



SAN FRANCISCO PUBLIC LIBRARY

SF Board of Supervisors Budget & Appropriations Committee

Fiscal Year 26 & 27 Proposed Budget

Michael Lambert
City Librarian

San Francisco Public Library

Vision 2030



Vision

A democratic, equitable and vibrant San Francisco for everyone

Mission

Connect our diverse communities to learning, opportunities and each other

Values

Well-being • Community • Equity • Collaboration • Exploration

Strategic Priorities



Literacy Champion

Cultivate the critical understanding necessary for meaningful participation in society through immersive and varied learning activities.



Cultural Amplifier

Facilitate cultural experiences that celebrate and deepen understanding of the diverse communities of San Francisco.



Community Catalyzer

Foster experiences both within and beyond the Library that create and strengthen social connections.



Thoughtful Navigator

Serve as a caring and knowledgeable gateway, helping people find and use library, community and city resources to realize their goals.



Resource Provider

Offer experiences, guidance and resources that support basic needs, encourage personal growth and enrich life in San Francisco.



San Francisco Public Library

Read Our New Strategic Plan
on.sfpl.org/strategicplan



Budget Overview

Self Funded Department

- FY 26: \$194.0M
- FY 27: \$191.9M

Meeting our Mission

Empowering Individuals

Enriching Community

Transforming Lives



Drumbeats, Heartbeats: Communities As One dancer proceeds through Koret Auditorium.

Budget Sources



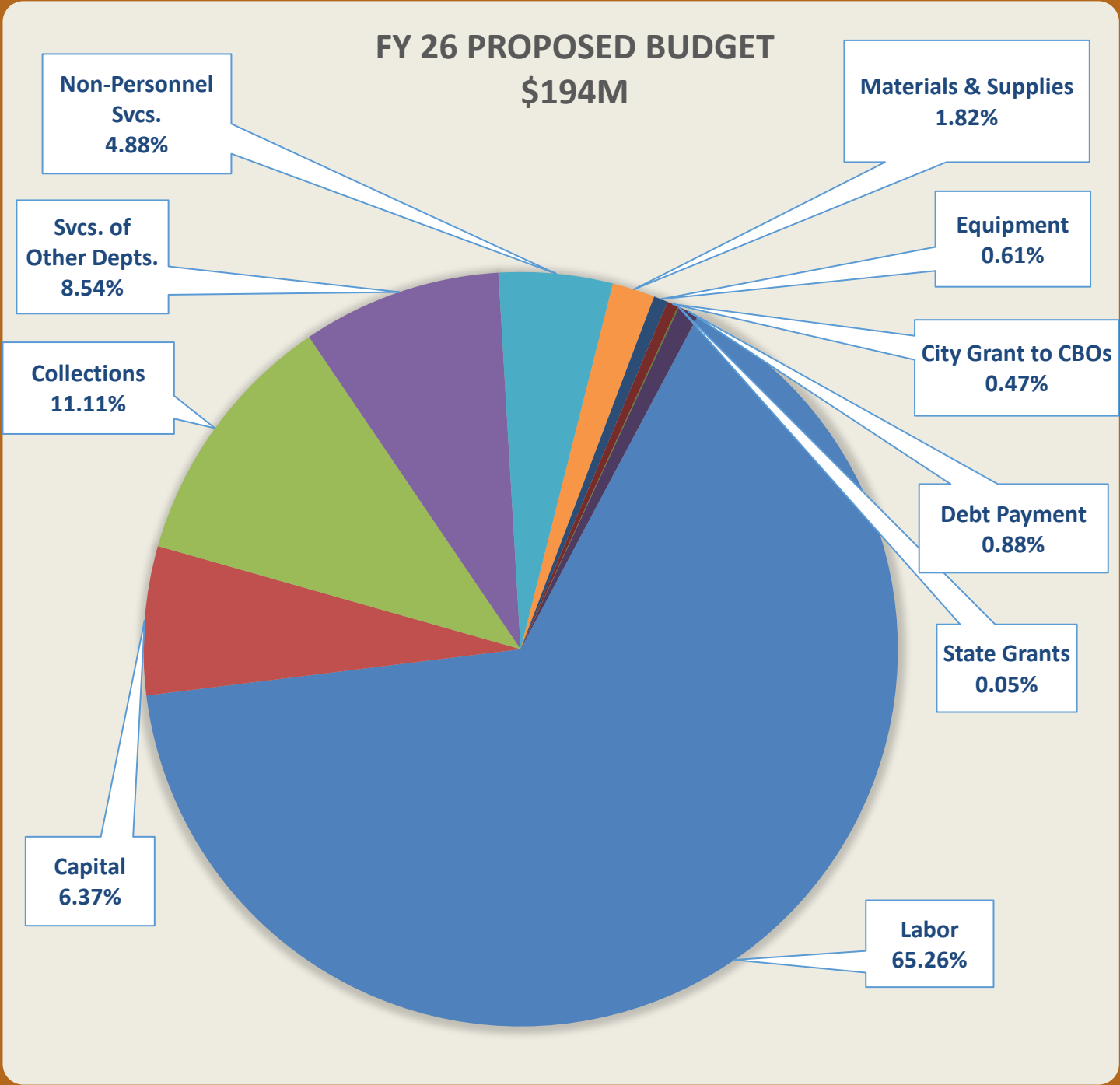
San Francisco Public Library | FY26 & 27 Proposed Budget

