



Edwin M. Lee, Mayor
Mohammed Nuru, Director

Office of the Director
1 Dr. Carlton B. Goodlett Place, City Hall, Room 348
San Francisco, CA 94102
(415) 554-6920 ■ www.sfdpw.org



September 27, 2013

Angela Calvillo, Clerk of the Board
City Hall, Room 244
San Francisco, CA 94102-4689

Dear Clerk of the Board:

Attached please find an original, two copies, and one electronic copy of a proposed resolution for Board of Supervisors consideration. This resolution would grant revocable permission to The Hidden Garden Steps Organizing Committee to occupy a portion of the public right-of-way to install and maintain a mosaic tiled mural, and to install and maintain a garden habitat adjacent to the existing City stairway along 16th Avenue between Kirkham and Lawton Streets; and accepting as a gift to the City said tiled steps, garden habitat and a \$20,000 maintenance fund. The resolution would also make findings of consistency with the priority policies of Planning Code Section 101.1.

Pursuant to Section 786 of the Public Works Code, The Hidden Garden Steps Organizing Committee, the Permittee, requested a Major Encroachment Permit in a letter dated November 16, 2012. The Transportation Advisory Staff Committee (TASC) heard this request on January 10, 2013 and recommended it for approval. The Planning Department, by letter dated February 8, 2013, found the project, on balance, to be in conformity with the General Plan and with the priority policies of Planning Code Section 101.1. The San Francisco Arts Commission by Resolution No. 0206-12-026 approved the design of the Hidden Garden Steps project, a tile mural by Aileen Barr and Colette Crutcher.

The following is a list of accompanying documents (three sets):

- Letter from The Hidden Garden Steps Organizing Committee dated November 16, 2012 requesting the Major Encroachment Permit.
- Memo from San Francisco Municipal Transportation Agency (SFMTA) dated April 29, 2013 indicating approval by TASC.
- Letter from the Planning Department indicating project's compliance with the General Plan, dated February 8, 2013.



- San Francisco Arts Commission Minutes dated February 6, 2012 with Resolution No. 0206-12-026 approving the design of the project.
- DPW Order No. 181272, approved May 9, 2013, recommending the approval of the proposed Major Encroachment.
- Proposed plans for the Major Encroachment Permit.
- Signed and Notarized Street Encroachment Agreement.
- Letter from The Hidden Garden Steps Organizing Committee dated July 16, 2013 offering the gift of the tiled steps and maintenance fund.

The Department of Public Works recommends approval of the permit, and supports the acceptance of the subject tiled steps and a portion of the maintenance fund as a gift to the City.

The following person may be contacted regarding this matter: Mr. Nick Elsner of BSM at (415) 554-6186.

Sincerely,

Mohammed Nuru
Director of Public Works

Attachments: As Noted

