

File No. 210382

Committee Item No. 1

Board Item No. 6

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date June 7, 2021

Board of Supervisors Meeting

Date June 22, 2021

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Vacancy Notice
- Information Sheet
- Public Correspondence

### OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date June 3, 2021

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests)  
2 Filing Requirements - Sheriff’s Department Oversight Board and Office of Inspector General]

3 **Ordinance amending the Campaign and Governmental Conduct Code to update the**  
4 **Conflict of Interest Code’s Form 700 (Statement of Economic Interests) filing**  
5 **requirements, and Sunshine and Ethics training requirements, by adding members of**  
6 **the Sheriff’s Department Oversight Board and the Inspector General in the Sheriff’s**  
7 **Department Office of Inspector General.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
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14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. Article III of the Campaign and Governmental Conduct Code is hereby  
17 amended by revising Section 3.1-103 and adding Section 3.1-417, to read as follows:

18 **SEC. 3.1-103. FILING OFFICERS.**

19 Persons holding designated positions shall file the specified statements, declarations,  
20 and certificates with the filing officers designated in this Section.

21 (a) MEMBERS OF BOARDS AND COMMISSIONS.

22 (1) Members of the following boards and commissions shall file their Form 700  
23 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of  
24 Ethics Training with the Ethics Commission:

25 \* \* \* \*

San Francisco Public Utilities Commission

1 Sheriff's Department Oversight Board

2 Small Business Commission

3 \* \* \* \*

4 (b) DEPARTMENT HEADS.

5 (1) The following department heads of City agencies shall file their Form 700  
6 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of  
7 Ethics Training with the Ethics Commission:

8 \* \* \* \*

9 Sheriff

10 Sheriff's Department Office of Inspector General, Inspector General

11 Small Business, Director

12 \* \* \* \*

13 **SEC. 3.1-417. SHERIFF'S DEPARTMENT OVERSIGHT BOARD AND OFFICE OF**  
14 **INSPECTOR GENERAL.**

15 Designated Positions Disclosure Categories

16 Sheriff's Department Oversight Board, Member 1

17 Inspector General 1

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19 Section 2. Effective Date. This ordinance shall become effective 30 days after  
20 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
21 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
22 of Supervisors overrides the Mayor's veto of the ordinance.

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24 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
25 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,



## LEGISLATIVE DIGEST

[Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements - Sheriff's Department Oversight Board and Office of Inspector General]

**Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements, and Sunshine and Ethics training requirements, by adding members of the Sheriff's Department Oversight Board and the Inspector General in the Sheriff's Department Office of Inspector General.**

### Existing Law

Existing law lists those Board and Commission members that must file Form 700 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of Ethics Training with the Ethics Commission. In addition, existing law lists the City department heads that must file their Form 700 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of Ethics Training with the Ethics Commission. Finally, existing law defines the disclosure categories for designated positions.

### Amendments to Current Law

This proposed ordinance adds the members of the Sheriff's Department Oversight Board and the Inspector General in the Sheriff's Department Office of Inspector General to the list of City officials required to file Form 700 Statements of Economic Interests, Sunshine Ordinance Declarations, and Certificates of Ethics Training with the Ethics Commission, and defines the disclosure category for each as Disclosure Category 1.

### Background Information

Proposition D, approved by the voters in November 2020, established the Sheriff's Department Oversight Board and the Sheriff's Department Office of Inspector General, headed by the Inspector General.

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BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: LeeAnn Pelham, Executive Director, Ethics Commission

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: April 19, 2021

SUBJECT: LEGISLATION INTRODUCED

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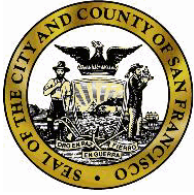
The Board of Supervisors' Rules Committee received the following hearing request and request to report:

**File No. 210382**

**Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements, and Sunshine and Ethics training requirements, by adding members of the Sheriff's Department Oversight Board and the Inspector General in the Sheriff's Department Office of Inspector General.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [victor.young@sfgov.org](mailto:victor.young@sfgov.org).

