses as designated in UMU zoning

The proposed project at 2000-2070 Bryant is a huge opportunity to implement a true mix of uses on a large development site. UMU, formerly Residential/PDR, encourages transitional development patterns and serves as an essential buffer. It is especially important to note that, "New development in UMU districts could be expected to be a true mix of use—combining new housing with smaller scale retail and commercial use and those types of production, distribution, and repair activities that can coexist with housing. Retail, office, and housing uses would be allowed, but non-PDR development would be required to also provide PDR space, at specified ratio(s), as part of new projects." Currently the project proposes 282, 906 sq. feet mixed residential and 22,189 sq. ft retail

1.1.B In conjunction with San Francisco's Eastern Neighborhood Socioeconomic Impact Report, Planning Commission should provision increased height limits to provide for a diverse mix of land uses

The 2000-2070 Bryant Street site is located in a 68-X Height and Bulk district. The project currently meets the maximum height provisions. However, due to the rich array of PDR uses on-site and the Conditional Use Permit Application status held by Nick Podell Company, a height limit increase can easily be implemented, thus allowing square footage to maintain existing PDR and build new housing. A Planning Department funded Socioeconomic Study by Hausrath Economics Group completed in 2007 supports this claim. The study outlines Land use policies and zoning to increase housing supply and housing needs. Page 31 states that in conjunction with UMU zoning, increasing height limits for housing and increasing incentives to build affordable housing on-site are land use regulatory tools that should be implemented to address housing needs.

Reference:

San Francisco's Eastern Neighborhoods Rezoning SocioEconomic Impacts Report, Hausrath Economics Group

<http://www.sf-planning.org/Modules/ShowDocument.aspx?documentid=2531>

(1.2) Loss of PDR uses, especially 2050 Bryant (CELLSpace – a well regarded, City funded arts organization)

1.2.A. Report by Economic & Planning Systems says preserve PDR by intensifying development.

In 2005, a report by Economic & Planning Systems (EPS) was commissioned to estimate future demand for land and building space to accommodate production, distribution and repair (PDR) businesses. This study assured that PDR uses brought with it a diversity of employees and population, making their existence important to cities. This study concluded that PDR uses are likely to continue to decline if left to unconstrained market forces and current zoning. In response to the dwindling supply of PDR spaces, the report advised--as stated on pg. I-6 of the Eastern Neighborhoods EIR—that *existing PDR space could be maintained if land was developed with a greater intensity than under existing conditions.* This is especially important because PDR loss is 12% in the Mission (10% higher than the rest of SF proper) so it is extremely important that the Planning Commission slow down PDR displacement in this Mission, by not approving this project and sending the project developer back to the drawing table to produce a development with greater intensity (FAR) and more diverse uses, including the existing PDR arts space, CELLSpace and Propshop, as well as mechanic shop A.C.T.

1.2.B. Art Space at 2050 Bryant is an essential, well recognized community asset and shouldn't be removed.

- CELLSpace (2050 Bryant) has been graphically represented in the Mission Area Plan (pages-11, 68, 75) as a Community Facility, essentially being the only visually referenced community art space in the entire Mission Area Plan Document. CELLSpace is an essential asset to the community and has been sine the early 1990s. As stated in Objective 1.7 of the Mission Area Plan, it is important for the health and diversity of the city's economy and population that PDR activities find adequate and competitive space in San Francisco. Similarly, Policy 7.1.2. of the Mission Area Plan requests the recognition of the value of existing community facilities (including recreational and cultural) and supporting their expansion or continued use. Maintaining PDR use on-site is a very achievable goal and should be considered by the Planning Commission.

Reference:

Supply/Demand Study for PDR in San Francisco's Eastern Neighborhoods, EPS
<http://www.sf-planning.org/Modules/ShowDocument.aspx?documentid=1929>

(1.3) Remove efficacy of the umbrella EIR from Eastern Neighborhood Plan – it creates vulnerability for existing residents of the Eastern Neighborhoods

1.3.A. Eastern Neighborhoods EIR no longer represents existing population

The proposed project (Case Number 062314.0677) was created on the presumed environmental and cultural impact assumptions associated with the Eastern Neighborhoods EIR. However, on many accounts, the umbrella EIR from the Eastern Neighborhoods Plans is inherently outdated. For example, the Eastern Neighborhoods Plan cites the Mission to have a population of more than half Latinos, when in fact, according to the San Francisco Neighborhoods Socio-Economic Profile study, the 2012 Mission District population was 41% Latino. This indicates that under the nose of the existing Eastern Neighborhoods EIR there has been a significant displacement of the Latino populations in the Mission District. There must be caution moving forward to preserve the multicultural strength of the Mission.

Reference:

San Francisco Neighborhoods Socio Economic Profiles;2012
<http://www.sf-planning.org/modules/showdocument.aspx?documentid=8779>

Section 2.

The following is a list of goals, objectives and policies that are violated and, or ignored by the proposed project:

(2.1) Mission Area Plan contraventions:

Land Use

- Policy 1.1.8 While continuing to protect traditional PDR functions that need large, inexpensive spaces to operate, also recognize that the nature of PDR is evolving gradually so that their production and distribution activities are becoming more integrated physically with their research, design and administrative functions
- Policy 1.1.10 While continuing to protect traditional PDR functions that need large, inexpensive spaces to operate, also recognize that the nature of PDR businesses is evolving gradually so that their production and distribution activities are becoming more integrated physically with their research, design and administrative functions
- Objective 1.7 Retain the Mission's Role As An Important Location for Production, Distribution and Repair (PDR) Activities

Housing

- Objective 2.1 Ensure that a significant percentage of new Housing created in the Mission is affordable to people with a wide range of incomes
- Objective 2.3 Ensure that new residential developments satisfy an array of housing needs with respect to tenure, unit mix and community services
- Objective 2.6 Continue and expand the city's efforts to increase permanently affordable housing production and availability

Built Form

- Objective 3.2 Promote an urban form and architectural character that supports walking and sustains a diverse, active and safe public realm

Economic Development

- Objective 6.1 Support the Economic Wellbeing of a variety of Businesses in the Eastern Neighborhoods
- Policy 6.1.1. Provide business assistance for new and existing PDR businesses in the Eastern Neighborhoods

Community Facilities

- Objective 7.1 Provide essential community services and facilities
- Policy 7.1.2. Recognize the value of existing facilities, including recreational and cultural facilities, and support their expansion and continued use.
- Objective 7.2. Ensure continued support for Human Service Providers throughout the Eastern Neighborhoods

(2.2) Eastern Neighborhoods EIR contraventions:

Improvement Measure D-1 Support for Local, Neighborhood Serving Businesses.

To help meet the housing needs of businesses in the Eastern Neighborhoods due to changing economic conditions brought about as a result of the proposed project and to offset changes in neighborhood character that contribute to gentrification and resultant displacement of existing residents, the City could develop programs to support locally owned or operated businesses, businesses that contribute to the cultural character of the area, and organizations and businesses that serve the needs of lower-income households may be required as part of a complementary plan—outside of land use regulations—to manage neighborhood economic development without a loss in valued neighborhood character in the Eastern Neighborhoods.

Improvement Measure D-2 Affordable Housing Production and Retention

To help offset the potential displacement of Eastern Neighborhoods residents who could sustain loss of employment as PDR businesses are displaced as an indirect effect of the proposed project, the City could undertake measures that require public investment to prioritize the City's response to affordable housing needs: identifying sites for permanently affordable housing and providing financial resources to acquire and develop that housing; increasing financial resources for subsidizing low and very low income housing in San Francisco.

Improvement Measure D-5 Support for PDR Workers

To reduce the effects of job loss on PDR employees displaced as a result of the project indirectly causing displacement of PDR businesses, the City could undertake efforts under the coordination of the Mayor's Office of Economic and Workforce Development, working with appropriate state agencies and local community-based service providers.

Improvement Measure H-2 Support for New Open Space

To avoid the effects of overcrowding, overuse, and conflicts in recreational uses to existing park and recreation facilities in Eastern Neighborhoods, the City should set concrete goals for the purchase of sufficient land for public open space use in Eastern Neighborhoods. The City should set a goal of purchasing one neighborhood park in each Eastern Neighborhood.

(2.3) SF General Plan – Arts Element contraventions:

- Policy II-2.1 Identify and address the needs of arts programs and facilities for all segments of San Francisco
- Policy II-2.3 Continue to increase City support for organizations and developing institutions which reflect the diverse cultural traditions of the San Francisco population
- Goal VI. Enhance, Develop, and Protect the Physical Environment of the Arts in San Francisco
- Objective VI-1. Support the continued development and preservation of artists' and arts organizations' spaces
- Policy VI-1.1. Review, revise and coordinate city permit policies and codes to better meet the needs of the arts.
- Policy VI-1.2. Support and expand programs directed at enabling arts organizations and artists to comply with City building and safety codes to rehabilitate art spaces
- Policy VI-1.3 Increase the use of City owned neighborhood facilities for the arts
- Policy VI-1.4 Preserve existing performing spaces in San Francisco
- Policy VI-1.9. Create opportunities for private developers to include arts spaces in private developments city-wide

Sincerely,

Cheyenne Concepcion

Community Planning Researcher

TODCO Group: South of Market Neighborhood Builders

From: bedazzle.me.harris@gmail.com on behalf of Harris Kornstein [harris.kornstein@gmail.com]
Sent: Monday, June 15, 2015 7:04 PM
To: Richards, Dennis (CPC); mooreurban@aol.com; Johnson, Christine (CPC); richhillissf@yahoo.com; wordweaver21@aol.com; cwu.planning@gmail.com; planning@rodneyfong.com; Sucre, Richard (CPC); Sanchez, Scott (CPC); Lee, Mayor (MYR); Board of Supervisors, (BOS)
Subject: Re: 2000 Bryant St block

PS (with apologies for excessive emails):

As just one more example of how this kind of development will hurt neighborhood residents, one can look at the price of a burrito at El Metate (at 22nd and Bryant): since I moved into this apartment 5 years ago (to the month), the price of a super burrito has gone up from \$6 to \$8.50 -- that's an increase of 40%! I'm not griping about my favorite taqueria -- I think it's a worthwhile example and that a study of similar affordable food and grocery options would probably also show significant price increases that cater to wealthier demographics but are unaffordable to lower-income residents. That's not to mention all of the new upscale businesses that have emerged, including several along 20th Street, including Sightglass, Trick Dog, and Salumeria -- these completely reflect the bracket of residence who would be moving into this new development project, and contribute to the squeezing out of current working and middle class people in the immediate surrounding areas.

Thank you for your time. Again, please deny these permits.

