

THE SAN FRANCISCO FOUNDATION

Invitational Grant Application: *Partnership for the Bays Future*

San Francisco Office of the City Attorney

ID: R-202608-314261

Amount Requested: \$200,000.00

Application Lead: Amourence Lee
alee@sff.org

Application Review

Draft	Review	With Applicant	Active	Closed
-------	---------------	----------------	--------	--------

Your application has been submitted and is under review, and therefore is no longer editable. If we require additional information, we will contact you at the email address provided in your user profile.

If you have any questions, please contact your Application Lead, Amourence Lee at alee@sff.org

▼ Table Of Contents

- Eligibility
- Application Request Summary
- Confirm Organization Details
- Engagement of Low-Income and Communities of Color
- Strategy and Impact
- Financial Information
- Documents

Eligibility

We will first ask you some questions to determine your organization's eligibility.

What is your current tax status?*

Government Entity

Will all of your work for which you are requesting funding take place on a state-wide level or in one of the nine Bay area counties?*

Yes

This is eligible!

▼ Application Request Summary

Type of Support Requested*

Note: For 501(c)(4) organizations, we cannot fund general support, capacity building, or fundraising. Your request must be for a specific project.

General Support

Start Date/Project Start Date* 1/1/2026

Requested Duration (in months)* 24

Amount Requested* \$200,000.00

Confirm Organization Details

Organization*

San Francisco Office of the City Attorney

Location

San Francisco ,CA

Primary Contact

Andrea Bruss

Authorized Signatory

Katharine Porter

Financial Contact

Dora Okai

▼ Definition of Grant Contacts

The **Primary Contact** is the lead Grantee Contact on the grant request and is the person at the Grantee Organization who will receive all email notifications/communication regarding the grant request, the approved grant and Annual Check-ins about the grant (if assigned by the SFF Application Lead).

An **Authorized Signatory** is the person at your organization who reviews grant agreements and has the authority to sign the agreement, confirming that your organization accepts and agrees to the terms and outcomes of the grant. We require an Authorized Signatory only for grants requesting above \$100,000 in funding.

The **Financial Contact** should be the person at your organization with the authority to provide banking details to support your organization's set up for direct deposit of grant funds.

If the drop down selections do not contain current contacts for your organizations, then accounts will need to be created for them in Fluxx by visiting the Create an Account Now link on our home page when logged out. New accounts should be created before you submit this application.

If you have any problems with this process, please email screenshots of the issues you

encounter, along with your name and your organization name to grantsmanagement@sff.org.

Organization Information

The below address information is taken from what is currently input on your organization's Organizational Profile. If this is not a mailing address, or needs updating, please contact grantsmanagement@sff.org for assistance with updating this address.

Organization Name:	San Francisco Office of the City Attorney
Organization Address:	City Hall, Room 234 1 Dr. Carlton B. Goodlett Place San Francisco, 94102
Tax ID/EIN:	94-6000417

▼ Engagement of Low-Income and Communities of Color

Briefly describe the specific barriers or opportunities faced by the people your project/organization impacts.*

The San Francisco City Attorney's Office has a strong history of fighting for, and winning, major cases that benefit the public interest, ranging from defending marriage equality and sanctuary city laws, to securing groundbreaking settlements against pharmaceutical companies, negligent landlords, and private companies. Recent efforts include:

- Securing a \$1 million settlement for workers misclassified by WorkWhile and \$2.2 million in damages and penalties for nearly 1,000 workers employed by 15 Amazon Delivery Service Partners.
- Advancing legal action against a predatory immigration consulting business for charging vulnerable immigrants for immigration services it was not allowed to provide.
- Filing suit against a residential building owner in the Tenderloin neighborhood for creating unsafe living conditions and endangering the health and safety of tenants.

The Office has also been at the forefront of challenging practices that threaten the individual rights of our residents and the weaponization of federal funding as a tactic to dismantle policies aimed at supporting communities of color. San Francisco has already brought eight lawsuits against the Trump Administration, and we anticipate bringing more. We have also engaged in key partnerships with other stakeholders. Some of these efforts include:

- Co-leading sanctuary city litigation with Santa Clara County, on behalf of 50 local jurisdictions.
- Joining King County, WA, as one of the original plaintiffs to challenge to new grant conditions imposed by the federal Departments of Housing and Urban Development, Transportation, and Health and Human Services, on a lawsuit that now includes 60 local jurisdictions.
- Partnering with states in litigation to protect birthright citizenship; with non-profits to challenge the deletion of health data on government websites; and with a coalition of non-profits, unions, and local governments to challenge mass layoffs and the attempted dismantling of the federal government.