- c. Patrick Ford, Ethics Commission  
Patricia Peterson, Ethics Commission



# City and County of San Francisco

## Master Report

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 210382      **File Type:** Ordinance      **Status:** 30 Day Rule

**Enacted:** \_\_\_\_\_ **Effective:** \_\_\_\_\_

**Version:** 1      **In Control:** Rules Committee

**File Name:** Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements - Sheriff's Department Oversight Board and Office of Inspector General      **Date Introduced:** 04/13/2021

**Requester:** \_\_\_\_\_ **Cost:** \_\_\_\_\_ **Final Action:** \_\_\_\_\_

**Comment:** \_\_\_\_\_ **Title:** Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements, and Sunshine and Ethics training requirements, by adding members of the Sheriff's Department Oversight Board and the Inspector General in the Sheriff's Department Office of Inspector General.

**Sponsor:** Walton

### History of Legislative File 210382

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	04/13/2021	ASSIGNED UNDER 30 DAY RULE	Rules Committee	05/13/2021	

1 [Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests)  
2 Filing Requirements - Sheriff’s Department Oversight Board and Office of Inspector General]

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San Francisco Public Utilities Commission



1 Sheriff's Department Oversight Board

2 Small Business Commission

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24 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
25 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,

1 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
2 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
3 additions, and Board amendment deletions in accordance with the “Note” that appears under  
4 the official title of the ordinance.

5

6

7 APPROVED AS TO FORM:  
8 DENNIS J. HERRERA, City Attorney

8

9 By: /s/ \_\_\_\_\_  
10 JANA CLARK  
Deputy City Attorney

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## LEGISLATIVE DIGEST

[Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements - Sheriff's Department Oversight Board and Office of Inspector General]

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# Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Walton

Subject:

Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests)  
Filing Requirements - Sheriff's Department Oversight Board and Office of Inspector General

The text is listed:

Ordinance amending the Campaign and Governmental Conduct Code to update the Conflict of Interest Code's Form 700 (Statement of Economic Interests) filing requirements, and Sunshine and Ethics training requirements, by adding members of the Sheriff's Department Oversight Board and the Inspector General in the Sheriff's Department Office of Inspector General.

Signature of Sponsoring Supervisor:

**From:** [Clark, Jana \(CAT\)](#)  
**To:** [Gee, Natalie \(BOS\)](#); [BOS Legislation, \(BOS\)](#)  
**Cc:** [Walton, Shamann \(BOS\)](#); [Gallardo, Tracy \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#); [ZAREFSKY, PAUL \(CAT\)](#); [BUTA, ODAYA \(CAT\)](#); [SAPERSTEIN, ALLIE \(CAT\)](#)  
**Subject:** RE: Walton - Introduction -Ordinance Form 700 Requirements for Sheriff Oversight Board and Inspector General  
**Date:** Tuesday, April 13, 2021 4:31:18 PM

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Confirmed.

Confidential and privileged communication

Jana Clark  
Deputy City Attorney  
Office of the City Attorney  
1 Dr. Carlton B. Goodlett Place, Suite 234  
San Francisco, CA 94102  
(415) 554-4634

---

**From:** Gee, Natalie (BOS) <natalie.gee@sfgov.org>  
**Sent:** Tuesday, April 13, 2021 4:23 PM  
**To:** BOS Legislation, (BOS) <bos.legislation@sfgov.org>  
**Cc:** Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Clark, Jana (CAT) <Jana.Clark@sfcityatty.org>; Gallardo, Tracy (BOS) <tracy.gallardo@sfgov.org>; Pearson, Anne (CAT) <Anne.Pearson@sfcityatty.org>; Zarefsky, Paul (CAT) <Paul.Zarefsky@sfcityatty.org>; Buta, Odaya (CAT) <Odaya.Buta@sfcityatty.org>; Saperstein, Allie (CAT) <Allie.Saperstein@sfcityatty.org>  
**Subject:** Walton - Introduction -Ordinance Form 700 Requirements for Sheriff Oversight Board and Inspector General

Good afternoon Clerk Team,

Attached is President Walton's introduction and related documents for an ordinance regarding Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements - Sheriff's Department Oversight Board and Office of Inspector General.

I've CC'ed President Walton and Deputy City Attorney Jana Clark to confirm their signature.

Thank you,  
Natalie

**Natalie Gee** 朱凱勤, Chief of Staff  
**Supervisor Shamann Walton, District 10**  
**President, Board of Supervisors**  
1 Dr. Carlton B. Goodlett Pl, San Francisco | Room 282  
**Direct:** 415.554.7672 | **Office:** 415.554.7670

*I am working from home due to the **COVID-19 Stay At Home Order** and will be most responsive by email.*



[Campaign and Governmental Conduct Code - Form 700 (Statement of Economic Interests) Filing Requirements - Sheriff's Department Oversight Board and Office of Inspector General]

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