On Mon, Jun 15, 2015 at 6:33 PM, Harris Kornstein <harris.kornstein@gmail.com> wrote:
Dear Planning Commission, Mayor Lee, and Board of Supervisors,

I am writing to ask that you deny demolition and conditional use permits for 2000 Bryant Street (Planning case no. 2013.0677CUA and 2013.0677X, and Building Permits 2014.06.23.9909, 2014.06.23.9100, and 2014.06.23.9109).

I'm in a unique situation: I live just up the street — on the corner of Bryant and 21st Streets — and my day job also happens to be on one of blocks adjacent to the planned constructions. I've regularly attended events at CELLspace and its subsequent incarnations in my nine years in the Bay Area (and even hosted an event a few years ago that drew in about 300 people), I get my car serviced by Gary at SF Auto Repair, and I used to eat lunch sometimes at Tortilla Flats. To tear down nearly this entire block in order to build market-rate (aka luxury) housing is frankly criminal in its erasure of cultural landmarks and local businesses. As an artist, I am also worried how this will affect other neighborhood institutions, including Z-Space which is nearby, and other small culturally-specific groups like the Galeria de la Raza.

In addition to the loss of these institutions, I'm also worried about the effect it will have on our neighborhood, which is already rapidly changing. We often get letters or flyers in our mailbox from real estate developers who write about how "hot" and "up-and-coming" the neighborhood is and are interested in trying to get our landlord to sell the building so that it can be flipped. Just a few weeks ago, there was an open house on our block that included valet service with four attendants working — frankly, I was shocked and scared as this has never been the demographic of our neighborhood! Though I've lived in this apartment for almost five years, due to our landlord's restrictions, I am not on

the lease (we were allowed only one person on the lease in a 4BR apartment though I was present when we renewed it). This leaves me and my other roommates in an especially precarious situation; were we to be evicted under the Ellis Act, I would likely not receive any compensation. Of course, I am not alone in these concerns, and many others in our neighborhood have already been evicted. Adding additional luxury housing just up the street will likely only encourage these kinds of predatory evictions and buyouts.

From what I have read, it sounds as though the plan for development does not match with San Francisco's laws regarding zoning or with plans for the neighborhood, and its permits should be rejected. With Supervisor Campos's temporary moratorium failing to win a supermajority (though still receiving a simple majority!), we especially need relief from these kinds of projects in this moment.

Sincerely,
Harris Kornstein
2303 Bryant St
San Francisco, CA 94110
510-343-6065 mobile

From: Board of Supervisors, (BOS)
To: BOS-Supervisors
Subject: FW: Join Santa Cruz County in dumping the "bad banks"

From: Ryan Coonerty [mailto:Ryan.Coonerty@santacruzcounty.us]
Sent: Wednesday, June 24, 2015 4:21 PM
To: Board of Supervisors, (BOS)
Subject: Join Santa Cruz County in dumping the "bad banks"

Dear Fellow Elected Officials,

I am reaching out to you because you represent a progressive community and you and your community may be interested in this issue.

I'm sure you agree that as elected officials we have an obligation to protect the public's tax dollars and a responsibility to make sure that our local jurisdictions are not doing business with entities that flout the legal system. That's why on June 9th I put a letter on the Santa Cruz County Board of Supervisors' agenda, which the board adopted, setting a policy that for the next five years, the County will not invest with the five big banks that recently agreed to plead guilty to felonies.

Former U.S. Secretary of Labor Robert Reich mentioned the effort in his recent blog post:
<http://robertreich.org/post/122011081135>.

The behavior of these banks is offensive, and it signals a Wall Street culture in which several big banks broke the law even after years of strong criticism and increased regulation following the economic crisis. It is important that we send a message that if you want to do business with local governments you need to play by the rules.

While the action of Santa Cruz County alone probably won't have a major impact on Wall Street, I am reaching out to other progressive jurisdictions across the country to urge you to consider taking similar action in order to send a message to Wall Street.

Here is a link to the item I brought to the Santa Cruz County Board of Supervisors in case you would like to draft a similar letter:

http://sccounty01.co.santa-cruz.ca.us/BDS/Govstream2/Bdsvdata/non_legacy_2.0/agendas/2015/20150609-659/PDF/029-1.pdf The text of the Board letter is also below.

I hope you will consider taking up this issue. Please don't hesitate to contact me if you have any questions.

Sincerely,

Ryan Coonerty, Santa Cruz County Supervisor
3rd District
(831) 454-2200

May 22, 2015

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Dear Members of the Board:

On Wednesday, May 20th, the Department of Justice announced that four major banks - Citigroup, JP Morgan Chase, Barclays and Royal Bank of Scotland - have agreed to plead guilty to felony charges of conspiring to manipulate the price of U.S. dollars and euros exchanged in the foreign currency exchange spot market and the banks have agreed to pay criminal fines totaling more than \$2.5 billion. In addition, a fifth bank, UBS, has agreed to plead guilty to manipulating the London Interbank Offered Rate (LIBOR) and other benchmark interest rates and pay a \$203 million criminal penalty, after breaching its December 2012 non-prosecution agreement resolving the LIBOR investigation. The LIBOR affects consumer credit cards, student loans, home mortgages and much more.

According to the Department of Justice, the conspiracy fixed the U.S. dollar-euro exchange rate, affecting currencies that are central to international commerce. This conspiracy undermined the integrity and the competitiveness of foreign currency exchange markets which account for hundreds of billions of dollars worth of transactions every day.

The behavior of these banks is offensive, and it signals a Wall Street culture in which several big banks broke the law even after years of strong criticism and increased regulation following the economic crisis. One trader is quoted as saying, "the less competition the better." A Barclay's vice president was caught saying "if you ain't cheating you ain't trying."

This behavior is damaging to the public's faith in the integrity of our markets. When banks plead guilty to a crime, we must do more than look away and move on. The actions of these banks pose risks to investors and the public and I question whether these banks can be trusted with County funds.

As you may recall, in August of 2012 then-Santa Cruz County Treasurer Fred Keeley announced that he was severing the County's financial ties to Barclays, the British Bank that was featured in a scathing report by Britain's Treasury Select Committee regarding the manipulation of the LIBOR.

At that time Treasurer Keeley removed Barclays from the County's "Authorized Dealer List," which meant the County treasury no longer used Barclays as a broker/dealer to coordinate the buying and selling of the County's investments. In November of 2011 Treasurer Keeley removed JP Morgan Chase and Bank of America from the same list for separate bid-rigging scandals.

The current County Auditor-Controller-Treasurer-Tax Collector Mary Jo Walker has continued her predecessor's practice. Ms. Walker said that her office could manage the County treasury pool under these recommended restrictions in our Investment Policy and she indicated that this particular limitation would not have an impact on the County's current investment strategy. The Treasurer operates under limited investment options available to governments in California to achieve the fundamental principles of public investing which are safety, liquidity, availability and yield. Ms. Walker also supports a sunset clause, and found five years acceptable

There seems to be no limit to the greed in some of our nation's largest banks. I believe it is critical that the county only work with the most trustworthy institutions as we invest and protect the public's tax dollars. Santa Cruz County should not be involved with those who rigged the world's biggest financial markets.

It is important that we send a message that if you want to do business with the County you need to play by the rules. Therefore, I recommend that the Board direct that the County's investment policy be modified to reflect that the County of Santa Cruz will not do new business (using bank services, buy commercial paper or bonds) with these felonious financial institutions for a period of five years and further that the County unwind existing relationships with these five banks to the greatest extent feasible.

Sincerely,

Ryan Coonerty, Supervisor
Third District

From: Board of Supervisors, (BOS)
To: BOS-Supervisors
Subject: FW: National Heritage of Racism

-----Original Message-----

From: Eli Harrison [<mailto:emhbin@gmail.com>]
Sent: Wednesday, June 24, 2015 8:33 AM
To: Board of Supervisors, (BOS)
Subject: National Heritage of Racism

Dear Board of Supervisors,

As long as our nation is addressing how we value historical icons of racism and slavery, I have a proposition: rename Junipero Serra Boulevard.

Junipero Serra was a religious tyrant who felt his mission was to demoralize and enslave every American he encountered. His campaign amounted to a form of genocide on par with the Spanish Inquisition.

I propose Junipero Serra Boulevard be renamed Willie Brown Jr. Boulevard or Jerry Garcia Boulevard, or perhaps another American and San Franciscan who contributed to the city of San Francisco and who would have fared poorly under Mr. Serra's regime.

Our national legacy of racism is not limited to a few formerly-Confederate states. Junipero Serra may deserve recognition from one of the world's most oppressive religious dictatorships, but he does not deserve recognition from one of the world's most liberal cities.

Thank you,
Eli Harrison

District 4

From: Board of Supervisors, (BOS)
To: BOS-Supervisors
Subject: FW: uber

-----Original Message-----

From: Pinky Kushner [<mailto:pinkkushner@gmail.com>]
Sent: Tuesday, June 16, 2015 9:46 AM
To: Board of Supervisors, (BOS)
Subject: uber

Dear Supervisors,

I beg you not to allow UBER to derail the Safer Market Street Project. This would be a travesty and utterly wrong direction for San Francisco.

Thank you for your attention to this matter.

Sincerely,

Pinky Kushner
1362 6th Avenue
San Francisco, CA 94122
415 731-9486

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Bos-11,
C Page

June 11, 2015

TO: STATE, CITY AND LOCAL OFFICIALS

NOTICE OF PACIFIC GAS AND ELECTRIC COMPANY'S REQUEST TO CHANGE RATES FOR ELECTRICITY PRODUCTION IN 2016 AND THE RETURN OF REVENUES FROM THE SALE OF GREENHOUSE GAS ALLOWANCES (A.15-06-001)

Summary

On June 1, 2015, Pacific Gas and Electric (PG&E) Company filed an application with the California Public Utilities Commission (CPUC) requesting approval for the forecasted funding required in 2016 to obtain electricity on behalf of its customers. In addition, PG&E also requests approval of forecasted revenues from the sale of emissions allowances associated with California's Greenhouse Gas (GHG) reduction program. This application is referred to as the 2016 Energy Resource Recovery Account and Generation Non-bypassable Charges Forecast and Greenhouse Gas Forecast Revenue and Reconciliation (Application 15-06-001). If approved, this application will change electrical rates and customers' electric bills effective January 2016. PG&E's application primarily includes requests for approval of:

1. The forecasted recovery of \$4.77 billion in electricity costs. These costs are associated with the fuel needed to produce electricity as well as the costs of buying electricity from third parties, such as renewable energy producers
2. The forecast spending of \$0.8 million for administrative and outreach expenses associated with California's GHG reduction program
3. The return of \$311 million to eligible customers from the sale of emissions allowances

The use of all funds collected and the exact amounts of returned revenues from the GHG program may change and are subject to CPUC regulatory approval.