Source Type (budget in millions)	FY 25 Approved Budget	FY26 Proposed Budget	FY27 Proposed Budget
Library Preservation (LPF)	\$182.93M	\$185.85M	\$191.18M
LPF Fund Balance	\$03.92M	\$07.46M	\$00.00M
Library Fees	\$0.18M	\$0.18M	\$0.18M
Misc. Annual Sources	\$0.37M	\$0.39M	\$0.41M
Bequests	\$0.12M	\$0.12M	\$0.12M
Total	\$187.51M	\$194.00M	\$191.88M



Budget Uses by Type

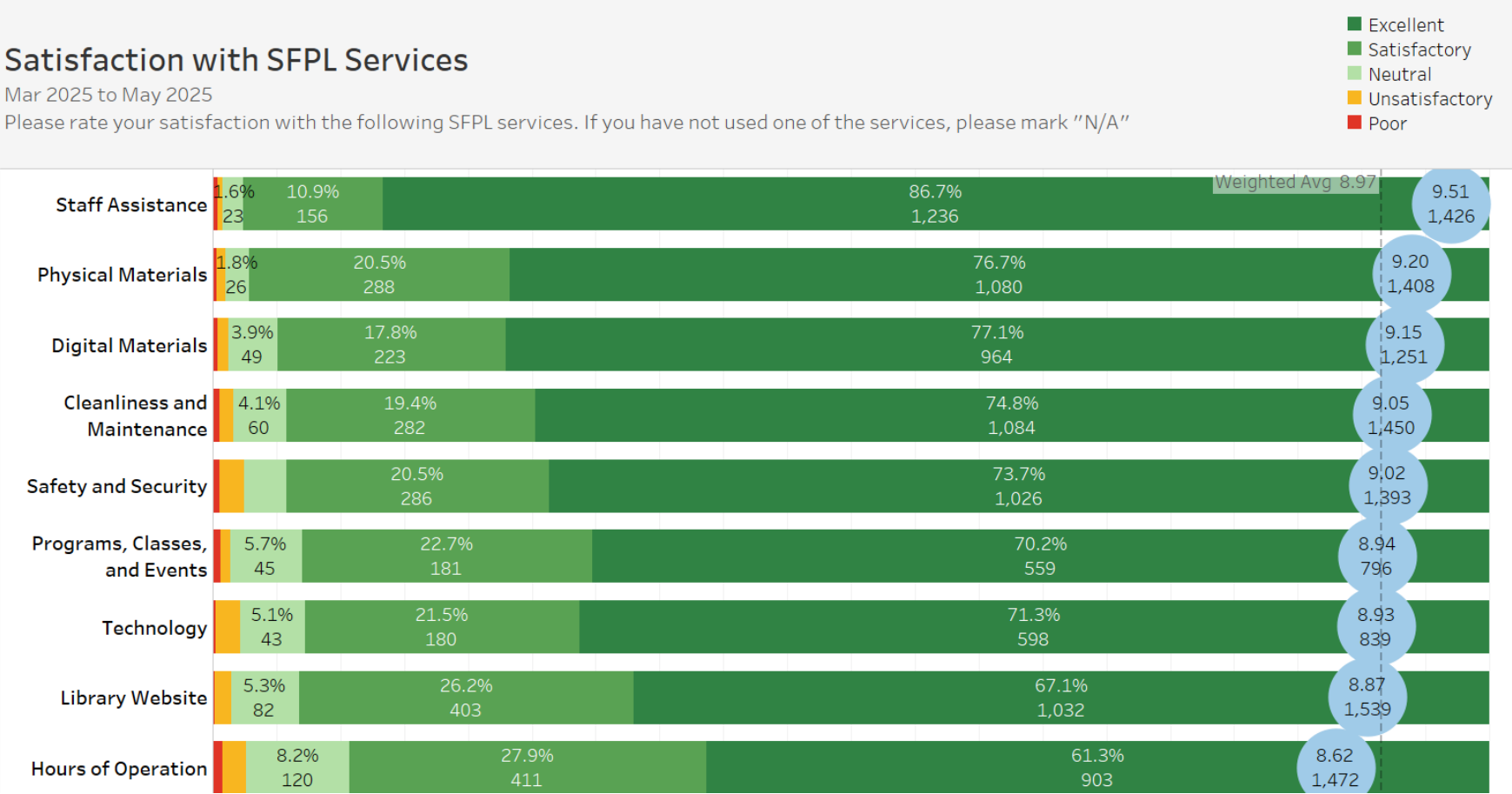
SFPL Budgets by Use Type	FY25 Approved Budget	FY26 Proposed Budget	FY27 Proposed Budget
Labor	\$121.90M	\$126.61M	\$132.70M
Capital	\$9.87M	\$12.35M	\$1.90M
Collections	\$22.49M	\$21.56M	\$21.56M
Svcs. of Other Depts.	\$16.25M	\$16.57M	\$16.02M
Non-Personnel Svcs.	\$9.78M	\$9.46M	\$9.43M
Materials & Supplies	\$3.59M	\$3.54M	\$3.54M
Equipment	\$1.00M	\$1.19M	\$0.00M
City Grant to CBOs	\$0.83M	\$0.92M	\$0.96M
State Grants	\$0.11M	\$0.11M	\$0.11M
Debt Payment	\$1.70M	\$1.70M	\$1.70M
Reserve	\$0.00M	\$0.00M	\$3.97M
Total	\$187.51M	\$194.00M	\$191.88M





