

1 [Resolution establishing a City Contracting Task Force.]

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3 **Resolution establishing a City Contracting Task Force to review and make**  
4 **recommendation to the Board on possible legislative and budgetary actions relating to**  
5 **the City's policies and practices regarding contracting vital human health, safety, and**  
6 **affordable housing services with non-profit organizations.**

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8 WHEREAS, Non-profit, community-based organizations play a key role in the delivery  
9 of critically needed health and human service to those in need in San Francisco; and

10 WHEREAS, Non-profit organizations form the foundation for the broad and complex  
11 safety net supporting San Francisco's diverse populations; and,

12 WHEREAS, The City has developed a complex set of contractual relationships with  
13 these non-profits to deliver essential social, affordable housing, and health services to needy  
14 San Franciscans; and,

15 WHEREAS, The Civil Grand Jury has found that the City's current system of  
16 management is too decentralized and places administrative burdens on non-profit  
17 organizations; and,

18 WHEREAS, The Civil Grand Jury has found that procedures vary widely from each  
19 department, that organizations may have contracts with several departments and that  
20 information regarding organizations and contracts is not effectively shared between  
21 departments; and,

22 WHEREAS, Failure to address this growing burden for the non-profit community can  
23 and will ultimately create a crisis at the core of this city's safety net, wasting scarce resources  
24 directed at the San Francisco's most vulnerable population; now, therefore, be it

25  
**Sophie Maxwell**

\*\*Name of Supervisor/Committee/Department\*\*

**BOARD OF SUPERVISORS**

1 RESOLVED, That the Board of Supervisors ("Board") hereby establishes a City Non-  
2 Profit Contracting Task Force ("Task Force") to review and make recommendations Report to  
3 the Board. The full Board shall consider Task Force recommendations including but not  
4 limited to new ordinances, administrative procedures, and suggested departmental  
5 regulations addressing the coordination of policies and practices across and within City  
6 departments regarding:

- 7 1) Contract certification; and
- 8 2) Contract management and performance evaluation; and
- 9 3) Contract payment and revenue management, and
- 10 4) Any other matters relating to City contracting with non-profit health and  
11 human services providers referred to it by the Board, and be it

12 FURTHER RESOLVED, That the Task Force shall consist of fourteen members, seven  
13 of whom are appointed by and serving at the pleasure of the Board and six of whom are  
14 heads of City departments appointed by the Mayor; and, be it

15 FURTHER RESOLVED, That seven of the members shall be employees of the City  
16 and shall represent key City departments responsible for the majority of City contracts:

- 17 1) The City Controller;
- 18 2) The Director of the Department of Public Health, or a designee;
- 19 3) The Director of the Department of Human Services, or a designee;
- 20 4) The Director of the Department of Aging and Adult Services, or a designee;
- 21 5) The Director of the Mayor's Office of Community Development, or a  
22 designee;
- 23 6) The Director of the Department of Child, Youth and Families, or a designee;
- 24 7) The Director of the Office of Contract Administration; and, be it

1 FURTHER RESOLVED, That the seven remaining members of the Task Force shall  
2 be representatives of non-profit health, affordable housing development, and human service  
3 organizations; and, be it

4 FURTHER RESOLVED, That these seven members shall to the extent possible  
5 represent agencies with:

- 6 1) Contracts from multiple City departments; or
- 7 2) Multiple contracts with a single City department; or
- 8 3) Varying agency budget sizes; and, be it

9 FURTHER RESOLVED, That the Task Force shall convene within 45 days of the  
10 effective date of the ordinance and shall expire one year later, unless its powers are renewed  
11 by the Board; and, be it

12 FURTHER RESOLVED, That the Task Force will produce a report with its conclusions  
13 and recommendations to the Board within six months and that the report and  
14 recommendations be the subject of a public hearing before a Committee of the Board and  
15 that Committee shall consider and refer to the full Board its recommendations for actions  
16 including but not limited to new ordinances, administrative procedures and suggested  
17 departmental regulations; and, be it

18 FURTHER RESOLVED, That the City Attorney's Office shall provide legal assistance  
19 to the Taskforce; and, be it

20 FURTHER RESOLVED, That the Office of Administrative Services shall provide  
21 administrative support for the Task Force; and, be it

22 FURTHER RESOLVED, That subject to federal and state law, the Task Force shall  
23 have full and complete access to any and all documents related to the management of City  
24 contracts with non-profit health and human service providers; and, be it

25  
\*\*Name of Supervisor/Committee/Department\*\*

BOARD OF SUPERVISORS

1 FURTHER RESOLVED, That all City departments, boards, commissions and  
2 employees shall cooperate fully with the Task Force; and, be it

3 FURTHER RESOLVED, That all City departments, boards, commissions and  
4 employees shall provide honest and forthright information to the Task Force to assist the  
5 Task Force in its conclusions and recommendations.

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City and County of San Francisco

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

Tails  
Resolution

File Number: 011809

Date Passed:

Resolution establishing a City Contracting Task Force to review and make recommendation to the Board on possible legislative and budgetary actions relating to the City's policies and practices regarding contracting vital human health, safety, and affordable housing services with non-profit organizations.

October 15, 2001 Board of Supervisors — ADOPTED

Ayes: 11 - Ammiano, Daly, Gonzalez, Hall, Leno, Maxwell, McGoldrick, Newsom, Peskin, Sandoval, Yee

File No. 011809

I hereby certify that the foregoing Resolution was ADOPTED on October 15, 2001 by the Board of Supervisors of the City and County of San Francisco.

Gloria L. Young  
Clerk of the Board

OCT 26 2001

Date Approved

Mayor Willie L. Brown Jr.