About the filing

The CPUC regulates and oversees all requests for any rate changes. PG&E would not profit from any of the requests in this application. The cost of energy is passed directly to PG&E's customers without any markup. If the CPUC approves the application, PG&E will begin to recover its costs in electric rates, effective January 1, 2016. At the same time, PG&E will apply eligible GHG allowance revenue to rates because PG&E is required to pass the revenue received from the sale of allowances on to its customers. This is done through rates and with California Climate Credits. The revenue will be returned to PG&E's residential, small business customers and some industrial customers, based on legislative and CPUC determined methods. The GHG allowance revenue bill credits reduce the electric rate impacts of the GHG costs. At the end of 2016, to ensure all funds are used on the customers' behalf, PG&E will compare the actual costs to produce and purchase energy against revenues collected from customers and will incorporate any differences in next year's application.

How will PG&E's application affect me?

PG&E's request would result in a rate decrease for most customers. Altogether, PG&E proposes to reduce revenues collected from bundled service customers, those who receive electrical production, as well as transmission and distribution service from PG&E, by \$322 million.

A table presenting a more illustrative description of the impact of this application was included in a bill insert announcing this filing that was sent directly to customers in the June 2015 billing cycle.

PG&E estimates that a typical residential customer using 500 kWh per month would see no change in the average bill of \$89.30. Individual customers' bill will differ. Eligible residential customers will receive a California Climate Credit twice a year in April and October on their electricity bills of approximately \$20.94.

How will PG&E's application affect non-bundled customers?

Direct Access (DA) and Community Choice Aggregation (CCA) customers only receive electric transmission and distribution service from PG&E. Since PG&E does not obtain energy for these customers, PG&E's application addresses the cost responsibility of DA customers and CCA customers that purchase electricity from another provider but transport it through PG&E's electrical system. Eligible DA and CCA customers will receive GHG revenues. The net impact of PG&E's application on DA and CCA customers is \$63 million, or an average increase of 6.9 percent.

Another category of non-bundled customers is Departing Load (DL) customers. These customers do not receive electric generation, transmission or distribution services from PG&E for their departing load. However, like DA and CCA customers, they are required to pay certain non-bypassable charges as required by law or Commission decision. The net impact on DL customers is -\$0.4 million, or an average decrease of 1.4 percent.

How do I find out more about PG&E's proposals?

If you have questions about PG&E's application, please contact PG&E at **1-800-743-5000**. For TDD/TTY (speech-hearing impaired), call **1-800-652-4712**. Para más detalles llame al **1-800-660-6789** • 詳情請致電 **1-800-893-9555**.

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OFFICE OF THE ATTORNEY GENERAL
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If you would like a copy of PG&E's filing and exhibits, please write to PG&E at the address below:

Pacific Gas and Electric Company
2016-ERRA & GHG
P.O. Box 7442
San Francisco, CA 94120

A copy of PG&E's filing and exhibits are also available for review at the CPUC, 505 Van Ness Avenue, San Francisco, CA 94102, Monday–Friday, 8 a.m.–noon. PG&E's application (without exhibits) is available on the CPUC's website at www.cpuc.ca.gov/puc.

CPUC process

This application will be assigned to an Administrative Law Judge (Judge) who will determine how to receive evidence and other related documents, necessary for the CPUC to establish a record upon which to base its decision. Evidentiary hearings may be held where parties of record will present their testimony and may be subject to cross-examination by other parties. These evidentiary hearings are open to the public, but only those who are parties of record can participate.

After considering all proposals and evidence presented during the formal hearing process, the assigned Judge will issue a proposed decision which may adopt PG&E's proposal, modify it or deny it. Any CPUC Commissioner may sponsor an alternate decision. The proposed decision, and any alternate decisions, will be discussed and voted upon at a scheduled CPUC Voting Meeting.

As a party of record, the Office of Ratepayer Advocates (ORA) will review this application. ORA is the independent consumer advocate within the CPUC with a legislative mandate to represent investor-owned utility customers to obtain the lowest possible rate for service consistent with reliable and safe service levels. ORA has a multi-disciplinary staff with expertise in economics, finance, accounting and engineering.

Other parties of record will also participate in the CPUC's proceeding to consider this application. For more information about ORA, please call 1-415-703-1584, email ora@cpuc.ca.gov or visit ORA's website at <http://ora.ca.gov/default.aspx>.

Stay informed

If you would like to follow this proceeding, or any other issue before the CPUC, you may use the CPUC's free subscription service. Sign up at: <http://subscribecpuc.cpuc.ca.gov/>. If you would like to learn how you can participate in the proceeding, or if you have informal comments about the application, or questions about the CPUC processes, you may access the CPUC's Public Advisor Office (PAO) webpage at www.cpuc.ca.gov/puc and click on "Public Advisor" from the CPUC Information Menu. You may also contact the PAO as follows:

Email: public.advisor@cpuc.ca.gov Mail: Public Advisor's Office 505 Van Ness Avenue, Room 2103 San Francisco, CA 94102	Call: 1-866-849-8390 (toll-free) or 1-415-703-2074 TTY 1-866-836-7825 (toll-free) or 1-415-703-5282
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If you are writing or emailing the Public Advisor's Office, please include the proceeding number (ERRA & GHG, A.15-06-001). All comments will be circulated to the Commissioners, the assigned Judge and appropriate CPUC staff, and will become public record.

June 11, 2015

TO: STATE, CITY AND LOCAL OFFICIALS

NOTICE OF PACIFIC GAS AND ELECTRIC COMPANY'S REQUEST TO INCREASE RATES FOR 2014 DROUGHT FIRE RISK REDUCTION ACTIVITIES (A.15-05-016)

Summary

On May 28, 2015, Pacific Gas and Electric Company (PG&E) filed an application with the California Public Utilities Commission (CPUC) for approval to increase rates for the recovery of expenses recorded in the electric Catastrophic Event Memorandum Account (CEMA). The 2015 CEMA Application seeks recovery of \$26.6 million in expenses incurred in 2014 to comply with directives by California Governor Jerry Brown and the CPUC.

Background

On June 12, 2014, the CPUC approved Resolution ESRB-4 (the Resolution). This Resolution is in accordance with Governor Brown's drought State of Emergency proclamation. PG&E has an ongoing vegetation management program to ensure the safety of its electric distribution system. The Resolution ordered PG&E to take additional measures to reduce the likelihood of fires associated with drought-stricken vegetation near PG&E's electric distribution facilities. In 2014 PG&E introduced several programs to help reduce the risk of fire ignition from its electric distribution facilities or from drought-stricken vegetation damaging facilities, including:

- Additional inspections of its electric distribution facilities in high fire risk areas
- Funding California Fire Safe Councils' fire fuel reduction programs
- Installation of lookout cameras in forested areas crossed by PG&E's electric distribution facilities

California state law allows PG&E to record expenses to the CEMA for complying with state and federal orders associated with declared emergencies. This application will be examined by the CPUC to determine if costs are reasonable and eligible for recovery from customers before any rate increase will be approved. PG&E will continue to undertake additional drought fire risk mitigation activities to ensure continued safety and electric reliability for communities we serve as long as the drought persists.

How will PG&E's application affect me?

If approved, this application would result in a rate increase that would start at the next electric rate change following a final decision in this proceeding. A table presenting a more illustrative description of the impact of this application was included in a bill insert announcing this filing that was sent directly to customers in June 2015.

If the application is approved, PG&E estimates that a typical residential customer using 500 kWh per month would see an average bill increase of \$0.23 (or 0.3 percent), from \$89.30 to \$89.53. Individual customers' bills will differ. The CPUC regulates and oversees all requests for any rate changes.

How will PG&E's application affect non-bundled customers?

Direct Access (DA) and Community Choice Aggregation (CCA) customers receive electric transmission and distribution service from PG&E. Since PG&E does not buy energy for these customers, this application only seeks recovery of electric distribution expenses. DA and CCA customers are responsible for a portion of the costs so the net impact of this application on DA and CCA customers is an increase of approximately \$2 million, or an average increase of 0.01 percent.

Another category of non-bundled customers are Departing Load customers. These customers do not receive electric generation, transmission or distribution services from PG&E for their departing load; however, they are required to pay certain non-bypassable charges. The net impact on Departing Load customers is a decrease of approximately \$3,000, or an average decrease of 0.01 percent.

How do I find out more about PG&E's proposals?

If you have questions about PG&E's filings, please contact PG&E at **1-800-743-5000**.

For TDD/TTY (speech-hearing impaired), call **1-800-652-4712**

Para más detalles llame al 1-800-660-6789 • 詳情請致電 1-800-893-9555

If you would like a copy of PG&E's application, please write to PG&E at the address below.

Pacific Gas and Electric Company

CEMA 2015

P.O. Box 7442

San Francisco, CA 94120

A copy of this is also available for review at the CPUC, 505 Van Ness Avenue, San Francisco, CA 94102, Monday–Friday, 8 a.m.–noon or on the CPUC's website at www.cpuc.ca.gov/puc.

CPUC process

This application will be assigned to an Administrative Law Judge (Judge) who will determine how to receive evidence and other related documents, necessary for the CPUC to establish a record upon which to base its decision. Evidentiary hearings may be held where parties of record will present their testimony and may be subject to cross-examination by other parties. These evidentiary hearings are open to the public, but only those who are parties of record can participate.

After considering all proposals and evidence presented during the formal hearing process, the assigned Judge will issue a proposed decision which may adopt PG&E's proposal, modify it or deny it. Any CPUC Commissioner may sponsor an alternate decision. The proposed decision, and any alternate decisions, will be discussed and voted upon at a scheduled CPUC Voting Meeting.

As a party of record, the Office of Ratepayer Advocates (ORA) will review this application. ORA is the independent consumer advocate within the CPUC with a legislative mandate to represent investor-owned utility customers to obtain the lowest possible rate for service consistent with reliable and safe service levels. ORA has a multi-disciplinary staff with expertise in economics, finance, accounting and engineering. Other parties of record will also participate in the CPUC's proceeding to consider this application. For more information about ORA, please call 1-415-703-1584, email ora@cpuc.ca.gov or visit ORA's website at <http://ora.ca.gov/default.aspx>.

Stay informed

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Email: public.advisor@cpuc.ca.gov	Call: 1-866-849-8390 (toll-free) or 1-415-703-2074
Mail: Public Advisor's Office 505 Van Ness Avenue, Room 2103 San Francisco, CA 94102	TTY: 1-866-836-7825 (toll-free) or 1-415-703-5282

If you are writing or emailing the Public Advisor's Office, please include the proceeding number (CEMA, A.15-05-016). All comments will be circulated to the Commissioners, the assigned Judge and the CPUC staff and will become public record.