Public Services Performance Measures Report

Patron Satisfaction Survey Rolling 3 Month Average Ratings: Jan 2024 – Mar 2025





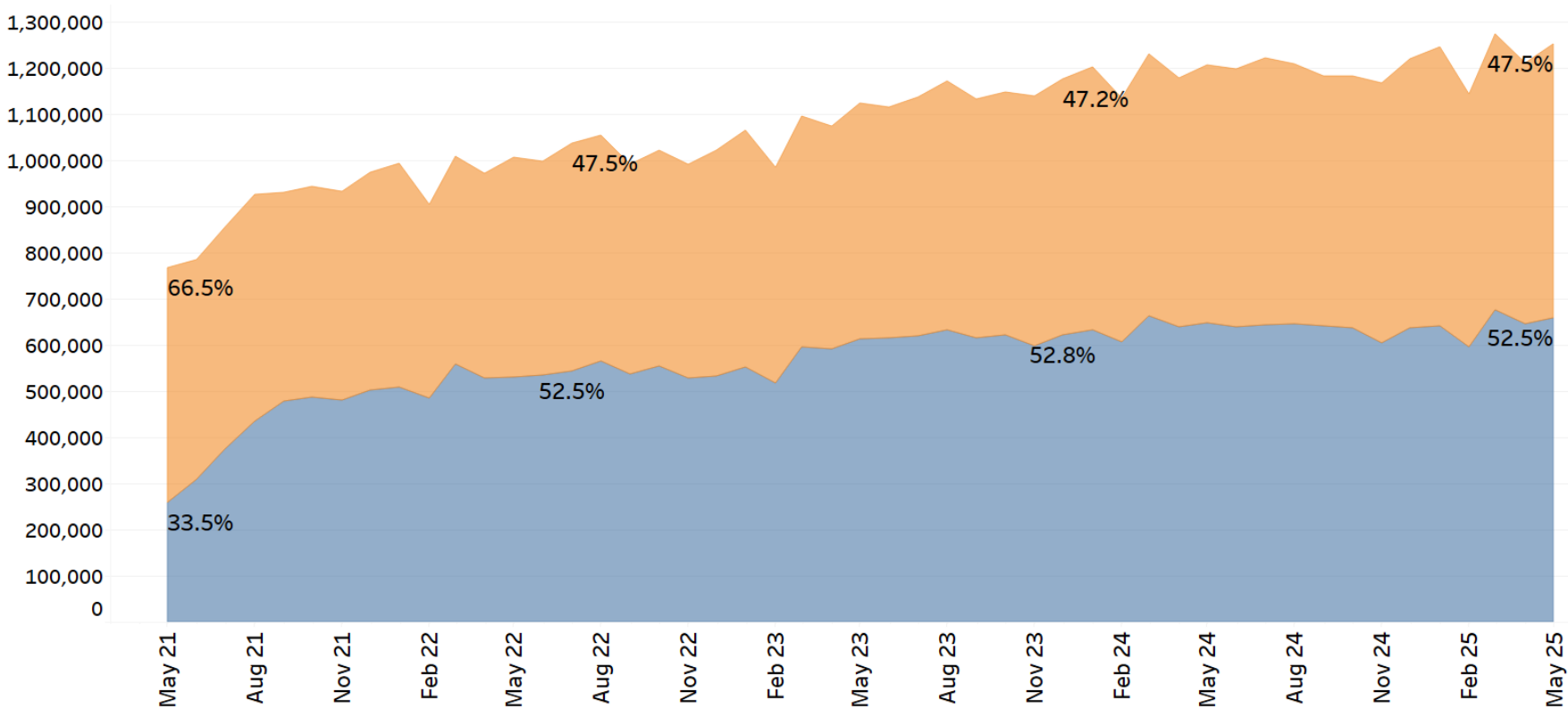
Public Services Performance Measures Report

"I've saved hundreds of dollars by borrowing books instead of buying them. SFPL's collection is vast and always growing!"

