

File No. 160574

Committee Item No. 6

Board Item No. 37

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date May 26, 2016

Board of Supervisors Meeting

Date June 7, 2016

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
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- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER (Use back side if additional space is needed)

- Information Sheet \_\_\_\_\_
- Vacancy Notice \_\_\_\_\_
- \_\_\_\_\_
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Completed by: Derek Evans Date May 20, 2016  
 Completed by: Derek Evans Date June 2, 2016

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
 The complete document can be found in the file.

1 [Appointments, Balboa Park Station Community Advisory Committee - Luis Licea and Brent  
2 Rotenizer]

3 **Motion appointing Luis Licea and Brent Rotenizer, terms ending February 24, 2017, to**  
4 **the Balboa Park Station Community Advisory Committee.**

5  
6 **MOVED,** That the Board of Supervisors of the City and County of San Francisco does  
7 hereby appoint the hereinafter designated persons to serve as members of the Balboa Park  
8 Station Community Advisory Committee, pursuant to the provisions in the Board of  
9 Supervisors Resolution Nos. 63-12 and 458-14, for the terms specified:

10 Luis Licea, seat 2, succeeding Rita Evans, resigned, must represent BART riders  
11 interests, for the unexpired portion of a two-year term ending February 24, 2017.

12 Brent Rotenizer, seat 4, succeeding Gwynn Kaliher-Mackellen, resigned, must  
13 represent students, faculty, and staff (particularly from City College or other area schools) in  
14 the neighborhoods served by the Balboa Park Station, for the unexpired portion of a two-year  
15 term ending February 24, 2017.

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Save Form

Print Form



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2016 MAY 19 AM 9:57

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Balboa Park Station CAC

Seat # or Category (if applicable): Seat # 2 (Bart riders interest) District: 7

Name: Luis Licea

Home Address: [Redacted] San Francisco, CA Zip: 94112

Home Phone: [Redacted] Occupation: Small Business Program Manager

Work Phone: (415) 691-5117 Employer: Ocean Avenue Association

Business Address: 1728 Ocean Avenue PMB 154, San Francisco, CA Zip: 94112

Business E-Mail: luis.oacbd@gmail.com Home E-Mail: [Redacted]

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

Since I've been employed with Ocean Avenue Association, I have witnessed how direct democracy and community participatory governance functions and realized that every day citizens actually have a role in making public policy. Being born and raised in San Francisco, I've interacted with people of different races and social backgrounds on a daily basis. The communities of the Ingleside, Excelsior, Bayview and the Mission were home to me. During this time I've built a number of networks of relationships that bridge the traditional divide of race, class, and socioeconomic status. I have learned when groups of participants with different races and backgrounds listen to one another, new insights and ideas are gained. This group of people soon start to learn from one another and begin to work together. Their participation in the group helps to cement strong relationships among one another and these relationships in turn make the process more effective. In today's environment, it takes a great amount of diverse resources to solve complex problems. Civic service to me means having a sense of personal ownership of one's role as a citizen/community member in making our society work better and for the greater good. I believe through civic engagement, as a citizen, I am a source of solutions, not just a beneficiary.

**Business and/or professional experience:**

Ocean Avenue Association, 1728 Ocean Avenue PMB 154, San Francisco, CA, 2014 - Present  
 Small Business Program Manager

- I provide technical business assistance to small businesses along the Ocean Avenue Corridor in the areas of small business loans, ADA compliance, and business plan creation.
- I help strengthen small minority owned businesses to become more adaptive and competitive through the use of new business solutions in the form of new technologies, software and better business operating practices.
- I work in conjunction with the San Francisco Office of Economic Workplace Development and the San Francisco Planning Department to assist businesses located along the Ocean Avenue corridor.

Abeljana Construction, 1000 Continentals Way, Belmont, CA 2010 - 2014  
 Business Development.

- I formulated and implemented sales initiatives and marketing strategies.
- I also analyzed feedback from clients and initiated service improvements.

US Bank, 1601 Mission St 1st Floor, San Francisco, CA 2007 - 2010  
 Universal Banker

- I proactively met with customers to identify needs and goals.
- I provided customers with issue resolution, research, and inquiries.

**Civic Activities:**

I assist small business owners by analyzing their business operations, uncover any missed opportunities overlooked by the small business and matching them to the correct city agency or city sponsored program in order to increase their competitiveness, but also increase economic activity along the Ocean Avenue Corridor.

I have helped teach and mentor at risk high school students from Mission high School and Balboa High School to provide guidance and support in their personal and academic growth.

On many occasions, I speak on behalf of Mission Preparatory School when it comes time for renewing and expanding their charter before the San Francisco Unified School District Committee hearings.

Collaborating with community leaders regarding the maintenance and upgrading of children play structures for Temporary Tot Tending in South San Francisco, with the help of former colleagues in the construction trade.