Commissioners
Jack Baylis, President
Los Angeles
Jim Kellogg, Vice President
Discovery Bay
Richard Rogers, Member
Santa Barbara
Michael Sutton, Member
Monterey
Jacque Hostler-Carmesin, Member
McKinleyville

STATE OF CALIFORNIA
Edmund G. Brown Jr., Governor

Sonke Mastrup, Executive Director
1416 Ninth Street, Room 1320
Sacramento, CA 95814
(916) 653-4899
(916) 653-5040 Fax
www.fgc.ca.gov

Fish and Game Commission



Wildlife Heritage and Conservation
Since 1870
June 17, 2015

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NOTICE OF PROPOSED EMERGENCY ACTION Measures for Fisheries at Risk Due to Drought Conditions

Pursuant to the requirements of Government Code section 11346.1(a)(1), the Fish and Game Commission (Commission) is providing notice of proposed emergency action with regards to the above-entitled emergency regulation.

SUBMISSION OF COMMENTS

Government Code section 11346.1(a)(2) requires that, at least five working days prior to submission of the proposed emergency action to the Office of Administrative Law (OAL), the adopting agency provide a Notice of the Proposed Emergency Action to every person who has filed a request for notice of regulatory action with the agency. After submission of the proposed emergency to OAL, OAL shall allow interested persons five calendar days to submit comments on the proposed emergency regulations as set forth in Government Code Section 11349.6.

Any interested person may present statements, arguments or contentions, in writing, submitted via U.S. mail, e-mail or fax, relevant to the proposed emergency regulatory action. Written comments submitted via U.S. mail, e-mail or fax must be received at OAL within five days after the Commission submits the emergency regulations to OAL for review.

Please reference submitted comments as regarding "Fisheries at Risk Due to Drought Conditions" addressed to:

Mailing Address: Reference Attorney
Office of Administrative Law
300 Capitol Mall, Suite 1250
Sacramento, CA 95814

California State
Fish and Game Commission
Attn: Jon Snellstrom
1416 Ninth Street, Rm. 1320
Sacramento, CA 95814

E-mail Address: staff@oal.ca.gov
Fax No.: 916-323-6826

fgc@fgc.ca.gov

For the status of the Commission's submittal to OAL for review, and the end of the five-day written submittal period, please consult OAL's website at <http://www.oal.ca.gov> under the heading "Emergency Regulations."

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CALIFORNIA FISH AND GAME COMMISSION
STATEMENT OF PROPOSED EMERGENCY REGULATORY ACTION

Emergency Action to
Add Section 8.01,
Title 14, California Code of Regulations
Re: Special Measures for Fisheries at Risk due to Drought Conditions

I. Statement of Facts Constituting the Need for Emergency Regulatory Action

California continues to suffer under severe drought conditions with record low snow packs in 2014 and 2015. In early 2014, Governor Edmund G. Brown Jr. proclaimed a State of Emergency for California directing state officials to take all necessary actions to prepare for the record level of drought conditions and also signed an Executive Order redoubling state drought actions with additional measures to strengthen the state's response to drought. On April 1, 2015, the Governor ordered state agencies to impose statewide mandatory water restrictions that will save water, increase enforcement against water waste, streamline the state's drought response, and invest in new drought resilient technologies for California.

The hydrological conditions in 2015 are expected to deteriorate from the record low 2014 conditions. The Department of Fish and Wildlife (Department) continues to evaluate and manage the changing impacts of drought on threatened and endangered species and species of special concern, and develop contingency plans for state Wildlife Areas and Ecological Reserves to manage reduced water resources in the public interest.

Statewide water quality and quantity in many systems is likely to be inadequate to support fisheries as the summer progresses, resulting in impeded passage of spawning fish, increased vulnerability to mortality from predation and physiological stress, and increased angling harvest and/or hooking mortality. Furthermore, survival of eggs and juvenile fish in these systems over the coming months will be extremely low. The historically low water conditions will concentrate coldwater fish populations into shrinking pools of cold water habitat making them easy prey for illegal angling methods such as snagging, increased hooking mortality due to legal catch and release, over-harvest, as well as other human-related disturbances within their freshwater habitat. When coupled with drought-related environmental stressors, such as high water temperature, low dissolved oxygen, and severely reduced suitable habitat, these stressors can seriously affect reproductive success and survival rates.

Since 2014, the Department has worked with the Fish and Game Commission (Commission), using the best available science, to determine whether restricting fishing in certain areas will become necessary and prudent as drought conditions persist. The Department and the Commission have determined that a temporary approach is needed to give the Department effective tools to respond more rapidly to the deteriorating water quality and quantity conditions in California's waters for 2015.

Regulatory Proposal

Environmental conditions resulting from the drought may require temporary restrictions on fishing to protect fish populations and sustain future opportunity. These conditional changes may affect each waterbody and fish population differently based on hydrological responses to the drought. Increased angling mortality, harvest, and angling pressure are the key components used to evaluate potential effects associated with degraded environmental conditions and will need to be evaluated on a water by water basis and over time as conditions change.

To ensure that fisheries are protected under critical conditions stemming from the drought, the Department is proposing a set of triggers to guide fishing closure and reopening decisions. The Department's decision to close or open a water will be based on the most current information available, collected by professional staff trained in the associated fields. Criteria for evaluating aquatic conditions are based on site-specific monitoring efforts with an emphasis on listed fish species, species of special concern, and gamefish.

The following proposed criteria will be used to determine if an emergency fishing closure or associated reopening is warranted:

Any water of the state not currently listed in Section 8.00 of these regulations may be closed to fishing by the Department when the Director, or his or her designee, determines one or more the following conditions have been met:

- Water temperatures in occupied habitat exceed 70° Fahrenheit for over eight hours a day for three consecutive days.
- Dissolved oxygen levels in occupied habitat drop below 5 mg/L for any period of time over three consecutive days.
- Fish passage is impeded or blocked for fish species that rely on migration as part of a life history trait.
- Water levels for ponds, lakes and reservoirs drop below 10% of their capacity.
- Adult breeding population levels are estimated to be below 500 individuals.

All waters closed pursuant to this section will be reopened by the Department when the Director, or his or her designee, determines all of the following conditions have been met:

- Water temperatures in occupied habitat do not exceed 70° Fahrenheit for over eight hours a day for seven consecutive days.
- Dissolved oxygen levels in occupied habitat rise above 5 mg/L and are maintained at that level for seven consecutive days.
- Fish passage is available and that no impediment exists to strand or concentrate adults or juveniles during their migration.
- Water levels for ponds, lakes and reservoirs have recovered to greater than 10% of their capacity.
- Adult breeding populations are estimated to be recovered to greater than 500 individuals.

Justification and associated data for closure and reopening decisions will be provided to the Commission for any water that is subject to a fishing closure.

The Department and the Commission will work together to formulate a regular rulemaking proposal that will refine the approach and associated language based on experiences learned, feedback from the public, and revisions to increase the efficacy of this emergency action.

II. Impact of Regulatory Action

The potential for significant statewide adverse economic impacts that might result from the proposed regulatory action has been assessed, and the following determinations relative to the required statutory categories have been made:

- (a) Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State:

None.

- (b) Nondiscretionary Costs/Savings to Local Agencies:
None.
- (c) Programs Mandated on Local Agencies or School Districts:
None.
- (d) Costs Imposed on Any Local Agency or School District that is Required to be Reimbursed Under Part 7 (commencing with Section 17500) of Division 4, Government Code:
None.
- (e) Effect on Housing Costs:
None.

III. Authority and Reference

The Fish and Game Commission proposes this emergency action pursuant to the authority vested by sections 200, 202, 205, 240, and 315 of the Fish and Game Code and to implement, interpret, or make specific sections 200, 202, 205, 240, and 315 of said Code.

IV. Section 240 Finding

Pursuant to Section 240 of the Fish and Game Code, the Commission finds that the adoption of this regulation is necessary for the immediate conservation, preservation, or protection of birds, mammals, reptiles, or fish, including, but not limited to, any nests or eggs thereof.

Informative Digest (Plain English Overview)

California continues to suffer under severe drought conditions with record low snow packs in 2014 and 2015. In early 2014, Governor Edmund G. Brown Jr. proclaimed a State of Emergency for California directing state officials to take all necessary actions to prepare for the record level of drought conditions and also signed an Executive Order redoubling state drought actions with additional measures to strengthen the state's response to drought. On April 1, 2015, the Governor ordered state agencies to impose statewide mandatory water restrictions that will save water, increase enforcement against water waste, streamline the state's drought response, and invest in new drought resilient technologies for California.

The hydrological conditions in 2015 are expected to deteriorate from the record low 2014 conditions. The Department of Fish and Wildlife (Department) continues to evaluate and manage the changing impacts of drought on threatened and endangered species and species of special concern, and develop contingency plans for state Wildlife Areas and Ecological Reserves to manage reduced water resources in the public interest.

Statewide water quality and quantity in many systems is likely to be inadequate to support fisheries as the summer progresses, resulting in impeded passage of spawning fish, increased vulnerability to mortality from predation and physiological stress, and increased angling harvest and/or hooking mortality. Furthermore, survival of eggs and juvenile fish in these systems over the coming months will be extremely low. The historically low water conditions will concentrate coldwater fish populations into shrinking pools of cold water habitat making them easy prey for illegal angling methods such as snagging, increased hooking mortality due to legal catch and release, over-harvest, as well as other human-related disturbances within their freshwater habitat. When coupled with drought-related

environmental stressors, such as high water temperature, poor water quality, and severely reduced suitable habitat, these stressors can seriously affect reproductive success and survival rates.

Since 2014, the Department has worked with the Fish and Game Commission (Commission), using the best available science, to determine whether restricting fishing in certain areas will become necessary and prudent as drought conditions persist. The Department and the Commission have determined that a temporary approach is needed to give the Department effective tools to respond more rapidly to the deteriorating water quality and quantity conditions in California's rivers and streams for 2015.

The following proposed criteria will be used to determine if an emergency fishing closure or associated reopening is warranted:

Any water of the state not currently listed in Section 8.00 of these regulations may be closed to fishing by the Department when the Director, or his or her designee, determines one or more of the following conditions have been met:

- Water temperatures in occupied habitat exceed 70° Fahrenheit for over eight hours a day for three consecutive days.
- Dissolved oxygen levels in occupied habitat drop below 5 mg/L for any period of time over three consecutive days.
- Fish passage is impeded or blocked for fish species that rely on migration as part of a life history trait.
- Water levels for ponds, lakes and reservoirs drop below 10% of their capacity.
- Adult breeding population levels are estimated to be below 500 individuals.

All waters closed pursuant to this section will be reopened by the Department when the Director, or his or her designee, determines all of the following conditions have been met:

- Water temperatures in occupied habitat do not exceed 70° Fahrenheit for over eight hours a day for seven consecutive days.
- Dissolved oxygen levels in occupied habitat rise above 5 mg/L and are maintained at that level for seven consecutive days.
- Fish passage is available and that no impediment exists to strand or concentrate adults or juveniles during their migration.
- Water levels for ponds, lakes and reservoirs have recovered to greater than 10% of their capacity.
- Adult breeding populations are estimated to be recovered to greater than 500 individuals.