-Patron Satisfaction Survey Comment

FY25 YTD has seen a 3.5% Year over Year increase in circulation vs. FY24

SFPL Physical vs eMaterial Monthly Circulation





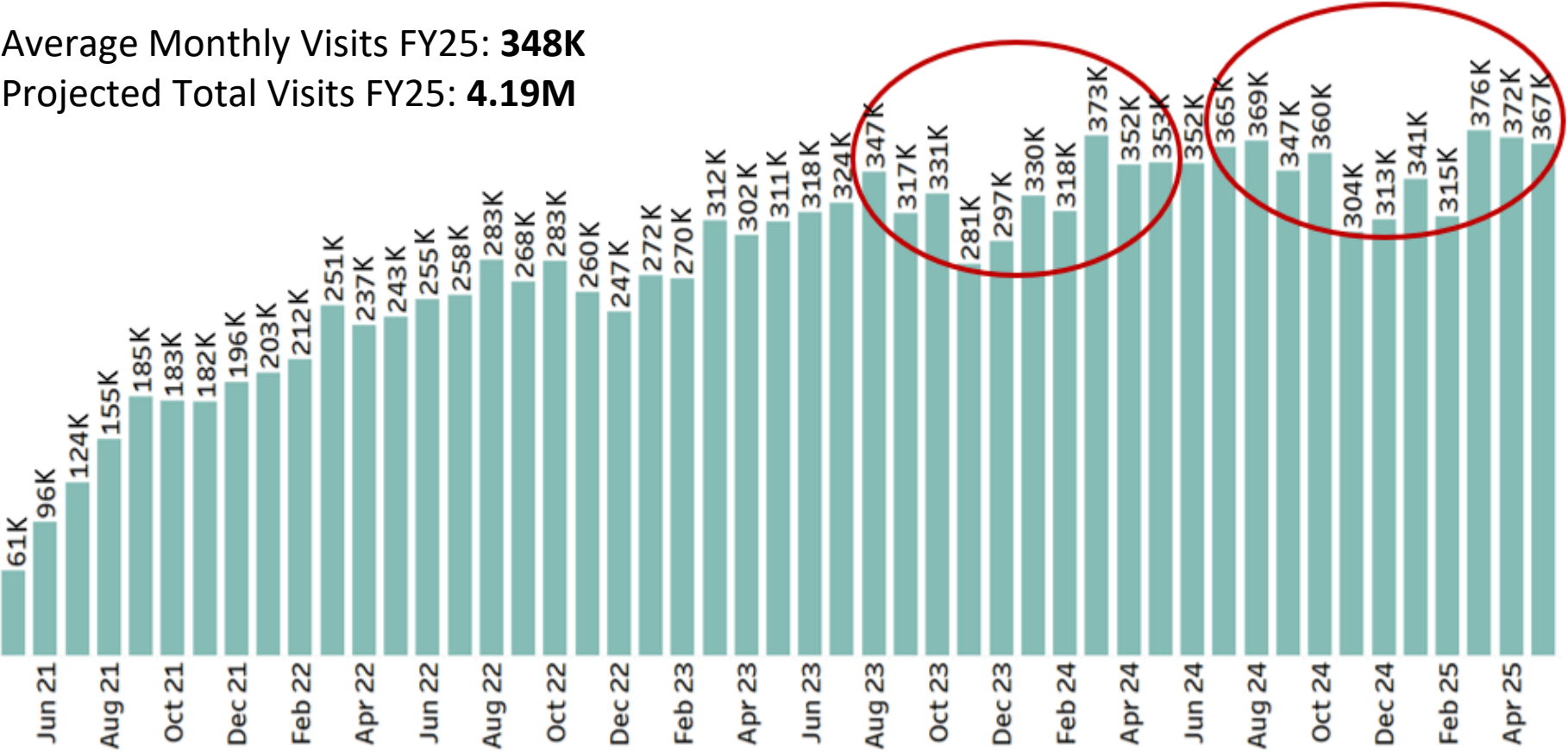
Public Services Performance Measures Report

"My four-year-old son is obsessed with the SFPL Explorer Map and wants us to visit every library. We love all the libraries across the city!"

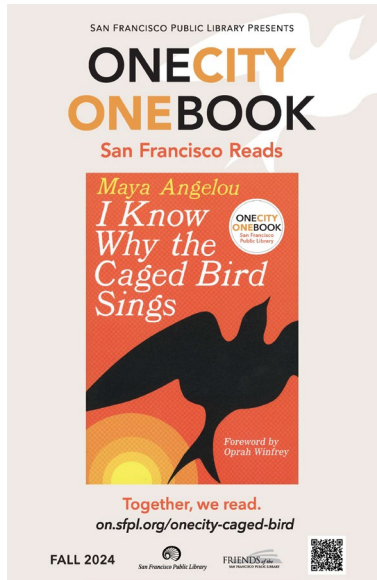
-Patron Satisfaction Survey
Comment

FY25 YTD has seen a 5.8% Year over Year increase in visits vs. FY24

Average Monthly Visits FY25: **348K**
Projected Total Visits FY25: **4.19M**



Friends of the SFPL Annual Grant



FRIENDS *of the*
SAN FRANCISCO PUBLIC LIBRARY

FY26 Annual Grant Amount:
\$1,072,600

\$598,783 in Unrestricted Funds

\$473,817 in Restricted Funds

The Friends Annual Grant
Monies Support:

One City One Book: SF Reads
Summer Stride

Branch Open House Events

Special Collections

Innovation

Thank you



San Francisco Public Library

San Francisco Public Library | FY26 & 27 Proposed Budget

POSITION #	JOB CLASS	JOB CLASS TITLE	DEPT ID	DEPT DESCRIPTION	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	Vacancy Date	ELIMINATING IN 25-27 TWO-YEAR BUDGET (please check box)	HOLDING FOR ATTRITION (please check box)	HIRING STATUS/PLAN as of May 1, 2025
1155333	922	Manager I	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	6/12/2022			Position is responsible for moving collections and other materials in response to public demand. Hiring is in process but requires extensive review.
1134433	923	Manager II	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	11/23/2024			Position Based Civil Service Exam in Progress
1136278	1043	IS Engineer-Senior	232048	LIB Public Library	13140	SR Public Library	10026754	LB Information Technology	10000	Operating	1/18/2025		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1072063	1093	IT Operations Support Admn III	232048	LIB Public Library	13140	SR Public Library	10026754	LB Information Technology	10000	Operating	10/12/2024			Beginning Selection process for the position
1072066	1093	IT Operations Support Admn III	232048	LIB Public Library	13140	SR Public Library	10026754	LB Information Technology	10000	Operating	4/10/2025		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1048292	1095	IT Operations Support Admin V	232048	LIB Public Library	13140	SR Public Library	10026754	LB Information Technology	10000	Operating	1/4/2025		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1125576	1246	Prin Human Resources Analyst	232048	LIB Public Library	13140	SR Public Library	10026751	LB Administration	10000	Operating	9/3/2022		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1015031	1406	Senior Clerk	232048	LIB Public Library	13140	SR Public Library	10026751	LB Administration	10000	Operating	6/8/2024		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1109160	1766	Media Production Tech	232048	LIB Public Library	13140	SR Public Library	10026754	LB Information Technology	10000	Operating	3/15/2025		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1119009	1822	Administrative Analyst	232048	LIB Public Library	13140	SR Public Library	10026751	LB Administration	10000	Operating	2/4/2023		X	Held for vacant Attrition to offset FAST team 1634.
1122175	1822	Administrative Analyst	232048	LIB Public Library	13140	SR Public Library	10026751	LB Administration	10000	Operating	10/26/2024		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1097409	1823	Senior Administrative Analyst	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	10/14/2023			Beginning Selection process for the position
1134435	1823	Senior Administrative Analyst	232048	LIB Public Library	13140	SR Public Library	10026751	LB Administration	10000	Operating	5/25/2024		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1118877	1842	Management Assistant	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	4/12/2024		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1060390	2708	Custodian	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	11/1/2024			Reassignment in progress
1075297	2708	Custodian	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	9/25/2024			Beginning Selection process for the position
1094654	2708	Custodian	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	2/12/2025			Reassignment in progress
1094954	2708	Custodian	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	4/12/2025			Position Frozen
1128350	2708	Custodian	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	11/16/2024			Reassignment in progress
1144641	2708	Custodian	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	1/18/2025			Reassignment in progress
1146930	2708	Custodian	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	3/29/2025			Position Frozen
1069486	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	7/10/2024			Position Frozen
1090655	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	2/1/2025			Reassignment in progress
1090702	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	9/7/2024			Position Frozen
1091891	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10031292	LB-Community Partnerships&Prog	10000	Operating	1/4/2025			Position Frozen
1096379	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	1/4/2025			Position Frozen
1103301	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	1/4/2025			Position Frozen
1103711	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	2/15/2025			Position Frozen
1109217	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	4/26/2025			Position Frozen
1112417	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	4/29/2023			Finalist for position in pre-employment
1118111	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	11/9/2024			Finalist for position in pre-employment
1123971	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	2/18/2025			Position Frozen
1124005	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	1/6/2024			Finalist for position in pre-employment
1129010	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	4/26/2025			Position Frozen

