

File No. 12.0441

Committee Item No. 4
Board Item No. 4

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee CITY OPERATIONS AND
NEIGHBORHOOD SERVICES

Date 4/14/12

Board of Supervisors Meeting

Date 5/22/12

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

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<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
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<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Gail Johnson
Completed by: [Signature]

Date 5/11/12
Date 5/17/12

An asterisked item represents the cover sheet to a document that exceeds 20 pages. The complete document is in the file.

1 [Accept and Expend Grant - Electric Vehicle Infrastructure - \$173,000]

2
3 **Resolution authorizing the San Francisco Department of the Environment to accept**
4 **and expend a grant sub-award of \$173,000 from the Association of Bay Area**
5 **Governments to contribute to the cost of installing publicly available electric vehicle**
6 **chargers.**

7
8 WHEREAS, The Association of Bay Area Governments (ABAG), through a grant from
9 the California Energy Commission (CEC), has awarded a grant subaward of \$173,000 to the
10 Department of the Environment of the City and County of San Francisco for costs associated
11 with installing publicly available electric vehicle chargers in various locations throughout the
12 City; and

13 WHEREAS, Electric vehicles significantly reduce greenhouse gases compared to
14 vehicles with internal combustion engines; and

15 WHEREAS, Forty percent of greenhouse gases currently generated in San Francisco
16 are attributable to transportation; and

17 WHEREAS, In 2004, the Department of the Environment and the San Francisco Public
18 Utilities Commission released a Climate Action Plan for San Francisco identifying
19 transportation, energy efficiency, renewable energy, and solid waste measures that could
20 achieve significant greenhouse gas reductions; and

21 WHEREAS, Creating the infrastructure necessary to support the market for electric
22 vehicles in San Francisco is an important element of San Francisco's strategy for reducing
23 greenhouse gases; and

1 WHEREAS, In addition, companies manufacturing electric vehicles have targeted San
2 Francisco as a strong "early adopter" market, and critical actions need to be taken by the City
3 for that market to materialize; and

4 WHEREAS, Installation of publicly available electric vehicle chargers is an essential
5 step in ensuring automobile manufacturers continue to view San Francisco as a location
6 primed to accelerate the adoption of electric vehicles; and

7 WHEREAS, The electric vehicle charging stations will be publicly available and will
8 serve residents from all parts of San Francisco; and

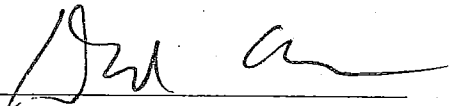
9 WHEREAS, The term of this grant is from April 15, 2012 to April 30, 2013; and

10 WHEREAS, The grant provides for \$84,751 in indirect costs; and


11 WHEREAS, The grant does not require an Annual Salary Ordinance (ASO)
12 amendment; now, therefore, be it

13 RESOLVED, That the Board of Supervisors authorizes the Director of the Department
14 of the Environment to accept and expend a grant subaward in the amount of \$173,000 from
15 the Association of Bay Area Governments to contribute to the cost of installing electric vehicle
16 chargers.


17
18 Recommended:

19 

20
21 Department Head

Approved: 

22
23 Mayor

24 Approved: 

25 Controller, Grant Division

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: The Department of the Environment
DATE: April 9, 2012
SUBJECT: Accept and Expend Resolution for Regional Grant
GRANT TITLE: ABAG Plug-In Electric Vehicle (PEV) Stations Installation

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Rachel Buerkle

Phone: 415-355-3704

Interoffice Mail Address:

Certified copy required Yes

No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: ABAG Electric Vehicle Infrastructure Funding
- 2. Department: Department of the Environment
- 3. Contact Person: Rachel Buerkle Telephone: 415-355-3704
- 4. Grant Approval Status (check one):
 - Approved by funding agency
 - Not yet approved
- 5. Amount of Grant Funding Approved or Applied for: \$173,000
- 6a. Matching Funds Required: \$ Yes
- b. Source(s) of matching funds (if applicable): DPW funds and Dept. of Environment grant funds
- 7a. Grant Source Agency: California Energy Commission
- b. Grant Pass-Through Agency (if applicable): Association of Bay Area Governments (ABAG)
- 8. Proposed Grant Project Summary:
Plug-In Electric Vehicle (PEV) chargers donated through other grants will be installed in various San Francisco locations as part of an overall plan to provide PEV infrastructure. This grant will cover some of the installation costs. The charging stations, which will be publically available, will contribute to San Francisco's strategy for reducing greenhouse gases.
- 9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: April 15, 2012 End-Date: April 30, 2013
- 10a. Amount budgeted for contractual services: N/A
- b. Will contractual services be put out to bid? N/A
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
- d. Is this likely to be a one-time or ongoing request for contracting out?
- 11a. Does the budget include indirect costs? Yes No
- b1. If yes, how much? \$84,751
- b2. How was the amount calculated? Amount allowed by the funder.
- c1. If no, why are indirect costs not included?
 - Not allowed by granting agency
 - To maximize use of grant funds on direct services
 - Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? N/A

12. Any other significant grant requirements or comments:

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

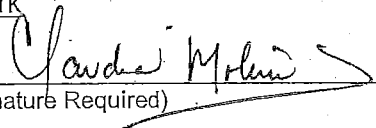
If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Claudia Molina, Departmental ADA Coordinator, Payroll Personnel Clerk

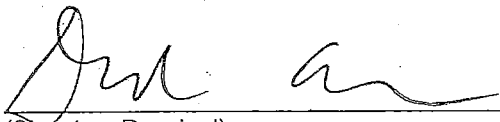
Date Reviewed: 4/10/12


(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Melanie Nutter, Director, Department of the Environment

Date Reviewed: 4/10/12


(Signature Required)

**San Francisco Department of the Environment - Sub-Award from
Association of Bay Area Governments**

Electric Vehicle Charger Installations

	Description	ABAG Sub-Award Grant	Match (CCSF In-kind)	Match (Other Grants)	Total Project
PERSONNEL					
7345 Electricians (DPW)	Installation of EV Chargers on City property	\$52,749	\$ 48,426	\$0	\$101,174
Fringe		\$35,500	\$32,590	\$0	\$68,090
Subtotal Personnel		\$88,249	\$81,016	\$0	\$169,265
EQUIPMENT					
	EV Chargers	\$0	\$0	\$208,732	\$208,732
Subtotal Equipment		\$0	\$0	\$208,732	\$208,732
SUPPLIES					
	Materials, supplies for EV charger installations	\$0	\$0	\$31,751	\$31,751
	Permits			\$3,195	\$3,195
Subtotal Supplies		\$0	\$0	\$34,947	\$34,947
TOTAL DIRECT COSTS		\$88,249	\$81,016	\$243,679	\$412,944
INDIRECT COSTS					
	Indirect Overhead (DPW)	\$64,427	\$59,147		\$123,575
	Gen & Administrative (SFE)	\$20,324	\$81,295		\$101,618
TOTAL INDIRECT COSTS		\$84,751	\$140,442		\$225,193
TOTAL PROJECT (Direct + Indirect)		\$173,000	\$221,458	\$243,679	\$638,137

ASSOCIATION OF BAY AREA GOVERNMENTS

Celebrating 50 Years of Service to the Region



March 30, 2012.

Robert Hayden
Manager of Transportation Programs
Department of the Environment
City and County of San Francisco
11 Grove Street
San Francisco, CA 94102

Re: (1) California Energy Commission Grant Award No.: ARV-10-032
(2) Letter of Intent to Award Funds

Dear Mr. Hayden:

This letter confirms the Association of Bay Area Governments' (ABAG's) intent to award \$173,000 to the City/County of San Francisco for work under the California Energy Commission's (CEC) grant award no. ARV-10-032. The purpose of the CEC grant is to install electric vehicle charging stations at several locations throughout the Bay Area. The CEC funds awarded to San Francisco are for installations within San Francisco and require a match of \$414,609. The effective dates of the grant award will be from the date of the contract signing to April 30, 2013.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerald L. Lahr", is written over the typed name.

Gerald L. Lahr
Energy Programs Manager
Association of Bay Area Governments

Representing City and County Governments of the San Francisco Bay Area

Mailing Address: P.O. Box 2050 Oakland, California 94604-2050 (510) 464-7900 Fax: (510) 464-7985 info@abag.ca.gov
Location: Joseph P. Bort MetroCenter 101 Eighth Street Oakland, California 94607-4756