Justification and associated data for closure and reopening decisions will be provided to the Commission for any water that is subject to a fishing closure.

The Department and the Commission will work together to formulate a regular rulemaking proposal that will refine the approach and regulatory language based on experiences learned, feedback from the public, and revisions to increase the efficacy of this emergency action.

Benefits: The proposed regulation will provide benefits to the environment through the conservation and preservation of listed species, species of special concern, and gamefish populations.

The proposed regulations are neither inconsistent nor incompatible with existing state regulations. The Legislature has delegated authority to the Commission to promulgate sport fishing regulations (sections 200, 202, 205, 240, and 315 Fish and Game Code).

At the June 11, 2015 meeting, the Commission approved the proposed emergency regulations with the addition of the Department web site: <https://www.wildlife.ca.gov/Regulations> as another avenue to provide public notification of the Department actions under the temporary emergency regulations.

Regulatory Language

Section 8.01, Title 14, CCR is added to read:

Section 8.01. Special Gear Provisions[Repealed]Measures for Fisheries at Risk due to Drought Conditions.

(a) In response to continued extreme drought conditions, the commission has established a quick response process to temporarily close fisheries experiencing degraded environmental conditions that may affect fish populations or their habitat within waters of the state. The criteria set forth in subsections (b) and (c) are intended to ensure that fisheries are protected under critical conditions stemming from the drought. These criteria will be monitored in statewide inland fisheries, and they will be evaluated on a water by water basis over time as conditions change.

(b) The department may close to angling any waters of the state not currently listed in Section 8.00 of these regulations if the director, or his or her designee, finds one or more of the following conditions have been met:

(A) Water temperatures in occupied habitat exceed 70° Fahrenheit for over eight hours a day for three consecutive days

(B) Dissolved oxygen levels in occupied habitat drop below 5 mg/L for any period of time over three consecutive days.

(C) Fish passage is impeded or blocked for fish species that rely on migration as part of a life history trait.

(D) Water levels for ponds, lakes and reservoirs drop below 10% of their capacity.

(E) Adult breeding population levels are estimated to be below 500 individuals.

(c) Waters closed pursuant to subsection (b) shall be reopened by the department when the director, or his or her designee, finds all of the following conditions have been met:

(A) Water temperatures in occupied habitat do not exceed 70° Fahrenheit over eight hours a day for seven consecutive days

(B) Dissolved oxygen levels in occupied habitat rise above 5 mg/L and are maintained at that level over seven consecutive days.

(C) Fish passage is available and no impediment exists to strand or concentrate adults or juveniles during their migration.

(D) Water levels for ponds, lakes and reservoirs have recovered to greater than 10% of their capacity.

(E) Adult breeding population levels are estimated to be recovered to greater than 500 individuals.

(d) It shall be unlawful to take fish in any waters of the state closed to angling pursuant to this Section.

(e) Notification of department actions.

(1) The department shall maintain a list of closed waters of the state and update that list on Wednesday of each week by 1:00 pm. In the event that water conditions change later in the week, the fishing status for each specific water will not change until the day following the next Wednesday. It shall be the responsibility of the angler to use the telephone number provided below or go to the department's website at <https://www.wildlife.ca.gov/Regulations> to obtain the current status of any water. The number to call for information is (916) 445-7600.

Note: Authority cited: Sections 200, 202 and 240, 205, 240, and 315, Fish and Game Code.

Reference: Sections 200, 202, 205 and 240, 240, and 315, Fish and Game Code.

From: Board of Supervisors, (BOS)
To: BOS-Supervisors
Subject: FW: CPUC Notification - Verizon Wireless - 24th & Pacheco
Attachments: CPUC Filing - Verizon - 24th & Pacheco.pdf

From: West Area CPUC [<mailto:WestAreaCPUC@VerizonWireless.com>]
Sent: Friday, June 19, 2015 12:54 PM
To: Masry, Omar (CPC); Administrator, City (ADM); Board of Supervisors, (BOS)
Cc: West Area CPUC
Subject: CPUC Notification - Verizon Wireless - 24th & Pacheco

This is to provide your agency with notice according to the provisions of General Order No. 159A of the Public Utilities Commission of the State of California ("CPUC"). This notice is being provided pursuant to Section IV.C.2.

If you prefer to receive these notices by US Mail, please reply to this email stating your jurisdiction's preference.

Thank You

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June 19, 2015

Ms. Anna Hom
Consumer Protection and Safety Division
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, CA 94102
alh@cpuc.ca.gov

RE: Notification Letter for 24th & Pacheco
San Francisco-Oakland, CA / GTE Mobilnet of California Limited Partnership / U-3002-C

This is to provide the Commission with notice according to the provisions of General Order No. 159A of the Public Utilities Commission of the State of California ("CPUC") for the project described in Attachment A.

A copy of this notification letter is also being provided to the appropriate local government agency for its information. Should there be any questions regarding this project, or if you disagree with any of the information contained herein, please contact the representative below.

Sincerely,

Eric Waldspurger
2785 Mitchell Drive, Bldg #9, Walnut Creek, CA 94598
(925) 279-6496

CPUC Attachment A



Site Name	24th & Pacheco
Legal Entity	GTE Mobilnet of California Limited Partnership
Type of Project	Modification to existing VZW site
Street Address of Site	2145 19th Avenue
Site Location City	San Francisco
Site Location Zip Code	94116
Site Location County	San Francisco
Site Location APN Number	2198 - 034

Site Coordinates			
	Degrees	Minutes	Seconds
Latitude	37	44	51.20
Longitude	122	28	31.2
NAD 83			

Brief Description of Project

Modifications to an existing telecommunications facility adding AWS carrier. The upgrades include replacing (3) existing 4-foot LTE antennas with (3) new 4-foot LTE/AWS antennas, and remounting to the existing H-frame located on the building rooftop. The associated equipment includes the installation of (1) new GPS antenna, replacement of (2) existing GPS antennas for (2) new GPS antennas, (3) new RRU's, (2) new OVP's, (1) hybrid cable, and (1) RBS-6601 19" shelf unit in the TI. New screening will be installed to conceal the antennas and radio equipment from view. The site has a 200 sq.ft. lease area on rooftop and 250 sq.ft. lease area for the equipment room located on the 2nd floor.

Number & type of Antennas / Dishes
Tower Design
Tower Appearance
Tower Height (in feet)
Size of Building or NA

(9) panel antennas, (3) GPS antennas
Steel H-frame on building rooftop
Panel antennas @ 36' C/L AGL
38' AGL
NA

LAND USE OR BUILDING APPROVALS

Type of Approval Issued	Building Permit
Issue Date of Approval	5/29/2015
Effective Date of Approval	5/29/2015
Agency Name	City of San Francisco
Approval Permit Number	2013.0802.3466
Resolution Number	
Type of Approval Issued (2)	
Issue Date of Approval (2)	
Effective Date of Approval (2)	
Agency Name (2)	
Approval Permit Number (2)	
Resolution Number (2)	

Planning Director (or equivalent)
Contact 1 Email Address
Contact 1 Agency Name
Contact 1 Street Address
Contact 1 City, State ZIP

Wireless Planner
omar.masry@sfgov.org
City of San Francisco
1660 Mission Street, Suite 400
San Francisco, CA 94103

City Manager (or equivalent)
Contact 2 Email Address
Contact 2 Agency Name
Contact 2 Street Address
Contact 2 City, State ZIP

City Administrator
city.administrator@sfgov.org
City of San Francisco
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

City Clerk (or equivalent)
Contact 3 Email Address
Contact 3 Agency Name
Contact 3 Street Address
Contact 3 City, State ZIP

Clerk of the Board
Board.of.Supervisors@sfgov.org
City of San Francisco
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Director of School Board (or equivalent)
Contact 4 Email Address
Contact 4 Agency Name
Contact 4 Street Address
Contact 4 City, State ZIP

N/A

Notes/Comments:

Public notification was required by the Planning Department as part of their approval process (under the same permit number). Planning signed off on 03/30/2015.

From: Tang, Katy (BOS)
Sent: Tuesday, June 16, 2015 10:33 AM
To: Gosiengfiao, Rachel (BOS)
Subject: FW: JUN 15, 2015 RE: #2013.0850E Recology, 501 Tunnel Ave., Expansion Project Protest for lack of legal notice and proper EIR Review
Attachments: RECOLOGY EXPANSION MAY 13 2015.pdf
Importance: High

for the Board's records

From: tony@verreos.com [mailto:tony@verreos.com]
Sent: Monday, June 15, 2015 10:22 PM
To: Tony Verreos; planning@rodnevfong.com
Cc: Cohen, Malia (BOS); Mar, Eric (BOS); Farrell, Mark (BOS); Christensen, Julie (BOS); Tang, Katy (BOS); Breed, London (BOS); Kim, Jane (BOS); Yee, Norman (BOS); Wiener, Scott; Campos, David (BOS); Avalos, John (BOS); cwu.planning@gmail.com; wordweaver21@aol.com; richhillissf@yahoo.com; Johnson, Christine (CPC); mooreurban@aol.com; Richards, Dennis (CPC); Sing Tao News S. F.; mhowerton@sfxaminer.com; acooper@sfgate.com; jdiaz@sfchronicle.com; business@sfchronicle.com; jkang@ggu.edu; agraf@ggu.edu; pmatier@sfchronicle.com; Lee, Mayor (MYR)
Subject: Re: JUN 15, 2015 RE: #2013.0850E Recology, 501 Tunnel Ave., Expansion Project Protest for lack of legal notice and proper EIR Review
Importance: High

Dear Planning Commission President Fong,

One of my neighbors just advised me the S.F. Planning Dept. has issued an **Environment Review Notice #2013.0850E of Preliminary Mitigated Negative Declaration** for the Recology Expansion project Located at 501 Tunnel Avenue, San Francisco. Meaning no problem, and EIR is not required.