I also assist in the setup of holiday displays for the St Finn Barr Latino Club.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 05/18/2016

Applicant's Signature: (required)

Luis Licea

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: BPSCAC

Seat # or Category (If applicable): 2 District: 11

Name: Paul Roberts

Home Address: [REDACTED] Zip: 94132

Home Phone: [REDACTED] Occupation: \_\_\_\_\_

Work Phone: 650-723-4286 Employer: Stanford University

Business Address: 645 Knight Way, Stanford, CA Zip: 94305

Business E-Mail: proberts@stanford.edu Home E-Mail: [REDACTED]

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I went to College, S.F. STATE and have lived in S.F. for nearly 25 years. I love S.F. neighborhoods and commercial districts and am an advocate for them. I accept people of all races, ages, sexual orientation, gender, gender identity, disabilities as equal partners in this city. I am an Urban transportation advocate and my family and I have traversed the city many times on public transportation. The Balboa Park Station is my BART station and it needs a considerable amount of improvements. I'd love to help make the improvements the best.

**Business and/or professional experience:**

22 years at Stanford University as an IT Professional,  
Project Management, Printing Specialist, Procurement,  
Property Management, Relationship Management  
3 years Import Export Business, Procurement, Sales  
Project mgmt.

**Civic Activities:**

Volunteer at the S.F. Food Bank  
- Friends of the Urban Forest  
- Brooks Community Garden  
Transportation advocate - commuting for 20 years  
Daily BART / Caltrain / Muni Rider - Daily neighborhood  
Walker!

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 5/18/16 Applicant's Signature: (required) Paul Robert  
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Balboa Park Station Advisory Cmte

Seat # or Category (If applicable): Four District: Eleven

Name: Brent Rotenizer

Home Address: [Redacted] Zip: 94112

Home Phone: [Redacted] Occupation: Classroom teacher

Work Phone: 650-624-3180 Employer: San Bruno Park School District

Business Address: [Redacted] Zip: 94066

Business E-Mail: brotenizer@sbpsd.k12.ca.us Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [ ] If No, where registered: \_\_\_\_\_

Resident of San Francisco [X] Yes [ ] No If No, place of residence: \_\_\_\_\_

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I live within a few blocks of the Balboa Park Station complex, and have been a frequent rider from here since 1988. I would like to represent the academic quarter because I am a classroom teacher and the parent of an adolescent. Our household includes a disabled person, who has a distinct viewpoint of this area. I have a vested interest in this area because it is in my backyard and intersects with my educational concerns.

**Business and/or professional experience:**

Since 2004 I have been a classroom teacher, mostly in Middle Schools. Prior to that I worked in broadcasting.

**Civic Activities:**

My civic duties have been limited in scope to either the school I am working at or, more likely, those that occur at my child's school. Two PTA memberships, double the Open House nights, musical performances and soccer games has left me with little opportunity to pursue many other interests.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: 09 May 2016 Applicant's Signature: (required) Brent Rotenizer

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_





Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Balboa Park Station CAC

Seat # or Category (If applicable): Seat 7 - Land Use and Housing Group District: 11

Name: John O'Kane

Home Address: --- Ashton Ave Zip: 94112

Home Phone: (415) 7----- Occupation: Account Executive

Work Phone: ----- Employer: Aon Risk Solution

Business Address: 425 Market St #2800 Zip: 94105

Business E-Mail: ----- Home E-Mail: -----@gmail.com

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [ ] If No, where registered: -----

Resident of San Francisco [X] Yes [ ] No If No, place of residence: -----

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am a native San Francisco resident. I have owned a home in district 11 for about 10 years. Prior to home ownership I was a renter in district 11. I have been developing my involvement within the community. I see this as an excellent opportunity to elevate my involvement.

**Business and/or professional experience:**

My career has embedded me in the construction/development within San Francisco and the Bay Area on a larger scale. I have witnessed 1st hand the development of San Francisco over the past 15 years.

**Civic Activities:**

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

---

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

Date: 5/17/16 Applicant's Signature: (required) John O'Kane

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

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FOR OFFICE USE ONLY:

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

2016 MAY 19 PM 2:57

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Balboa Park Station CAC

Seat # or Category (If applicable): Seat 7 District: 11

Name: Kitsaun King

Home Address: [REDACTED] Zip: 94132

Home Phone: [REDACTED] Occupation: Retired

Work Phone: N/A Employer: N/A

Business Address: N/A Zip: N/A

Business E-Mail: N/A Home E-Mail: [REDACTED]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am a mixed race (African American/Caucasian) resident of San Francisco. I was born at Stanford Hospital (now GPMC) and attended San Miguel Elementary, James Denman Junior High, Lowell High School and CCSF. I have lived in the Ingleside for most of my life here in San Francisco and in fact lived in this neighborhood prior to the 280 FWY and the Balboa BART Station.  
I am very interested in the upgrading of the area around the Balboa BART Station and look forward to changes in the BART station itself. Over the last 5 years I have used BART on a regular basis and know first hand the needs to the station and the surrounding area.

**Business and/or professional experience:**

I retired from Santana Management in 2009. I managed the public relations for both Carlos Santana and the Santana Band. I served as Art Director for the company and coordinated all of the visual and printed pieces. I started and maintained the company archives. Managed the company contact database and worked with a vendor to create, maintain and upgrade the Santana website and the company 'intranet'. I worked in the merchandising division and was also a project manager for various company endeavors.