1129178	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	3/29/2025			Position Frozen
1129181	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	4/26/2025			Position Frozen
1129183	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	3/15/2025			Position Frozen
1131867	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	2/8/2020			Position Frozen
1015178	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	4/12/2025			Position Frozen
1046544	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10001718	LB-Collection Technical Svcs	10000	Operating	4/26/2025			Position Frozen
1072544	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	3/30/2025			Position Frozen
1091618	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	7/20/2024			Finalist for position in pre-employment
1091915	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	11/23/2024			Beginning Selection process for the position
1096947	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10001718	LB-Collection Technical Svcs	10000	Operating	3/29/2025			Position Frozen
1098785	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	12/21/2024			Beginning Selection process for the position
1118849	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	11/23/2024			Beginning Selection process for the position
1129341	3610	Library Assistant	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	7/6/2024			Position Frozen
601063	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	1/7/2023			Position Frozen
1026823	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10001718	LB-Collection Technical Svcs	10000	Operating	4/4/2025			Position Frozen
1058216	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	12/1/2024			Position Frozen
1082840	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	12/21/2024			Reassignment in progress
1098485	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10001718	LB-Collection Technical Svcs	10000	Operating	5/1/2025			Position Frozen
1123551	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10031292	LB-Community Partnerships&Prog	10000	Operating	3/15/2025			Reassignment in progress
1126025	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	3/29/2025			Position Frozen
1136360	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10001718	LB-Collection Technical Svcs	10000	Operating	3/15/2025			Position Frozen
1136361	3616	Library Technical Assistant 1	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	5/28/2024			Beginning Selection process for the position
1085263	3618	Library Technical Assistant 2	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	3/1/2025			Reassignment in progress
1015079	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	9/28/2024			Position Frozen
1078219	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	4/9/2025			Position Frozen
1088582	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10001714	LB-Branch Youth Services	10000	Operating	3/28/2025			Reassignment in progress
1111570	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	9/2/2023			Finalist for position in pre-employment
1114291	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10031292	LB-Community Partnerships&Prog	10000	Operating	3/15/2025			Reassignment in progress
1121614	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	2/20/2025			Reassignment in progress
1123235	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10001714	LB-Branch Youth Services	10000	Operating	3/1/2025			Reassignment in progress
1125374	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	12/14/2019			Position Frozen
1126026	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10001714	LB-Branch Youth Services	10000	Operating	1/18/2025			Reassignment in progress
1025658	3632	Librarian 2	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	11/25/2023			Position Frozen
1089287	3632	Librarian 2	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	7/1/2023			Position Frozen
1111554	3632	Librarian 2	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	11/9/2024			Position Frozen
1118108	3632	Librarian 2	232048	LIB Public Library	13140	SR Public Library	10031292	LB-Community Partnerships&Prog	10000	Operating	9/28/2024			Selection Process (Interviews) in progress
700621	3634	Librarian 3	232048	LIB Public Library	13140	SR Public Library	10031292	LB-Community Partnerships&Prog	10000	Operating	2/17/2024			Position Frozen
1062018	5320	Illustrator and Art Designer	232048	LIB Public Library	13140	SR Public Library	10026751	LB Administration	10000	Operating	9/7/2024		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1107841	7205	Chief Stationary Engineer	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	2/5/2022		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1077607	7334	Stationary Engineer	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	4/13/2022			Selection Process (Interviews) in progress
1136568	7335	Senior Stationary Engineer	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	12/30/2024			Beginning Selection process for the position
803852	7355	Truck Driver	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	11/30/2024		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1043766	7514	General Laborer	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	12/9/2023			Selection Process (Interviews) in progress
1099067	8207	Bldg & Grounds Patrol Officer	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	11/9/2024			Reassignment in progress

1129342	8207	Bldg & Grounds Patrol Officer	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	10/26/2024			Reassignment in progress
1129343	8207	Bldg & Grounds Patrol Officer	232048	LIB Public Library	13140	SR Public Library	10026753	LB Facilities Maintenance	10000	Operating	4/12/2025		X	Held vacant for Attrition, hiring reassessed as revenue gets updated.
1134441	9251	Public Relations Mgr	232048	LIB Public Library	13140	SR Public Library	10026751	LB Administration	10000	Operating	6/22/2024			Beginning Selection process for the position
1154943	9920	Publ Svc Aide-Asst to Prof	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	7/1/2023			Position Frozen
1154945	9920	Publ Svc Aide-Asst to Prof	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	7/1/2023			Position Frozen
1154949	9920	Publ Svc Aide-Asst to Prof	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	7/1/2023			Position Frozen
1154966	9920	Publ Svc Aide-Asst to Prof	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	7/1/2023			Position Frozen
1154967	9920	Publ Svc Aide-Asst to Prof	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	7/1/2023			Position Frozen
1154968	9920	Publ Svc Aide-Asst to Prof	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	7/1/2023			Position Frozen
1123990	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	5/10/2025			Position Frozen
1069480	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10026752	LB Branch Libraries Operations	10000	Operating	5/10/2025			Position Frozen
1069515	3602	Library Page	232048	LIB Public Library	13140	SR Public Library	10001718	LB-Collection Technical Svcs	10000	Operating	5/10/2025			Position Frozen
1124421	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	5/10/2025			Position Frozen
1047234	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	5/10/2025			Position Frozen
1115324	3630	Librarian 1	232048	LIB Public Library	13140	SR Public Library	10026755	LB Main Library Operations	10000	Operating	5/24/2025			Position Frozen