As a homeowner only one block away from this location, 269 Tunnel Ave., S.F. 94134, **I want to register a protest against this project being fast tracked for approval without a full Environmental Impact Report, and without the full community immediately adjacent to the project area receiving proper legal notice of the proceedings in advance, and in multi-lingual translation as I understand is required by the S.F. Fair Access Language Ordinance. This is a clear attempt to push a smaller part of a huge expansion project forward without proper examination. Once it moves forward, everyone knows it will be that much more difficult and expensive to correct the damages, or reverse course. We hope you will no longer ignore our neighborhood.**

From what little is posted on the S.F. Planning Dept. Online Notice of Hearings pages, it seems the Planning Dept. is unaware of any of the resident's issues and concerns with the past and current operations of Recology. I will have to forward you under separate email - the neighbor's letter to the City of Brisbane on this same subject which outlines the neighbor's concerns, complaints, and suggested solutions **regarding this same project signed by 315 San Francisco property owners who live in the Little Hollywood area, or nearby Recology.**

As we understand it, legal notice requirements are minimal, and are not designed to provide the greater community a clear understanding of the project or it's probably impacts. Further, the Notice is apparently not mailed to all homes as no one we know has mentioned receiving it. If the original process allows for public comment without the need to pay the **\$547.00 Appeal Fee, this lack of proper notice acts to deprive us of our civil rights by exclusion from the free**

Att: Mr. John Swiecki, AICP
Community Development Director
50 Park Place, Brisbane, CA 94005

May 12, 2015

FAX 415-467-5547

recologynop@ci.brisbane.ca.us

RECOLOGY FACILITIES EXPANSION CONCERNS

In support of the personal statements recorded by the City of Brisbane on April 30th, 2015, the attached undersigned, residents of San Francisco, wish to register our concerns relative to the proposed modernization and expansion of the Recology facilities on Tunnel Avenue in San Francisco and Tunnel Road in Brisbane. We recognize the need for both modernization and expansion in order to provide high quality service to future generations, and reduce or eliminate the transfer to landfills. However, our neighborhood of Little Hollywood in the Southeast area of San Francisco has been ground zero for Recology and its predecessor companies ever since the dump was opened. While we do not all suffer equally, **most of us share many of the following concerns which significantly impact our quality of life as well as negatively impacting our property values. We respectfully ask that the EIR employ qualified experts to thoroughly study and reply addressing each item:**

1. **Foul noxious odors:** Are they also health hazards? They penetrate to home interiors and make getting fresh air impossible. This is particularly bad on warm days (before the afternoon winds pick up). The odors can extend through Visitacion Valley and into the Bayview community. **Prior studies have identified the Southeast area of San Francisco (District 10) as already having the highest levels of respiratory disease in San Francisco. Uncontrolled airborne particulates are a major health threat previously unaddressed.**
2. **Pests:** including flies, mice, rats, and seagulls which are a daily problem. Many older homes do not have window screens, therefore they can't keep the flies out. These are all unsanitary health risks. **Vector animals are known carriers of various diseases, and seagull feces is far worse where they are concentrated in a large flock which can be seen daily at the Recology facilities and beyond.** We hear that even AT&T Park is concerned about this problem as it adversely impacts their fan experiences.
3. **Machinery noise:** Recycling is generally a noisy business. Some machinery may produce very disturbing sounds preventing residents from the quiet enjoyment in their homes. Mobile equipment usually produces a high pitched beep to warn other workers of a vehicle backing up. Those piercing beepers can be heard miles away depending on the winds, and they often prevent people from getting a good night's sleep which is a big problem that too many administrators seem to ignore!
4. **Air pollution:** More trucks and equipment means more diesel exhaust unless they switch the whole fleet over to LNG which then poses an increased explosion hazard. Given the current District 10 respiratory problem, an extremely high level of care needs to be employed to assure residents that their current poor air quality will significantly improve rather than simply deteriorate further. Those most severely impacted will be our youngest most vulnerable children, and our oldest seniors who are homebound.
5. **Increased traffic:** Consolidation of other San Francisco operations/locations to this site, means more traffic. More traffic means more wear and tear on all streets (both Brisbane and San Francisco), more congested peak time commutes, and more debris contributing to our resident's inconvenience and uncompensated flat tires.

RECOLOGY FACILITIES EXPANSION CONCERNS

6. **Hazards:** Both air and water are at risk in case of any explosion or major fire at the current and proposed new facilities. Though we all encourage modernization and expansion to serve the needs of our growing communities, catastrophic risk also increases when many waste streams are combined in close proximity. **We have all seen news reports of huge fires raging out of control at tire dumps and other landfills.** When the last fire occurred at Recology in 2013, we were inundated by the hazardous smoke, receiving no outreach communications from Recology or the SFFD or S.F. Health Dept., and no one expressed any concern for our health! While shelter in place may work for some of us, smoke damages should be compensated, and the fire-fighting water containing hazardous toxic materials should be prevented from reaching storm drains that will transport untreated runoff directly into San Francisco Bay.
7. **Illegal dumping:** Although there are anti-dumping signs, there is **little to no enforcement** that any of us are aware of. A couple years ago SFPD installed HDTV cameras on Tunnel Road, **but told us they had no plan or funds to monitor them.** The presence of the dump in our area means hundreds of small contractors and individuals will drive un-covered pickup trucks on Tunnel Ave. each day dropping nails and other items capable of producing flat tires. And on occasion either they miss the closing time, or they never intended to pay the dump, and they dump their loads on the side of the roads at Lathrop and Tunnel. The police response has been completely unacceptable. And Recology's sporadic clean-up efforts clearly encourage the problem rather than abate it.
8. **San Francisco Metropolitan Transit Agency: Bus Rapid Transit impacts:** Facing a crush of new residents who will occupy new homes in the Bayview, Hunter's Point, and Visitacion Valley neighborhoods adjacent to and near Little Hollywood, SFMTA is studying the potential use of Beatty Road (Brisbane, San Mateo Co.) to create an addition route to help those commuters reach Caltrain, Third Street Lightrail, and the Balboa BART station. If Recology is allowed to close Beatty Road prior to the construction of a better alternative route outside of Little Hollywood, then SFMTA will be forced to recommend drastic changes to Blanken and Lathrop which would dramatically damage the quality of life in our neighborhood. Little Hollywood shares many characteristics with Brisbane, and we'd like to keep it that way. We do not want those things we enjoy about our neighborhood to be sacrificed to expediency and the greed of developers.
9. **Property Values:** The **negative impacts** we have noted here combine to depress our property values below what they would otherwise be in the most expensive city in the state. Given the history of industrial accidents, any neighborhood with such a major exposure will naturally be considered less desirable to buyers. We receive no compensation, and next to no consideration either from our billion dollar neighbor!

It is our understanding that Recology's roots are as Golden Gate Scavenger Co. and Sunset Scavenger Co., who essentially merged, preventing any serious competition for the extremely lucrative San Francisco trash collection business. As the company grew and needs changed, there was no serious opposition to its expansion. The result is that now we have a multi-state corporation serving some 113 communities, operating four locations in San Francisco, including its headquarters office in the 50 California Street tower, and its location crossing the county line in Brisbane for recycling. This is a major monopoly utility firm. We recognize these operations are critically important, and we also see the need for modernizing. **However the needs and impacts on the immediate resident/neighbors have clearly never been a high priority, in fact they have been largely ignored by our politicians, City agencies, and Recology itself.**

RECOLOGY FACILITIES EXPANSION CONCERNS

OUR REQUESTS:

- A. **A thorough scientific air quality study**, meant to identify odors, air pollutants, dust particle irritants, and the sources of each of them **at each of the existing Recology facilities** as they are intending to combine all of these operations into one new facility **approximately five time larger** than the existing S.F./Brisbane operation is today. The results of these studies must be published and noticed to all residents within the San Francisco/Brisbane service areas in order for them to understand the results, and learn whether or not Recology is as “green” as it claims to be.

- B. That the **San Francisco Department of Public Health study** or contract to a suitably qualified scientific firm to examine the long term effects of the conditions noted above in items #1 to #6 on the populations currently experiencing long term exposure to Recology’s operations at each of its’ processing facilities. **All at no taxpayer cost.** If this study determines actual negative physical health impacts associated with proximity to Recology operations, then Recology shall agree to set up a fund to pay for any uncompensated medical costs incurred by residents due to such exposures in the past and into the future based on commonly accepted CA legal practices.

- C. We request that Recology provide residents with **their designated staff's**: name, phone and written **contacts** to enable our residents to contact the appropriate Recology personnel for timely, and multilingual responses to their questions and concerns related to this modernization and expansion proposal.

- D. **Multilingual and Extensive outreach:** San Francisco City departments are required to comply with our Language Access Ordinance. Regardless of the legal requirements for public notices which we feel are completely inadequate, **we would very much appreciate multilingual outreach and notices to be inclusive of at least a full one mile radius of the Recology facilities to be delivered via email or USPS** for the many who do not have email access. We ask Recology and the City Of Brisbane to provide multilingual translators at all future public meetings on this subject as San Francisco would do if the meetings were hosted there. We have a large non/limited English speaking population who would like to fully participate in this process.

SUGGESTION:

The best possible outcome for everyone interested in this proposed project would be to **scrap it in favor of an idea that would be great for** Brisbane, San Mateo County, Recology, San Francisco, Bayview Hunters Point, Visitacion Valley, Little Hollywood, and Universal Paragon Corporation. **The idea** would require a cooperative agreement allowing Recology to move its currently proposed S.F./Brisbane operations completely out of San Francisco into Brisbane. **Doing so would remove all size restraints from Recology allowing it to design the most advanced garbage intake and recycling operation in the world** which could be relocated next to, or across the street from the Sierra Point Lumber Yard. Doing so would eliminate the vast majority of current resident’s complaints, and essentially transform a stinking obnoxious necessity into a shining clean and truly green environmental protection facility.

RECOLOGY FACILITIES EXPANSION CONCERNS

SUGGESTION: - continued

The **benefits for San Francisco** would be the ability to further develop all of the current Recology land sites for its preferred uses creating affordable housing near and on existing rapid transit corridors.

Benefits for Brisbane and San Mateo County would include the bragging rights to the newest most advanced high volume urban recycling facility in the world, and the taxes that would come with it. Brisbane and San Mateo County would also receive affordable housing construction credits for making it possible for San Francisco to build more high density affordable housing just across the city and county line from Brisbane.

Benefits for Bayview Hunters Point, Visitacion Valley, and Little Hollywood, would include preservation of current neighborhood character (Little Hollywood), and Bus Rapid Transit routing from Bayview Hunters Point to Caltrain at Tunnel via Beatty Road, then proceeding to Third ST. Lightrail via Tunnel and Blanken, and on to Balboa BART until the next replacement phase of MUNI bus or lightrail is put into place on Geneva Ave. with the proposed Geneva to Highway 101 connection.

Benefits for Universal Paragon Corporation include **removal of** a completely undesirable light industrial neighbor from close proximity of its signature San Francisco development at the old Schlage Lock site, **exchange a doomed plan to build approximately 4,500 residential units in Brisbane as part of the "Bay Lands" portion of its property with the welcome opportunity to build enough to equal or surpass the profitability of those "Bay Lands" housing units in San Francisco on the lands currently owned by Recology (the land swap).** These new units would all be within easy walking distance of Caltrain, Third ST. Lightrail, new residential service businesses, and local jobs. These units would be highly desirable to both the low income, City employees, and those working at Recology and other local businesses seeking to avoid the need to commute.