▼ Strategy and Impact

What are your strategies to advance racial and economic equity?*

San Francisco City Attorney David Chiu has dedicated his career to advancing racial and economic equity. He has a strong track record of championing the needs of tenants, immigrants, workers and communities of color and brings strong personal values and years of professional experience to his role.

This focus on equity is reflected throughout the Office's work. In 2022, City Attorney Chiu established the Worker Protection Team whose mission is to protect the rights of workers in San Francisco and California with an emphasis on combating systemic business practices that exploit marginalized workers. This work has produced millions of dollars of restitution for workers and changes to predatory employment practices.

The Office's affirmative litigation work continues to advance racial and economic equity by enforcing existing laws to hold bad actors accountable, and ensure consequences, including financial awards to individuals who have been wronged, as well as additional resources to re-invest in social services and public programs.

The Office is working to ensure it can respond to the constant changing federal landscape, particularly as it relates to the nearly \$4 billion in potentially threatened federal funding to the City, which supports critical services for San Francisco. Given the pace of directives coming from the federal government, the Office has increased partnership with other public law offices and nonprofit organizations to advance its affirmative litigation work.

Recognizing the important interconnected nature of law and policy, the Office also continues to work collaboratively to leverage an existing network and build strategic partnerships to effectively advocate for policy and legislative changes that benefit San Francisco residents. City Attorney Chiu has served as the Chair of the California Civil Prosecutors Coalition, comprised of most of the largest City Attorney and County Counsel Offices.

How are communities closest to the issues your organization is working to address involved in decision making, program delivery, staffing and leadership?*

The Office has ongoing outreach efforts to ensure San Francisco's diverse communities learn of and can benefit from our work. Additionally, the Office has hosted dozens of policy convenings with non-profit leaders to share information and align efforts across issue areas. Internally, the Office also has a DEI Lead Attorney, Racial Equity Task Force, and a half dozen Affinity Groups, all of which work with the Office's senior leadership and City Attorney Chiu to advance initiatives to elevate equity and inclusion, uplift professional staff and employees with disabilities, as well as to continue to pursue pipeline development, DEI trainings, and related initiatives.

Message to Applicant:

Grantee response to message above.

Organization Goals, Partnership, and Impact:*

We are grateful for your partnership and your application for general support. General support grants allow you to use the funds as you see fit, according to your organization's needs and goals. We also want to learn from you and understand how you plan to advance your mission and serve your community over the grant period. **Please share with us your main strategic priorities and how you collaborate with other organizations in your field.**

Over the last few years our Office has continued to advance important affirmative litigation work

focused on supporting San Francisco. We have also strengthened our work and partnership with our peer civil prosecutors throughout the state and country through the Civil Prosecutors Coalition and partnerships with non-profit organizations. We are interested in expanding the scale and scope of this work while also investing in strategies which will make our Office and work more data driven and efficient. This work will include:

1. Engagement, strategic planning, and coordination with a coalition of other public law offices for statewide legislative initiatives to aid affirmative litigation, enforcement investigations and actions.
2. Development and implementation of outreach, engagement, and communications to generate affirmative litigation, enforcement actions, and policy ideas by strengthening strategic partnerships and coordination with other public law offices, San Francisco communities, and diverse stakeholders.
3. Development and implementation of metrics and data collection strategies and tools to support a more data-driven approach to affirmative litigation, risk management, and allocation of staff resources throughout the Office.
4. Training and professional development opportunities for staff involved in affirmative litigation efforts to expand capacity and expertise.
5. Additional litigation support for the Office as it advances its affirmative litigation work to increase the Office's capacity and ability to respond to the changing legal landscape, including expanding our law fellows' program.
6. Strategic planning to assist the Office in defining and achieving its goals and objectives to advance policy, affirmative and other litigation work focused on civil rights, workers' rights, consumer protection, housing, environmental protection, and the protection of federal funding.

7. Travel, lodging, food, and other expenses associated with the above.

▼ **Financial Information**

What is your organization's annual budget?*

Your response does not impact funding eligibility. This question helps us understand the size of organizations that we support.

\$125,127,316.00

The San Francisco Foundation is committed to strengthening the region's non-profit sector. The questions below will help us assess how to best support and strengthen organizations.

The below Financial fields are meant to capture key financial data points from past years in comparison with the most current year. If you have any issues entering this information, please contact your Application Lead or enter an explanation in the narrative field further down in the form that is meant to capture a description of your organization's financial health.