**Civic Activities:**

Volunteer Coordinator at the Museum of the African Diaspora.  
Volunteer for the Daraja Academy

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 5/19/2016 Applicant's Signature: (required) *Rita Ann Ky...*  
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_  
01/20/12

# FAX

DATE: May 19, 2016

To: Board of Supervisors

From: Kitsaun King

Re: **Application for Boards, Commissions, Committees and Task Forces.**

Pages: 3 (including cover)

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To Whom It May Concern:

Attached please find the following:  
**Application for a seat on the Balboa Park Station Community Action Committee.**

I could not find information about the delivery of said application so I am faxing it.  
If it needs to be delivered in person please advise.

Sincerely,



**Kitsaun King**

**San Francisco, CA 94132**

San Francisco  
BOARD OF SUPERVISORS

Date Printed: February 6, 2015

Date Established: February 28, 2012

Active

**BALBOA PARK STATION COMMUNITY ADVISORY COMMITTEE**

**Contact and Address:**

Danielle E Harris  
Municipal Transportation Agency  
1 South Van Ness Avenue, 7th Floor  
San Francisco, CA 94103

Phone:

Fax:

Email: [danielle.harris@sfmta.com](mailto:danielle.harris@sfmta.com)

**Authority:**

Board of Supervisors Resolution Nos. 63-12; and 458-14.

**Board Qualifications:**

The Board of Supervisors established the Balboa Park Station Community Advisory Committee (CAC) for the purpose of providing input and community oversight on the prioritization and implementation of transportation and other public improvements; relaying information to community stakeholders; and serving as a forum for coordination, information-sharing, and collaboration between community, transportation agencies, and developers.

The CAC is charged with providing input to ensure balanced implementation of the plans for the Balboa Park Station Area, guide prioritization, and oversee timely progress of public improvement projects. The CAC shall monitor the progress of the San Francisco Municipal Transportation Agency (SFMTA), the Bay Area Rapid Transit District (BART), the Transportation Authority (SFCTA), and the San Francisco Planning Department (Planning) in advancing plans and public improvement projects; track project development responsibilities and timelines, collaborate with transportation agencies and the Planning Department to prioritize community improvement projects and help seek funding for high priority projects.

The CAC shall have a minimum of five voting members and no more than nine, representing diverse capacities and backgrounds, who also have a stake in the neighborhoods served by Balboa Park Station. The seats shall represent the following stakeholder groups:

- 1) Muni rider interests;
- 2) BART rider interests;
- 3) pedestrian and bicycle interests;

"R Board Description" (Screen Print)

San Francisco  
BOARD OF SUPERVISORS

- 4) students, faculty and staff (particularly from City College or other area schools;
- 5) senior/disabled community;
- 6) community and economic development;
- 7) land use and housing;
- 8) youth and families; and
- 9) neighborhood resident interests.

That CAC meetings shall be held at the minimum of once every quarter provide opportunities for the community to receive station-related information and reports.

The San Francisco Municipal Transportation Agency provides administrative support to the CAC . The SFMTA, BART, SFCTA, and Planning designates necessary and consistent staffing to be available to respond to relevant agenda items as they arise.

Reports: None.

Sunset Date: The CAC was originally scheduled to sunset two years after the date of the first meeting (January 9, 2015). On December 9, 2014, the Board of Supervisors adopted Resolution No. 458-14, which extended the CAC an additional two years from the date of the first meeting in 2015 (date yet to be determined).

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### BALBOA PARK STATION COMMUNITY ADVISORY COMMITTEE

#### Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following vacancies:

**Vacant seat 2**, succeeding Rita Evans, resigned, must represent BART riders interests, for the unexpired portion of a two-year term ending February 24, 2017.

**Vacant seat 4**, succeeding Gwynn Kaliher-Mackellen, resigned, must represent students, faculty, and staff (particularly from City College or other area schools) in the neighborhoods served by the Balboa Park Station, for the unexpired portion of a two-year term ending February 24, 2017.

**Vacant seat 7**, succeeding Christina Hue Dang, resigned, must represent land use and housing group interests, for the unexpired portion of a two-year term ending February 24, 2017.

Reports: None.

Sunset Date: The Committee is scheduled to sunset on February 24, 2017.


Additional information relating to the Balboa Park Station Community Advisory Committee may be obtained by reviewing Board of Supervisors Resolution Nos. 63-12 and 458-14 available at <http://www.sfbos.org/resolutions> or by visiting the Committee's website at <https://www.sfmta.com/about-sfmta/organization/committees/balboa-park-station-community-advisory-committee>.

Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment at the meeting and applicant(s) may be asked to state their qualifications. The appointment of the individual who is recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.



*Please Note: Depending upon the posting date, the vacancy may have already been filled. To determine if a vacancy for this Committee is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-7702.*

*for*   
Angela Calvillo  
Clerk of the Board

DATED/POSTED: May 18, 2016

