



GEORGE GASCÓN  
District Attorney

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Stacey Hoang, Office of the District Attorney

**DATE:** June 1, 2016

**SUBJECT:** Accept and Expend Resolution for In-kind Gift

**GIFT TITLE:** In-kind support of prosecution study

Attached please find the original\* and 1 copy of each of the following:

- Proposed grant resolution; original\* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget – This in-kind gift does not have a budget portion.
- Grant application
- Grant award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain):

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Sheila Arcelona Phone: 415-734-3018  
 Interoffice Mail Address: Hall of Justice, 850 Bryant Street, 3<sup>rd</sup> Floor  
**Certified copy required** Yes  No

**(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).**