We understand this idea presents a big challenge – **all visionary ideas do.**

Though it has not previously been well understood or documented, those of us who own property or live in the Little Hollywood area in particular, have suffered all of the above mentioned insults and abuses which are by their nature both physical and emotional. **We intend to pursue every legal option at our disposal to assure a fair and equitable end to these abuses.** We do not oppose Recology. We applaud their recognition of the need to modernize and expand their currently insufficient and outmoded facilities. **However, we absolutely oppose the continuation of our little neighborhood being abused, ignored, and subjected to undocumented health hazards. And we absolutely oppose the proposed plans which seek to impose approximately a 500% increase in the environmental impacts we now endure.** Further, the potential for uncontrollable catastrophic losses in case of a major fire, explosion, or earthquake is always present.

RECOLOGY FACILITIES EXPANSION CONCERNS

cc.

- **City of Brisbane**
- **San Francisco County Health Department** (Local Enforcement Agency)
- **City & County of San Francisco** - site development permit department
- **San Francisco Bay Regional Water Quality Control Board**
- **San Mateo County Health Services**, Environmental Health Division (Local Enforcement Agency)
- **Title 27 landfill closure**
- **Honorable Mayor Edwin Lee** (San Francisco)
- **Supervisor Malia Cohen, District 10** (Little Hollywood, Visitacion Valley, Bayview Hunters Point, Potrero Hill)
- **Dr. Raymond Tompkins**
- **San Francisco Chronicle**
- **San Francisco Examiner**
- **Sing Tao Daily**
- **World Journal**
- **KGO-TV 7 (ABC)**
- **KNTV 11 (NBC)**
- **KPIX 5 (CBS)**
- **KRON4**
- **KTSF 26**
- **KTVU 2 (FOX)**
- **San Francisco Giants**

ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:

The residents listed below request your thoughtful consideration of our stated concerns. And also request to be included on all future mailings or email (if available) notifications which we ask you to publish in multi-lingual format in recognition of the needs of the population impacted by these proposals. Since the proposal itself is posted to the City of Brisbane website, we ask that you also prepare a translation for those documents as well.

<u>NAME</u>	<u>ADDRESS</u>	<u>EMAIL</u>
1. Anthony Verreos	269 Tunnel Ave., San Francisco, 94134	tony@verreos.com
2. Rita Liu	436 Peninsula Ave.	ritakliu@gmail.com
3. William Liu	436 Peninsula Ave.	william.k.liu@gmail.com
4. Roberto Zecena	268 Nueva Ave.	
5. Isabel Zecena	268 Nueva Ave.	
6. Rafael Miranda	243 Nueva Ave	
7. Leticia Zaragoza	442 Peninsula Ave.	
8. Ricardo Zaragoza	442 Peninsula Ave.	
9. David Ng	346 Tocoloma Ave.	
10. Mary Plovanic	340 Tocoloma Ave.	
11. Ruperto Bugayong	325 Tocoloma Ave	

RECOLOGY FACILITIES EXPANSION CONCERNS

ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:

NAME	ADDRESS	EMAIL
12. Nancy Sum	126 Nueva Ave.	
13. Sherman Sum	126 Nueva Ave.	
14. Piper Rovin	531 Blanken Ave.	
15. Zheli Ma	543 Blanken Ave.	
16. Fung Sang Tse	200 Peninsula Ave.	
17. Jim Mar	260 Lathrop Ave.	
18. Mason Leung	439 Wheeler Ave.	
19. Xiao Sha Chen	439 Wheeler Ave.	
20. Grace Leung	439 Wheeler Ave.	
21. Chris Warden	336 Lathrop Ave.	
22. Cindy Ng	185 Nueva Ave.	
23. Khanh Ly	200 Lathrop Ave.	
24. Jian Min Su	129 Nueva Ave.	
25. Hui Ping Kuang	159 Nueva Ave.	
26. Su Li Tan	91 Gillette Ave.	
27. Kwan H. Lee	362 Wheeler Ave.	
28. Mei Yun Cen	343 Wheeler Ave.	
29. Rong Xiang Liang	343 Wheeler Ave.	
30. Li Yan Ye	343 Tocoloma Ave.	
31. Ding L. Mui	343 Tocoloma Ave.	
32. Khuong Nguyen	270 Lathrop Ave.	
33. Mei Wai	340 Peninsula Ave.	
34. Victor Tang	309 Peninsula Ave.	
35. Andrew Kong	316 Peninsula Ave.	
36. Fei Yan Liu	316 Peninsula Ave.	
37. Xiu Qiong Dong	316 Peninsula Ave.	
38. Angeline Kong	316 Peninsula Ave.	
39. J. Zhang	329 Peninsula Ave.	
40. Annie Chen	329 Peninsula Ave.	
41. Sophia Chen	329 Peninsula Ave.	
42. Mr. Lau	170 Nueva Ave.	
43. Brian Li	170 Nueva Ave.	
44. Yang Hao Chen	170 Nueva Ave.	
45. Kingmon Lo	180 Nueva Ave.	

RECOLOGY FACILITIES EXPANSION CONCERNS**ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:**

NAME	ADDRESS	EMAIL
46. Joyce Liu	436 Peninsula Ave.	
47. Shun Tim Liu	436 Peninsula Ave.	
48. Peter Suen	430 Peninsula Ave.	
49. Jonathan Suen	430 Peninsula Ave.	
50. Jeffrey Hoang	520 Campbell Ave.	
51. Andrew D. Maule	249 Nueva Ave.	
52. Glenn Heuser	256 Peninsula Ave.	
53. Curtis Maughlin	256 Peninsula Ave.	
54. Hong Xing Chen	448 Peninsula Ave.	
55. Jie Xian Jung	449 Peninsula Ave.	
56. Odilie Orantes	239 Peninsula Ave.	
57. Shao Ting Hu	227 Peninsula Ave.	
58. Rui Yuen Mai	227 Peninsula Ave.	
59. Jian Tan	221 Peninsula Ave.	
60. Jun He Tan	221 Peninsula Ave.	
61. Di Gee Pang	221 Peninsula Ave.	
62. Lena Ma	221 Peninsula Ave.	
63. Zhang Jing Tan	221 Peninsula Ave.	
64. Philip Poon	204 Peninsula Ave.	
65. Tony Poon	204 Peninsula Ave.	
66. Jessica Leung	455 Peninsula Ave.	
67. Chi Kwon Leung	455 Peninsula Ave.	
68. Eva Leung	455 Peninsula Ave.	
69. Nidia Martinez	360 Peninsula Ave.	
70. David Lam	244 Peninsula Ave.	
71. Ci Huan Hu	244 Peninsula Ave.	
72. Chauncey Hunan	232 Peninsula Ave.	
73. Juana Gomez	214 Peninsula Ave.	
74. Martin Fiores	201 Peninsula Ave.	
75. Adam Hassett	245 Tocoloma Ave.	
76. Rahna Brown	245 Tocoloma Ave.	
77. Mike Garcia	72 Raymond Ave.	
78. Patricia Garcia	442 Peninsula Ave.	
79. Jose Garcia	442 Peninsula Ave.	

RECOLOGY FACILITIES EXPANSION CONCERNS

ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:

NAME	ADDRESS	EMAIL
80. Lenore Torres	455 Peninsula Ave.	
81. Valerie Rangel	455 Peninsula Ave.	
82. Giovanni Garcia	442 Peninsula Ave.	
83. Jun Huang	35 Nibbi Ct	
84. Rey Carolino	129 Gillette Ave.	
85. John Agee	121 Gillette Ave.	
86. Kat Ying	624 Blanken Ave.	
87. Chut Cue Ying	624 Blanken Ave.	
88. Tam Shek	37 Lois Lane	
89. Hang Ling Tam	37 Lois Lane	
90. Simon Tam	37 Lois Lane	
91. Annie Tam	37 Lois Lane	
92. Veronica Tanssuint	144 Gillette Ave.	
93. Anthony Arcega	141 Gillette Ave.	
94. Melvin Arcega	141 Gillette Ave.	
95. Cui Ping Lu	20 Nibbi Ct	
96. Kay Shrandar	30 Nibbi Ct	
97. Kraig Shrandar	30 Nibbi Ct	
98. Keana Shrandar	30 Nibbi Ct	
99. Melissa Pandry	30 Nibbi Ct	
100. Sherry Shrandar	30 Nibbi Ct	
101. CuiciCai	35 Nibbi Ct	
102. Zhao Cong Li	340 Peninsula Ave.	
103. Yu Xi Li	340 Peninsula Ave.	
104. Cui Ming Li	340 Peninsula Ave.	
105. Jiang Hai Li	340 Peninsula Ave.	
106. Melani Llamas	310 Peninsula Ave.	
107. John M. Sant	259 Peninsula Ave.	
108. Vince Baylon	233 Peninsula Ave.	
109. Klaus Chalupa	242 Tocoloma Ave.	
110. Josefina Granleaf	212 Tocoloma Ave.	
111. Ralph Oroquita	460 Peninsula Ave.	
112. Simon Zeng	353 Peninsula Ave.	
113. Christina Qiu	353 Peninsula Ave.	

RECOLOGY FACILITIES EXPANSION CONCERNS

ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:

NAME	ADDRESS	EMAIL
114. Trung Lam	339 Peninsula Ave.	
115. Jocelyn Neela	310 Peninsula Ave.	
116. Diana Renh	315 Peninsula Ave.	
117. Yue Shen	290 Peninsula Ave.	
118. Julie Abusharkh	264 Peninsula Ave.	
119. Yu Fang Zhen	250 Peninsula Ave.	
120. Jeanette Santos	238 Peninsula Ave.	
121. Juan Santos	238 Peninsula Ave.	
122. Salvador Martin	226 Peninsula Ave.	
123. Karen Martin	226 Peninsula Ave.	
124. Shun Ting Liu	220 Peninsula Ave.	
125. Su Zhen Li	220 Peninsula Ave.	
126. Michael Thamps	295 Tocoloma Ave.	
127. Rene Mercado	251 Tocoloma Ave.	
128. Linh Ng	241 Tocoloma Ave.	
129. Toby Kwan	225 Tocoloma Ave.	
130. David Lee	359 Peninsula Ave.	
131. Mildred Lee	359 Peninsula Ave.	
132. Mary T. Lee	359 Peninsula Ave.	
133. Chourwan Tam	333 Peninsula Ave.	
134. Mei Hua Neu	301 Peninsula Ave.	
135. Lupe Perez	291 Peninsula Ave.	
136. Winnie Yu	287 Peninsula Ave.	
137. Perrick Kwong	287 Peninsula Ave.	
138. Yun Wan Fung	265 Peninsula Ave.	
139. Stephan Wu	170 Nueva Ave.	
140. Phyllis Wu	170 Nueva Ave.	
141. Anges Wu	170 Nueva Ave.	
142. Diana Zecena	268 Nueva Ave.	
143. Vaneng Li	510 Blanken Ave.	
144. Jean Xian Li	510 Blanken Ave.	
145. Heng Li	510 Blanken Ave.	
146. Jian Fong	510 Blanken Ave.	
147. Jackie Fung	265 Peninsula Ave.	