If you are a newer organization that does not have past years' financial data, you are still eligible to apply. Please enter what you have (you may leave blank any missing data) and explain in the narrative field at the end of the section a description of your organization's financial health.

▼ **Revenue & Expenses**

Most Recent Completed Year

Most recent completed year of your latest financial statements* Fiscal Year 24-25

Total Most Recent Completed Year Revenue*
\$119,491,876.33

Most Recent Completed Year Expenses*
\$119,491,876.33

Surplus/Deficit of Most Recent Completed Year*
\$0.00

Previous Year (Use the fiscal year prior to the "Most Recently Completed Year" you entered above.)

Total Revenue Previous Year \$112,168,804.76
Total Expenses Previous Year \$112,168,804.76
Previous Year Surplus/Deficit \$0.00

Two Years Ago (Use the fiscal year two years prior to the "Most Recently Completed Year" you entered above.)

Total Revenue Two Years Ago \$104,091,678.39
Total Expenses Two Years Ago \$104,091,678.39
Two Years Ago Surplus/Deficit \$0.00

Fiscal Year	Total Revenue	Total Expenses	Surplus/Deficit
Most Recently Completed Year	\$119,491,876.33	\$119,491,876.33	
Previous Year	\$112,168,804.76	\$112,168,804.76	
Two Years Ago	\$104,091,678.39	\$104,091,678.39	

▼ Unrestricted Assets

Unrestricted Assets are grants and/or contributions that do not have a specific purpose or a requirement that they be used within a specific time period. These assets do not include buildings or property.

Please enter the unrestricted asset amount for your **most recently completed fiscal year**. This amount is often labeled “Unrestricted Net Assets” in your Statement of Financial Position.

Most Recently Completed Year \$0.00
Unrestricted Assets

Unrestricted Dollars as percent of Most Recently Completed Year Total Revenue:
0.00%

▼ Cash Flow and Reserves

Total amount of cash available \$0.00
at the end of your most
recently completed fiscal year.

Monthly Expense Rate

$\$119,491,876.33 / 12 = \$9,957,656.36$

Months of Cash Available:

0.00

If your months of cash available is below 3, describe what type of support would help you build your cash reserve. If your input numbers have changed, click Save below to refresh the calculations.

▼ Why we ask

Having at least 3 months of cash available is a standard indicator of sufficient cash to pay bills. If your project or organization data results in less than 3 months, consider why this might be so, for example, is it due to a business cycle, how you are managing money, or an inability to raise sufficient funds?

The San Francisco City Attorney's Office budget is supported by the General Fund of the City and County of San Francisco.

Does your organization have any kind of financial challenges we should be aware of? If you are a new organization or if you cannot provide financial statements at this time, please explain why.*

The City and County of San Francisco is required to pass a two-year balanced budget. As a government entity and department of the City and County of San Francisco, the budget for the Office of the City Attorney is prepared annually and subject to appropriation by the Mayor and Board of Supervisors on an annual basis. Unlike a 501(c)(3) organization we do not maintain the same types of budget documents. Our budget consists of a series of sources including contributions from the City's general fund, workorders for services performed for other city agencies, fines, forfeitures, and penalties received, and funds from our Consumer Protection Fund. Attached is a summary presentation on our budget and the City's Annual Appropriation Ordinance sections applicable to the Office of the City Attorney which details our sources and uses for FY 25-26 and FY 26-27. We are happy to talk through additional details and questions.

▼ Documents

Instructions to upload a document:

- 1. Click on the + button and select Add File.**
- 2. Choose the file on your computer, select a file type from the dropdown box, and click Start Upload.**

Organization Budget

Organization Budget: Please upload the latest organization budget available for your organization.

Documents related to your organization that the foundation has on file are shown here. Contact grantsmanagement@sff.org if any are outdated.

ORGANIZATION DOCUMENTS



City of San Francisco Annual Appropriation for City Attorney FY25-26 and 26-27.pdf



Organizational Budget

Added by Andrea Bruss at 10:06 AM on September 19, 2025



City Attorney Budget Presentation FY 25-26 and 26-27.pdf



Organizational Budget

Added by Andrea Bruss at 10:06 AM on September 19, 2025

In addition to required financial documents, upload any additional documents you'd like to include with your application. Uploading additional documents is optional.

APPLICATION DOCUMENTS

▼ Thank You

This is the end of the application.

Click "Save and Close", then "Submit" to submit your application. You will not be able to edit your application after it has been submitted. If you have any technical issues, email grantsmanagement@sff.org.