

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Ending the HIV Epidemic: A Plan for America - Ryan White HIV/AIDS Program Parts A and B**

2. Department: **Department of Public Health
HIV Health Service Section**

3. Contact Person: **Andy Scheer** Telephone: **628-206-7675**

4. Grant Approval Status (check one):

☒ Approved by funding agency

☐ Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$6,102,743**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **Health Resource and Service Administration (HRSA)**

b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary:

Ending the HIV Epidemic (EHE) programs of San Francisco Department of Public Health (DPH) Human Immunodeficiency Virus (HIV) Health and Human Services (HHS) are implemented with EHE grant funding from the US Health Resources and Services Administration (HRSA) HIV/ Acquired Immunodeficiency Syndrome (AIDS) Bureau (HAB). This same federal entity awards Ryan White Comprehensive AIDS Resources Emergency (CARE) Act grants to HHS annually. The overarching goal of federal EHE initiative is to reduce new HIV infections in the US by 75% by 2025 and 90% by 2030. The DPH Community Health Equity and Promotion (CHEP) section also receives EHE funds for their prevention work which is focused on groups with new HIV diagnosis disparities. Meanwhile, HHS EHE initiatives focus on people with HIV whose care engagement patterns and HIV viral suppression is challenged by homelessness, serious mental illness, and dysregulated substance use. HHS provides EHE funds to five (5) community-based agencies and five (5) DPH sections to deliver low-barrier, open-access medical and wrap-around support services. HHS requests the Board's approval to continue to accept and spend HRSA HAB EHE grant funds to support San Francisco's work during EHE Phase II to end the HIV epidemic.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **03/01/2025**

End-Date: **02/28/2027**

10a. Amount budgeted for contractual services: **\$ 5,679,649**

b. Will contractual services be put out to bid? **No, existing services**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **Ongoing.**

11a. Does the budget include indirect costs? ☐ Yes ☒ No

b1. If yes, how much? **\$0**

b2. How was the amount calculated? **N.A.**

c1. If no, why are indirect costs not included?

☐ Not allowed by granting agency

☒ To maximize use of grant funds on direct services

☐ Other (please explain:

c2. If no indirect costs are included, what would have been the indirect costs? **N.A.**

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactively to March 01, 2026. The Department received a grant of \$745,476 on February 27, 2026, and a grant increase of \$2,433,239 on May 19, 2026, for a total amount of \$3,178,715. The AL # for this grant is 93.686.

The grant does not require an ASO amendment, does not create net new positions, and partially reimburses the department for the existing position:

No.	Class	Job Title	FTE	Start Date	End Date
1	2593	Health Program Coordinator III	1.00	03/01/2026	02/28/2027

Fund ID: 11580
 Dept. ID: 162644
 Proposal ID: CTR00004501
 Project Description: HN HIV PD140 2627 Ryan White
 Project ID: 10041870
 Authority ID: 10001
 Activity ID: 0001

Grant#	Project ID	Budget Period	Base Award (excl cfwd)	FSP AAO Budget	Variance
PD140-25	10040670	3/1/25-2/28/26	2,924,028	2,924,028	
PD140-26	10041870	3/1/26-2/28/27	3,178,715	2,963,553	215,162
		TOTAL	6,102,743	5,887,581	215,162

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| ☒ Existing Site(s) | ☐ Existing Structure(s) | ☐ Existing Program(s) or Service(s) |
| ☐ Rehabilitated Site(s) | ☐ Rehabilitated Structure(s) | ☐ New Program(s) or Service(s) |
| ☐ New Site(s) | ☐ New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 6/25/2026 | 10:50 AM PDT

DocuSigned by:
Toni Rucker
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Daniel Tsai
(Name)

Director of Health
(Title)

Date Reviewed: 6/29/2026 | 9:56 AM PDT

Signed by:
Jenny Louie for Daniel Tsai
(Signature Required)