RECOLOGY FACILITIES EXPANSION CONCERNS

ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:

NAME	ADDRESS	EMAIL
148. Ron Gibson	260 Tocoloma Ave.	
149. Tina Lee	224 Tocoloma Ave.	
150. Jen	329 Tocoloma Ave.	
151. Daisy Wong	400 Peninsula Ave.	
152. Kim Hung Chow	400 Peninsula Ave.	
153. Sylvia Au Yeung	305 Wheeler Ave.	
154. Irving Cheung	305 Wheeler Ave.	
155. Kenneth Li	510 Blanken Ave.	
156. Carmen Li	510 Blanken Ave.	
157. Sharon Lam	534 Blanken Ave.	
158. Damei Yang	286 Peninsula Ave.	
159. Jane Kwong	286 Peninsula Ave.	
160. Matt Shiraki	1491 De Haro St.	
161. Yanna Wu	519 Blanken Ave.	
162. Yan Long Lu	510 Blanken Ave.	
163. Yuet Jin Kwong	308 Tocoloma Ave.	
164. Rey A. Carolino	129 Gillette Ave.	
165. Li Yan Ye	334 Tocoloma Ave.	
166. Cristian Zaragoza	442 Peninsula Ave.	
167. Ricardo Zaragoza	442 Peninsula Ave.	
168. Carrisa Tan	37 Lois Lane	
169. Tam Chan Wan	333 Peninsula Ave.	
170. Tam Shi Yan	333 Peninsula Ave.	
171. Xiuwei Liu	170 Nueva Ave.	
172. Bill Chung	170 Nueva Ave.	
173. Xue Xing Yu	170 Nueva Ave.	
174. Shubing Liu	170 Nueva Ave.	
175. Su Ling Yan	449 Peninsula Ave.	
176. Tim Tan	448 Peninsula Ave.	
177. Shi Tan	448 Peninsula Ave.	
178. Kenneth Ng	436 Tocoloma Ave.	
179. Douglas Lo	454 Tocoloma Ave.	
180. Miao Xia Li	430 Peninsula Ave.	
181. Fan Suen	430 Peninsula Ave.	

RECOLOGY FACILITIES EXPANSION CONCERNS**ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:**

NAME	ADDRESS	EMAIL
182. Jason Suen	430 Peninsula Ave.	
183. Caitlin Sharp	443 Peninsula Ave.	
184. Qian Yi Ling	112 Emerald Cove Terrace	
185. George Huarte	410 Peninsula Ave.	
186. Judy Misaghi	410 Peninsula Ave.	
187. Nezmah Avcar	410 Peninsula Ave.	
188. Yvonne Cook	277 Wheeler Ave.	
189. To Wen Liang	266 Wheeler Ave.	
190. Loung	315 Wheeler Ave.	
191. Tony Escandor	330 Wheeler Ave.	
192. Olivia Jondle	500 Blanken Ave.	
193. Sut Chan Yip	324 Wheeler Ave.	
194. Louisia Yip	3773 San Bruno Ave.	
195. Wendy Yip	27 Stoney Brook	
196. To Fong	119 Teddy Ave.	
197. David Ka	343 Wheeler Ave.	
198. Lana He	350 Wheeler Ave.	
199. Z. Zu	201 Wheeler Ave.	
200. King Wa Lee	248 Wheeler Ave.	
201. Alexander Chan	245 Wheeler Ave.	
202. Delia Hew	251 Wheeler Ave.	
203. Cory Lee	224 Tocoloma Ave.	
204. Mei Shu Chui	434 Blanken Ave.	
205. Zhao Lun Feng	434 Blanken Ave.	
206. Queenie Fung	434 Blanken Ave.	
207. Benny Fung	434 Blanken Ave.	
208. Ping Chang Li	434 Blanken Ave.	
209. Jin Jin He	434 Blanken Ave.	
210. Yan Na Wu	519 Blanken Ave.	
211. Simin Yee	519 Blanken Ave.	
212. Jessica Yee	519 Blanken Ave.	
213. Hansen Yee	519 Blanken Ave.	
214. Sandy Chiu	434 Blanken Ave.	
215. Ming Luk	415 Peninsula Ave.	

RECOLOGY FACILITIES EXPANSION CONCERNS

ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:

NAME	ADDRESS	EMAIL
216. Chao Cheng Zhan	334 Tocoloma Ave.	
217. Gu Ci Tan	448 Peninsula	
218. Qun Li	170 Nueva Ave.	
219. Tak Lee Kwong	208 Peninsula Ave.	
220. Justyna To	225 Tocoloma Ave.	
221. Jan Yee Koke	2114 Bayshore Ave.	
222. Francois Hedoun	230 Tocoloma Ave.	
223. Shue Ha Lam	301 Wheeler Ave.	
224. Richard Bethger	340 Tocoloma Ave.	
225. Hai Tak Chiu	205 Nueva Ave.	
226. Cho Tam	333 Peninsula Ave.	
227. Marie Buganyez	325 Tocoloma Ave.	
228. Sandy Liang	330 Tocoloma Ave.	
229. Yuk Ling Lee	362 Wheeler Ave.	
230. Kwan Shang Lee	362 Wheeler Ave.	
231. Cheok L. Lee	301 wheeler Ave.	
232. Mei Lin Yu	356 Wheeler Ave.	
233. Ping Lee	248 Wheeler Ave.	
234. Fung King Chow	235 Wheeler Ave.	
235. Chu Hon Chow	235 Wheeler Ave.	
236. Yiu Chan	245 Wheeler Ave.	
237. Karen Chan	245 Wheeler Ave.	
238. Cindy Sturgeon	133 Tunnel Ave.	
239. Selina Yuen	224 Wheeler Ave.	
240. Mao Ling Law	224 Wheeler Ave.	
241. Zhi Qiong Chen	224 Wheeler Ave.	
242. Jing C. Pan	208 Lathrop Ave.	
243. Sunny Yan	449 Peninsula Ave.	
244. Song Tong Wu	375 Wheeler Ave.	
245. Shu Cha Law	301 Wheeler Ave.	
246. Xia Li	340 Peninsula Ave.	
247. Daniel Lee	359 Peninsula Ave.	
248. Yang Lee	150 Executive	
249. Xue Zhang	301 Executive	

RECOLOGY FACILITIES EXPANSION CONCERNS

ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:

NAME	ADDRESS	EMAIL
250. Tam Yun Zhue	70 Wabash Terrace	
251. Hiroshi Shimizu	345 Tocoloma Ave.	
252. Jose Parra	250 Nueva Ave.	
253. Gang Cheng Liu	316 Peninsula Ave.	
254. Levinia Espina	360 Tocoloma Ave.	
255. Shiu Hang Wong	400 Peninsula Ave.	
256. Linda Nguyen	236 Wheeler Ave.	
257. Sue Ann Chan	218 Wheeler Ave.	
258. Keng Chan	218 Wheeler Ave.	
259. Ko Fong Ku	439 Wheeler Ave.	
260. Shi Chang Dai	439 Wheeler Ave.	
261. Frances Jang	120 Blanken Ave.	
262. M. Bermudez	265 Tocoloma Ave.	
263. Jose Ochoa	210 Tocoloma Ave	
264. Tracy Cai	35 Nibbi Ct	
265. Gee Shiu Wong	329 Peninsula Ave.	
266. Bao Shi Zhen	422 Peninsula Ave.	
267. Mei Shun Chen	422 Peninsula Ave.	
268. Rose Luarte	410 Peninsula Ave.	
269. Cai Kwan Leung	455 Peninsula Ave.	
270. Erika Torres	454 Peninsula Ave.	
271. D. Torres	454 Peninsula Ave.	
272. Fernando Rangel	455 Peninsula Ave.	
273. Karla Rangel	455 Peninsula Ave.	
274. Sandy Suen	430 Peninsula Ave.	
275. Clark Suen	430 Peninsula Ave.	
276. Victor Ten	391 Peninsula Ave.	
277. Wendy Ten	391 Peninsula Ave.	
278. Janet Wu	32 Leland Ave.	
279. Marlene Tran	34 Leland Ave.	
280. Chui Fong Lok	55 Raymond Ave.	
281. Sau Ying Chiu	624 Blanken Ave.	
282. C. C. Wong	624 Blanken Ave.	
283. Tony Li	624 Blanken Ave.	

RECOLOGY FACILITIES EXPANSION CONCERNS

ATTACHED PAGE INCLUDE CO-SIGNERS TO THIS LETTER:

<u>NAME</u>	<u>ADDRESS</u>	<u>EMAIL</u>
284. Kit Lo Fong	624 Blanken Ave.	
285. Alice Wong	145 Tunnel Ave.	
286. H. Nguyen	220 Lathrop Ave.	
287. Angela Siharath	137 Nueva Ave.	
288. Nikole Duario	454 Peninsula Ave.	
289. Bruce Delano	461 Peninsula Ave.	
290. Esther Mesaniai	260 Hahn Ave.	
291. Sonny Mesaniai	260 Hahn Ave.	
292. Geary Fang	60 Leland Ave.	
293. T. L. Hoang	60 Leland Ave.	
294. Wendy Chan	827 Rutland Ave.	
295. Joe Chan	827 Rutland Ave.	
296. Shirley Wong	199 Leland Ave.	
297. Simon Kwong	199 Leland Ave.	
298. Xiu Fang Huang	320 Alpha Ave.	
299. Mei Ding	734 Cora St.	
300. C. L. Wong	45 Cora St.	
301. Frank Wong	45 Cora St.	
302. Ben Franklin	1475 Shafter Ave.	
303. Michelle Franken	1470 Palou Ave.	
304. Gabriela Reyes	502 Talbert St.	
305. Francisco Reyes	502 Reyes At.	
306. Xin Yao Jiang	220 Tocoloma Ave.	
307. Ben Jiang	220 Tocoloma Ave.	
308. Lie Xing Jiang	220 Tocoloma Ave.	
309. Alberto Huang	220 Tocoloma Ave.	
310. Kang Chong	220 Tocoloma Ave.	
311. Jenny Chong	220 Tocoloma Ave.	
312. Gui Feng Liang	330 Tocoloma Ave.	
313. Mei Xiang Liang	330 Tocoloma Ave.	
314. Si Si Liang	330 Tocoloma Ave.	
315. Kevin Liang	330 Tocoloma Ave.	