POSITION #	JOB CLASS	JOB CLASS TITLE	DEPT ID	DEPT DESCRIPTION	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	Status	Action	FTE	Filled/Vacant	Reason for Change?
00604126	1310_C	Public Relations Assistant	232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	A	S	1.0	Filled	Substitute a FT 3602 in Main to a FT 1310 Public Relations Assistant to enhance and expand public communications and marketing efforts. The Strategic Plan Initiative revealed that many residents are not aware of SFPL's vast resources and services, therefore additional support for the communications and marketing team is needed to advance.
00604126	3602_C	Library Page	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-		
00900396	3630_C	Librarian I	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-		
00900396	3632_C	Librarian II	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	1.0	Filled	TX 1 FTE 3630 to 3632 for TAY (transitional-aged youth) program
01043766	7355_C	Truck Driver	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	-		Substitute 1 FTE 7355 to 7514 in Facilities division.
01043766	7514_C	General Laborer	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	1.0	Vacant	
01083865	3618_C	Library Technical Assistant II	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	R	-		
01083865	3618_C	Library Technical Assistant II	232048	LIB Public Library	13140	SR Public Library Preserv	10031292	LB-Community Partnerships&Prog	10000	Operating	A	R	1.0	Filled	Reassign 1 FT 3618 from COM to CPP
															TX a PT 3602 Library Page to a PT 3616 Library Technical Assistant I position at Branches, then move it to Main to combine with another PT 3616 (P#01126320) to create 1 FT 3616 to help support the San Francisco History Center at the Main Library Division with storing a significant portion of its archival material offsite of the Main Library starting in the Fall of 2023. This position will need to drive to transport archives to and from the facility based on public request for collections.
01090640	3602_C	Library Page	232048	LIB Public Library	13140	SR Public Library Preserv	10026752	LB Branch Libraries Operations	10000	Operating	A	S	-	Vacant	
01090640	3616_C	Library Technical Assistant I	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	0.5		
															TX a PT 3610 Library Assistant to a PT 3616 Library Technical Assistant I position in Main and move the PT 3616 to COB and combine it with a vacant PT 3616 (P#01126024) to make a FT 3616 for Parkside branch. This FT 3616 position will assist the 3618 Library Technical Assistant II to help librarians with their programs and outreach; provide 20 more hours of technical support at the public service desk; improve continuity of staff to build relationships with the community.
01091932	3610_C	Library Assistant	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-	Vacant	
01091932	3616_C	Library Technical Assistant I	232048	LIB Public Library	13140	SR Public Library Preserv	10026752	LB Branch Libraries Operations	10000	Operating	A	S	0.5		
01093029	3602_C	Library Page	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-		TX a PT 3602 to 3616 and combine it with an existing PT 3616 (01122324) to create a FT 3616. This position is needed to adjust material management staffing complement on the Main Library 4th floor to increase 3616 capacity.
01093029	3616_C	Library Technical Assistant I	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	0.5	Vacant	
															Substitute 1 FTE 1822 to 1823 in Facilities Reporting to the Facilities Director, the Senior Facilities Administrative Analyst will serve as the lead Facilities analyst in the administration and monitoring of contracts, budget proposals, budget tracking and general procurement for the 5 different units within Facilities. As part of the ongoing process improvement work this position will lead an extensive effort to establish consistent and well codified policies and procedures throughout the Facilities Division to ensure the adherence to CCSF policy and the best practices as prescribed by the City, DHR and the department.
01097409	1822_C	Administrative Analyst	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	-	Vacant	
01097409	1823_C	Senior Administrative Analyst	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	1.0		Substitute PT 3602 to PT 8207 to continue to enhance coverage improving safety of the public and our staff. This PT 8207 was combined with another PT 8207 to create a FT 8207 for the Richmond Branch Library.
01099116	3602_C	Library Page	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-		
01099116	8207_C	Building And Grounds Patrol C	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	0.5	Filled	
															Substitute a PT 3602 and PT 1202 to create a FT 0922 Safety Officer to lead OSHA and ADA efforts department-wide because the Department of Public Health will sunset the Safety Officer work order services at the end of FY24, but SFPL still needs a coordinator and expert on OSHA requirements and compliance, therefore we need to substitute vacant positions to support this work. In addition, this position will coordinate SFPL ADA services between HR, FAC, and Access Services to ensure compliance with ADA and the Mayor's Office of Disability requirements. HR, FAC, and Access Services must still have staff
01099982	0922_C	Manager I	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	0.5		
01099982	3602_C	Library Page	232048	LIB Public Library	13140	SR Public Library Preserv	10026752	LB Branch Libraries Operations	10000	Operating	A	S	-		TX a FT 3630 Librarian I position to a FT 3632 Librarian II Latinx Program Manger position. This position will support efforts around leading services and outreach to Latinx and Spanish-speaking communities, services of which are in high demand at the Main Library's International Languages Center. The FT 3632 also aligns with the current model for supporting the African American Center, Hormel Center, and Chinese Center affinity floors and managers. The Public Library is in the midst of implementing phase two of the Racial Equity Action Plan and launching a new Strategic Plan in April of this year, and part of the work centers on being a "community catalyzer" and "cultural amplifier" which includes tasking our affinity centers to take on leading community partnerships and outreach.
01130571	0922_C	Manager I	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	0.5	Filled	
01130571	1202_C	Personnel Clerk	232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	A	S	-		
															The 1652 is critical to the operations of the Library. Currently a 1634 clerk position is being asked to oversee the accounts payable and purchasing (AP) unit - while this class has the skillset to perform the processing function oversight over the unit is beyond what the class is designed to do. Using the 1634 classification in this capacity has led to retention issues and prolonged understaffing. In fact the entire AP unit is currently vacant. We are currently relying on Controller's FAST team and having to pull other staff from their normal duties resulting in higher costs. We are paying the reasonable admin fees for the FAST team help, as well as having higher cost classification (an 1822 from contracts) working overtime as primary support which is not sustainable. Even with these high cost measures, the Library is still experiencing challenges to have payments processed on time, as well as slower contract processing time which delays service delivery. Approving the TX will reduce costs, pay our suppliers faster, and improve service delivery.
01112924	3630_C	Librarian I	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-	Filled	
01112924	3632_C	Librarian II	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	1.0		
															Substitute 1 FT 3630 to 3632 to become a program manager for the FilAm Center at the Main Library.
01119009	1634_C	Principal Account Clerk	232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	A	S	-	Vacant	
01119009	1652_C	Accountant II	232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	A	S	1.0		Substitute to 1246 to manage the Talent Acquisition team; to conduct high level recruitments; to develop an annual recruitment plan; to manage hiring metrics. The Talent Acquisition team needs permanent supervision to oversee the operations of the TA team, and to provide support and guidance to the TA team on recruitment challenges, and to develop procedures to streamline the recruitment process.
01123236	3630_C	Librarian I	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-		
01123236	3632_C	Librarian II	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	1.0	Filled	
															Reassign 1 PT 3616 from COM to CPP
01125576	1244_C	Senior Human Resources Ana	232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	A	S	-	Vacant	
01125576	1246_C	Principal Human Resources A	232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	A	S	1.0		
01126320	3616_C	Library Technical Assistant I	232048	LIB Public Library	13140	SR Public Library Preserv	10026752	LB Branch Libraries Operations	10000	Operating	A	R	-		Library IT's Media Services is currently managing their duties without the need for this 1766, and the need for an 1840 in IT Procurement is more pressing right now.
01126320	3616_C	Library Technical Assistant I	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	R	0.5	Filled	
															TX one 3634 to 3632 in COM. Under the new 0922 City Archivist, this position will be the Program Manager for the SF History Center creating parity with the Book Arts and Special Collections unit which is managed by a 3632 Librarian II.
01154913	1766_C	Media Production Technician	232048	LIB Public Library	13140	SR Public Library Preserv	10026754	LB Information Technology	10000	Operating	A	S	-		
01154913	1840_C	Junior Management Assistant	232048	LIB Public Library	13140	SR Public Library Preserv	10026754	LB Information Technology	10000	Operating	A	S	1.0	Filled	
Positions that were reclassified during the current fiscal year.															
01119009-1	1652_C	Accountant II	232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	A	S	-		TX 1FTE 1652 to 1822 in Finance Office. The AP unit requires more analysis oriented tasks in the unit to support the accounting functions, best served by the analyst position.
01119009-1	1822_C	Administrative Analyst	232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	A	S	1.0	Vacant	
01015237-1	1842_C	Management Assistant	232048	LIB Public Library	13140	SR Public Library Preserv	10026754	LB Information Technology	10000	Operating	A	S	1.0	Filled	
01015237-1	3616_C	Library Technical Assistant I	232048	LIB Public Library	13140	SR Public Library Preserv	10026754	LB Information Technology	10000	Operating	A	S	-		TX an existing 3616 to 1842 to centralize IT administrative duties.
01025658-1	3632_C	Librarian II	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	1.0	Vacant	
01025658-1	3634_C	Librarian III	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-		TX down the 3634 Access Services Manager to a 3632 Deaf Services Program Manager in COM.
01089287-1	3632_C	Librarian II	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	1.0		
01089287-1	3634_C	Librarian III	232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	A	S	-		TX FT 1922 to FT 1934 will provide greater staff retention. This will support the Storeroom for its more independent and difficult job duties, and supervisory responsibilities for supervising personnel engaged in storeroom activities. Thus, the FT 1934 can better serve the entire functions and operations of the FAC division and SFPL.
01157531-1	1922_C	Senior Inventory Clerk	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	-		
01157531-1	1934_C	Storekeeper	232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	A	S	1.0	Filled	